

Department of Agrarian Reform MiMaRoPa Regional Office Annual Procurement Plan for FY 2022

June 27, 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.	SUPPLIES, MATERIALS, TOOLS AND EQUIPMENT												
	Common Use Office Supplies & Equipment (Available at PS)	STOD/ FOD/ ALS/ DARAB	NO	NP-53.5 Agency-to-Agency	Quarterly	N/A	Quarterly	Quarterly	GoP	603,874.00	603,874.00		Various Common Use Supplies & Equipments available at PS for all Units of DAR MiMaRoPa Regional Office
	Common Use Office Supplies & Equipment (Not Available at PS)	STOD/ FOD/ ALS/ DARAB	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	1,233,138.00	1,233,138.00		Various Common Use Supplies & Equipments not available at PS for all Units of DAR MiMaRoPa Regional Office included in the APP-CSE
	Token	STOD/ DARAB/ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	116,000.00	116,000.00		
	Antigen/ RT-PCR Test	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		
	Vitamin C 500mg (100 caps/box)	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	23,600.00	23,600.00		
	Copy Paper A3	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	1,200.00	1,200.00		
	Toner Cartridge, Brother TN-2480, Black	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	8,000.00	8,000.00		
	Rechargeable Battery (AAA) pack	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	1,500.00	1,500.00		
	Biometric Fingerprint Scanner	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	14,500.00	14,500.00		
	Rice Cooker	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	3,000.00	3,000.00		
	Panel Divider	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	36,158.00	36,158.00		
	Sala Set	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	14,500.00	14,500.00		
	Smart TV	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	37,500.00	37,500.00		
	Cellphone	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	2,000.00	2,000.00		
	Bathroom Mirror with Shelf Storage Rack	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	1,000.00	1,000.00		
	Bathroom Shelf Shower Organizer	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	100,000.00	100,000.00		
	Office Supply	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	58,500.00	58,500.00		
	Uniform for Cultural and Athletic Activities	STOD	NO	NP-53.9 - Small Value Procurement	May	N/A	March	March	GoP	50,000.00	50,000.00		
	Executive Jackets	ALS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	88,896.04	88,896.04		
	Office Supply	ALS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP				
	Gasoline, Oil and Lubricant	STOD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Monthly	Monthly	GoP	949,000.00	949,000.00		
	Sub Total									3,456,866.04	3,456,866.04		
B.	UTILITIES												
	Electric Supply	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,545,000.00	1,545,000.00		
	Water Supply	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00		
	Drinking Water	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	128,000.00	128,000.00		
	Sub Total									1,773,000.00	1,773,000.00		
C.	COMMUNICATION EXPENSES												
	Postage	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	185,000.00	185,000.00		
	Telephone Landline	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	125,000.00	125,000.00		
	Telephone Mobile	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	782,400.00	782,400.00		
	Internet	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	533,000.00	533,000.00		
	Cellcard (For the Conduct of ITEMA)	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	93,600.00	93,600.00		
	Telephone Mobile	FOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	4,500.00	4,500.00		
	Sub Total									1,723,500.00	1,723,500.00		
	SUBSCRIPTION												
	Zoom Subscription	STOD/FOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	3,788.92	3,788.92		
	Office 365 Subscription	STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	220,000.00	220,000.00		
	Sub Total									223,788.92	223,788.92		
	OTHER MOOE												
	Cash Advance	STOD	NO		Monthly	Monthly	Monthly	Monthly	GoP	181,417.00	181,417.00		
D.	GENERAL SERVICES												
	Security Services	STOD	YES	Competitive Bidding	7-Dec-21	27-Dec-21	12-Jan-22		GoP	2,043,780.00	2,043,780.00		
	Professional Service (ISO)	STOD	NO		February	February	February	February	GoP	75,000.00	75,000.00		
	Sub Total									2,118,780.00	2,118,780.00		

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E.	PRINTING AND PUBLICATION EXPENSES												
	Preparation & Publication of IEC Materials on CARP Status for Dissemination to the Stakeholders, Newsletter, Brochure, Flyers (1st Sem)	STOD	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	25,000.00	25,000.00		
	Preparation & Publication of IEC Materials on CARP Status for Dissemination to the Stakeholders, Newsletter, Brochure, Flyers (2nd Sem)	STOD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	25,000.00	25,000.00		
	Printing	ALS	NO	NP-53.9 - Small Value Procurement	July	N/A	April	April	GoP	3,000.00	3,000.00		
	Printing	FOD	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	600.00	600.00		
	Sub Total									53,600.00	53,600.00		
F.	RENT EXPENSES												
	Equipment	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	287,897.00	287,897.00		
	Sub Total									287,897.00	287,897.00		
G.	ADVERTISING												
	Publication/Posting	STOD	NO	NP-53.9 - Small Value Procurement	Every Two Months	N/A	Every Two Months	Every Two Months	GoP	17,000.00	17,000.00		
	Sub Total									17,000.00	17,000.00		
H.	REPAIR AND MAINTENANCE												
	Repair of Motor Vehicle	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	550,000.00	550,000.00		
	Repair of Office Equipment	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	124,000.00	124,000.00		
	Repair of IT Equipment	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	200,000.00	200,000.00		
	Repair and Maintenance of Buildings	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	95,000.00	95,000.00		
	Sub Total									969,000.00	969,000.00		
I.	TRAINING												
	Preparation of 2023 Budget Proposal	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	March	March	GoP	413,400.00	413,400.00		
	Orietntation/Workshop on the Preparation of 2023 Expanded BED 2	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	November	November	GoP	462,000.00	462,000.00		
	Data Cleansing, Feedbacking and Writeshop on the conduct of IT-eASY 2022	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	October	October	GoP	165,000.00	165,000.00		
	CY 2022 Regional Mid-Year Review and Planning Session (RPS) cum Deliberation of Vacant Position	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June	June	GoP	572,000.00	572,000.00		
	Year-end conduct of Regional Planning and Review Session and GAD Assessment	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	December	December	GoP	462,000.00	462,000.00		
	Team Development and Morale Boosting Exercises	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	250,000.00	250,000.00		
	Deliberation of Vacant Position	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June	June	GoP	462,000.00	462,000.00		
	Appointment Preparation	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June	June	GoP	176,000.00	176,000.00		
	Appointment Preparation	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	October	October	GoP	176,000.00	176,000.00		
	Virtual Learning and Development Trainings	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Monthly	Monthly	GoP	55,000.00	55,000.00		
	STOD 1st Quarter Assessment cum Updating of ISO Process	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	220,000.00	220,000.00		
	e-ARCOD	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	March	March	GoP	498,707.00	498,707.00		
	2022 Year-end Assessment in eNGAS and eBudget cum Planning Session	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	December	December	GoP	264,000.00	264,000.00		
	Sub Total									4,176,107.00	4,176,107.00		
	Conduct of DARAB Assessment cum LCMS Updating and Cleasing	DARAB	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	165,000.00	165,000.00		
	Team Development and Morale Boosting Exercises	DARAB	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May	May	GoP	50,000.00	50,000.00		
	Sub Total									215,000.00	215,000.00		
	LCMS cum Legal Writing	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May	May	GoP	355,000.00	355,000.00		
	Conduct of Lawyers to the Bebeipsaryo and Agrarian Justice on Wheels: Legal Information Drive on the Rights and Obligations of Farmer Beneficiaries, Agricultural Leaseold Tenants, and Landowners in El Nido, Taytay, Roxas, and Puerto princesa City, Palawan	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	July	July	GoP	246,520.00	246,520.00		
	Fast Tracking	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	November	November	GoP	285,000.00	285,000.00		
	Team Development and Morale Boosting Exercises	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	50,000.00	50,000.00		
	Sub Total									936,520.00	936,520.00		

	Conduct of Regional Review and Planning Session	FOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	165,000.00	165,000.00		
	Conduct of Regional Review and Planning Session	FOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	July	July	GoP	165,000.00	165,000.00		
	Conduct of ARBDSP Year-end Assessment cum ARBOs Summit/Forum	FOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	November	November	GoP	251,500.00	251,500.00		
	Team Development and Morale Boosting Exercises	FOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	50,000.00	50,000.00		
	Documentation and Validation of ARBOs under EPAHP Project	FOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	September	September	GoP	43,150.00	43,150.00		
	Conduct of Year-end LTSP Review and Planning Session	FOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	December	December	GoP	131,000.00	131,000.00		
	Regional Directors' Conference: Land Tenure Services, Status of Accomplishment, Finalization of Regional LAD Balance and Catch-up Planning Session	FOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	396,120.00	396,120.00		
	Sub Total									1,201,770.00	1,201,770.00		
J.	REPRESENTATION												
	Conduct of Meetings and Conferences	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	450,100.00	450,100.00		
	Conduct of Meetings and Conferences	DARAB	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	31,500.00	31,500.00		
	Conduct of Meetings and Conferences	ALS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	58,800.00	58,800.00		
	Conduct of Meetings and Conferences		NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	68,600.00	68,600.00		
										609,000.00	609,000.00		
	TOTAL									17,943,245.96	17,943,245.96		

Prepared and consolidated by:

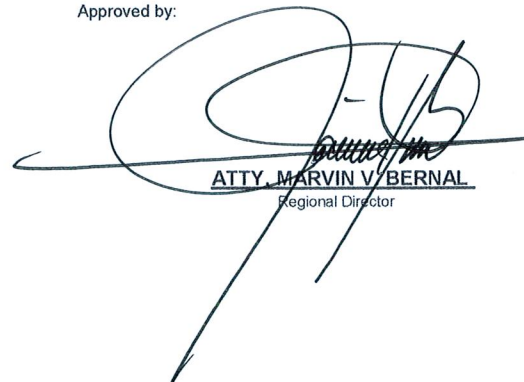
Recommending Approval:

Approved by:


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 BAC Chairman


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ATTY. MARVIN V. BERNAL
 Regional Director

Reviewed and Validated by:


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 Acting Regional Budget Officer


ATTY. RONNIL C. ROSILLO
 Member


JOSEFINA M. LOPEZ
 Provisional Member

Department of Agrarian Reform MiMaRoPa Regional Office Annual Procurement Plan Continuing FY 2021

June 27, 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.	SUPPLIES, MATERIALS, TOOLS AND EQUIPMENT												
	Tools	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	11,034.93	11,034.93		
	Furniture and Fixture	STOD	NO	NP-53.9 - Small Value Procurement	March	N/A	May	May	GoP	500,000.00	500,000.00		
	Seat Cover for RP Vehicle (Leatherette)	STOD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	50,000.00	50,000.00		
	Floor Matting for RP Vehicle	STOD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	12,000.00	12,000.00		
	Car Stereo	STOD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	9,000.00	9,000.00		
	Mirror	STOD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	1,800.00	1,800.00		
	Helmet	STOD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	6,000.00	6,000.00		
	Sub Total									589,834.93	589,834.93		
	Printer 3 in 1	FOD	NO	NP-53.8 Defense Cooperation Agreement	Monthly	N/A	March	March	GoP	19,980.00	19,980.00		
	LCD Monitor 27" Curve Screen	FOD	NO	NP-53.8 Defense Cooperation Agreement	Monthly	N/A	March	March	GoP	23,980.00	23,980.00		
	Laptop Powerbank (4000mAh/2016/5V 4.5A USB C PD 36w, Dual Quick Charge 3.0 for Laptop)	FOD	NO	NP-53.8 Defense Cooperation Agreement	Monthly	N/A	March	March	GoP	47,450.00	47,450.00		
	Wireless Mouse	FOD	NO	NP-53.8 Defense Cooperation Agreement	Monthly	N/A	March	March	GoP	1,780.00	1,780.00		
	Rechargeable Battery (AA 1450mAh USB Charger 1.2v)	FOD	NO	NP-53.8 Defense Cooperation Agreement	Monthly	N/A	March	March	GoP	1,400.00	1,400.00		
	Webcam with Built-in Mic Auto Light Correction Noise Reduction Field Vision 120 degree effective pixel 1920 x 1080 focus type auto built in micro stereo shutter auto OS support windows	FOD	NO	NP-53.8 Defense Cooperation Agreement	Monthly	N/A	March	March	GoP	1,790.00	1,790.00		
	Sub Total									96,380.00	96,380.00		
B.	UTILITIES												
		STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	70,026.11	70,026.11		
	Sub Total									70,026.11	70,026.11		
C.	COMMUNICATION EXPENSES												
		STOD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	24,711.40	24,711.40		
	Sub Total									24,711.40	24,711.40		
	REPAIR AND MAINTENANCE												
	Repair and Maintenance of Buildings	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	1,300,000.00	1,300,000.00		
	Sub Total									1,300,000.00	1,300,000.00		
D.	TRAINING												
	Training and Conferences	STOD	NO	NP-53.8 Defense Cooperation Agreement	N/A	N/A	March	March	GoP	8,760.00	8,760.00		
	Conduct of Lawyers to the Bebeplisyayo and Agrarian Justice on Wheels: Legal Information Drive on the Rights and Obligations of Farmer Beneficiaries, Agricultural Leasehold Tenants, and Landowners in El Nido, Taytay, Roxas, and Puerto Princesa City, Palawan	ALS	NO	NP-53.8 Defense Cooperation Agreement	N/A	N/A	July	July	GoP	268,652.77	268,652.77		
	Team Development and Morale Boosting Exercise	FOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April	April	GoP	50,000.00	50,000.00		
	Sub Total									327,412.77	327,412.77		
	TOTAL									2,408,365.21	2,408,365.21		

Prepared and consolidated by:

Recommending Approval:

Approved by:


RITCHELLE A. MAGAT
Head BAC Secretariat

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BAC Chairman

Ferdinand M. De Gala
Vice Chairman

ATTY. MARVIN V. BERNAL
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Reviewed and Validated by:


MELISSA D. PUNSALAN
Acting Regional Budget Officer

ATTY. RONNIE C. ROSILLO
Member

JOSEFINA M. LOPEZ
Provisional Member

**COA-DAR IV-B
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