

**SUPPLEMENTAL/ BID BULLETIN NO. 1**

14 June 2022

**CLARIFICATIONS/AMENDMENTS ON THE BIDDING DOCUMENTS FOR THE REPAIR AND REFURBISHMENT OF THE OFFICE OF THE SECRETARY (OSEC) BOARDROOM**

This Supplemental Bid Bulletin No. 1 is issued to clarify/amend certain provisions of Section II. Instruction to Bidders, Section V. Special Conditions of Contract, Section VI. Specifications, and Section IX. Checklist of Technical and Financial Documents and to address the queries raised by prospective bidders during the pre-bid conference on June 9, 2022, relative to the above-mentioned subject procurement.

<b>SECTIONS/CLAUSES AFFECTED</b>	<b>AS ISSUED IN THE PHIL. BIDDING DOCUMENTS AND DISCUSSED DURING THE PRE-BID CONFERENCE ON JUNE 9, 2022 (PBD-22-01)/ QUERIES FROM PROSPECTIVE BIDDERS</b>	<b>CLARIFICATIONS/AMENDMENTS</b>
<b>Section II. Instructions to Bidders</b>	<b>From: Trowell Builders</b> How many copies are needed for the submission of technical and financial documents?	Each bidder shall submit one (1) copy of the first and second components of its Bid.
<b>Section V. Special Conditions of Contract GCC Clause 6</b>	The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor. <b>From: NVSP Construction &amp; Development</b> When can they conduct a site inspection?  <b>From: Aseron Construction and Supply</b> Is Certificate of Inspection already included in the bidding documents?	The Site Inspection/Investigation can be conducted by interested bidders any time prior to bid submission upon coordination with the DAR's General Services Division (GSD) representative Architect Adjurex Hambre.  The Certificate of Inspection is not a requirement in the checklist of bid submission, but the GSD may issue the same upon request by the bidder.

<p><b>Section VI. Specifications</b></p>	<p><b>From: Jayterkiel Builders</b> Is building a barracks for the winning bidder allowed?</p> <p><b>From A &amp; AI Office Design and Furniture</b> Can we request to change the specification per lot to consider us as a supplier for furniture and fixtures?</p>	<p>As provided for under Section VI. Specifications, the winning bidder shall be allowed to use temporary facilities for the duration of the contract.</p> <p>The procurement calls for one lot only and the provision of furniture and fixtures is part of the repair and refurbishment works required.</p>
<p><b>Section IX. Checklist of Technical and Financial Documents</b></p>	<p>Class "A" Documents Legal Documents</p>	<p>Legal Documents Only the Valid Philgeps Registration Certificate (Platinum Membership, all pages) shall be required per <b>GPPB Resolution No. 15-2021</b> "Lifting the Suspension on the Implementation of the Mandatory Submission of Philgeps Certificate of Platinum Registration and Membership in Competitive Bidding and Limited Source Bidding". Please refer to attached checklist.</p>

The foregoing shall form part an integral part of the Bid Documents and supersede previous issuances relative to the subject procurement.

Approved by:  
(For the BAC-Primary)

  
**ATTY. JIM G. COLETO**  
Board Member III, DARAB  
Chairperson, Primary Bids and Awards Committee

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

### Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules; **and**  
**and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Project Requirements, which shall include the following:
  - a. Organizational chart for the contract to be bid;
  - b. List of contractor's key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
  - c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

### Financial Documents

- (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

### **Class "B" Documents**

- (h) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

## II. FINANCIAL COMPONENT ENVELOPE

- (i) Original of duly signed and accomplished Financial Bid Form; **and**

### Other documentary requirements under RA No. 9184

- (j) Original of duly signed Bid Prices in the Bill of Quantities; **and**

- (k) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; and

**REVISED PhilGEPS CERTIFICATE OF LATINUM REGISTRATION AND MEMBERSHIP  
(First Page Only)**

Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION  
(Platinum Membership)

*THIS IS TO CERTIFY THAT*

(NAME OF BIDDER)  
Address

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on (date of registration) pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that (name of the prospective bidder) has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A which document is attached hereto and made an integral part hereof.

**For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.**

**By submitting this Certificate, the Bidder certifies:**

- 1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;**
- 2. the veracity of the statements and information contained therein;**
- 3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it evidence that the Bidder has passed the post-qualification stage; and**
- 4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.**

This Certificate is valid until (date of expiration).

Issued this (date) day of (month), year.

This is a system-generated certificate. No signature is required.

Documentary Stamp Tax Paid 30.00  
No:

(QR Code) Certificate Reference