



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

ADMINISTRATIVE ORDER NO. 01 SERIES OF 2022

**SUBJECT: AMENDMENTS TO DAR ADMINISTRATIVE ORDER NO. 01,
SERIES OF 2020, ENTITLED "GUIDELINES SIMPLIFYING THE
LAND ACQUISITION AND DISTRIBUTION PROCESS ON CARP-
COVERED PRIVATE AGRICULTURAL LANDS"**

PREFATORY STATEMENT

The Administrative Order (A.O.) No. 1, Series of 2020, entitled "*Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands*", was issued in compliance to the directive of the President to complete the land acquisition and distribution (LAD) process of the remaining private agricultural lands (PALs) covered by Republic Act (R.A.) No. 6657, as amended, including tenanted rice and corn lands under Presidential Decree (P.D.) No. 27 by June 30, 2022.

The aforesaid AO was likewise issued in accordance with Section 49 of R.A. No. 6657, as amended (Power to issue rules and regulations), in pursuit of the overall mandate of the Department of Agrarian Reform (DAR) to implement the Comprehensive Agrarian Reform Program (CARP) and other agrarian reform laws.

Corollary to this, Executive Order (E.O.) No. 405, dated June 14, 1990, provides that the implementation of the CARP, particularly on the matter of acquisition and distribution of PALs, may be conducted by streamlining certain administrative procedures in land valuation and compensation.

The challenge of completing the LAD process in the remaining PALs has been a common and recurring issue in the implementation of the program. Hence, the DAR and the Land Bank of the Philippines (LBP) recognized the need to further reduce and simplify the procedures and documentary requirements in order to expedite the conduct of the field investigation and land valuation activities for landholdings covered under the CARP.

Similarly, current developments in the operations of the DAR necessitate the incorporation of amendments which greatly streamline the LAD process. These being stated, the following amendments to A.O. No. 1, Series of 2020 are hereby issued:

SECTION 1. Section 3.2 of Administrative Order No. 1, Series of 2020, entitled "Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands" is hereby amended to read as follows:

- 3.2 The joint field investigation (JFI) shall be conducted by the JFI Team, which shall be composed of the DAR Provincial Office/DAR Municipal Office (DARPO/DARMO) designated personnel, a member of the Barangay Agrarian Reform Council (BARC), or in the absence thereof, any authorized representative/member of the Barangay Council, land owner (LO) or his authorized representative, potential ARBs, representatives of the Municipal/Provincial Agricultural Office-Department of Agriculture (MAO/PAO-DA), if there is an issue on the landholding's suitability for agriculture, and the Department of Environment and Natural Resources - Community/Provincial Environment and Natural Resources Office (DENR-CENRO/PENRO), if there is any issue as to the 18% slope.

The said JFI shall be conducted based on the approved survey plan (ASP) or the advance survey plan (AdvSP) to verify the data/information contained in the claim folder (CF) for the purpose of valuation of the subject landholding.

SECTION 2. Section 3 of Administrative Order No. 1, Series of 2020, is hereby amended as follows:

- 3.3.1 Based on the Field Investigation Report (FIR) and ASP/AdvSP, the Land Bank of the Philippines (LBP) shall proceed to determine the value of just compensation of the subject landholding. Consequently, upon completion of the land valuation, the LBP shall prepare and send the Memorandum of Valuation (MOV), together with Land Valuation Worksheet (LVW), to DARPO for the preparation of the Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP was used in the initial valuation, the NLVA shall be issued only upon the receipt of the ASP.

The LBP shall deposit/book the compensation proceeds, in cash and Agrarian Reform (AR) Bonds, upon receipt of the Order to Deposit LO Compensation together with a copy of the ASP from the DARPO. It shall issue the Certificate of Deposit (COD) within three (3) banking days from deposit/booking.

The COD, ASP, and other necessary documents shall be the basis of the ROD to: 1) cancel the LO's title for the landholding covered under CARP, in case of total coverage; 2) issue Transfer Certificate

of Title (TCT)/Original Certificate of Title (OCT) in the name of the Republic of the Philippines (RP); and, 3) issue title for the retained area/non-coverable area, if any, upon submission of owner's duplicate copy (ODC) of the LO's title.

- 3.3.2 In case of discrepancy/ies between the ASP or AdvSP and the FIR, the appropriate adjustment shall be made to conform with the FIR.

For purposes of LO compensation, the amended/adjusted ASP shall be submitted to the LBP for adjustment of the area covered and the corresponding MOV.

SECTION 3. There shall be incorporated new provisions after subsection 3.5 of Administrative Order No. 1, Series of 2020, with the new subsections to read as follows:

- 3.6 Pursuant to E.O. No. 129-A, dated July 26, 1987, the DAR shall be responsible for the acquisition and distribution of landholding covered under CARP. Therefore, the DAR shall ensure the accuracy and completeness of documents required in the CF, with the assistance of concerned government agencies and other stakeholders, for submission to LBP in accordance with R.A. No. 6657, as amended by R.A. No. 9700 and pertinent laws and policies.
- 3.7 Further, as mandated by E.O. No. 405, dated June 14, 1990, the LBP shall be primarily responsible for the determination of the land valuation and compensation for all PALs suitable for agriculture under either the voluntary offer to sell (VOS) or compulsory acquisition (CA) arrangement as governed by R.A. No. 6657, as amended. Upon submission of the CF by the DARPO, the LBP-Agrarian Operations Center (AOC) shall review the completeness and sufficiency of the documents in the CF. If in order, the LBP-AOC shall proceed with the processing of the same to determine the value of just compensation of the subject landholding pursuant to R.A. No. 6657, as amended. Otherwise, the LBP-AOC shall return the CF to the DARPO, specifying the lacking documents/inconsistent information, within three (3) banking days from receipt of the CF.

The LBP shall process the CF, until the issuance of the MOV, within twenty (20) days from receipt of the complete documents as indicated in the CARPER LAD Form No. 48. (Checklist of Documentary Requirements in the Claim folder for Transmittal to LBP)

- 3.8 The JFI Team shall accomplish and sign the Field Investigation Report (FIR). The PARPO II shall certify the correctness of the data, information, and land use/s per lot contained in the FIR and if the same

is consistent with the ASP or AdvSP, by affixing his/her signature in the said FIR, based on the review and recommendation/s of the Chief Agrarian Reform Program Officer-Land Tenure Security (CARPO-LTS)/designated personnel of the DARPO.

3.9 In general, the generation of the Oath of ARBs and facilitation of the signing and screening of the ARBs shall be undertaken after the issuance of Masterlist/amended Masterlist of ARBs and prior to the submission of the CF to LBP-AOC. In case of failure to undertake on the aforesaid period due to unavoidable circumstances, the DAR shall prepare and ensure that the Oath of the ARBs are duly signed and sworn to before a City or Municipal Judge prior to the generation of CLOAs to the concerned ARBs.

Pursuant to Supreme Court Resolution A.M. No. 20-09-141-RTC, the conduct of Oath of ARBs may be facilitated through the use of video-conferencing facilities.

3.10 The distribution and delivery of the ODCs of the registered CLOAs to the concerned ARBs shall be in accordance with A.O. No. 6, Series of 2021, entitled "Statutory Obligation to Deliver the Agrarian Reform Title to the Beneficiary" and Section No. 41 of PD No. 1529, on the ODC of title.

SECTION 3. There shall be incorporated in subsections of Section 4 of Administrative Order No. 1, Series of 2020, new operating procedures to read as follows:

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONSIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
4.2.B CONDUCT OF LAND SURVEY				
7.	• DARPO	<ul style="list-style-type: none"> • The DARPO shall: <ul style="list-style-type: none"> a. Evaluate and finalize the submitted copy of survey returns (SRs); and b. Submit the SRs together with the necessary documents to DARRO 	1 day	<ul style="list-style-type: none"> • Evaluated SRs
	• DARRO	<ul style="list-style-type: none"> • Upon evaluation on the consistency and correctness of the SRs, the DARRO shall transmit the necessary documents to the DENR Regional 	1 day	<ul style="list-style-type: none"> • SRs • Documentarily Requirements

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONSIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
		Office for Inspection, Verification, and Approval of Survey Returns (IVAs).		
4.2.C CONDUCT OF JOINT FIELD INVESTIGATION (JFI)				
10.	<ul style="list-style-type: none"> • DARMO/ designated personnel/ DARPO/ other concerned 	<ul style="list-style-type: none"> • The DARMO/Designated Personnel shall prepare and submit complete and accurate CF to the DARPO. 	1 day	<ul style="list-style-type: none"> • CF
		<ul style="list-style-type: none"> • Upon receipt of the ASP or AdvSP from the DENR/DARRO/contractor/surveyor/DAR geodetic engineer (GE), the DARPO shall notify the concerned agencies/parties of the conduct of JFI five (5) days prior to the scheduled date. 	5 days	<ul style="list-style-type: none"> • CARPER LAD Form No. 45-A (Notice to Conduct Joint Field Investigation) [Revised 2022]
	<ul style="list-style-type: none"> • JFI Team 	<ul style="list-style-type: none"> • The Joint Field Investigation (JFI) Team shall conduct field investigation and submit the duly accomplished Field Investigation Report (FIR) to the PARPO II for his/her concurrence, within three (3) days from the conduct of FI. • The existing procedures in the conduct of JFI, except the presence and participation of the LBP, shall be adopted. 	3 days	<ul style="list-style-type: none"> • CARPER LAD Form No. 46 (Field Investigation Report) [Revised 2022]
10.a	<ul style="list-style-type: none"> • CARPO-LTS/Designated Personnel 	<ul style="list-style-type: none"> • Upon review and verification of the FIR vis-à-vis the supporting documents, by the CARPO- Land Transfer Service (LTS)/designated personnel, and upon its recommendation, the PARPO II shall certify the correctness of the data, information, and land use/s contained in the FIR and its consistency with the ASP or AdvSP. 	1 day	<ul style="list-style-type: none"> • CARPER LAD Form No. 46 (Field Investigation Report) [Revised 2022]
4.2.D LAND VALUATION, LO COMPENSATION, AND GENERATION AND REGISTRATION OF CLOA				

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONSIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
11.	• DARPO	<ul style="list-style-type: none"> • Verify and evaluate the CF as to its completeness, consistency of data and information, and sufficiency of documentary requirements. If found in order, prepare the Checklist of required documents for the processing of the CF, with corresponding recommendation of the CARPOLTS/Designated Personnel, and the Certification of the PARPO II. <p>The DARPO personnel shall prepare and transmit the duly signed Memorandum Request to Value Land and Pay the LO together with the Completed CF with AdvSP/ASP and FIR to the LBP-AOC.</p> <p>Otherwise, facilitate the completion of the data/information/documents.</p>	3 days	<ul style="list-style-type: none"> • CF • CARPER LAD Form No. 48 (Checklist of Documentary Requirements in the Claim Folder for Transmittal to LBP) [Revised 2022] • CARPER LAD Form No. 49 (Request to Value Land and Pay Landowner) [Revised 2022]
12.	• LBP-AOC	<ul style="list-style-type: none"> • Upon Receipt of the Memorandum Request to Value Land and Pay Landowner together with the CF with AdvSP/ASP and FIR from DARPO, review the completeness and sufficiency of the required document/s. The AOC-LBP shall: <ul style="list-style-type: none"> a. If in order, process the CF and value the subject landholding using the ASP or AdvSP and other pertinent documents as indicated in the CARPER LAD Form No. 48 (Checklist of Documentary Requirements in the Claim Folder for Transmittal to LBP) necessary in the valuation of the landholding and thereafter issue the corresponding MOV together with land valuation 	20 days	<ul style="list-style-type: none"> • CF • CARPER LAD Form No. 50 (Memorandum of Valuation) • CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) • CARPER LAD Form No. 53

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONSIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
		<p>worksheet (LVW) to the PARPO within twenty (20) days from receipt of the complete documents.</p> <p>b. Otherwise, return the CF and the attached documents to the DARPO within three (3) banking days from receipt of the same, specifying the lacking documents/ inconsistent data and information, for appropriate action.</p>		<p>(Landowner's Reply to NLVA)</p> <ul style="list-style-type: none"> • CARPER LAD Form No. 54 (Order to Deposit Landowner/ Corporation) • CARPER LAD Form No. 55 (Certification of Deposit)
	<ul style="list-style-type: none"> • DARPO/ LO • LBP 	<ul style="list-style-type: none"> • Upon receipt of the MOV and LVW from LBP, the PARPO shall issue a Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP is used in the valuation, the NLVA shall be issued only upon receipt of the ASP. The NLVA together with MOV, LVW and Reply Form shall be sent to the LO through registered mail or personal service. The LO shall be given thirty (30) days to accept or reject it. Simultaneous with the sending of the NLVA, the PARPO shall order the LBP to deposit, in the name of LO, the cash and bonds covering the compensation and proceeds for his/her landholding and issue the corresponding COD to the PARPO, pursuant to Section 77 of AO No. 07, Series of 2011. • Issue the COD to DARPO and notify the LO regarding the issued COD to DARPO. 	<p>Maximum of 7 days</p>	<ul style="list-style-type: none"> • CARPER LAD Form No. 50 (Memorandum of Valuation) • CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) • CARPER LAD Form No. 55 (Certificate of Deposit)

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONSIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
4.2.E DISTRIBUTION OF CLOAs AND INSTALLATION OF ARBs ON THE AWARDED LAND				
14.	<ul style="list-style-type: none"> • DARPO 	<ul style="list-style-type: none"> • Upon receipt of ODC of OCT-CLOA/TCT CLOA from ROD, the DARPO shall: <ul style="list-style-type: none"> a. Reproduce two (2) copies of ODC for DARPO's and DARMO's files; b. Record essential details of the ODC OCT-CLOAs/TCT-CLOAs in the CLOA Registry Book/Designated Logbook and maintain a Record Book of all CLOA-titles issued in all municipalities/cities within the province; c. Provide photocopies of ODC of TCT-CLOAs/OCT-CLOA and ASP to the Municipal Assessor's Office for the preparation of individual tax declaration to the ARBs; and d. Prepare the Land Distribution and Information Schedule (LDIS) per landholding; accomplish Part I of the Form and transmit the same to LBP-AOC for the completion of Part II thereof pursuant to pertinent guidelines and procedures. 	3 days	<ul style="list-style-type: none"> • ODC of OCT-CLOAs/ TCT-CLOAs • Photocopies of ODC of TCT-CLOAs/OCT-CLOAs and ASP • CARPER LAD Form No. 47 (Land Distribution and Information Schedule)
	<ul style="list-style-type: none"> • LBP-AOC 	<ul style="list-style-type: none"> • Provide a copy of the duly accomplished LDIS to the DARPO. 		<ul style="list-style-type: none"> • CARPER LAD Form No. 47 (Land Distribution and Information Schedule)
15.	DARMO/ DARPO/ARB/ DND-	<ul style="list-style-type: none"> • Within thirty (30) days from receipt of the ODCs of the registered CLOAs from the ROD, the DARPO and 		<ul style="list-style-type: none"> • CARPER LAD Form No. 68

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONSIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
	AFP/ DILG- PNP, if necessary	<p>DARMO/Designated Personnel shall distribute and deliver the said ODCs to the concerned ARBs in accordance with AO No. 6, Series of 2021 and undertake the following, if applicable:</p> <p>a. For LHs under normal conditions, immediately install the ARBs on the awarded land; or</p> <p>b. If the taking of possession of the awarded land by the ARBs would imperil or endanger their lives, the Taskforce on ARB installation shall assume responsibility.</p>	<p>1 day</p> <p>2 days</p>	<p>"Writ of Installation"</p> <ul style="list-style-type: none"> • CARPER LAD Form No. 69 (Request Letter to PNP/DND) • CARPER LAD Form No. 68-A Notice to ARB for Physical Installation in the Awarded Land) [Revised 2022] • CARPER LAD Form No. 68-B (Physical Installation of ARBs in the Awarded Land) [Revised 2022]
	DARPO/ DARMO	a. Facilitate registration of ARBOs with concerned agencies.		<ul style="list-style-type: none"> • Master list of ARBs/Amended Master list of ARBs

SECTION 4. Section 9 of Administrative Order No. 1, Series of 2020 is hereby amended to read as follows:

"Section 9. REPEALING CLAUSE

All other issuances which are inconsistent with this Administrative Order are hereby amended, modified and/or repealed accordingly.

SECTION 5. EFFECTIVITY CLAUSE

This Administrative Order shall take effect ten (10) days after its publication in two (2) newspapers of general circulation and its registration with Office of the National Administrative Register (ONAR).

March 29, 2022, Diliman, Quezon City, Philippines.



BERNIE F. CRUZ
Secretary

Department of Agrarian Reform

Office of the Secretary



A22-03301526

BFC-OSEC-A.O.

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REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

CERTIFICATION

This is to certify that Administrative Order No. 01, Series of 2022 entitled **“AMENDMENTS TO DAR ADMINISTRATIVE ORDER NO. 01, SERIES OF 2020, ENTITLED “GUIDELINES SIMPLIFYING THE LAND ACQUISITION AND DISTRIBUTION PROCESS ON CARP-COVERED PRIVATE AGRICULTURAL LANDS”** was published today, 27 May 2022, in the Manila Times and Daily Tribune newspapers.

Issued this 27th day of May 2022 for whatever purpose it may serve.


CLEON LESTER G. CHAVEZ
PAMRS Director



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRARIAN REFORM
Tunay na Pagbabago sa Repormang Agraryo

ADMINISTRATIVE ORDER NO. 01
SERIES OF 2022

SUBJECT: AMENDMENTS TO DAR ADMINISTRATIVE ORDER NO. 01, SERIES OF 2020, ENTITLED "GUIDELINES SIMPLIFYING THE LAND ACQUISITION AND DISTRIBUTION PROCESS ON CARP-COVERED PRIVATE AGRICULTURAL LANDS"

PREFATORY STATEMENT

The Administrative Order (A.O.) No. 1, Series of 2020, entitled "Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands", was issued in compliance to the directive of the President to complete the land acquisition and distribution (LAD) process of the remaining private agricultural lands (PALs) covered by Republic Act (R.A.) No. 6657, as amended, including tenanted rice and corn lands under Presidential Decree (P.D.) No. 27 by June 30, 2022.

The aforesaid AO was likewise issued in accordance with Section 49 of R.A. No. 6657, as amended (Power to issue rules and regulations), in pursuit of the overall mandate of the Department of Agrarian Reform (DAR) to implement the Comprehensive Agrarian Reform Program (CARP) and other agrarian reform laws.

Corollary to this, Executive Order (E.O.) No. 405, dated June 14, 1990, provides that the implementation of the CARP, particularly on the matter of acquisition and distribution of PALs, may be conducted by streamlining certain administrative procedures in land valuation and compensation.

The challenge of completing the LAD process in the remaining PALs has been a common and recurring issue in the implementation of the program. Hence, the DAR and the Land Bank of the Philippines (LBP) recognized the need to further reduce and simplify the procedures and documentary requirements in order to expedite the conduct of the field investigation and land valuation activities for landholdings covered under the CARP.

Similarly, current developments in the operations of the DAR necessitate the incorporation of amendments which greatly streamline the LAD process. These being stated, the following amendments to A.O. No. 1, Series of 2020 are hereby issued:

SECTION 1. Section 3.2 of Administrative Order No. 1, Series of 2020, entitled "Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands" is hereby amended to read as follows:

3.2 The joint field investigation (JFI) shall be conducted by the JFI Team, which shall be composed of the DAR Provincial Office/DAR Municipal Office (DARPO/DARMO) designated personnel, a member of the Barangay Agrarian Reform Council (BARC), or in the absence thereof, any authorized representative/member of the Barangay Council, land owner (LO) or his authorized representative, potential ARBs, representatives of the Municipal/Provincial Agricultural Office-Department of Agriculture (MAO/PAO-DA), if there is an issue on the landholding's suitability for agriculture, and the Department of Environment and Natural Resources - Community/Provincial Environment and Natural Resources Office (DENR-CENRO/PENRO), if there is any issue as to the 18% slope.

The said JFI shall be conducted based on the approved survey plan (ASP) or the advance survey plan (AdvSP) to verify the data/information contained in the claim folder (CF) for the purpose of valuation of the subject landholding.

SECTION 2. Section 3 of Administrative Order No. 1, Series of 2020, is hereby amended as follows:

3.3.1 Based on the Field Investigation Report (FIR) and ASP/AdvSP, the Land Bank of the Philippines (LBP) shall proceed to determine the value of just compensation of the subject landholding. Consequently, upon completion of the land valuation, the LBP shall prepare and send the Memorandum of Valuation (MOV), together with Land Valuation Worksheet (LVW), to DARPO for the preparation of the Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP was used in the initial valuation, the NLVA shall be issued only upon the receipt of the ASP.

The LBP shall deposit/book the compensation proceeds, in cash and Agrarian Reform (AR) Bonds, upon receipt of the Order to Deposit LO Compensation together with a copy of the ASP from the DARPO. It shall issue the Certificate of Deposit (COD) within three (3) banking days from deposit/booking.

The COD, ASP, and other necessary documents shall be the basis of the ROD to: 1) cancel the LO's title for the landholding covered under CARP, in case of total coverage; 2) issue Transfer Certificate of Title (TCT)/Original Certificate of Title (OCT) in the name of the Republic of the Philippines (RP); and 3) issue title for the retained area/non-coverable area, if any, upon submission of owner's duplicate copy (ODC) of the LO's title.

3.3.2 In case of discrepancy/ies between the ASP or AdvSP and the FIR, the appropriate adjustment shall be made to conform with the FIR.

For purposes of LO compensation, the amended/adjusted ASP shall be submitted to the LBP for adjustment of the area covered and the corresponding MOV.

SECTION 3. There shall be incorporated new provisions after subsection 3.5 of Administrative Order No. 1, Series of 2020, with the new subsections to read as follows:

3.6 Pursuant to E.O. No. 129-A, dated July 26, 1987, the DAR shall be responsible for the acquisition and distribution of landholding covered under CARP. Therefore, the DAR shall ensure the accuracy and completeness of documents required in the CF, with the assistance of concerned government agencies and other stakeholders, for submission to LBP in accordance with R.A. No. 6657, as amended by R.A. No. 9700 and pertinent laws and policies.

3.7 Further, as mandated by E.O. No. 405, dated June 14, 1990, the LBP shall be primarily responsible for the determination of the land valuation and compensation for all PALs suitable for agriculture under either the voluntary offer to sell (VOS) or compulsory acquisition (CA) arrangement as governed by R.A. No. 6657, as amended. Upon submission of the CF by the DARPO, the LBP-Agrarian Operations Center (AOC) shall review the completeness and sufficiency of the documents in the CF. If in order, the LBP-AOC shall proceed with the processing of the same to determine the value of just compensation of the subject landholding pursuant to R.A. No. 6657, as amended. Otherwise, the LBP-AOC shall return the CF to the DARPO, specifying the lacking documents/inconsistent information, within three (3) banking days from receipt of the CF.

The LBP shall process the CF, until the issuance of the MOV, within twenty (20) days from receipt of the complete documents as indicated in the CARPER LAD Form No. 48. (Checklist of Documentary Requirements in the Claim folder for Transmittal to LBP)

3.8 The JFI Team shall accomplish and sign the Field Investigation Report (FIR). The DARPO II shall certify the correctness of the data, information, and land use/s per lot contained in the FIR and if the same

is consistent with the ASP or AdvSP, by affixing his/her signature in the said FIR, based on the review and recommendation/s of the Chief Agrarian Reform Program Officer-Land Tenure Security (CARPO-LTS)/designated personnel of the DARPO.

3.9 In general, the generation of the Oath of ARBs and facilitation of the signing and screening of the ARBs shall be undertaken after the issuance of Masterlist/amended Masterlist of ARBs and prior to the submission of the CF to LBP-AOC. In case of failure to undertake on the aforesaid period due to unavoidable circumstances, the DAR shall prepare and ensure that the Oath of the ARBs are duly signed and sworn to before a City or Municipal Judge prior to the generation of CLOAs to the concerned ARBs.

Pursuant to Supreme Court Resolution A.M. No. 20-09-141-RTC, the conduct of Oath of ARBs may be facilitated through the use of video-conferencing facilities.

3.10 The distribution and delivery of the ODCs of the registered CLOAs to the concerned ARBs shall be in accordance with A.O. No. 6, Series of 2021, entitled "Statutory Obligation to Deliver the Agrarian Reform Title to the Beneficiary" and Section No. 41 of PD No. 1529, on the ODC of title.

SECTION 3. There shall be incorporated in subsections of Section 4 of Administrative Order No. 1, Series of 2020, new operating procedures to read as follows:

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONSIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
4.2.B CONDUCT OF LAND SURVEY				
7.	DARPO	The DARPO shall: <ul style="list-style-type: none"> a. Evaluate and finalize the submitted copy of survey returns (SRs); and b. Submit the SRs together with the necessary documents to DARRO 	1 day	Evaluated SRs
	DARRO	Upon evaluation on the consistency and correctness of the SRs, the DARRO shall transmit the necessary documents to the DENR Regional Office for Inspection, Verification, and Approval of Survey Returns (IVAs).	1 day	SRs Documentary Requirements
4.2.C CONDUCT OF JOINT FIELD INVESTIGATION (JFI)				
10.	DARMO/ designated personnel/ DARPO/ other concerned Office	The DARMO/Designated Personnel shall prepare and submit complete and accurate CF to the DARPO.	1 day	CF
		Upon receipt of the ASP or AdvSP from the DENR/DARRO/contractor/surveyor/DAR geodetic engineer (GE), the DARPO shall notify the concerned agencies/parties of the conduct of JFI within five (5) days prior to the scheduled date.	5 days	CARPER LAD Form No. 45-A (Notice to Conduct Joint Field Investigation) [Revised 2022]
	JFI Team	The Joint Field Investigation (JFI) Team shall conduct field investigation and submit the duly accomplished Field Investigation Report (FIR) to the PARPO II for his/her concurrence, within three (3) days from the conduct of FI.	3 days	CARPER LAD Form No. 46 (Field Investigation Report) [Revised 2022]
		The existing procedures in the conduct of JFI, except the presence and participation of the LBP, shall be adopted.		

10.a	CARPO-LTS/ Designated Personnel	Upon review and verification of the FIR vis-à-vis the supporting documents, by the CARPO- Land Tenure Security (LTS)/designated personnel, and upon its recommendation, the PARPO II shall certify the correctness of the data, information, and land use/s contained in the FIR and its consistency with the ASP or AdvSP.	1 day	CARPER LAD Form No. 46 (Field Investigation Report) [Revised 2022]
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4.2.D LAND VALUATION, LO COMPENSATION, AND GENERATION AND REGISTRATION OF CLOA

11.	DARPO	Verify and evaluate the CF as to its completeness, consistency of data and information, and sufficiency of documentary requirements. If found in order, prepare the Checklist of required documents for the processing of the CF, with corresponding recommendation of the CARPO-LTS/Designated Personnel, and the Certification of the PARPO II. The DARPO personnel shall prepare and transmit the duly signed Memorandum Request to Value Land and Pay the LO together with the Completed CF with AdvSP/ASP and FIR to the LBP-AOC. Otherwise, facilitate the completion of the data/information/documents.	3 days	CF CARPER LAD Form No. 48 (Checklist of Documentary Requirements in the Claim Folder for Transmittal to LBP) [Revised 2022] CARPER LAD Form No. 49 (Request to Value Land and Pay Landowner) [Revised 2022]
12.	LBP-AOC	Upon Receipt of the Memorandum Request to Value Land and Pay Landowner together with the CF with AdvSP/ASP and FIR from DARPO, review the completeness and sufficiency of the required document/s. The LBP-AOC shall: <ul style="list-style-type: none"> a. If in order, process the CF and value the subject landholding using the ASP or AdvSP and other pertinent documents as indicated in the CARPER LAD Form No. 48 (Checklist of Documentary Requirements in the Claim Folder for Transmittal to LBP) necessary in the valuation of the landholding and thereafter issue the corresponding MOV together with land valuation worksheet (LVW) to the PARPO within twenty (20) days from receipt of the complete documents. b. Otherwise, return the CF and the attached documents to the DARPO within three (3) banking days from receipt of the same, specifying the lacking documents/inconsistent data and information, for appropriate action. 	20 days	CF CARPER LAD Form No. 50 (Memorandum of Valuation). CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) CARPER LAD Form No. 53 (Landowner's Reply to NLVA) CARPER LAD Form No. 54 (Order to Deposit Landowner/ Corporation) CARPER LAD Form No. 55 (Certification of Deposit)

<ul style="list-style-type: none"> DARPO/LO LBP 	<ul style="list-style-type: none"> Upon receipt of the MOV and LVW from LBP, the PARPO shall issue a Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP is used in the valuation, the NLVA shall be issued only upon receipt of the ASP. The NLVA together with MOV, LVW and Reply Form shall be sent to the LO through registered mail or personal service. The LO shall be given thirty (30) days to accept or reject the same. Simultaneous with the sending of the NLVA, the PARPO shall order the LBP to deposit, in the name of LO, the cash and bonds covering the compensation and proceeds for his/her landholding and issue the corresponding COD to the PARPO, pursuant to Section 77 of AO No. 07, Series of 2011. Issue the COD to DARPO and notify the LO regarding the issued COD to DARPO. 	Maximum of 7 days	<ul style="list-style-type: none"> CARPER LAD Form No. 50 (Memorandum of Valuation) CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) CARPER LAD Form No. 55 (Certificate of Deposit)
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4.2.E DISTRIBUTION OF CLOAs AND INSTALLATION OF ARBs ON THE AWARDED LAND

14.	<ul style="list-style-type: none"> DARPO LBP-AOC 	<ul style="list-style-type: none"> Upon receipt of ODC of OCT-CLOA/TCT CLOA from ROD, the DARPO shall: <ul style="list-style-type: none"> Reproduce two (2) copies of ODC for DARPO's and DARMO's files; Record essential details of the ODC OCT-CLOAs/TCT-CLOAs in the CLOA Registry Book/Designated Logbook and maintain a Record Book of all CLOA-titles issued in all municipalities/cities within the province; Provide photocopies of ODC of TCT-CLOAs/OCT-CLOAs and ASP to the Municipal Assessor's Office for the preparation of individual tax declaration to the ARBs; and Prepare the Land Distribution and Information Schedule (LDIS) per landholding; accomplish Part I of the Form and transmit the same to LBP-AOC for the completion of Part II thereof pursuant to pertinent guidelines and procedures. Provide a copy of the duly accomplished LDIS to the DARPO. 	3 days	<ul style="list-style-type: none"> ODC of OCT-CLOAs/TCT-CLOAs Photocopies of ODC of TCT-CLOAs/OCT-CLOAs and ASP CARPER LAD Form No. 47 (Land Distribution and Information Schedule)
15.	<ul style="list-style-type: none"> DARPO/A RB/ DND-AFP/ DILG-PNP, if necessary 	<ul style="list-style-type: none"> Within thirty (30) days from receipt of the ODCs of the registered CLOAs from the ROD, the DARPO and DARMO/Designated Personnel shall distribute and deliver the said ODCs to the concerned ARBs in accordance with AO No. 6, Series of 2021 and undertake the following, if applicable: <ul style="list-style-type: none"> For LHs under normal conditions, immediately install the ARBs on the awarded land; or 	1 day	<ul style="list-style-type: none"> CARPER LAD Form No. 68 (Writ of Installation) CARPER LAD Form No. 69 (Request Letter to PNP/DND)

	<ul style="list-style-type: none"> If the taking of possession of the awarded land by the ARBs would imperil or endanger their lives, the Taskforce on ARB installation shall assume responsibility. 	2 days	<ul style="list-style-type: none"> CARPER LAD Form No. 68-A (Notice to ARB for Physical Installation in the Awarded Land) [Revised 2022] CARPER LAD Form No. 68-B (Physical Installation of ARBs in the Awarded Land) [Revised 2022]
DARPO/DARMO	<ul style="list-style-type: none"> Facilitate registration of ARBOs with concerned agencies. 		<ul style="list-style-type: none"> Master list of ARBs/ Amended Master list of ARBs

SECTION 4. Section 9 of Administrative Order No. 1, Series of 2020 is hereby amended to read as follows:

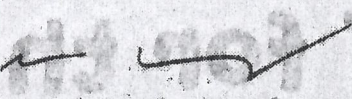

"Section 9. REPEALING CLAUSE

All other issuances which are inconsistent with this Administrative Order are hereby amended, modified and/or repealed accordingly.

SECTION 5. EFFECTIVITY CLAUSE

This Administrative Order shall take effect ten (10) days after its publication in two (2) newspapers of general circulation and its registration with Office of the National Administrative Register (ONAR).

March 29, 2022, Diliman, Quezon City, Philippines.


BERNIE F. CRUZ
 Secretary
 Department of Agrarian Reform
 Office of the Secretary

 BFC-DEEC-A.O.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRARIAN REFORM
Tunay na Pagbabago sa Repormang Agraryo

**ADMINISTRATIVE ORDER NO. 01
SERIES OF 2022**

**SUBJECT: AMENDMENTS TO DAR ADMINISTRATIVE ORDER NO. 01,
SERIES OF 2020, ENTITLED "GUIDELINES SIMPLIFYING
THE LAND ACQUISITION AND DISTRIBUTION PROCESS ON
CARP-COVERED PRIVATE AGRICULTURAL LANDS"**

PREFATORY STATEMENT

The Administrative Order (A.O.) No. 1, Series of 2020, entitled "*Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands*", was issued in compliance to the directive of the President to complete the land acquisition and distribution (LAD) process of the remaining private agricultural lands (PALs) covered by Republic Act (R.A.) No. 6657, as amended, including tenanted rice and corn lands under Presidential Decree (P.D.) No. 27 by June 30, 2022.

The aforesaid AO was likewise issued in accordance with Section 49 of R.A. No. 6657, as amended (Power to issue rules and regulations), in pursuit of the overall mandate of the Department of Agrarian Reform (DAR) to implement the Comprehensive Agrarian Reform Program (CARP) and other agrarian reform laws.

Corollary to this, Executive Order (E.O.) No. 405, dated June 14, 1990, provides that the implementation of the CARP, particularly on the matter of acquisition and distribution of PALs, may be conducted by streamlining certain administrative procedures in land valuation and compensation.

The challenge of completing the LAD process in the remaining PALs has been a common and recurring issue in the implementation of the program. Hence, the DAR and the Land Bank of the Philippines (LBP) recognized the need to further reduce and simplify the procedures and documentary requirements in order to expedite the conduct of the field investigation and land valuation activities for landholdings covered under the CARP.

Similarly, current developments in the operations of the DAR necessitate the incorporation of amendments which greatly streamline the LAD process. These being stated, the following amendments to A.O. No. 1, Series of 2020 are hereby issued:

SECTION 1. Section 3.2 of Administrative Order No. 1, Series of 2020, entitled "Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands" is hereby amended to read as follows:

- 3.2 The joint field investigation (JFI) shall be conducted by the JFI Team, which shall be composed of the DAR Provincial Office/ DAR Municipal Office (DARPO/DARMO) designated personnel, a member of the Barangay Agrarian Reform Council (BARC), or in the absence thereof, any authorized representative/member of the Barangay Council, land owner (LO) or his authorized representative, potential ARBs, representatives of the Municipal/ Provincial Agricultural Office-Department of Agriculture (MAO/ PAO-DA), if there is an issue on the landholding's suitability for agriculture, and the Department of Environment and Natural Resources - Community/Provincial Environment and Natural Resources Office (DENR-CENRO/PENRO), if there is any issue as to the 18% slope.

The said JFI shall be conducted based on the approved survey plan (ASP) or the advance survey plan (AdvSP) to verify the data/ information contained in the claim folder (CF) for the purpose of valuation of the subject landholding.

SECTION 2. Section 3 of Administrative Order No. 1, Series of 2020, is hereby amended as follows:

- 3.3.1 Based on the Field Investigation Report (FIR) and ASP/ AdvSP, the Land Bank of the Philippines (LBP) shall proceed to determine the value of just compensation of the subject landholding. Consequently, upon completion of the land valuation, the LBP shall prepare and send the Memorandum of Valuation (MOV), together with Land Valuation Worksheet (LVW), to DARPO for the preparation of the Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP was used in the initial valuation, the NLVA shall be issued only upon the receipt of the ASP.

The LBP shall deposit/book the compensation proceeds, in cash and Agrarian Reform (AR) Bonds, upon receipt of the Order to Deposit LO Compensation together with a copy of the ASP from the DARPO. It shall issue the Certificate of Deposit (COD) within three (3) banking days from deposit/ booking.

The COD, ASP, and other necessary documents shall be the basis of the ROD to: 1) cancel the LO's title for the landholding covered under CARP, in case of total coverage; 2) issue Transfer Certificate of Title (TCT)/Original Certificate of Title (OCT) in the name of the Republic of the Philippines (RP); and 3) issue title for the retained area/non-coverable area, if any, upon submission of owner's duplicate copy (ODC) of the LO's title.

- 3.3.2 In case of discrepancy/ies between the ASP or AdvSP and the FIR, the appropriate adjustment shall be made to conform with the FIR.

For purposes of LO compensation, the amended/adjusted ASP shall be submitted to the LBP for adjustment of the area covered and the corresponding MOV.

SECTION 3. There shall be incorporated new provisions after subsection 3.5 of Administrative Order No. 1, Series of 2020, with the new subsections to read as follows:

- 3.6 Pursuant to E.O. No. 129-A, dated July 26, 1987, the DAR shall be responsible for the acquisition and distribution of landholding covered under CARP. Therefore, the DAR shall ensure the accuracy and completeness of documents required in the CF, with the assistance of concerned government agencies and other stakeholders, for submission to LBP in accordance with R.A. No. 6657, as amended by R.A. No. 9700 and pertinent laws and policies.

- 3.7 Further, as mandated by E.O. No. 405, dated June 14, 1990, the LBP shall be primarily responsible for the determination of the land valuation and compensation for all PALs suitable for agriculture under either the voluntary offer to sell (VOS) or compulsory acquisition (CA) arrangement as governed by R.A. No. 6657, as amended. Upon submission of the CF by the DARPO, the LBP-Agrarian Operations Center (AOC) shall review the completeness and sufficiency of the documents in the CF. If in order, the LBP-AOC shall proceed with the processing of the same to determine the value of just compensation of the subject landholding pursuant to R.A. No. 6657, as amended. Otherwise, the LBP-AOC shall return the CF to the DARPO, specifying the lacking documents/ inconsistent information, within three (3) banking days from receipt of the CF.

The LBP shall process the CF, until the issuance of the MOV, within twenty (20) days from receipt of the complete documents as indicated in the CARPER LAD Form No. 48. (Checklist of Documentary Requirements in the Claim folder for Transmittal to LBP)

- 3.8 The JFI Team shall accomplish and sign the Field Investigation Report (FIR). The DARPO II shall certify the correctness of the data, information, and land use/s per lot contained in the FIR and if the same is consistent with the ASP or AdvSP, by affixing his/her signature in the said FIR, based on the review and recommendation/s of the Chief Agrarian Reform Program Officer-Land Tenure Security (CARPO-LTS)/designated personnel of the DARPO.

- 3.9 In general, the generation of the Oath of ARBs and facilitation of the signing and screening of the ARBs shall be undertaken after the issuance of Masterlist/amended Masterlist of ARBs and prior to the submission of the CF to LBP-AOC. In case of failure to undertake on the aforesaid period due to unavoidable circumstances, the DAR shall prepare and ensure that the Oath of the ARBs are duly signed and sworn to before a City or Municipal Judge prior to the generation of CLOAs to the concerned ARBs.

Pursuant to Supreme Court Resolution A.M. No. 20-09-141-RTC, the conduct of Oath of ARBs may be facilitated through the use of video-conferencing facilities.

- 3.10 The distribution and delivery of the ODCs of the registered CLOAs to the concerned ARBs shall be in accordance with A.O. No. 6, Series of 2021, entitled "Statutory Obligation to Deliver the Agrarian Reform Title to the Beneficiary" and Section No. 41 of PD No. 1529, on the ODC of title.

SECTION 3. There shall be incorporated in subsections of Section 4 of Administrative Order No. 1, Series of 2020, new operating procedures to read as follows:

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONSIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
4.2.B CONDUCT OF LAND SURVEY				
7.	• DARPO	• The DARPO shall: a. Evaluate and finalize the submitted copy of survey returns (SRs); and b. Submit the SRs together with the necessary documents to DARRO	1 day	• Evaluated SRs
	• DARRO	• Upon evaluation on the consistency and correctness of the SRs, the DARRO shall transmit the necessary documents to the DENR Regional Office for Inspection, Verification, and Approval of Survey Returns (IVAs).	1 day	• SRs • Documentary Requirements
4.2.C CONDUCT OF JOINT FIELD INVESTIGATION (JFI)				
10.	• DARMO/ designated personnel/ DARPO/ other concerned Office	• The DARMO/ Designated Personnel shall prepare and submit complete and accurate CF to the DARPO. • Upon receipt of the ASP or AdvSP from the DENR/DARRO/ contractor/surveyor/ DAR geodetic engineer. (GE), the DARPO shall notify the concerned agencies/parties of the conduct of JFI within five (5) days prior to the scheduled date.	1 day	• CF
	• JFI Team	• The Joint Field Investigation (JFI) Team shall conduct field investigation and submit the duly accomplished Field Investigation Report (FIR) to the PARPO II for his/her concurrence, within three (3) days from the conduct of FI. • The existing procedures in the conduct of JFI, except the presence and participation of the LBP, shall be adopted.	5 days 3 days	• CARPER LAD Form No. 45-A (Notice to Conduct Joint Field Investigation) [Revised 2022] • CARPER LAD Form No. 46 (Field Investigation Report) [Revised 2022]
10.a	• CARPO-LTS/ Designated Personnel	• Upon review and verification of the FIR vis-à-vis the supporting documents, by the CARPO- Land Tenure Security (LTS)/designated personnel, and upon its recommendation, the PARPO II shall certify the correctness of the data, information, and land use/s contained in the FIR and its consistency with the ASP or AdvSP.	1 day	• CARPER LAD Form No. 46 (Field Investigation Report) [Revised 2022]

4.2.D LAND VALUATION, LO COMPENSATION, AND GENERATION AND REGISTRATION OF CLOA				
11.	• DARPO	• Verify and evaluate the CF as to its completeness, consistency of data and information, and sufficiency of documentary requirements. If found in order, prepare the Checklist of required documents for the processing of the CF, with corresponding recommendation of the CARPO-LTS/Designated Personnel, and the Certification of the PARPO II. The DARPO personnel shall prepare and transmit the duly signed Memorandum Request to Value Land and Pay the LO together with the Completed CF with AdvSP/ASP and FIR to the LBP-AOC. Otherwise, facilitate the completion of the data/information/documents.	3 days	• CF • CARPER LAD Form No. 48 (Checklist of Documentary Requirements in the Claim Folder for Transmittal to LBP) [Revised 2022] • CARPER LAD Form No. 49 (Request to Value Land and Pay Landowner) [Revised 2022]
12.	• LBP-AOC	• Upon Receipt of the Memorandum Request to Value Land and Pay Landowner together with the CF with AdvSP/ASP and FIR from DARPO, review the completeness and sufficiency of the required document/s. The LBP-AOC shall: a. If in order, process the CF and value the subject landholding using the ASP or AdvSP and other pertinent documents as indicated in the CARPER LAD Form No. 48 (Checklist of Documentary Requirements in the Claim Folder for Transmittal to LBP) necessary in the valuation of the landholding and thereafter issue the corresponding MOV, together with land valuation worksheet (LVW) to the PARPO within twenty (20) days from receipt of the complete documents. b. Otherwise, return the CF and the attached documents to the DARPO within three (3) banking days from receipt of the same, specifying the lacking documents/inconsistent data and information, for appropriate action.	20 days	• CF • CARPER LAD Form No. 50 (Memorandum of Valuation) • CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) • CARPER LAD Form No. 53 (Landowner's Reply to NLVA) • CARPER LAD Form No. 54 (Order to Deposit Landowner/ Corporation) • CARPER LAD Form No. 55 (Certification of Deposit)

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONSIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
	<ul style="list-style-type: none"> DARPO/ LO LBP 	<ul style="list-style-type: none"> Upon receipt of the MOV and LVW from LBP, the PARPO shall issue a Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP is used in the valuation, the NLVA shall be issued only upon receipt of the ASP. The NLVA together with MOV, LVW and Reply Form shall be sent to the LO through registered mail or personal service. The LO shall be given thirty (30) days to accept or reject the same. Simultaneous with the sending of the NLVA, the PARPO shall order the LBP to deposit, in the name of LO, the cash and bonds covering the compensation and proceeds for his/her landholding and issue the corresponding COD to the PARPO, pursuant to Section 77 of AO No. 07, Series of 2011. Issue the COD to DARPO and notify the LO regarding the issued COD to DARPO. 	Maximum of 7 days	<ul style="list-style-type: none"> CARPER LAD Form No. 50 (Memorandum of Valuation) CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) CARPER LAD Form No. 55 (Certificate of Deposit)
4.2.E DISTRIBUTION OF CLOAs AND INSTALLATION OF ARBs ON THE AWARDED LAND				
14.	DARPO	<ul style="list-style-type: none"> Upon receipt of ODC of OCT-CLOA/TCT CLOA from ROD, the DARPO shall: <ol style="list-style-type: none"> Reproduce two (2) copies of ODC for DARPO's and DARMO's files; Record essential details of the ODC OCT-CLOAs/ TCT-CLOAs in the CLOA Registry Book/Designated Logbook and maintain a Record Book of all CLOA-titles issued in all municipalities/cities within the province; Provide photocopies of ODC of TCT-CLOAs/OCT-CLOAs and ASP to the Municipal Assessor's Office for the preparation of individual tax declaration to the ARBs; and 	3 days	<ul style="list-style-type: none"> ODC of OCT-CLOAs/ TCT-CLOAs Photocopies of ODC of TCT-CLOAs/ OCT-CLOAs and ASP

		d. Prepare the Land Distribution and Information Schedule (LDIS) per landholding; accomplish Part I of the Form and transmit the same to LBP-AOC for the completion of Part II thereof pursuant to pertinent guidelines and procedures.		<ul style="list-style-type: none"> CARPER LAD Form No. 47 (Land Distribution and Information Schedule)
	LBP-AOC	Provide a copy of the duly accomplished LDIS to the DARPO.		<ul style="list-style-type: none"> CARPER LAD Form No. 47 (Land Distribution and Information Schedule)
15.	DARMO / DARPO/ARB/ DND - A F P / DILG-PNP, if necessary	<ul style="list-style-type: none"> Within thirty (30) days from receipt of the ODCs of the registered CLOAs from the ROD, the DARPO and DARMO/Designated Personnel shall distribute and deliver the said ODCs to the concerned ARBs in accordance with AO No. 6, Series of 2021 and undertake the following, if applicable: <ol style="list-style-type: none"> For LHs under normal conditions, immediately install the ARBs on the awarded land; or If the taking of possession of the awarded land by the ARBs would imperil or endanger their lives, the Taskforce on ARB installation shall assume responsibility. 	1 day	<ul style="list-style-type: none"> CARPER LAD Form No. 68 "Writ of Installation" CARPER LAD Form No. 69 (Request Letter to PNP/DND) CARPER LAD Form No. 68-A Notice to ARB for Physical Installation in the Awarded Land) [Revised 2022] CARPER LAD Form No. 68-B (Physical Installation of ARBs in the Awarded Land) [Revised 2022]
	DARPO/ DARMO	a. Facilitate registration of ARBOs with concerned agencies.	2 days	<ul style="list-style-type: none"> Master list of ARBs/ Amended Master list of ARBs

SECTION 4. Section 9 of Administrative Order No. 1, Series of 2020 is hereby amended to read as follows:

"Section 9. REPEALING CLAUSE

All other issuances which are inconsistent with this Administrative Order are hereby amended, modified and/or repealed accordingly.

SECTION 5. EFFECTIVITY CLAUSE

This Administrative Order shall take effect ten (10) days after its publication in two (2) newspapers of general circulation and its registration with Office of the National Administrative Register (ONAR).

March 29, 2022, Diliman, Quezon City, Philippines.

BERNIE F. CRUZ
Secretary

