

**BIDS AND AWARDS COMMITTEE**  
**Province of Batangas**

**RESOLUTION RECOMMENDING THE APPROVAL OF THE ANNUAL PROCUREMENT  
PLAN FOR CY 2022**

**BAC Resolution No. 2**  
**Series of 2022**

**WHEREAS**, Section 7.1 of the Implementing Rules and regulations (IRR) of the Republic Act No. 9184 provides that "All procurement should be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity concerned. No government procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP)";

**WHEREAS**, Section 7.2 of the IRR of the RA 9184 also provides that "The APP shall bear the approval of the Head of the Procuring Entity or second ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget";

**WHEREAS**, Section 7.3.2 of the IRR of the RA 9184 also provides that "The end-user units of the procuring entity shall prepare their respective PPMP for their different programs, activities and projects";

**WHEREAS**, Section 7.4 of the IRR of the RA 9184 also provides that "The updating of the PPMPs shall be the responsibility of the respective end-user units of the Procuring Entities, while the consolidation of these PPMPs into an APP shall be lodged with the BAC Secretariat, subject to the approval of the Head of the Procuring Entity";

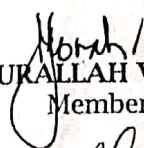
**WHEREAS**, Section 7.4 of the IRR of the RA 9184 also provides that "The updating of the individual PPMPs and the consolidated APPs for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity";

**WHEREFORE**, premises considered, the BAC resolves during its meeting held on 9<sup>th</sup> day of February 2022 to recommend to the Head of the Procuring Entity, the approval of the Annual Procurement Plan for- Common - Use Supplies and Equipment (APP-CSE) 2022 submitted by the different end-user units of the DAR Province of Batangas which were consolidated by the BAC Secretariat in the total amount of **ELEVEN MILLION TWO HUNDRED FIFTY THOUSAND TWO HUNDRED SIXTY EIGHT PESOS and 92/100 (Php 11,250,268.92)**, as per NEP budget of DAR Province of Batangas.


Done this 9<sup>th</sup> day of February 2022 at DAR Provincial Office, Marawoy, Lipa City.

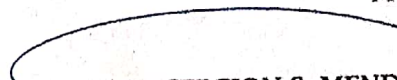
**BIDS AND AWARDS COMMITTEE**

(Did Not Participate)  
**MYRNA R. PANGANIBAN**  
Alternate Member

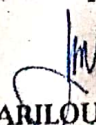
  
**MA. SURALLAH V. RABINO**  
Member

(Did Not Participate)  
**MARIA ROWENA B. GOZOS**  
BAC Vice- Chairperson

  
**BUENAFE C. BERNABE**  
Member

  
**ATTY. EMACULADA CONCEPCION S. MENDOZA**  
BAC Chairperson

Approved by:

  
**ENGR. MARILOU C. BASLAN**  
OIC - Provincial Agrarian Reform Program Officer II

## ANNUAL PROCUREMENT PLAN FOR CY, 2022

| UACCS CODE | PMO/ End User | PROCUREMENT PROGRAM/PROJECT                        | Mode of Procurement | Schedule of Each Procurement Activities |                            |                            |                            | Source of Funds | Estimated Budget    |                     |
|------------|---------------|--|---------------------|---|----------------------------|----------------------------|----------------------------|-----------------|---------------------|---------------------|
|            | DARPO BATS    | APP-CSE-DBM  | AMP                 | Jan, April, July, Oct 2022              | Jan, April, July, Oct 2022 | Jan, April, July, Oct 2022 | Jan, April, July, Oct 2022 | GAA             | 639,733.28          | 639,733.28          |
|            | DARPO BATS    | APP-CSE- NOT AVAILABLE AT PS DBM                   | AMP                 | Jan, April, July, Oct 2022              | Jan, April, July, Oct 2022 | Jan, April, July, Oct 2022 | Jan, April, July, Oct 2022 | GAA             | 705,135.64          | 705,135.64          |
|            |               |  |                     |   |                            |                            |                            |                 | <b>1,344,868.92</b> | <b>1,344,868.92</b> |
|            |               | <b><u>GENERAL MANAGEMENT &amp; SUPERVISION</u></b> |                     | <b>Ads/Post of IB/REI</b>               | <b>Sub/Open of Bids</b>    | <b>Notice of Award</b>     | <b>Contract Signing</b>    |                 |                     |                     |
|            | GMS           | Fuel, Oil and Lubricants                           | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 650,000.00          | 650,000.00          |
|            |               | Utilities  |                     |   |                            |                            |                            |                 |                     |                     |
|            | GMS           | Water  | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 180,000.00          | 180,000.00          |
|            | GMS           | Electricity  | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 1,450,000.00        | 1,450,000.00        |
|            |               | Communications                                     |                     |   |                            |                            |                            |                 |                     |                     |
|            | GMS           | Landline   | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 300,000.00          | 300,000.00          |
|            | GMS           | Mobile   | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 300,000.00          | 300,000.00          |
|            | GMS           | Internet   | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 550,000.00          | 550,000.00          |
|            | GMS           | Postage  | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 250,000.00          | 250,000.00          |
|            | GMS           | Cable  | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 30,000.00           | 30,000.00           |
|            |               | General Services                                   |                     |   |                            |                            |                            |                 |                     |                     |
|            | GMS           | Security   | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 720,000.00          | 720,000.00          |
|            |               | Rent/Lease Expenses                                |                     |   |                            |                            |                            |                 |                     |                     |
|            | GMS           | Rent - Building                                    | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 1,000,000.00        | 1,000,000.00        |
|            |               | Repair and Maintenance                             |                     |   |                            |                            |                            |                 |                     |                     |
|            | GMS           | Office Equipment                                   | AMP                 | Jan-Dec 2022                            |                            |                            |                            | GAA             | 50,000.00           | 50,000.00           |

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|------------|---------------------|---|---------------------|--|-----------------|---------------------|---------------------|
|            | GMS                 | ICT Equipment                               | AMP                 | Jan-Dec 2022                                   | GAA             | 60,000.00           | 60,000.00           |
|            | GMS                 | Vehicle                                     | AMP                 | Jan-Dec 2022                                   | GAA             | 589,000.00          | 589,000.00          |
|            |                     | Rewards and Incentives                      | AMP                 | Jan-Dec 2022                                   | GAA             | 40,000.00           | 40,000.00           |
|            |                     | Awards/ Rewards                             | AMP                 | Jan-Dec 2022                                   | GAA             | 24,000.00           | 24,000.00           |
|            |                     | <b>Subtotal - GMS</b>                       |                     |  |                 | <b>6,173,000.00</b> | <b>6,173,000.00</b> |
|            |                     | <b><u>ADMINISTRATIVE SUPPORT</u></b>        |                     |  |                 |                     |                     |
|            | LTID                | Survey                                      | Public Bidding      | February 2022                                  | GAA             | 260,000.00          | 260,000.00          |
|            | VARIOUS SECTORS     | Meetings and Conferences                    | AMP                 | Jan-Dec 2022                                   | GAA             | 76,000.00           | 76,000.00           |
|            | LEGAL               | Printing and Publication                    | AMP                 | Jan-Dec 2022                                   | GAA             | 37,000.00           | 37,000.00           |
|            | VARIOUS SECTORS     | Hiring of Vehicle                           | AMP                 | Jan-Dec 2022                                   | GAA             | 210,000.00          | 210,000.00          |
|            |                     | <b>Sub-total - Admin Support</b>            |                     |  |                 | <b>583,000.00</b>   | <b>583,000.00</b>   |
|            |                     | <b>TOTAL</b>                                |                     |  |                 | <b>8,100,868.92</b> | <b>8,100,868.92</b> |
|            |                     | <b><u>LAND TENURE SERVICES PROGRAM</u></b>  |                     |  |                 |                     |                     |
|            | LTID                | MARPOs Conference                           | AMP                 | March & July 2022                              | GAA             | 6,400.00            | 6,400.00            |
|            | LTID                | MARPOs Assessment and Planning Workshop     | AMP                 | Jan & Nov 2022                                 | GAA             | 6,400.00            | 6,400.00            |
|            | LTID                | Orientation on the New Guidelines/Issuances | AMP                 | June 2022                                      | GAA             | 15,200.00           | 15,200.00           |
|            | LTID                | LTID Review and Planning Session            | AMP                 | July 2022                                      | GAA             | 9,600.00            | 9,600.00            |
|            |                     | <b>Sub total - LTSP</b>                     |                     |  |                 | <b>37,600.00</b>    | <b>37,600.00</b>    |
|            |                     | <b><u>AGRARIAN LEGAL SERVICE</u></b>        |                     |  |                 |                     |                     |
|            | OFFICE OF THE PARAD | DARAB Batangas Monthly Meeting/Assessment   | AMP                 | January, April, July, October to December 2022 | GAA             | 28,800.00           | 28,800.00           |

| UACCS CODE | PMO/ End User       | PROCUREMENT PROGRAM/PROJECT   | Mode of Procurement | Schedule of Each Procurement Activities     | Source of Funds | Estimated Budget |            |
|------------|---------------------|---|---------------------|---|-----------------|------------------|------------|
|            | OFFICE OF THE PARAD | DARAB Balangas Planning and Assessment  | AMP                 | March, June & December 2022                 | GAA             | 12,500.00        | 12,500.00  |
|            | OFFICE OF THE PARAD | DARAB Balangas Semestral Assessment   | AMP                 | May & November 2022                         | GAA             | 8,400.00         | 8,400.00   |
|            |                     | Sub total - ALS   |                     |   |                 | 49,800.00        | 49,800.00  |
|            |                     | <b><u>LEGAL SERVICES</u></b>  |                     |   |                 |                  |            |
|            | LEGAL               | Monthly Assessment on Target and Accomplishment   | AMP                 | February, April, May, July & August 2022    | GAA             | 60,000.00        | 60,000.00  |
|            | LEGAL               | Quarterly Assessment  | AMP                 | March 2022                                  | GAA             | 81,000.00        | 81,000.00  |
|            |                     | Sub total - Legal Services  |                     |   |                 | 141,000.00       | 141,000.00 |
|            |                     | <b><u>AGRARIAN REFORM BENEFICIARIES DEVELOPMENT AND SUSTAINABILITY PROGRAM</u></b>  |                     |   |                 |                  |            |
|            | PBDD                | Focused Group Discussion with ARBOs, ARBs   | AMP                 | February, March, May, July to November 2022 | GAA             | 67,000.00        | 67,000.00  |
|            |                     | <b><u>SUPERVISION AND MANAGEMENT FOR EFFECTIVE DELIVERY OF SUPPORT SERVICES</u></b>   |                     |   |                 |                  |            |
|            | PBDD                | Training/Workshop on the Operational Directives and Planning for Conduct of ITeMA   | AMP                 | August 2022                                 | GAA             | 20,000.00        | 20,000.00  |
|            |                     | <b><u>SOCIAL INFRASTRUCTURE BUILDING (SIB)</u></b>  |                     |   |                 |                  |            |
|            | PBDD                | Capacity Building Trainings/Learning Sessions (Policy Formulation, SDPW, VMGO Review, Policy Development, ARB-AIP and RSBSA Enrollment, Leadership, Basic Bookkeeping, Financial Management, Project Management, Cooperative Management and Governance, Facilitation Meeting, Record Management, Credit Management, Microfinance etc. Preparation of Articles of Cooperation & By-Laws, Registration to CDA, SEC or DOLE ), BARC Strengthening Training | AMP                 | February to September 2022                  | GAA             | 168,500.00       | 168,500.00 |

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|------------|---------------|--|---------------------|---|-----------------|------------------|-----------|
|            | PBDD          | Year End Assessment  | AMP                 | December 2022                           | GAA             | 36,000.00        | 36,000.00 |
|            | PBDD          | ARBDSP 1st Semester Planning and Discussion of Operational Directives                                  | AMP                 | March 2022                              | GAA             | 6,000.00         | 6,000.00  |
|            | PBDD          | Skills Enhancement Training of PBD personnel   | AMP                 | March 2022                              | GAA             | 10,500.00        | 10,500.00 |
|            | PBDD          | Learning Sessions for ARBO Organizing & Development (3Rs- ARBs Rights, Roles & Responsibilities, PMES) | AMP                 | February to June 2022                   | GAA             | 37,000.00        | 37,000.00 |
|            |               | Enterprise Development & Economic Support (EDES)   |                     |   |                 |                  |           |
|            | PBDD          | Training on Product Costing & Pricing, Digital Marketing, Visual Merchandising                         | AMP                 | March, May & June 2022                  | GAA             | 15,000.00        | 15,000.00 |
|            |               | VLFD   |                     |   |                 |                  |           |
|            | PBDD          | Site Validation and Technology Needs Assessment  | AMP                 | April 2022                              | GAA             | 2,250.00         | 2,250.00  |
|            | PBDD          | ARBO Level Project Orientation and Action Planning   | AMP                 | April 2022                              | GAA             | 9,000.00         | 9,000.00  |
|            | PBDD          | Project Launching & MOA Signing  | AMP                 | April 2022                              | GAA             | 10,000.00        | 10,000.00 |
|            | PBDD          | Business Planning  | AMP                 | April, June to August & October 2022    | GAA             | 37,500.00        | 37,500.00 |
|            | PBDD          | Production Run, Packaging & Labelling  | AMP                 | May, July, September & October 2022     | GAA             | 45,000.00        | 45,000.00 |
|            | PBDD          | Laboratory Test  | AMP                 | May & September 2022                    | GAA             | 65,000.00        | 65,000.00 |
|            | PBDD          | Good Manufacturing Practices, Food Safety & Hazard   | AMP                 | October 2022                            | GAA             | 4,500.00         | 4,500.00  |
|            | PBDD          | Turn-Over Ceremony   | AMP                 | May to June & November 2022             | GAA             | 7,750.00         | 7,750.00  |
|            |               | FARM BUSINESS SCHOOL   |                     |   |                 |                  |           |
|            | PBDD          | Sustainability Planning  | AMP                 | April 2022                              | GAA             | 5,250.00         | 5,250.00  |
|            | PBDD          | Harvest Festival of Buhay sa Gulay   | AMP                 | May 2022                                | GAA             | 5,250.00         | 5,250.00  |

| UACGS CODE | PMO/ End User | PROCUREMENT PROGRAM/PROJECT  | Mode of Procurement | Schedule of Each Procurement Activities | Source of Funds | Estimated Budget |           |
|------------|---------------|--|---------------------|---|-----------------|------------------|-----------|
|            | PBDD          | Training on Production Planning, Enterprise Planning and Consolidated Marketing            | AMP                 | May to June 2022                        | GAA             | 14,500.00        | 14,500.00 |
|            | PBDD          | 2nd Quarter Assessment and Planning for 2nd Semester                                       | AMP                 | July 2022                               | GAA             | 5,000.00         | 5,000.00  |
|            |               | <b>ENHANCED PARTNERSHIP AGAINST HUNGER AND POVERTY (EPAHP)</b>                             |                     |   |                 |                  |           |
|            | PBDD          | ARBO Level Project Orientation and Action Planning   | AMP                 | June 2022                               | GAA             | 4,500.00         | 4,500.00  |
|            | PBDD          | Buy-In Sessions and stakeholders Meeting; Marketing Agreement Signing                      | AMP                 | June 2022                               | GAA             | 5,250.00         | 5,250.00  |
|            | PBDD          | Training on Vegetable Production and Marketing   | AMP                 | June & September 2022                   | GAA             | 39,250.00        | 39,250.00 |
|            | PBDD          | Training on vermicomposting  | AMP                 | September 2022                          | GAA             | 10,500.00        | 10,500.00 |
|            | PBDD          | Training on visual marketing and market negotiation  | AMP                 | September 2022                          | GAA             | 5,500.00         | 5,500.00  |
|            |               | <b>APCP &amp; OTHER CREDIT AND MF</b>  |                     |   |                 |                  |           |
|            | PBDD          | Training on Financial Literacy, Basic Bookkeeping, Project Management, ARB-AIP, RSBSA      | AMP                 | February to March 2022                  | GAA             | 20,000.00        | 20,000.00 |
|            |               | <b>DEVELOPMENT OF ARBO AS MF SERVICE PROVIDER</b>  |                     |   |                 |                  |           |
|            | PBDD          | Training on Financial Literacy, Microfinance, ARB-AIP Solicitor                            | AMP                 | March to April 2022                     | GAA             | 10,000.00        | 10,000.00 |
|            |               | <b>PBD LAWYERING</b>   |                     |   |                 |                  |           |
|            | PBDD          | Training on How to File Small Claim Cases, Training on How to Process Land Transfer Action | AMP                 | February to March 2022                  | GAA             | 10,000.00        | 10,000.00 |
|            |               | <b>CLIMATE RESILIENT FARM PRODUCTIVITY SUPPORT</b>   |                     |   |                 |                  |           |
|            | PBDD          | Site Validation and Needs Assessment   | AMP                 | February to March 2022                  | GAA             | 2,000.00         | 2,000.00  |
|            | PBDD          | Techno-demo site validation and Planning   | AMP                 | April 2022                              | GAA             | 3,600.00         | 3,600.00  |
|            | PBDD          | Hands-on Training on Vegetable Production with Techno Demo Farm Establishment              | AMP                 | May to June 2022                        | GAA             | 16,400.00        | 16,400.00 |

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|-------------|---------------|--|---------------------|---|-----------------|------------------|---------------|
|             | PBDD          | Harvest Festival cum Sustainability Planning | AMP                 | September 2022                          | GAA             | 3,000.00         | 3,000.00      |
|             |               | SUBSIDIES                                    |                     |   |                 |                  |               |
|             | PBDD          | Village-level Farm Focused                   |                     | Jun-22                                  | GAA             | 300,000.00       | 300,000.00    |
|             | PBDD          | Partnership Against Hunger and Poverty       |                     | July 2022                               | GAA             | 300,000.00       | 300,000.00    |
|             | PBDD          | Climate Resilient Farm Productivity Support  |                     | June to July & September 2022           | GAA             | 1,620,000.00     | 1,620,000.00  |
|             |               | Sub total - ARBDSP                           |                     |   |                 | 2,921,000.00     | 2,921,000.00  |
|             |               | Sub Total- Trainings                         |                     |   |                 | 3,149,400.00     | 3,149,400.00  |
| GRAND TOTAL |               |  |                     |   |                 | 11,250,268.92    | 11,250,268.92 |

Validated and Consolidated by:

BAC SECRETARIAT

VIRGINIA Z. CASANOVA  
Member

ABEGAIL A. RICOHERMOSO  
Member

ZENY G. DAGUIMBAL  
Head, BAC Sec

Reviewed by:  
JOSEPHINE A. ARANDA  
Budget Officer II

TECHNICAL WORKING GROUP

LILIAN M. CATAPANG  
Member

EXPELUZ A. FALTADO  
Member

DANILO C. GARING  
Member

MELVIN A. ESMEDILLA  
Member

WINSTON A. DOCTOR  
Head, TWG

End-User Representative

JENNY POLA A. PEREZ  
LTID

ELNINA MARIE I. TIAMSIM  
PBDD

EXPELUZ A. FALTADO  
LEGAL

VILMA M. ROCAFORT  
OFFICE OF THE PARAD

Recommending Approval:

BID AND AWARDS COMMITTEE

MA. SURALLAH V. RABINO  
Member

BUENAFÉ C. BERNABE  
Member

MYRNA R. PANGANIBAN  
Member

MARIA ROWENA B. GOZOS  
Vice -Chairperson

Atty. EMACULADA CONCEPCION S. MENDOZA  
BAC Chairperson

Approved by :

HOPE

ENGR. MARLOU C. BASLAN  
OIC-PARPO II