



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

BIDS & AWARDS COMMITTEE- PRIMARY BAC Resolution No. 01 Series of 2022

RESOLUTION RECOMMENDING THE AWARD OF THE CY 2022 CONTRACT FOR THE LEASE AGREEMENT FOR 57 UNITS OF BRAND-NEW PHOTOCOPYING MACHINES FOR THE DEPARTMENT OF AGRARIAN REFORM CENTRAL OFFICE (DARCO) FOR CY 2022 (EARLY PROCUREMENT) TO QUARTZ BUSINESS PRODUCTS CORPORATION

WHEREAS, the Department of Agrarian Reform under the proposed General Appropriations Act (GAA) for 2022 intends to apply the sum of Philippine Pesos Four Million Eight Hundred Thousand only (₱4,800,000.00) being the Approved Budget for the Contract (ABC), for the procurement of **Lease Agreement for 57 Units of Brand-New Photocopying Machines for the Department of Agrarian Reform Central Office (DARCO) for CY 2022 (Early Procurement)** (refer to **Annex "A"** copy of approved Project Proposal);

WHEREAS, on November 23, 2021, the Bids and Awards Committee-Primary (PBAC) conducted a pre-procurement conference for the project to assess the readiness of the procurement at hand and verified that it is included in the CY 2022 indicative Annual Procurement Plan of the Department;

WHEREAS, on November 24, 2021, the Bids and Awards Committee-Primary (BAC) posted the Invitation to Bid for the procurement of **Lease Agreement for 57 Units of Brand-New Photocopying Machines for the Department of Agrarian Reform Central Office (DARCO) for CY 2022 (Early Procurement)** at the DAR website, DAR Bulletin Board, and the PhilGEPs website with reference number 8225514 (refer to **Annex "B"**, copy of PhilGEPs posting);

WHEREAS, on December 2, 2021, a Pre-bidding Conference thru video conferencing was conducted by the BAC-Primary which was attended by five (5) interested bidders namely: (1) U-Bix Corporation; (2) Otus Copy System; (3) Photopro Trading and General Merchandise Co.; (4) Quartz Business Corporation, and (5) Multibiz International Corporation;

WHEREAS, on December 6, 2021, the BAC-Primary issued Supplemental Bid Bulletin No. 1 to clarify the requirements in the bidding documents and respond to questions raised by the interested bidders (refer to **Annex "C"** copy of SBB No. 1);

WHEREAS, during the deadline for submission of bids on December 14, 2021, at 9:00 AM, only one (1) bidder, Quartz Business Products Corporation, submitted its bid in the total amount of Philippine Pesos Four Million and Seven Hundred Seventy Thousand (₱ 4,770,000.00) for twelve (12) months (January 1-December 31, 2022) which was declared as the Single Calculated Bidder (SCB) (refer to **Annex "D"**,

WHEREAS, the BAC-TWG convened for detailed evaluation on December 15, 2021 and recommended to the BAC-Primary on December 17, 2021 the post-qualification evaluation of the SCB, Quartz Business Products Corporation. (refer to **Annex "E"**, Detailed Bid Evaluation);

WHEREAS, the BAC-TWG reported to the BAC on December 29, 2021 that the SCB passed post-qualification evaluation conducted last December 23, 2021 and recommended the award of contract to the Single Calculated Responsive Bidder (SCRB) pending the approval of the GAA for CY 2022, (refer to **Annex "F"**, Post-qualification Report);

WHEREFORE, premises considered, the BAC resolved in its meeting on January 11, 2021 to recommend to the Head of the Procuring Entity (HOPE), the award of the contract for the **Lease Agreement for 57 Units of Brand-New Photocopying Machines for the Department of Agrarian Reform Central Office (DARCO) for CY 2022 to Quartz Business Products Corporation**, subject to the effectivity of CY 2022 General Appropriations Act (GAA) for the period of ten (10) months only, from **March 1, 2022 to December 31, 2022**, in the total amount of **Philippine Pesos Three Million Nine Hundred Seventy Five Thousand only (₱3,975,000.00)**, inclusive of all applicable taxes.

Done this **11th** day of **January 2022** at the DAR Central Office, Diliman, Quezon City.


GLORIA M. JULIANO

Chief, General Services Division
Provisional Member, End-User
Representative


NESTOR C. BAYONETO

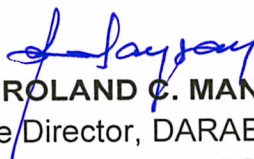
Director, MISS
Provisional Member BAC-Primary,
for Goods and Services


ALEXANDER ALIMMUDIN J. ALI

OIC-Director IV, Administrative Service
Regular Member, BAC-Primary


ATTY. JAZON E. COLLADO

OIC-Director, Clientele Relations Service
Regular Member, BAC-Primary


ATTY. ROLAND C. MANALAYSAY

Executive Director, DARAB Secretariat
Regular Member, BAC-Primary

ATTY. MILAGROS ISABEL A. CRISTOBAL

Board Member III, DARAB
Vice-Chair, BAC-Primary


ATTY. JIM G. COLETO

Board Member, DARAB
Chairperson, BAC-Primary

Approved by:


Atty. LUCIUS JUN-JUN G. MALSI

Head of Procuring Entity
OIC, Office of the Undersecretary, FMA