ADMINISTRATIVE ORDER NO. <u>01</u> SERIES OF 2022

SUBJECT: AMENDMENTS TO DAR ADMINISTRATIVE ORDER NO. 01,

SERIES OF 2020, ENTITLED "GUIDELINES SIMPLIFYING THE LAND ACQUISITION AND DISTRIBUTION PROCESS ON CARP-

COVERED PRIVATE AGRICULTURAL LANDS"

PREFATORY STATEMENT

The Administrative Order (A.O.) No. 1, Series of 2020, entitled "Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands", was issued in compliance to the directive of the President to complete the land acquisition and distribution (LAD) process of the remaining private agricultural lands (PALs) covered by Republic Act (R.A.) No. 6657, as amended, including tenanted rice and corn lands under Presidential Decree (P.D.) No. 27 by June 30, 2022.

The aforesaid AO was likewise issued in accordance with Section 49 of R.A. No. 6657, as amended (Power to issue rules and regulations), in pursuit of the overall mandate of the Department of Agrarian Reform (DAR) to implement the Comprehensive Agrarian Reform Program (CARP) and other agrarian reform laws.

Corollary to this, Executive Order (E.O.) No. 405, dated June 14, 1990, provides that the implementation of the CARP, particularly on the matter of acquisition and distribution of PALs, may be conducted by streamlining certain administrative procedures in land valuation and compensation.

The challenge of completing the LAD process in the remaining PALs has been a common and recurring issue in the implementation of the program. Hence, the DAR and the Land Bank of the Philippines (LBP) recognized the need to further reduce and simplify the procedures and documentary requirements in order to expedite the conduct of the field investigation and land valuation activities for landholdings covered under the CARP.

Similarly, current developments in the operations of the DAR necessitate the incorporation of amendments which greatly streamline the LAD process. These being stated, the following amendments to A.O. No. 1, Series of 2020 are hereby issued:

SECTION 1. Section 3.2 of Administrative Order No. 1, Series of 2020, entitled "Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands" is hereby amended to read as follows:

3.2 The joint field investigation (JFI) shall be conducted by the JFI Team, which shall be composed of the DAR Provincial Office/DAR Municipal Office (DARPO/DARMO) designated personnel, a member of the Barangay Agrarian Reform Council (BARC), or in the absence thereof, any authorized representative/member of the Barangay Council, land owner (LO) or his authorized representative, potential ARBs, representatives of the Municipal/Provincial Agricultural Department of Agriculture (MAO/PAO-DA), if there is an issue on the landholding's suitability for agriculture, and the Department of Environment and Natural Resources -Community/Provincial Environment and Natural Resources Office (DENR-CENRO/PENRO), if there is any issue as to the 18% slope.

The said JFI shall be conducted based on the approved survey plan (ASP) or the advance survey plan (AdvSP) to verify the data/information contained in the claim folder (CF) for the purpose of valuation of the subject landholding.

SECTION 2. Section 3 of Administrative Order No. 1, Series of 2020, is hereby amended as follows:

3.3.1 Based on the Field Investigation Report (FIR) and ASP/AdvSP, the Land Bank of the Philippines (LBP) shall proceed to determine the value of just compensation of the subject landholding. Consequently, upon completion of the land valuation, the LBP shall prepare and send the Memorandum of Valuation (MOV), together with Land Valuation Worksheet (LVW), to DARPO for the preparation of the Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP was used in the initial valuation, the NLVA shall be issued only upon the receipt of the ASP.

The LBP shall deposit/book the compensation proceeds, in cash and Agrarian Reform (AR) Bonds, upon receipt of the Order to Deposit LO Compensation together with a copy of the ASP from the DARPO. It shall issue the Certificate of Deposit (COD) within three (3) banking days from deposit/booking.

The COD, ASP, and other necessary documents shall be the basis of the ROD to: 1) cancel the LO's title for the landholding covered under CARP, in case of total coverage; 2) issue Transfer Certificate

of Title (TCT)/Original Certificate of Title (OCT) in the name of the Republic of the Philippines (RP); and, 3) issue title for the retained area/non-coverable area, if any, upon submission of owner's duplicate copy (ODC) of the LO's title.

3.3.2 In case of discrepancy/ies between the ASP or AdvSP and the FIR, the appropriate adjustment shall be made to conform with the FIR.

For purposes of LO compensation, the amended/adjusted ASP shall be submitted to the LBP for adjustment of the area covered and the corresponding MOV.

SECTION 3. There shall be incorporated new provisions after subsection 3.5 of Administrative Order No. 1, Series of 2020, with the new subsections to read as follows:

- 3.6 Pursuant to E.O. No. 129-A, dated July 26, 1987, the DAR shall be responsible for the acquisition and distribution of landholding covered under CARP. Therefore, the DAR shall ensure the accuracy and completeness of documents required in the CF, with the assistance of concerned government agencies and other stakeholders, for submission to LBP in accordance with R.A. No. 6657, as amended by R.A. No. 9700 and pertinent laws and policies.
- 3.7 Further, as mandated by E.O. No. 405, dated June 14, 1990, the LBP shall be primarily responsible for the determination of the land valuation and compensation for all PALs suitable for agriculture under either the voluntary offer to sell (VOS) or compulsory acquisition (CA) arrangement as governed by R.A. No. 6657, as amended. Upon submission of the CF by the DARPO, the LBP-Agrarian Operations Center (AOC) shall review the completeness and sufficiency of the documents in the CF. If in order, the LBP-AOC shall proceed with the processing of the same to determine the value of just compensation of the subject landholding pursuant to R.A. No. 6657, as amended. Otherwise, the LBP-AOC shall return the CF to the DARPO, specifying the lacking documents/inconsistent information, within three (3) banking days from receipt of the CF.

The LBP shall process the CF, until the issuance of the MOV, within twenty (20) days from receipt of the complete documents as indicated in the CARPER LAD Form No. 48. (Checklist of Documentary Requirements in the Claim folder for Transmittal to LBP)

3.8 The JFI Team shall accomplish and sign the Field Investigation Report (FIR). The PARPO II shall certify the correctness of the data, information, and land use/s per lot contained in the FIR and if the same

is consistent with the ASP or AdvSP, by affixing his/her signature in the said FIR, based on the review and recommendation/s of the Chief Agrarian Reform Program Officer-Land Tenure Security (CARPO-LTS)/designated personnel of the DARPO.

3.9 In general, the generation of the Oath of ARBs and facilitation of the signing and screening of the ARBs shall be undertaken after the issuance of Masterlist/amended Masterlist of ARBs and prior to the submission of the CF to LBP-AOC. In case of failure to undertake on the aforesaid period due to unavoidable circumstances, the DAR shall prepare and ensure that the Oath of the ARBs are duly signed and sworn to before a City or Municipal Judge prior to the generation of CLOAs to the concerned ARBs.

Pursuant to Supreme Court Resolution A.M. No. 20-09-141-RTC, the conduct of Oath of ARBs may be facilitated through the use of video-conferencing facilities.

3.10 The distribution and delivery of the ODCs of the registered CLOAs to the concerned ARBs shall be in accordance with A.O. No. 6, Series of 2021, entitled "Statutory Obligation to Deliver the Agrarian Reform Title to the Beneficiary" and Section No. 41 of PD No. 1529, on the ODC of title.

SECTION 3. There shall be incorporated in subsections of Section 4 of Administrative Order No. 1, Series of 2020, new operating procedures to read as follows:

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONS IBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
		4.2.B CONDUCT OF LAND SURVI	EY	
7.	• DARPO	The DARPO shall: a. Evaluate and finalize the submitted copy of survey returns (SRs); and b. Submit the SRs together with the necessary documents to DARRO	1 day	• Evaluated SRs
	• DARRO	Upon evaluation on the consistency and correctness of the SRs, the DARRO shall transmit the necessary documents to the DENR Regional	1 day	SRs Documentar Y Requiremen ts

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONS IBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
		Office for Inspection, Verification, and Approval of Survey Returns (IVAs).	,	
	4.2.	C CONDUCT OF JOINT FIELD INVESTIG	SATION (JF	[)
10.	 DARMO/ designat ed personn 	The DARMO/Designated Personnel shall prepare and submit complete and accurate CF to the DARPO.	1 day	• CF
	el/ DARPO/ other concern ed	Upon receipt of the ASP or AdvSP from the DENR/DARRO/contractor/surveyor/D AR geodetic engineer (GE), the DARPO shall notify the concerned agencies/parties of the conduct of JFI five (5) days prior to the scheduled date.	5 days	CARPER LAD Form No. 45-A (Notice to Conduct Joint Field Investigatio n) [Revised 2022]
	• JFI Team	 The Joint Field Investigation (JFI) Team shall conduct field investigation and submit the duly accomplished Field Investigation Report (FIR) to the PARPO II for his/her concurrence, within three (3) days from the conduct of FI. The existing procedures in the conduct 	3 days	 CARPER LAD Form No. 46 (Field Investigation Report) [Revised 2022]
		of JFI, except the presence and participation of the LBP, shall be adopted.		
10.a	• CARPO- LTS/Desi gnated Personn el	 Upon review and verification of the FIR vis-à-vis the supporting documents, by the CARPO- Land Transfer Service (LTS)/designated personnel, and upon its recommendation, the PARPO II shall certify the correctness of the data, information, and land use/s contained in the FIR and its consistency with the ASP or AdvSP. 	1 day	 CARPER LAD Form No. 46 (Field Investigatio n Report) [Revised 2022]

4.2.D LAND VALUATION, LO COMPENSATION, AND GENERATION AND REGISTRATION OF CLOA

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONS IBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
11.	• DARPO	 Verify and evaluate the CF as to its completeness, consistency of data and information, and sufficiency of documentary requirements. If found in order, prepare the Checklist of required documents for the processing of the CF, with corresponding recommendation of the CARPOLTS/Designated Personnel, and the Certification of the PARPO II. The DARPO personnel shall prepare and transmit the duly signed Memorandum Request to Value Land and Pay the LO together with the Completed CF with AdvSP/ASP and FIR to the LBP-AOC. Otherwise, facilitate the completion of the data/information/documents. 	3 days	CARPER LAD Form No. 48 (Checklist of Documentar y Requiremen ts in the Claim Folder for Transmittal to LBP) [Revised 2022] CARPER LAD Form No. 49 (Request to Value Land and Pay Landowner) [Revised 2022]
12.	• LBP-AOC	Upon Receipt of the Memorandum Request to Value Land and Pay Landowner together with the CF with AdvSP/ASP and FIR from DARPO, review the completeness and sufficiency of the required document/s. The AOC-LBP shall: a. If in order, process the CF and value the subject landholding using the ASP or AdvSP and other pertinent documents as indicated in the CARPER LAD Form No. 48 (Checklist of Documentary Requirements in the Claim Folder for Transmittal to LBP) necessary in the valuation of the landholding and thereafter issue the corresponding MOV together with land valuation	20 days	 CF CARPER LAD Form No. 50 (Memorand um of Valuation) CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) CARPER LAD Form No. 53

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONS IBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
		worksheet (LVW) to the PARPO within twenty (20) days from receipt of the complete documents. b. Otherwise, return the CF and the attached documents to the DARPO within three (3) banking days from receipt of the same, specifying the lacking documents/inconsistent data and information, for appropriate action.		(Landowner 's Reply to NLVA) CARPER LAD Form No. 54 (Order to Deposit Landowner/ Corporation) CARPER LAD Form No. 55 (Certificatio n of Deposit)
	• DARPO/ LO	 Upon receipt of the MOV and LVW from LBP, the PARPO shall issue a Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP is used in the valuation, the NLVA shall be issued only upon receipt of the ASP. The NLVA together with MOV, LVW and Reply Form shall be sent to the LO through registered mail or personal service. The LO shall be given thirty (30) days to accept or reject it. Simultaneous with the sending of the NLVA, the PARPO shall order the LBP to deposit, in the name of LO, the cash and bonds covering the compensation and proceeds for his/her landholding and issue the corresponding COD to the PARPO, pursuant to Section 77 of AO No. 07, Series of 2011. Issue the COD to DARPO and notify the LO regarding the issued COD to DARPO. 	Maximum of 7 days	 CARPER LAD Form No. 50 (Memorand um of Valuation) CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) CARPER LAD Form No. 55 (Certificate of Deposit)

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONS IBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
	4.2.E DISTF	RIBUTION OF CLOAS AND INSTALLATION AWARDED LAND	ON OF ARBS	ON THE
14.	• DARPO	Upon receipt of ODC of OCT-CLOA/TCT CLOA from ROD, the DARPO shall: a. Reproduce two (2) copies of ODC for DARPO's and DARMO's files; b. Record essential details of the ODC OCT-CLOAs/TCT-CLOAs in the CLOA Registry Book/Designated Logbook and maintain a Record Book of all CLOA-titles issued in all municipalities/cities within the province; c. Provide photocopies of ODC of TCT-CLOAs/OCT-CLOA and ASP to the Municipal Assessor's Office for the preparation of individual tax declaration to the ARBs; and	- 3 days	ODC of OCT-CLOAs/TCT-CLOAs Photocopies of ODC of TCT-CLOAs/OCT-CLOAs and ASP
		d. Prepare the Land Distribution and Information Schedule (LDIS) per landholding; accomplish Part I of the Form and transmit the same to LBP-AOC for the completion of Part II thereof pursuant to pertinent guidelines and procedures.		CARPER LAD Form No. 47 (Land Distribution and Information Schedule)
	• LBP-AOC	Provide a copy of the duly accomplished LDIS to the DARPO.		CARPER LAD Form No. 47 (Land Distribution and Information Schedule)
15.	DARMO/ DARPO/A RB/ DND-	Within thirty (30) days from receipt of the ODCs of the registered CLOAs from the ROD, the DARPO and		CARPER LAD Form No. 68

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPONS IBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
	AFP/ DILG- PNP, if necessary	DARMO/Designated Personnel shall distribute and deliver the said ODCs to the concerned ARBs in accordance with AO No. 6, Series of 2021 and undertake the following, if applicable: a. For LHs under normal conditions, immediately install the ARBs on the awarded land; or b. If the taking of possession of the awarded land by the ARBs would imperil or endanger their lives, the Taskforce on ARB installation shall assume responsibility.	1 day 2 days	"Writ of Installation " CARPER LAD Form No. 69 (Request Letter to PNP/DND) CARPER LAD Form No. 68-A Notice to ARB for Physical Installation in the Awarded Land) [Revised 2022] CARPER LAD Form No. 68-B (Physical Installation of ARBs in the Awarded Land) [Revised 2022]
	DARPO/ DARMO	a. Facilitate registration of ARBOs with concerned agencies.		 Master list of ARBs/Amen ded Master list of ARBs

SECTION 4. Section 9 of Administrative Order No. 1, Series of 2020 is hereby amended to read as follows:

"Section 9. REPEALING CLAUSE

All other issuances which are inconsistent with this Administrative Order are hereby amended, modified and/or repealed accordingly.

SECTION 5. EFFECTIVITY CLAUSE

This Administrative Order shall take effect ten (10) days after its publication in two (2) newspapers of general circulation and its registration with Office of the National Administrative Register (ONAR).

March <u>2</u> 2022, Diliman, Quezon City, Philippines.

BERNIE F. CRUZ

Secretary

Department of Agrarian Reform

Office of the Secretary

A22-03301526

BEC-OSEC-A.O.

Published in two (2) National Newspapers of General Circulation:

1. Daily Tribune

2. The Manila Times

Date of Publication: May 27, 2022

CERTIFICATION

This is to certify that Administrative Order No. 01, Series of 2022 entitled "AMENDMENTS TO DAR ADMINISTRATIVE ORDER NO. 01, SERIES OF 2020, ENTITLED "GUIDELINES SIMPLIFYING THE LAND ACQUISITION AND DISTRIBUTION PROCESS ON CARP-COVERED PRIVATE AGRICULTURAL LANDS" was published today, 27 May 2022, in the Manila Times and Daily Tribune newspapers.

Issued this 27th day of May 2022 for whatever purpose it may serve.

CLEON LESTER G. CHAVEZ



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

ADMINISTRATIVE ORDER NO. 01 SERIES OF 2022

SUBJECT: AMENDMENTS TO DAR ADMINISTRATIVE ORDER NO. 01, SERIES OF 2020, ENTITLED "GUIDELINES SIMPLIFYING THE LAND ACQUISITION AND DISTRIBUTION PROCESS ON CARP-COVERED PRIVATE AGRICULTURAL LANDS"

PREFATORY STATEMENT

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Similarly, current developments in the operations of the DAR necessitate the incorporation of amendments which greatly streamline the LAD process. These being stated, the following amendments to A.O. No. 1, Series of 2020 are hereby issued:

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3.2 The joint field investigation (JFI) shall be conducted by the JFI Team, which shall be composed of the DAR Provincial Office/DAR Municipal Office (DARPO/DARMO) designated personnel, a member of the Barangay Agrarian Reform Council (BARC), or in the absence thereof, any authorized representative/member of the Barangay Council, land owner (LO) or his authorized representative, potential ARBs, representatives of the Municipal/Provincial Agricultural Office-Department of Agriculture (MAO/PAO-DA), if there is an issue on the landholding's suitability for agriculture, and the Department of Environment and Natural Resources – Community/Provincial Environment and Natural Resources Office (DENR-CENRO/PENRO), if there is any issue as to the 18% slope.

The said JFI shall be conducted based on the approved survey plan (ASP) or the advance survey plan (AdvSP) to verify the data/information contained in the claim folder (CF) for the purpose of valuation of the subject landholding.

SECTION 2. Section 3 of Administrative Order No. 1, Series of 2020, is hereby amended as follows:

3.3.1 Based on the Field Investigation Report (FIR) and ASP/AdvSP, the Land Bank of the Philippines (LBP) shall proceed to determine the value of just compensation of the subject landholding. Consequently, upon completion of the land valuation, the LBP shall prepare and send the Memorandum of Valuation (MOV), together with Land Valuation Worksheet (LVW), to DARPO for the preparation of the Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP was used in the initial valuation, the NLVA shall be issued only upon the receipt of the ASP.

The LBP shall deposit/book the compensation proceeds, in cash and Agrarian Reform (AR) Bonds, upon receipt of the Order to Deposit LO Compensation together with a copy of the ASP from the DARPO. It shall issue the Certificate of Deposit (COD) within three (3) banking days from deposit/booking.

The COD, ASP, and other necessary documents shall be the basis of the ROD to: 1) cancel the LO's title for the landholding covered under CARP, in case of total coverage; 2) issue Transfer Certificate of Title (TCT)/Original Certificate of Title (OCT) in the name of the Republic of the Philippines (RP); and 3) issue title for the retained area/non-coverable area, if any, upon submission of owner's duplicate copy (ODC) of the LO's title.

3.3.2 In case of discrepancy/ies between the ASP or AdvSP and the FIR, the appropriate adjustment shall be made to conform with the FIR.

For purposes of LO compensation, the amended/adjusted ASP shall be submitted to the LBP for adjustment of the area covered and the corresponding MOV.

SECTION 3. There shall be incorporated new provisions after subsection 3.5 of Administrative Order No. 1, Series of 2020, with the new subsections to read as follows:

- 3.6 Pursuant to E.O. No. 129-A, dated July 26, 1987, the DAR shall be responsible for the acquisition and distribution of landholding covered under CARP. Therefore, the DAR shall ensure the accuracy and completeness of documents required in the CF, with the assistance of concerned government agencies and other stakeholders, for submission to LBP in accordance with R.A. No. 6657, as amended by R.A. No. 9700 and pertinent laws and policies.
- 3.7 Further, as mandated by E.O. No. 405, dated June 14, 1990, the LBP shall be primarily responsible for the determination of the land valuation and compensation for all PALs suitable for agriculture under either the voluntary offer to sell (VOS) or compulsory acquisition (CA) arrangement as governed by R.A. No. 6657, as amended. Upon submission of the CF by the DARPO, the LBP-Agrarian Operations Center (AOC) shall review the completeness and sufficiency of the documents in the CF. If in order, the LBP-AOC shall proceed with the processing of the same to determine the value of just compensation of the subject landholding pursuant to R.A. No. 6657, as amended. Otherwise, the LBP-AOC shall return the CF to the DARPO, specifying the lacking documents/inconsistent information, within three (3) banking days from receipt of the CF.

The LBP shall process the CF, until the issuance of the MOV, within twenty (20) days from receipt of the complete documents as indicated in the CARPER LAD Form No. 48. (Checklist of Documentary Requirements in the Claim folder for Transmittal to LBP)

3.8 The JFI Team shall accomplish and sign the Field Investigation Report (FIR). The PARPO II shall certify the correctness of the data, information, and land use/s per lot contained in the FIR and if the same is consistent with the ASP or AdvSP, by affixing his/her signature in the said FIR, based on the review and recommendation/s of the Chief Agrarian Reform Program Officer-Land Tenure Security (CARPOLTS)/designated personnel of the DARPO.

3.9 In general, the generation of the Oath of ARBs and facilitation of the signing and screening of the ARBs shall be undertaken after the issuance of Masterlist/amended Masterlist of ARBs and prior to the submission of the CF to LBP-AOC. In case of failure to undertake on the aforesaid period due to unavoidable circumstances, the DAR shall prepare and ensure that the Oath of the ARBs are duly signed and sworn to before a City or Municipal Judge prior to the generation of CLOAs to the concerned ARBs.

Pursuant to Supreme Court Resolution A.M. No. 20-09-141-RTC, the conduct of Oath of ARBs may be facilitated through the use of video-conferencing facilities.

3.10 The distribution and delivery of the ODCs of the registered CLOAs to the concerned ARBs shall be in accordance with A.O. No. 6, Series of 2021, entitled "Statutory Obligation to Deliver the Agrarian Reform Title to the Beneficiary" and Section No. 41 of PD No. 1529, on the ODC of title.

SECTION 3. There shall be incorporated in subsections of Section 4 of Administrative Order No. 1, Series of 2020, new operating procedures to read as follows:

STEPS	DAR OFFICE/ AGENCY/ PERSON RESPON SIBLE	ACTIVITY	TIMELINES	FORMS/ DOCUMENTS REQUIRED
		4.2.B CONDUCT OF LAND SURV	EY	
	• DARPO	The DARPO shall: a. Evaluate and finalize the submitted copy of survey returns (SRs); and b. Submit the SRs together with the necessary documents to DARRO	1 day	• Evaluated SRs
	• DARRO	Upon evaluation on the consistency and correctness of the SRs, the DARRO shall transmit the necessary documents to the DENR Regional	1 day	SRs Documentary Requirements
	44 . 44	Office for Inspection, Verification, and Approval of Survey Returns (IVAs).		
× 17	548	C CONDUCT OF JOINT FIELD INVESTIG		1000
10.	DARMO/ designated personnel/ DARPO/	 The DARMO/Designated Personnel shall prepare and submit complete and accurate CF to the DARPO. 	1 day	• CF
	other concerned Office	Upon receipt of the ASP or AdvSP from the DENR/DARRO/contractor/surveyor/D AR geodetic engineer (GE), the DARPO shall notify the concerned agencies/parties of the conduct of JFI within five (5) days prior to the scheduled date.		CARPER LAD Form No. 45- A (Notice to Conduct Joint Field Investigation) [Revised 2022]
	• JFI Team	The Joint Field Investigation (JFI) Team shall conduct field investigation and submit the duly accomplished Field Investigation Report (FIR) to the PARPO II for his/her concurrence, within three (3) days from the conduct of FI.		CARPER LAD Form No. 46 (Field Investigation Report) [Revised 2022]
	eli se ele Più tran	The existing procedures in the conduct of JFI, except the presence and participation of the LBP, shall be adopted.	特性のほう	

adopted.

10.a	CARPO- LTS/ Designated	Upon review and verification of the FIR vis-à-vis the supporting documents, the CARRO Land Toylor Society.		CARPER LAD Form No. 46 (Field
	Personnel	by the CARPO- Land Tenure Security (LTS)/designated personnel, and upon its recommendation, the PARPO II shall certify the correctness of the data, information, and land use/s	inten 190 ok	Investigation Report) [Revised 2022]
		contained in the FIR and its consistency with the ASP or AdvSP.		iml bur

4.2.D LAND VALUATION, LO COMPENSATION, AND GENERATION AND REGISTRATION OF CLOA

11.	• DARPO	 Verify and evaluate the CF as to its completeness, consistency of data and information, and sufficiency of 	M to	odw sat
en e		documentary requirements. If found in order, prepare the Checklist of required documents for the processing of the CF, with corresponding recommendation of the CARPOLTS/Designated Personnel, and the Certification of the PARPO II. The DARPO personnel shall prepare and transmit the duly signed Memorandum Request to Value Land and Pay the LO together with the Completed CF with AdvSP/ASP and FIR to the LBP-AOC. Otherwise, facilitate the completion of the data/information/documents.	3 days	CARPER LAD Form No. 48 (Checklist of Documentary Requirements in the Claim Folder for Transmittal to LBP) [Revised 2022] CARPER LAD Form No. 49 (Request to Value Land and Pay Landowner) [Revised 2022]
12.	• LBP-AOC	Upon Receipt of the Memorandum Request to Value Land and Pay Landowner together with the CF with AdvSP/ASP and FIR from DARPO, review the completeness and sufficiency of the required document/s. The LBP-AOC shall:	20 days	CF CARPER LAD Form No. 50 (Memorandum of
		a. If in order, process the CF and value the subject landholding using the ASP or AdvSP and other pertinent documents as indicated in the CARPER LAD Form No. 48 (Checklist of Documentary Requirements in the Claim Folder for Transmittal to LBP) necessary in the valuation of the landholding and thereafter issue the corresponding MOV together with land valuation worksheet (LVW) to the PARPO within twenty (20) days from receipt of the complete documents.		Valuation) CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) CARPER LAD Form No. 53 (Landowner's Reply to NLVA) CARPER
		b. Otherwise, return the CF and the attached documents to the DARPO within three (3) banking days from receipt of the same, specifying the lacking documents/inconsistent data and information, for appropriate action.		No. 54 (Order to Deposit Landowner, Corporation • CARPER LAI Form No. 5. (Certification of Deposit)

	• DARPO/ LO	Upon receipt of the MOV and LVW from LBP, the PARPO shall issue a Notice of Land Valuation and Acquisition (NLVA). However, if the	of 7 days	CARPER LAD Form No. 50 (Memorandum)
	• LBP	AdvSP is used in the valuation, the NLVA shall be issued only upon receipt of the ASP. The NLVA together with MOV, LVW and Reply Form shall be sent to the LO through registered mail or personal service. The LO shall be given thirty (30) days to accept or reject the same. Simultaneous with the sending of the NLVA, the PARPO shall order the LBP to deposit, in the name of LO, the cash and bonds covering the compensation and proceeds for his/her landholding and issue the corresponding COD to the PARPO, pursuant to Section 77 of AO No. 07, Series of 2011. Issue the COD to DARPO and notify the LO regarding the issued COD to DARPO.	id the l	of Valuation) CARPER LAD Form No. 51 (Notice of Land Valuation and Acquisition) CARPER LAD Form No. 55 (Certificate of Deposit)
9-81-81				130
5112°	4.2.E DIST	RIBUTION OF CLOAS AND INSTALLATI AWARDED LAND		S ON THE
	A STATE OF			M (2.45) 1255 (4
14.	• DARPO	 Upon receipt of ODC of OCT- CLOA/TCT CLOA from ROD, the DARPO shall: 	100 J. 1130	enserant Grand de
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	in the second	a. Reproduce two (2) copies of ODC for DARPO's and DARMO's files;	erioges	• ODC of OCT-
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SHALL SHIELDS	DARPO/ DARMO	a. Facilitate registration of ARBOs with concerned agencies.		Master list of ARBs/ Amended Master list of ARBs

SECTION 4. Section 9 of Administrative Order No. 1, Series of 2020 is hereby amended to read as follows:

"Section 9. REPEALING CLAUSE

All other issuances which are inconsistent with this Administrative Order are hereby amended, modified and/or repealed accordingly.

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SECTION 5. EFFECTIVITY CLAUSE

This Administrative Order shall take effect ten (10) days after its publication in two (2) newspapers of general circulation and its registration with Office of the National Administrative Register (ONAR).

March 29, 2022, Diliman, Quezon City, Philippines.

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The Manila Times www.manilatimes.net



REPUBLIC OF THE PHILIPPINES **DEPARTMENT OF AGRARIAN REFORM** Tunay na Pagbabago sa Repormang Agraryo

ADMINISTRATIVE ORDER NO. 01 SERIES OF 2022

SUBJECT: AMENDMENTS TO DAR ADMINISTRATIVE ORDER NO. 01, SERIES OF 2020, ENTITLED "GUIDELINES SIMPLIFYING THE LAND ACQUISITION AND DISTRIBUTION PROCESS ON CARP-COVERED PRIVATE AGRICULTURAL LANDS"

PREFATORY STATEMENT

The Administrative Order (A.O.) No. 1, Series of 2020, entitled "Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands", was issued in compliance to the directive of the President to complete the land acquisition and distribution (LAD) process of the remaining private agricultural lands (PALs) covered by Republic Act (R.A.) No. 6657, as amended, including tenanted rice and corn lands under Presidential Decree (P.D.) No. 27 by June 30, 2022.

The aforesaid AO was likewise issued in accordance with Section 49 of R.A. No. 6657, as amended (Power to issue rules and regulations), in pursuit of the overall mandate of the Department of Agrarian Reform (DAR) to implement the Comprehensive Agrarian Reform Program (CARP) and other agrarian reform laws.

Corollary to this, Executive Order (E.O.) No. 405, dated June 14, 1990, provides that the implementation of the CARP, particularly on the matter of acquisition and distribution of PALs, may be conducted by streamlining certain administrative procedures in land valuation and compensation.

The challenge of completing the LAD process in the remaining PALs has been a common and recurring issue in the implementation of the program. Hence, the DAR and the Land Bank of the Philippines (LBP) recognized the need to further reduce and simplify the procedures and documentary requirements in order to expedite the conduct of the field investigation and land valuation activities for landholdings covered under the CARP.

Similarly, current developments in the operations of the DAR necessitate the incorporation of amendments which greatly streamline the LAD process. These being stated, the following amendments to A.O. No. 1, Series of 2020

SECTION 1. Section 3.2 of Administrative Order No. 1, Series of 2020, entitled "Guidelines Simplifying the Land Acquisition and Distribution Process on CARP-Covered Private Agricultural Lands" is hereby amended to read as follows:

3.2 The joint field investigation (JFI) shall be conducted by the JFI Team, which shall be composed of the DAR Provincial Office/ DAR Municipal Office (DARPO/DARMO) designated personnel, a member of the Barangay Agrarian Reform Council (BARC), or in the absence thereof, any authorized representative/member of the Barangay Council, land owner (LO) or his authorized representative, potential ARBs, representatives of the Municipal/ Provincial Agricultural Office-Department of Agriculture (MAO/ PAO-DA), if there is an issue on the landholding's suitability for agriculture, and the Department of Environment and Natural Resources - Community/Provincial Environment and Natural Resources Office (DENR-CENRO/PENRO), if there is any issue as to the 18% slope.

The said JFI shall be conducted based on the approved survey plan (ASP) or the advance survey plan (AdvSP) to verify the data/ information contained in the claim folder (CF) for the purpose of valuation of the subject landholding.

SECTION 2. Section 3 of Administrative Order No. 1, Series of 2020, is hereby amended as follows:

> 3.3.1 Based on the Field Investigation Report (FIR) and ASP/ AdvSP, the Land Bank of the Philippines (LBP) shall proceed to determine the value of just compensation of the subject landholding. Consequently, upon completion of the land valuation, the LBP shall prepare and send the Memorandum of Valuation (MOV), together with Land Valuation Worksheet (LVW), to DARPO for the preparation of the Notice of Land Valuation and Acquisition (NLVA). However, if the AdvSP was used in the initial valuation, the NLVA shall be issued only upon the receipt of the ASP.

The LBP shall deposit/book the compensation proceeds, in cash and Agrarian Reform (AR) Bonds, upon receipt of the Order to Deposit LO Compensation together with a copy of the ASP from the DARPO. It shall issue the Certificate of Deposit (COD) within three (3) banking days from deposit/ booking.

FRIDAY May 27, 2022 | D1

The COD, ASP, and other necessary documents shall be the basis of the ROD to: 1) cancel the LO's title for the landholding covered under CARP, in case of total coverage; 2) issue Transfer Certificate of Title (TCT)/Original Certificate of Title (OCT) in the name of the Republic of the Philippines (RP); and 3) issue title for the retained area/non-coverable area, if any, upon submission of owner's duplicate copy (ODC) of the LO's title.

3.3.2 In case of discrepancy/ies between the ASP or AdvSP and the FIR, the appropriate adjustment shall be made to conform with the FIR.

> For purposes of LO compensation, the amended/adjusted ASP shall be submitted to the LBP for adjustment of the area covered and the corresponding MOV.

SECTION 3. There shall be incorporated new provisions after subsection 3.5 of Administrative Order No. 1, Series of 2020, with the new subsections to read as follows:

- 3.6 Pursuant to E.O. No. 129-A, dated July 26, 1987, the DAR shall be responsible for the acquisition and distribution of landholding covered under CARP. Therefore, the DAR shall ensure the accuracy and completeness of documents required in the CF, with the assistance of concerned government agencies and other stakeholders, for submission to LBP in accordance with R.A. No. 6657, as amended by R.A. No. 9700 and pertinent laws and policies.
- 3.7 Further, as mandated by E.O. No. 405, dated June 14, 1990, the LBP shall be primarily responsible for the determination of the land valuation and compensation for all PALs suitable for agriculture under either the voluntary offer to sell (VOS) or compulsory acquisition (CA) arrangement as governed by R.A. No. 6657, as amended. Upon submission of the CF by the DARPO, the LBP-Agrarian Operations Center (AOC) shall review the completeness and sufficiency of the documents in the CF. If in order, the LBP-AOC shall proceed with the processing of the same to determine the value of just compensation of the subject landholding pursuant to R.A. No. 6657, as amended. Otherwise, the LBP-AOC shall return the CF to the DARPO, specifying the lacking documents/ inconsistent information, within three (3) banking days from receipt of the CF.

The LBP shall process the CF, until the issuance of the MOV, within twenty (20) days from receipt of the complete documents as indicated in the CARPER LAD Form No. 48. (Checklist of Documentary Requirements in the Claim folder for Transmittal to

- The JFI Team shall accomplish and sign the Field Investigation Report (FIR). The PARPO II shall certify the correctness of the data, information, and land use/s per lot contained in the FIR and if the same is consistent with the ASP or AdvSP, by affixing his/her signature in the said FIR, based on the review and recommendation/s of the Chief Agrarian Reform Program Officer-Land Tenure Security (CARPO-LTS)/designated personnel of the DARPO.
- 3.9 In general, the generation of the Oath of ARBs and facilitation of the signing and screening of the ARBs shall be undertaken after the issuance of Masterlist/amended Masterlist of ARBs and prior to the submission of the CF to LBP-AOC. In case of failure to undertake on the aforesaid period due to unavoidable circumstances, the DAR shall prepare and ensure that the Oath of the ARBs are duly signed and sworn to before a City or Municipal Judge prior to the generation of CLOAs to the concerned ARBs.

Pursuant to Supreme Court Resolution A.M. No. 20-09-141-RTC, the conduct of Oath of ARBs may be facilitated through the use of video-conferencing facilities.

3.10 The distribution and delivery of the ODCs of the registered CLOAs to the concerned ARBs shall be in accordance with A.O. No. 6, Series of 2021, entitled "Statutory Obligation to Deliver the Agrarian Reform Title to the Beneficiary" and Section No. 41 of PD No. 1529, on the ODC of title.

SECTION 3. There shall be incorporated in subsections of Section 4 of Administrative Order No. 1, Series of 2020, new operating procedures to read as follows:

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erepet isser erepet respect eres to ere to	A of the mount for a strict of the strict of	b. Record essential details of the ODC O C T - C L O A s TCT-CLOAs in the CLOA Registre Book/Designate Logbook an maintain a Record Book of all CLOA titles issued in all municipalities	C / e y d - 3 days d d d d d d d d d d d d d d d d d d d	
ent o agree ebat begs	en Stategov even e owe de bodien (1993) Les comes en sea oran, e one en bode	c. P r o' v i' d photocopies o	e e of T-	Photocopies of ODC of TCT-CLOAs/
CANCE AND THE CANCE THE CANCE	in en provinció della magniconiation occident for poly africa pair magniconiation della magniconiation della Allega paralla presenta	CLOAs/OCT CLOAs and AS to the Municip Assessor's Offic for the preparatio of individual ta	P al e	and ASP

La Bri		and sept that also a	PORCHARD SER	CARREDIAN
in the second		d. Prepare the Land Distribution and Information Schedule (LDIS) per landholding; accomplish Part I of the Form and transmit the same to LBP-AOC for the completion of Part II thereof pursuant to pertinent	mit all his to control of the contro	CARPER LAD Form No. 47 (Land Distribution and Information Schedule)
A15 VE	• LBP-AOC	guidelines and procedures. Provide a copy of the	ay Deob Arti in celebrathiles fini Mencilli us narisons et	CARPER LAD
ona igr	sposteri etti sposteri Planti sposteri etti		believe et of exigurer and exposits of the care	Form No. 47 (Land Distribution and Information Schedule)
polacija Inemits ort no Isbau	threshood to make just and for the state of	days from receipt of the ODCs of the registered CLOAs from the ROD, the DARPO and DARMO/Designated Personnel shall distribute and deliver the said ODCs to the concerned ARBs in accordance with AO No. 6, Series of 2021 and undertake the following, if applicable:	A STATE OF THE ACTION OF THE A	Form, No. 69 (Request Lette to PNP/DND) CARPER LAD Form No. 68-A Notice to ARB for Physical
John Maria	og gorseims ric egino se benilo desmanara ispalis	immediately install the ARBs on the awarded land; or	n/ In Noor S A-W to pand Tank of Shirt Tentre 11 30	CARPER LAD Form No. 68-B (Physical Installation of ARBs in the Awarded Land [Revised 2022]
all aborders and all all all all all all all all all al	WEAL STREET HER STREET AND A ST	possession of the awarded land by the ARBs would imperil or endanger their lives, the Taskforce on ARB installation shall assume responsibility.		
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SECTION 4. Section 9 of Administrative Order No. 1, Series of 2020 is hereb amended to read as follows:

"Section 9. REPEALING CLAUSE

All other issuances which are inconsistent with this Administrative Order are hereby amended, modified and/or repealed accordingly.

SECTION 5. EFFECTIVITY CLAUSE

This Administrative Order shall take effect ten (10) days after its publication in two (2) newspapers of general circulation and its registration with Office of the National Administrative Register (ONAR).

March 29, 2022, Diliman, Quezon City, Philippines.



M. Times – May 27, 2022