

Republic of the Philippines
DEPARTMENT OF AGRARIAN REFORM
Region No. _____
Province of _____
Municipality of _____

LAND DISTRIBUTION FOLDER (LDF) TRANSMITTAL

Date
MEMORANDUM

FOR : _____
Provincial Agrarian Reform Officer II

ATTENTION : _____
Chief Agrarian Reform Officer for Operation

FROM : _____
Municipal Agrarian Reform Officer

SUBJECT : **LDF Transmittal for Generation and Issuance of Corresponding CLOA**

May we transmit the Land Distribution Folder (LDF) of the landholding formerly owned by _____ located in (Municipality, Barangay) _____ and covered under Voluntary Offer to Sell (VOS)/Compulsory Acquisition (CA) pursuant to Republic Act (R.A.) No. 6657, as amended by R.A. No. 9700, and transferred to the Republic of the Philippines through RP Title No. _____, as applicable, for the generation and issuance of Certificate of Land Ownership Award (CLOA) to the following agrarian reform beneficiaries (ARBs) per attached documents:

Name of Agrarian Reform Beneficiary (Last Name, First Name, Middle Initial)	Lot No. and Survey No.	Area (has.)

(Use additional sheet, if necessary)

The LDF includes the following documents:

1. BARC Certified Master List of Qualified ARBs or Amended Master List of Qualified ARBs; (CARPER LAD Form No. 31 or CARPER LAD Form No. 35)
2. Application to Purchase and Farmer's Undertaking (APFU); (CARPER LAD Form No. 37)
3. Duly received copy of letters to qualified ARBs; (CARPER LAD Form No.61)
4. DENR-LMS Approved Segregation/Subdivision Survey Plan; and
5. Copy of the TCT in the name of the Republic of the Philippines, if applicable.
6. Others _____

For the PARO's appropriate action.

Municipal Agrarian Reform Officer
(Signature over Printed Name)

Copy Distribution:

Original	-	DARPO
Duplicate	-	LDF
TriPLICATE	-	DARMO

CARPER LAD Form No. 62
(Revised CARP-LAD Form No. 61)

ADDITIONAL SHEET FOR THE LIST OF AGRARIAN REFORM BENEFICIARIES IN THE LAND DISTRIBUTION FOLDER

Name of Agrarian Reform Beneficiary (Last Name, First Name, Middle Initial)	Lot No. and Survey No.	Area (has.)

Note: Put a big "X" in the row immediately after writing/typing/encoding the name of the last ARB in the list. Then put the words "NOTHING FOLLOWS". Use additional sheet, if necessary. Each additional sheet should be initialed by the MARO.