


DEPARTMENT OF AGRARIAN REFORM REGIONAL OFFICE XII
Indicative Annual Procurement Plan 2023

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of	Notice of Award	Contract of Signing		Total	MOOE	CO	
GENERAL MANAGEMENT AND SUPERVISION												
SUPPORT TO OPERATIONS DIVISION												
MEETINGS/ASSESSMENTS/CONFERENCES												
5020201002	Year End Summative Assessment	STOD	NP-53.10 Lease of Real Property and Venue	January	N/A	January	January	GoP	90,000.00			
5020201002	HRMPSB /BAC/PMT/PRAISE Meetings	STOD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	50,000.00			
5020201002	DARRO XII Rewards and Recognition	STOD	NP-53.10 Lease of Real Property and Venue	February	N/A	February	February	GoP	100,000.00			
5020201002	Regional Quarterly Assessment Conference	STOD	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	Quarterly	Quarterly	GoP	180,000.00			
5020201002	DARRO XII QMS Activities (QMST/QA/QIU Meetings)	STOD	NP-53.9 - Small Value Procurement	Weekly	N/A	Weekly	Weekly	GoP	90,000.00			
5020201002	Conduct of Management Review Meeting	STOD	NP-53.9 - Small Value Procurement	Semi Annual	N/A	Semi Annual	Semi Annual	GoP	50,000.00			
5020201002	Conduct of External Audit	STOD	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	60,000.00			
5020201002	e-NGAS/e-Budget Activities	STOD	NP-53.10 Lease of Real Property and Venue	May/September	N/A	May/September	May/September	GoP	115,000.00			
5020201002	Conduct of 2020 Exit Conference (DARRO XII)	STOD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	10,000.00			
5020201002	Conduct of 2020 Exit Conference (Regionwide)	STOD	NP-53.10 Lease of Real Property and Venue	April	N/A	April	April	GoP	100,000.00			
5020201002	Closing of Books	STOD	NP-53.10 Lease of Real Property and Venue	January	N/A	January	January	GoP	70,000.00			
5020201002	STOD QMS Activities	STOD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	35,000.00			
5020201002	National Womens Month Celebration	STOD	NP-53.10 Lease of Real Property and Venue	March	N/A	March	March	GoP	75,000.00			
5020201002	2023 18_Day Campaign to End Violence Against Women	STOD	NP-53.10 Lease of Real Property and Venue	November	N/A	November	November	GoP	75,000.00			
LEARNING AND DEVELOPMENT												
5020201002	Leave Administration Course for Effectiveness (LACE)	STOD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	5,000.00			
5020201002	Customized Refresher-Workshop on Basic Computer Skills/Microsoft	STOD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	10,000.00			
5020201002	Enhancement Program for Administrative Support Staff (EPASS for Drivers)	STOD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	10,000.00			
5020201002	Pre-Retirement Innovations and Options for Result	STOD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	30,000.00			
5020201002	Values Oreintation Workshop	STOD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	25,000.00			
5020201002	Seminar on ORAOHRA	STOD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	15,000.00			
5020201002	Seminar on SPMS	STOD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	15,000.00			
5020201002	Seminar on PRAISE	STOD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	15,000.00			
5020201002	IQA Re-Tooling and Risk Assessment Workshop	STOD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	40,000.00			
FUEL, OIL AND LUBRICANTS												
5020309000	Fuel Oil & Lubricant Expenses	STOD	Direct Retail Purchase	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	450,000.00			
Utility Expenses												
5020401000	Water	STOD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	18,000.00			
5020401000	Electricity	STOD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,050,000.00			
Communcation Expenses												
5020501000	Postage and Courier Services	STOD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00			DARRO-wide Consumption
5020502000	Mobile Telephone	STOD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00			DARRO-wide Consumption
5020502000	Landline/Internet	STOD	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,130,000.00			DARRO-wide Consumption
5020502000	Advertising Expenses	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	145,000.00			
General Services												
5021203000	Security Services	STOD	Competitive Bidding	January	January	Jan-Dec	Jan-Dec	GoP	1,386,000.00			DARRO-wide Consumption

III. OPERATIONS												
0.0.1 Land Tenure Security Program												
1. Supervision and Management of Process Relative to Land Tenure Security												
MEETINGS/ASSESSMENTS AND CONFERENCES												
5020201002	Intra-Division Meetings/QMS Related activities	LTS	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00			
5020201002	Consultative and coordinative meetings to DARPOs and/or CARP Implementing Agencies	LTS	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	250,000.00			
5020201002	Survey Related Activities	LTS	NP-53.9 - Small Value Procurement	Semestral	N/A	Semestral	Semestral	GoP	150,000.00			
5020201002	LTI-PBD-Legal Integration/GAD Related Activities	LTS	NP-53.9 - Small Value Procurement	Semestral	N/A	Semestral	Semestral	GoP	80,000.00			
5020201002	Database UPDATING	LTS	NP-53.9 - Small Value Procurement	Semestral	N/A	Semestral	Semestral	GoP	180,000.00			
5020201002	Personnel Enhancement activities	LTS	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	100,000.00			
0.0.2 Agrarian Justice Delivery Program												
1. Supervision and Management for Effective Delivery of Legal Services and Adjudication of Agrarian Cases												
Training and Scholarship Expenses												
5020201002	DARRO LEGAL DIVISION PLANNING/SWOT FOR YEAR 2023	ALS	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	120,000.00			
5020201002	CASCADING OF LATEST DAR ADMINISTRATIVE ORDERS AND PROCEDURES	ALS	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	110,000.00			
5020201002	INTERNAL CASCADING OF VARIOUS LEGAL SERVICES OFFERED BY THE DAR LEGAL DIVISION	ALS	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	100,000.00			
5020201002	1ST QUARTERLY ASSESSMENT/ FAST TRACKING/LCMS CLEANSING	ALS	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	70,000.00			
5020201002	BASIC MEDIATION SEMINAR WORKSHOP/LEGAL WRITESHOP	ALS	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	70,000.00			
5020201002	MIDYEAR ASSESSMENT/FAST TRACKING/LCMS CLEANSING	ALS	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	80,000.00			
5020201002	YEAR-END ASSESSMENT AND MONITORING OF RESULTS	ALS	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	120,000.00			
0.0.3 DARAB												
Trainings/Workshops/Seminars/Meetings/Conferences												
5020201002	DARAB XII Region-Wide Planning Activity cum DARAB XII Region-Wide ISO 9001:2015 QMS Review	DARAB	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	90,000.00			
5020201002	DARAB XII Region -Wide Quarterly Assessment	DARAB	NP-53.9 - Small Value Procurement	March/June/Sept. Dec	N/A	March/June/Sept. Dec	March/June/Sept. Dec	GoP	216,000.00			
5020201002	Cascading of latest DAR Administrative Orders	DARAB	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	18,000.00			
5020201002	DARAB XII personnel and staff meeting	DARAB	NP-53.9 - Small Value Procurement	Feb./May/ Aug./Oct.	N/A	Feb./May/ Aug./Oct.	Feb./May/ Aug./Oct.	GoP	72,000.00			
0.0.4 ARBDSP												
1. Supervision and Management for effective delivery of Support Services												
Training and Scholarship Expenses												
5020201002	LPMC Meeting	ARBDSP	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	11,250.00			
5020201002	Regional Review and Planning Session	ARBDSP	NP-53.9 - Small Value Procurement	March/June/sept./Dec	N/A	March/June/sept./De	March/June/sept./De	GoP	84,400.00			
5020201002	EPAHP Kamustahan/Assessment	ARBDSP	NP-53.9 - Small Value Procurement	June/Dec	N/A	June/Dec	June/Dec	GoP	18,000.00			
5020201002	Trade Fair	ARBDSP	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	60,000.00			
5020201002	ARBDSP Quarterly Meeting	ARBDSP	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	19,000.00			
5020201002	ARB/AIP Assessment	ARBDSP	NP-53.9 - Small Value Procurement	June/Apr	N/A	June/Apr	June/Apr	GoP	22,500.00			
5020201002	Regional ARC Task Force Deliberation	ARBDSP	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	9,000.00			

5020201002	Regional Deliberation for Most Progressive ARBO and Most Outstanding ARB	ARBDSP	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	9,000.00			
5020201002	EDES & CRFPS Assessment	ARBDSP	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	129,400.00			
5020201002	LinkSFarMM MELA Assessment/Encoding Session	ARBDSP	NP-53.9 - Small Value Procurement	July/Nov	N/A	July/Nov	July/Nov	GoP	42,200.00			
5020201002	DAR-SEC Assessment	ARBDSP	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	11,250.00			
5020201002	Training on Halal Banking & Financing	ARBDSP	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	159,000.00			


Prepared by: -

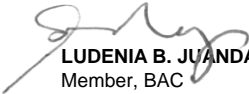

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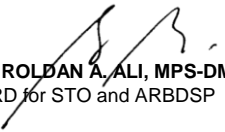

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