

DEPARTMENT OF AGRARIAN REFORM PROVINCE OF PALAWAN INDICATIVE ANNUAL PROCUREMENT PLAN NON-CSE for FY 2023

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of	Submission/Opening	Notice of Award	Contract Signing		Total	MCOE	CO	
1.	General Management & Supervision (GMS)								7,380,000.00	7,380,000.00		
	Supplies and Materials Expenses								1,005,000.00	1,005,000.00		
50203010	Common Use Supplies and Equipments Available at PS-DBM	All Sectors	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	205,000.00	205,000.00		Office supplies to be used in the day to day activities of DARPO-Palawan staff/employees.
50203010	Common Use Supplies and Equipments Not Available at PS-DBM	All Sectors	Shopping	N/A	N/A	Quarterly	Quarterly	GoP	300,000.00	300,000.00		Office supplies to be used in the day to day activities of DARPO-Palawan staff/employees.
502030000	Fuel, Oil and Lubricants	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	500,000.00	500,000.00		POL products to be used in the day to day activities of DARPO-Palawan staff/employees.
	Utilities								1,265,000.00	1,265,000.00		
5020402000	Electric Supply	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,000,000.00	1,000,000.00		For electricity consumption of DAR-Palawan offices
5020401000	Water Supply	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	265,000.00	265,000.00		For water consumption/drinking water of employees/visitors
	Communication								1,590,000.00	1,590,000.00		
5020501000	Postage and Deliveries	STOD	Direct Contracting	N/A	N/A	daily	daily	GoP	140,000.00	140,000.00		Courier services of DAR-Palawan
50205020-02	Telephone Expenses- Landline	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	450,000.00	450,000.00		Landline bills
50205020-01	Telephone Expenses- Mobile	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	650,000.00	650,000.00		Cell cards provisions / mobile bills
5020503000	Internet Expenses	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	350,000.00	350,000.00		Internet bills
	Professional Services								440,000.00	440,000.00		
5021102000	Auditing Services	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	30,000.00	30,000.00		Auditor's misc. expenses
5021203000	Security Services	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	410,000.00	410,000.00		Security services for security of staff/gov't. properties
	Repairs and Maintenance								380,000.00	380,000.00		
50213050-02	Repair and maintenance- Office Equipment	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	20,000.00	20,000.00		Labor and materials for repairs of Office Equipment
50213050-03	Repair and maintenance- ICT	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	60,000.00	60,000.00		Labor & materials for maintenance of DARPOs ICT eqpt.
50213060-01	Repair and maintenance- Motor Vehicle	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	300,000.00	300,000.00		Labor & spare parts for the repair of DAR motor vehicles
50299070-01	ICT Software Subscription	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	50,000.00	50,000.00		Subscription for Office 365
50299050-01	Rent or Lease Expenses	STOD	NP-53.5 Agency-to-Agency	N/A	N/A	Q-1	Q-1	GoP	2,700,000.00	2,700,000.00		For DAR-Palawan PAROffice and DARMOffices
0.0.1	Land Tenure Security Program								149,000.00	149,000.00		
50202010-02	Training Expenses								60,000.00	60,000.00		
	Lease of Venue for the Conduct of ILDF Processing cum Team Building	LTID	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Q-1 & Q-3	Q-1 & Q-3	GoP	60,000.00	60,000.00		Meals and accommodation of participants
	Repairs and Maintenance	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	52,000.00	52,000.00		Photocopying/tarpaulin printing
50213050-03	Repair and maintenance- ICT	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	Q-1, Q-2, Q-3	Q-1, Q-2, Q-3	GoP	12,000.00	12,000.00		Labor & materials for maintenance of DARPOs ICT eqpt.
50213060-01	Repair and maintenance- Motor Vehicle	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	Mar & July	Mar & July	GoP	40,000.00	40,000.00		Labor & spare parts for the repair of DAR motor vehicles
50299070-01	ICT Software Subscription	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	September	September	GoP	25,000.00	25,000.00		Subscription for Office 365
5029903000	Representation Expenses								12,000.00	12,000.00		
	Catering service for the Conduct of regular meetings	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	Feb.-Dec.	Feb.-Dec.	GoP	12,000.00	12,000.00		Meals / snacks during the conduct of meetings

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				Advertisement/ Posting of	Submission/ n/Opening	Notice of Award	Contract Signing		Total	MOOE	CO	
0.0.2	Agrarian Justice Delivery Program								316,000.00	316,000.00		
	Adjudication of Agrarian Cases								36,000.00	36,000.00		
5029502000	Printing and Publication Expenses	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GcP	8,000.00	8,000.00		Photocopying/tarpaulin printing
	Repair and Maintenance								4,000.00	4,000.00		
50213060-01	Repair and Maintenance- motor Vehicle	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Feb & July	Feb & July	GcP	4,000.00	4,000.00		Repairs of motor vehicle
5020501000	Postage and Deliveries	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GcP	19,000.00	19,000.00		Courier/Post Office Fees
5029503000	Representation Expenses								5,000.00	5,000.00		
	Catering service for the conduct of regular meetings	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GcP	5,000.00	5,000.00		Meals/snacks during the conduct of meetings.
	Resolution of Agrarian Law Implementation Cases								87,000.00	87,000.00		
50202010-02	Training Expenses								87,000.00	87,000.00		
	Training cum levelling off with DAR point persons Re: New issuances/policies of DAR	LEGAL	NP-53.9 - Small Value Procurement	Q- 3	N/A	Quarterly	Quarterly	GcP	87,000.00	87,000.00		Meals and snacks during the conduct of training
	Provision of Agrarian Legal Assistance								193,000.00	193,000.00		
50202010-02	Training Expenses								70,000.00	70,000.00		
	Training cum levelling off with DAR point persons Re: New issuances/policies of DAR	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GcP	20,000.00	20,000.00		Meals and snacks during conduct of training with FBs
	GAD Related Training	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GcP	50,000.00	50,000.00		Meals and snacks during the conduct of training
	Repair and Maintenance								87,000.00	87,000.00		
50213050-03	Repair and Maintenance-ICT	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Feb - Oct	Feb - Oct	GcP	40,000.00	40,000.00		Repairs of DAR-Palawan IT / electronics equipt.
50213060-01	Repair and Maintenance-motor vehicles	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Feb - Oct	Feb - Oct	GcP	42,000.00	42,000.00		Repairs of DAR-Palawan vehicles
50213050-02	Repair and Maintenance-office equipment	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Feb - Oct	Feb - Oct	GcP	5,000.00	5,000.00		Repairs of DAR-Palawan office equipment
5021101000	Legal Service	LEGAL	Direct Contracting	N/A	N/A	Q 1, 2 & 3	Q 1, 2 & 3	GcP	5,000.00	5,000.00		Notarial fees
5029502000	Printing and Publication Expenses	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GcP	11,000.00	11,000.00		Photocopying/tarpaulin printing
5029503000	Representation Expenses								20,000.00	20,000.00		
	Catering Services for the Conduct of regular meetings/updating	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Feb. - July	Feb. - July	GcP	20,000.00	20,000.00		Meals/snacks during the conduct of meetings/updating

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0.0.3	AR beneficiaries Dev't. ans Sustainable Program								3,085,000.00	3,085,000.00		
	Supervision and management for effective delivery of support services								111,000.00	111,000.00		
50202010-02	Trainings / Conferences								25,000.00	25,000.00		
	Catering Services on the Conduct of Review and Planning Session	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	25,000.00	25,000.00		Meals and snacks during the conduct of activity
50299070-01	Subscription Expense	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan. - Dec.	Jan. - Dec.	GoP	20,000.00	20,000.00		Subscription of IT Software
50205030-03	Communication Expenses- Mobile	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	4,000.00	4,000.00		Cell cards provisions / mobile bills
5029901000	Representation								62,000.00	62,000.00		
	Catering Services on the Conduct of Meeting with ARBOs / LGUs	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	July-Oct	July-Oct	GoP	36,000.00	36,000.00		Meals and snacks during the conduct of meetings
	Catering Services for Conduct of CARP Congress/ARBO Summit	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb. & Oct.	Feb. & Oct.	GoP	26,000.00	26,000.00		Meals and snacks during the conduct of activities
	Social Infrastructure Building								205,000.00	205,000.00		
50202010-02	Trainings / Conferences								167,000.00	167,000.00		
	Catering Services for Coop Management & Governance Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb. - Sept.	Feb. - Sept.	GoP	110,000.00	110,000.00		Meals and snacks during the conduct of training
	Catering Services for Bookkeeping & Accounting Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb. - Sept.	Feb. - Sept.	GoP	57,000.00	57,000.00		Meals and snacks during the conduct of training
	Communication Expenses								4,000.00	4,000.00		
50205020-01	Telephone Expenses- Mobile	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	4,000.00	4,000.00		Cell cards provisions of point persons
5029903009	Representation								34,000.00	34,000.00		
	Catering Services for the Conduct of Regular Staff Meeting	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan. & July	Jan. & July	GoP	10,000.00	10,000.00		Meals/snacks during the conduct of meetings
	Catering Services for the Conduct of Focus Group Discussion	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q. 1-3	Q. 1-3	GoP	24,000.00	24,000.00		Meals/snacks during the conduct of meetings

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	Enterprise Dev't. Economic and Physical Infrastructure Support								1,269,000.00	1,269,000.00			
50202010-02	Trainings / Conferences								647,000.00	647,000.00			
	Catering Services on the Conduct of Training on Product Dev't.	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	May & July	May & July	GoP	14,000.00	14,000.00		Meals and snacks during the conduct of training	
	Catering Services for the Food Safety Std. Operating Process Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	March	March	GoP	20,000.00	20,000.00		Meals and snacks during the conduct of training	
	Catering services for Productivity Enhancement	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	April & June	April & June	GoP	40,000.00	40,000.00		Meals and snacks during the conduct of training	
	Catering Services on Business Planning	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	May & Oct	May & Oct	GoP	30,000.00	30,000.00		Meals and snacks during the conduct of training	
	Catering Services on the Conduct of Contract Negotiation	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	June & Sept	June & Sept	GoP	50,000.00	50,000.00		Meals and snacks during the conduct of FBS	
	Catering Services on the Conduct of Agro-Enterprise Trng.	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Mar. - June & Sept.	Mar. - June & Sept.	GoP	220,000.00	220,000.00		Meals and snacks during the conduct of training	
	Catering Services on the conduct FBS Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	mar & June	mar & June	GoP	20,000.00	20,000.00		Meals and snacks during the conduct of training	
	Catering Services on the APCP Related Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Mar - Dec.	Mar - Dec.	GoP	66,000.00	66,000.00		Meals and snacks during the conduct of training	
	Catering Services on the EPAHP Related Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	May & Aug	May & Aug	GoP	126,000.00	126,000.00		Meals and snacks during the conduct of training	
	Catering Services for the Training on Dev't. of ARBO's to become MF Provider	TASS	NP-53.9 - Small Value Procurement	March	N/A	April - July	April - July	GoP	61,000.00	61,000.00		Meals and accommodation during the conduct of training	
	Repair and Maintenance								116,000.00	116,000.00			
50213050-02	Repair and Maintenance-office equipment	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	5,000.00	5,000.00		Repairs of DAR-Palawan office equipment	
50213060-01	Repair and Maintenance-motor vehicles	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	106,000.00	106,000.00		Repairs of DAR-Palawan vehicles	
50213050-03	Repair and Maintenance-ICT equipment	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	5,000.00	5,000.00		Repairs of DAR-Palawan ICT equipment	
5029902000	Printing and Publication Expenses	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	16,000.00	16,000.00		Photocopying/tarpaulin printing	
	Communication Expenses								40,000.00	40,000.00			
50205020-01	Telephone Expenses- Mobile	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	40,000.00	40,000.00		Cell cards provisions of point persons	
5029904000	Transportation and Delivery Expenses	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	8,000.00	8,000.00		Transportation Fees	
5029903000	Representation								117,000.00	117,000.00			
	Catering Services for the Conduct of Regular Staff Meeting	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	8,000.00	8,000.00		Meals/snacks during the conduct of meetings	
	Catering Services for the Conduct of Regular Meeting with ARBOs	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	4,000.00	4,000.00		Meals/snacks during the conduct of coaching to ARBOs	
	Project Launching	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb.-Nov.	Feb.-Nov.	GoP	11,000.00	11,000.00		Meals and snacks during the conduct of meeting	
	Catering Services on the Conduct of ARBOs and Insti Buyers	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q- 1 & 2	Q- 1 & 2	GoP	30,000.00	30,000.00		Meals and snacks during the conduct of meeting	
	Catering Services on the Conduct of Orientation and Leveling	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q- 1 & 2	Q- 1 & 2	GoP	20,000.00	20,000.00		Meals and snacks during the conduct of orientation	
	Catering Services on the Conduct of FBS	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q- 2	Q- 2	GoP	6,000.00	6,000.00		Meals and snacks during the conduct of FBS	
	Catering Services on the Conduct of Meeting with ARBs/LBP, re: AFFORD	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q- 2	Q- 2	GoP	38,000.00	38,000.00		Meals and snacks during the conduct of meeting	
	VLFED								325,000.00	325,000.00			
5021409000	Subsidy (Hard Component)	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	325,000.00	325,000.00		Assistance to ARBOs	

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	Climate Resilient Farm Productivity Support								1,500,000.00	1,500,000.00		
5021499000	Provision of Support Facilities and Equipment	TASS	Competitive Bidding	January	February	March	March	GoP	1,500,000.00	1,500,000.00		Assistance to ARBOs

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