

**DEPARTMENT OF AGRARIAN REFORM
PROVINCIAL AGRARIAN REFORM OFFICE OF SURIGAO DEL SUR
Purok Narra, Mabua, Tandag City, Surigao del Sur**

Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Common-Use Supplies & Equipment Available at PS DBM											
50203010-01	Common-Use Supplies & Equipment	GMS	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	515,000.00	515,000.00		
50203010-01	Common-Use Supplies & Equipment	LTSP	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
50203010-01	Common-Use Supplies & Equipment	AJDP	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	180,000.00	180,000.00		
50203010-01	Common-Use Supplies & Equipment	ARBDSP	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	345,000.00	345,000.00		
								SUB-TOTAL	1,140,000.00	1,140,000.00		
	Common-Use Supplies & Equipment Not Available at PS DBM											
50203210-02	Common-Use Supplies & Equipment	GMS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	360,000.00	360,000.00		
50203210-02	Common-Use Supplies & Equipment	LTSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	102,000.00	102,000.00		
50203210-02	Common-Use Supplies & Equipment	AJDP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	141,000.00	141,000.00		
50203210-02	Common-Use Supplies & Equipment	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	302,000.00	302,000.00		
								SUB-TOTAL	905,000.00	905,000.00		
	Accountable Forms Expenses											
5020302000	Accountable Forms	GMS	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00		
								SUB-TOTAL	10,000.00	10,000.00		
	Fuel, Oil and Lubricants Expenses											
5020309000	Fuel, Oil & Lubricants	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,200,000.00	1,200,000.00		
5020309000	Fuel, Oil & Lubricants	LTSP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	280,000.00	280,000.00		
5020309000	Fuel, Oil & Lubricants	AJDP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	270,000.00	270,000.00		
5020309000	Fuel, Oil & Lubricants	ARBDSP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	240,000.00	240,000.00		
								SUB-TOTAL	1,990,000.00	1,990,000.00		
	Utilities Expenses											
5020401000	Water	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00		
5020402000	Electricity	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,200,000.00	1,200,000.00		
								SUB-TOTAL	1,350,000.00	1,350,000.00		
	Communications Expenses											
50205020-01	Telephone- Mobile	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	500,000.00	500,000.00		
50205020-01	Telephone- Mobile	LTSP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00		
50205020-01	Telephone- Mobile	AJDP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	124,000.00	124,000.00		
50205020-01	Telephone- Mobile	ARBDSP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	80,000.00	80,000.00		
50205020-02	Telephone- Landline	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	90,000.00	90,000.00		
5020503000	Internet Subscription	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	350,000.00	350,000.00		
5020504000	Cable Subscription	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	15,000.00	15,000.00		
5020501000	Postage and Courier Services	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
5020501000	Postage and Courier Services	AJDP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	65,000.00	65,000.00		
								SUB-TOTAL	1,374,000.00	1,374,000.00		

	General Services												
5021202000	Janitorial Services	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	264,000.00	264,000.00			
5021203000	Security Services	GMS	Competitive Bidding	Dec 2020	Dec 2020	January	January	GoP	575,000.00	575,000.00			
50212990-99	Other General Services	GMS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	396,000.00	396,000.00			
								SUB-TOTAL	1,235,000.00	1,235,000.00			
	Professional Services												
5021101000	Legal Services	AJDP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	40,000.00	40,000.00			
5021102000	Auditing Services	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00			
5021199000	Other Professional Services	GMS	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	792,000.00	792,000.00			
5021199000	Other Professional Services	LTSP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	480,000.00	480,000.00			
5021199000	Other Professional Services	AJDP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	236,000.00	236,000.00			
5021199000	Other Professional Services	ARBDSP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	132,000.00	132,000.00			
								SUB-TOTAL	1,700,000.00	1,700,000.00			
	Repairs and Maintenance												
50213040-01	Buildings	GMS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	300,000.00	300,000.00			
50213050-02	Office Equipment	GMS	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	75,000.00	75,000.00			
50213050-02	Office Equipment	LTSP	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	65,000.00	65,000.00			
50213050-03	ICT Equipment	GMS	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00			
50213050-03	ICT Equipment	LTSP	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00			
50213050-03	ICT Equipment	ARBDSP	Shopping	N/A	N/A	Jan-Dec	Jan-Dec	GoP	10,000.00	10,000.00			
50213210-02	Motor Vehicles	GMS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	1,371,000.00	1,371,000.00			
								SUB-TOTAL	1,901,000.00	1,901,000.00			
	Financial Assistance/Subsidy												
5021499000	Subsidies- Others	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	3,830,000.00	3,830,000.00			
								SUB-TOTAL	3,830,000.00	3,830,000.00			
	Taxes, Insurance Premiums and Other Fees												
50215010-01	Taxes, Duties and Licenses	GMS	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	45,000.00	45,000.00			
5021502000	Fidelity Bond Premiums	GMS	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	70,000.00	70,000.00			
5021503000	Insurances	GMS	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	120,000.00	120,000.00			
								SUB-TOTAL	235,000.00	235,000.00			
	Printing and Publications Expenses												
5029902000	Printing and Publication	GMS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	18,000.00	18,000.00			
5029902000	Printing and Publication	LTSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	30,000.00	30,000.00			
5029902000	Printing and Publication	AJDP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00			
5029902000	Printing and Publication	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	74,000.00	74,000.00			
								SUB-TOTAL	172,000.00	172,000.00			
	Representation Expenses												
5029903000	Representation Expenses	GMS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00			
5029903000	Representation Expenses	LTSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	220,000.00	220,000.00			
5029903000	Representation Expenses	AJDP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	256,000.00	256,000.00			
5029903000	Representation Expenses	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	478,000.00	478,000.00			
								SUB-TOTAL	1,104,000.00	1,104,000.00			
	Transportation and Delivery Services Expenses												
5029904000	Transportation and Delivery Services	ARBDSP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00			
								SUB-TOTAL	100,000.00	100,000.00			
	Rent/ Lease Expenses												
50299050-01	Rent/ Lease- Buildings	GMS	NP-53.10 Lease of Real Property and	Dec 2021	Dec 2021	January	January	GoP	960,000.00	960,000.00			
								SUB-TOTAL	960,000.00	960,000.00			
	Training Expenses												
50202010-02	General Management & Supervision	GMS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	75,000.00	75,000.00			

50202010-02	Adjudication of Agrarian Reform Cases	AJDP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		
50202010-02	Provision of Agrarian Legal Assistance	AJDP	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	75,000.00	75,000.00		
50202010-02	Supervision and Management for delivery of support services	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	83,000.00	83,000.00		
50202010-02	Social Infrastructure Building	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	285,000.00	285,000.00		
50202010-02	Enterprise Development & Economic Support	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	321,000.00	321,000.00		
50202010-02	Climate Resilient Farm Productivity Support	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		
								SUB-TOTAL	949,000.00	949,000.00		
	Survey, Research and Development Expenses											
5020701000	Survey Expenses	LTSP	Direct Contracting	N/A	N/A	Jan-Dec	Jan-Dec	GoP	900,000.00	900,000.00		
								SUB-TOTAL	900,000.00	900,000.00		
								GRAND TOTAL	19,855,000.00	19,855,000.00		

Prepared by:

JESIEL R. ROMANO
AO IV/ BAC Secretariat Member

Recommending Approval:

ATTY. MARDOVIC DODGE D. BENEJIAN II
Attorney V / BAC Chairperson

Approved by:

LEONCIO C. BAUTISTA, JR.
PARPO II/ Head of the Procuring Entity

