

Republic of the Philippines
DEPARTMENT OF AGRARIAN REFORM
Region No. _____
Province of _____
Municipality of _____

LETTER TO QUALIFIED AGRARIAN REFORM BENEFICIARY (ARB)

Date

Dear _____:

The Department of Agrarian Reform (DAR) is pleased to inform you that the acquisition of the landholding of _____ covered by TCT/OCT No. _____, TD No. _____, Lot No. and Approved Survey No. _____ located at _____ (Municipality, Barangay) _____ has been completed and we shall commence the preparations for the distribution of the said landholding to the qualified beneficiaries.

Being one of the agrarian reform beneficiaries who were identified and who qualified and signed the Application to Purchase and Farmer's Undertaking (APFU), please be informed that your responsibilities to the make the land productive shall commence as soon as you receive your CLOA-Title and your actual and physical occupation of the land. You will start paying your amortization and Real Property Taxes due on your awarded land one year after you receive your CLOA-Title and your actual and physical possession of the land.

Should you have any concerns or questions, please proceed to the Department of Agrarian Reform Municipal Office (DARMO) located at _____.

Thank you.

Very truly yours,

Municipal Agrarian Reform Officer
(Signature over Printed Name)

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