DEPARTMENT OF AGRARIAN REFORM
RIZAL PROVINCE

Indicative Annual Procurement Plan for FY 2023

In Thousand ('000)

Code (PAP)	Procurement Program/Project	Is this an early Procurement Activity? (Yes/No)	PMO/ End-User	Mode of Procurement	Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	Remarks (brief description of Program/Activity/Project)
	Common Supplies and Equipment (CSE)												
50203010 02	Available at PS-DBM	No	DARPO-RIZAL	NP-53.5 Agency-to-Agency	N/A	N/A	Jan/Aug 2023	Jan/Aug 2023	GoP	521	521		Supplies available at procurement services
50203010 02	Not Available at PS-DBM	No	DARPO-RIZAL	Shopping	N/A	N/A	Jan/Aug 2023	Jan/Aug 2023	GoP	162	162		Supplies based on Approved APP CSE but not available at procurement services
	General Management Supervision												
50203090 00	Fuel, Oil and Lubricants	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	December 2022	January 2023	GoP	850	850		
	Utilities												
50204010 00	Water	No	DARPO-RIZAL	NP-53.5 Agency-to-Agency	N/A	N/A	January 2023	January 2023	GoP	50	50		Supply and Delivery of Water Service
50204020 00	Electricity	No	DARPO-RIZAL	NP-53.5 Agency-to-Agency	N/A	N/A	January 2023	January 2023	GoP	1050	1050		
50206010 01	Award/Reward Expenses	No	DARPO-RIZAL	Shopping	N/A	N/A	Aug/Dec 2023	Aug/Dec 2023	GoP	24	24		
50206010 01	Award and Incentives	No	DARPO-RIZAL	Shopping	N/A	N/A	Aug/Dec 2023	Aug/Dec 2023	GoP	160	160		
	Communications												
50205020 01	Mobile	No	DARPO-RIZAL	Shopping	N/A	N/A	January 2023	January 2023	GoP	200	200		Provision of Cellular load for PAROs and Div. Chiefs
50205020 02	Landline	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2023	January 2023	GoP	155	155		DARPO Rizal Telephone Requirements
50205030 00	Internet	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2023	January 2023	GoP	175	175		Annual Subcription of Internet Services
50205010 00	Postage	No	DARPO-RIZAL	NP-53.5 Agency-to-Agency	N/A	N/A	March/October 2023	March/October 2023	GoP	105	105		Postage and Mailing requirements of DARPO Rizal
50299070 01	ICT Software Subscription	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January to Dec 2023	January to Dec 2023	GoP	64	64		Office 365 Subcriptions
	General Services												
50212990 99	other General Services	No	DARPO-RIZAL	NP-53.9 - Small Value Procurement	N/A	N/A	January to Dec 2023	January to Dec 2023	GoP	1136	1136		
50212030 00	Security	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2023	January 2023	GoP	700	700		Provision of 3 Security Guards
50212000 00	Janitorial Services	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2023	January 2023	GoP	280	280		Provision of 2 Janitorial Attendants
	Rent/Lease Expenses												
50299050 01	Rent - Building	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	December 2022	January 2023	GoP	2600	2600		
	Repair and Maintenance												
50213050 02	Office Equipment	No	DARPO-RIZAL	NP-53.9 - Small Value Procurement	N/A	N/A	January to Dec. 2023	January to Dec. 2023	GoP	185	185		Repair and Maintenance of DARPO Rizal Office Equipment
50213060 01	Motor Vehicle	No	DARPO-RIZAL	NP-53.9 - Small Value Procurement	N/A	N/A	January to Dec. 2023	January to Dec. 2023	GoP	293	293		Repair and Maintenance of DARPO Rizal Motor Vehicles
	AGRARIAN LEGAL SERVICES												
50202020 02	Monthly Staff Meeting/LCMS Data Cleansing/ Updating	No	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Jan to Dec2023	Jan to Dec2023	GoP	34	34		
50202020 02	Mid year/Year End Assessment	No	DARAB/ALSD	NP-53.9 - Small Value Procurement	N/A	N/A	May/Dec 2023	May/Dec 2023	GoP	26	26		
50202020 02	ALSD Strategic Planning Workshop, LCMS Updating and Data Cleansing	No	ALSD	NP-53.9 - Small Value Procurement	N/A	N/A	Feb/May/Aug/Nov 2023	Feb/May/Aug/Nov 2023	GoP	54	54		
50202020 02	ALSD Quarterly assessment and Planning session	No	ALSD	NP-53.9 - Small Value Procurement	N/A	N/A	Mar/June/Sept2023	Mar/June/Sept2023	GoP	96	96		
50202020 02	Conducts of Adjudicators/COB's/Sheriff's Fast Tracking/Quarterly & LCMS Cleansing/Updating	No	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Jan to Dec2023	Jan to Dec2023	GoP	77	77		
	AGRARIAN REFORM BENEFICIARIES DEVELOPMENT SERVICES												
50202020 02	Conduct of Information Technology-enabled Maturity Assessment Orientation/ARC Assessment	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Sept 2023	Sept 2023	GoP	33	33		
50202020 02	Focus Group Discussion(FGD) on ITEMA/ARBO Assessment	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Oct 2023	Oct 2023	GoP	27	27		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202020 02	Mid-year/year-end and Quarterly Asessment	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	March,June,Sept, Dec 2023	March,June,Sept, Dec 2023	GoP	213	213		
50202020 02	Seminar on Implementing Rules and Regulations (IRR) and Mandatory Compliance on SEC Registration/Renewal Requirements @173 ARBs	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	March 2023	March 2023	GoP	10.55	10.55		
50202020 02	Seminar on Implementing Rules and Regulations (IRR) and Mandatory compliance on CDA Annual Report Requirements @90ARBs	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	March 2023	March 2023	GoP	5.4	5.4		
50202020 02	Seminar Workshop on the Review of 5-year Strategic Development Plan and Annual Opeartional Planning & Assessment/Evaluation	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	March 2023	March 2023	GoP	65	65		
50202020 02	SDPW existing lapsed 2022 and newly assisted registered 20 ARBOs	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	104	104		
50202020 02	Seminar on ARBOs Sustainable Business Management through BEST Game (Enterprising ARBOs) 20 ARBs per ARBO 2 Days one batch 2 days	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	7	7		
50202020 02	Training on Strategic Marketing	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	4	4		
50202020 02	Training on Organizational Development	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	3	3		
50202020 02	Training on Entrepreneurial Farming (ENTREFARM) and Seminar Workshop on Farm Planning and Budgeting 20 ARBs 2 Days	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	5	5		
50202020 02	Training on Entrepreneurial Mindsetting through DART GAME 20 ARBs per ARBO (2 batches) one day	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	7	7		
50202020 02	Seminar on Sustainable Business Management through 5's of Good Housekeeping One day 2 batches	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	July 2023	July 2023	GoP	10	10		
50202020 02	Business Planning 2 days 3 batches	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	July 2023	July 2023	GoP	22	22		
50202020 02	Awareness Seminar on PCIC Plans and Programs cum Seminar/Training for insurance Enumerator/Solicitor & Seminar on 3rs - 15 ARBs per ARBO 5 batches	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	July 2023	July 2023	GoP	16	16		
50202020 02	No. of ARB members in organizations (Existing)	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	July 2023	July 2023	GoP	5	5		
50202020 02	Seminar on ARBO Organizing and Registration Requirements -1 ARBO @15 ARBs & 5 tms @250per pax=5k	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May 2023	May 2023	GoP	5	5		

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50202020 02	Seminar on Simple Ways on How to start a Business @20ARBs & 4tms @250 per pax=6k	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May 2023	May 2023	GoP	6	6		
50202020 02	Skills Upgrading on Mushroom Products Processing (MPACHFAI) and Skills Training on Spawn Preparation for 30ARBs @250 per pax	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	March 2023	March 2023	GoP	22	22		
50202020 02	Training Supplies and VLFED Advocacy MAterials	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	February 2023	February 2023	GoP	19	19		
50202020 02	MOA Signing & Ceremonial Turn-over of the VLFED Project@10Pax (ARBO) & 15Pax/Others @300 per pax	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	February 2023	February 2023	GoP	6.25	6.25		
50202020 02	Skills Training on SSF Operations	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	February 2023	February 2023	GoP	2.5	2.5		
50202020 02	Skills Upgrading Training on Mushroom Based Product processing	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	February 2023	February 2023	GoP	17.5	17.5		
50202020 02	Basic Training on Strategic Marketing	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	March 2023	March 2023	GoP	8.75	8.75		
50202020 02	Knowledge Sharing for 45pax	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	45	45		
50202020 02	Enhancement of Label design and packaging materials	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	March 2023	March 2023	GoP	10	10		
50202020 02	Acquisition of Marketing Paraphernalia (Shelves, Cabinets, Tripod)	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	20	20		
50202020 02	Microbial Analysis of VLFED products and other FDA Licencing Requirements	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	50	50		
50202020 02	Seminar-workshop cum Review of Policies and Guidelines on Organizational and Functional Structures of the Cooperatives & Administrative Matters for 2 ARBOs with 60 ARBs @300 per pax	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	July 2023	July 2023	GoP	40	40		
50202020 02	Sustainability planning program (4 sessions @350 per pax for 30pax)	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	March 2023	March 2023	GoP	70	70		
50202020 02	Conduct of capacity development training for 30pax @350 per pax for 4 sessions	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	69	69		
50202020 02	Conduct of MARKETING Fora with program Partners and Institutional Buyers and provision of Marketing Paraphernalia	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April 2023	April 2023	GoP	35	35		

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50202020 02	Seminar on Basic Microfinance (sustaining) for 30 ARBs @300 per pax for 2 days	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	February 2023	February 2023	GoP	40	40		
50202020 02	Training Workshop on Skills Enhancement and Strategies on Loan Collection 2 sessions	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	February 2023	February 2023	GoP	40	40		
50202020 02	Seminars/Trainings on Sustainable livelihood support for disaster affected areas @30Pax (1ARBO) + 5TMS	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April/May/June 2023	April/May/June 2023	GoP	150	150		
50202020 02	Seminars/Trainings on Major Crop-based Block Farm Productivity (CASSAVA)	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April/May/June 2023	April/May/June 2023	GoP	150	150		

TOTAL   10,340

Validated and consolidated by :
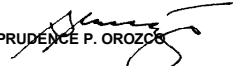
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ATTY V

Approved by :

HOPE

SATURNINO B. BELLO
PARPO II

Code (PAP)	Procurement Program/Project	Is this an early Procurement Activity? (Yes/No)	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
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