

DAR REGIONAL OFFICE XI Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Procurement of Security Services	DARRO XI	Competitive Bidding	November 22, 2021	December 6, 2021	January 10, 2022	February 2, 2022	GoP	1,500,000.00	1,500,000.00	n/a	One-time procurement for the entire year, DARRO XI only
100000100001000	Procurement of Janitorial Services	DARRO XI	Competitive Bidding	November 22, 2021	December 6, 2021	January 11, 2022	February 3, 2022	GoP	891,000.00	891,000.00	n/a	One-time procurement for the entire year, DARRO XI only
100000100001000	Procurement of Fuel, Oil and Lubricants	DARRO XI	Competitive Bidding	November 22, 2021	December 6, 2021	January 12, 2022	February 4, 2022	GoP	1,000,000.00	1,000,000.00	n/a	One-time procurement for the entire year
100000100001000	Procurement of Pest Control Services	DARRO XI	Competitive Bidding	November 22, 2021	December 6, 2021	January 12, 2022	February 4, 2022	GoP	260,000.00	260,000.00	n/a	One-time procurement for the entire year
Consolidated	Procurement of Office Supplies (Available at DBM-PS) - 1st Qtr	DARRO XI	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	321,407.00	321,407.00	n/a	Consolidated; for all DARRO XI offices
Consolidated	Procurement of Office Supplies (Available at DBM-PS) - 2nd Qtr	DARRO XI	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	332,950.00	332,950.00	n/a	Consolidated; for all DARRO XI offices
Consolidated	Procurement of Office Supplies (Available at DBM-PS) - 3rd Qtr	DARRO XI	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	308,673.00	308,673.00	n/a	Consolidated; for all DARRO XI offices
Consolidated	Procurement of Office Supplies (Available at DBM-PS) - 4th Qtr	DARRO XI	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	253,700.00	253,700.00	n/a	Consolidated; for all DARRO XI offices
Consolidated	Procurement of Office Supplies (Not available at DBM-PS) - 1st Qtr	DARRO XI	NP-53.9 - Small Value Procurement	Within February 2022	N/A	Within March 2022	Within March 2022	GoP	515,497.00	515,497.00	n/a	Consolidated; for all DARRO XI offices
Consolidated	Procurement of Office Supplies (Not available at DBM-PS) - 2nd Qtr	DARRO XI	NP-53.9 - Small Value Procurement	Within May 2022	N/A	Within June 2022	Within June 2022	GoP	512,605.00	512,605.00	n/a	Consolidated; for all DARRO XI offices
Consolidated	Procurement of Office Supplies (Not available at DBM-PS) - 3rd Qtr	DARRO XI	NP-53.9 - Small Value Procurement	Within August 2022	N/A	08/13/2021	Within September 2022	GoP	434,123.00	434,123.00	n/a	Consolidated; for all DARRO XI offices
Consolidated	Procurement of Office Supplies (Not available at DBM-PS) - 4th Qtr	DARRO XI	NP-53.9 - Small Value Procurement	Within November 2022	N/A	Within November 2022	Within November 2022	GoP	271,700.00	271,700.00	n/a	Consolidated; for all DARRO XI offices
100000100001000	Procurement of ICT Office Supplies - 1st Qtr	STOD	NP-53.9 - Small Value Procurement	Within January 2022	N/A	Within February	Within February	GoP	141,250.00	141,250.00	n/a	STOD only
100000100001000	Procurement of ICT Office Supplies - 2nd Qtr	STOD	NP-53.9 - Small Value Procurement	Within April 2022	N/A	Within May 2022	Within May 2022	GoP	141,250.00	141,250.00	n/a	STOD only
100000100001000	Procurement of ICT Office Supplies - 3rd Qtr	STOD	NP-53.9 - Small Value Procurement	Within July 2022	N/A	Within August 2022	Within August 2022	GoP	141,250.00	141,250.00	n/a	STOD only
100000100001000	Procurement of ICT Office Supplies - 4th Qtr	STOD	NP-53.9 - Small Value Procurement	Within October 2022	N/A	Within November 2022	Within November 2022	GoP	141,250.00	141,250.00	n/a	STOD only
100000100001000	Procurement of repair and maintenance of aircon units	DARRO XI	Shopping	November 22, 2021	December 6, 2021	January 10, 2022	February 2, 2022	GoP	50,000.00	50,000.00	n/a	Consolidated; for all DARRO XI offices
100000100001000	Procurement of Aircon Rentals	DARRO XI	Shopping	November 22, 2021	December 6, 2021	January 10, 2022	February 2, 2022	GoP	576,000.00	576,000.00	n/a	Consolidated; for all DARRO XI offices
100000100001000	Procurement of semi-expendable equipment	DARRO XI	Shopping	As needed	N/A	Within 2 days after approval of PR	Within 2 days after approval of PR	GoP	150,000.00	150,000.00	n/a	STOD only
100000100001000	Procurement of repair and maintenance of office building	DARRO XI	Shopping	As needed	N/A	Within 2 weeks after approval of PR	Within 2 weeks after approval of PR	GoP	140,000.00	140,000.00	n/a	Consolidated; for all DARRO XI offices

100000100001000	Procurement of repair and maintenance of motor vehicles	DARRO XI	Shopping	As needed	N/A	Within 1 week after approval of PR	Within 1 week after approval of PR	GoP	1,000,000.00	1,000,000.00	n/a	For 10 units of motor vehicles at DARRO XI
100000100001000	Procurement of meals and snacks for SPAR/PRISM Activities	STOD	NP-53.10 Lease of Real Property and Venue	As needed	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	50,000.00	50,000.00	n/a	STOD only
100000100001000	Procurement of meals and snacks for PS Analysis	STOD	NP-53.10 Lease of Real Property and Venue	As needed	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	26,400.00	26,400.00	n/a	STOD only
100000100001000	Procurement of meals and snacks for Quarterly Meetings of Budget and Acctg.	STOD	NP-53.10 Lease of Real Property and Venue	As needed	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	30,800.00	30,800.00	n/a	STOD only
100000100001000	Procurement of meals and snacks for Ebudget/Eaccounting Workshop	STOD	NP-53.10 Lease of Real Property and Venue	As needed	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	61,600.00	61,600.00	n/a	STOD only
100000100001000	Procurement of meals and snacks for ISO related Activities	STOD	NP-53.10 Lease of Real Property and Venue	As needed	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	200,000.00	200,000.00	n/a	STOD only
100000100001000	Procurement of meals and snacks for GAD related Meetings (GAD focal point system)	STOD	NP-53.10 Lease of Real Property and Venue	As needed	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	30,000.00	30,000.00	n/a	STOD only
100000100001000	Procurement of meals and snacks for GAD related Activities	STOD	NP-53.10 Lease of Real Property and Venue	As needed	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	115,700.00	115,700.00	n/a	STOD only
100000100001000	Procurement of repair and maintenance of office furniture and fixtures	DARRO XI	Shopping	As needed	N/A	Within 1 week after approval of PR	Within 1 week after approval of PR	GoP	50,000.00	50,000.00	n/a	Consolidated; for all DARRO XI offices
100000100001000	Procurement of meals and snacks for STO related meetings	STOD	Shopping	As needed	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	120,000.00	120,000.00	n/a	Twice in a quarter
100000100001000	Procurement of meals and snacks for Planning Officers' Quarterly Meeting and Enhancement	STOD	Shopping	3rd week of May & Nov	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	118,000.00	118,000.00	n/a	Quarterly
100000100001000	Procurement of meals and accommodations for ITeASY Feedback Session	DARRO XI	NP-53.10 Lease of Real Property and Venue	2nd week of February 2022	N/A	2 weeks before start of activity	2 weeks before start of activity	GoP	58,000.00	58,000.00	n/a	Includes provincial participants (PLEs and RIMs)
100000100001000	Procurement of meals and snacks for COA Entry/Exit Conference	STOD	Shopping	As needed	N/A	1 week before the activity	1 week before the activity	GoP	25,000.00	25,000.00	n/a	One meeting/quarter (1st and 3rd quarter only)
100000100001000	Procurement of meals and snacks for ExCom meetings hosted by DARRO XI	DAR XI Excom	Shopping	2nd week of July & Dec	N/A	2nd week of July & Dec	2nd week of July & Dec	GoP	92,000.00	92,000.00	n/a	Hosting of ExCom meetings is shared among DARRO XI and the 6 PAROs; DARRO to host twice in 2021
100000100001000	Procurement of meals and snacks for ManCom meetings	DARRO XI	Shopping	As needed	N/A	1 week before the activity	1 week before the activity	GoP	101,000.00	101,000.00	n/a	Cost-sharing among all DARRO XI divisions
100000100001000	Procurement of meals and snacks for RBAC and TWG meetings	DARRO XI	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	90,000.00	90,000.00	n/a	One meeting/quarter
100000100001000	Procurement of meals and snacks for RD's Emergency Meetings	STOD	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	120,000.00	120,000.00	n/a	At least one meeting per quarter
100000100001000	Procurement of meals and snacks for RD's Meeting with other Regions	STOD	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	84,000.00	84,000.00	n/a	At least one meeting per quarter

100000100001000	Procurement of meals and snacks for RD's Meeting with other Line Agencies	STOD	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	88,000.00	88,000.00	n/a	At least one meeting per quarter
100000100001000	Procurement of meals and snacks for Personnel Officer's Meeting	STOD	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	20,000.00	20,000.00	n/a	At least one meeting per quarter
100000100001000	Procurement of meals and snacks for Information Officer's Meeting	STOD	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	20,000.00	20,000.00	n/a	At least one meeting per quarter
100000100001000	Procurement of meals and snacks for Records Officer's Meeting	STOD	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	20,000.00	20,000.00	n/a	At least one meeting per quarter
100000100001000	Procurement of meals and snacks for DARRO XI Midyear Assessment	DARRO XI	Shopping	Last week of June	N/A	2nd week of July 2020	2nd week of July 2020	GoP	25,000.00	25,000.00	n/a	Cost-sharing among all DARRO XI divisions
100000100001000	Procurement of meals and snacks for Budget/Accounting Activities	DARRO XI	Shopping	Last week of June	N/A	2nd week of Dec. 2022	2nd week of Dec. 2022	GoP	120,000.00	120,000.00	n/a	Once a year
100000100001000	Procurement of meals and snacks for DARRO XI Year-end Assessment	DARRO XI	Shopping	2nd week of Nov	N/A	Last week of Nov	Last week of Nov	GoP	25,000.00	25,000.00	n/a	Cost-sharing among all DARRO XI divisions
100000100001000	Procurement of meals and snacks for CSO Consultative Meeting	Planning	Shopping	1st Quarter	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	50,000.00	50,000.00	n/a	1st quarter of the Calendar Year
100000100001000	Procurement of meals and snacks for Regional Assessment and Planning Workshop	STOD - Planning	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	333,000.00	333,000.00	n/a	July and October
100000100001000	Procurement of meals and snacks for Budget Preparation Workshop	STOD - Planning	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	257,000.00	257,000.00	n/a	February
100000100001000	Procurement of meals and snacks for BED Preparation Workshop	STOD - Planning	Shopping	As needed	N/A	At least 3 days before the meeting	At least 3 days before the meeting	GoP	257,000.00	257,000.00	n/a	November
100000100001000	Procurement of supplies/token for DARRO Personnel Loyalty Award with 30 years service and up	DARRO XI	Shopping	3rd week of Nov	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	120,000.00	120,000.00	n/a	Token given during year-end activity
100000100001000	Procurement of supplies for DARRO XI participation in the Women's Month celebration	DARRO XI	Shopping	1st week of Feb	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	40,500.00	40,500.00	n/a	Davao City LGU-initiated activity every March 8
100000100001000	Procurement of meals and snacks for DARRO XI participation in the Women's Month celebration	DARRO XI	Shopping	1st week of Feb	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	45,000.00	45,000.00	n/a	March
100000100001000	Procurement of snacks for the Civil Service Month celebration	DARRO XI	Shopping	1st week of Aug	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	61,000.00	61,000.00	n/a	CSC-initiated activity every September
320100000000000	Procurement of meals and snacks for Capacity Enhancement of RARAD/PARAD Personnel	DARAB XI	Shopping	2nd week of Oct.	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	10,000.00	10,000.00	n/a	4th Quarter
320100000000000	Procurement of meals and accommodations for Conduct of CoAdj Meetings	DARAB XI	Shopping	1st Quarter of the Calendar Year	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	12,000.00	12,000.00	n/a	1st Quarter of the Calendar Year
320100000000000	Procurement of meals and accommodations for Assessment and Evaluation	DARAB XI	Shopping	Every June and December	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	100,000.00	100,000.00	n/a	Semi-Annual

3201000000000000	Procurement of meals & snacks for DARAB XI Staff Meeting	DARAB XI	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	12,000.00	12,000.00	n/a	1 meeting per quarter (1st, 2nd & 3rd quarter)
3201000000000000	Procurement of meals & snacks for Convention of Lawyers (MCLE)	DARAB XI	Shopping	Every May	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	9,000.00	9,000.00	n/a	Annual
3201000000000000	Procurement of meals and accommodations for Case Conference/Levelling-Off	DARRO XI/PARO Legal Division	Shopping	2nd week of February	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	121,000.00	121,000.00	n/a	Quarterly
3201000000000000	Procurement of meals and accommodations for the Planning Session on Land Use Conversion and Skills Enhancement on DAR Issuances	DARRO XI/PARO Legal Division	NP-53.10 Lease of Real Property and Venue	N/A	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	120,000.00	120,000.00	n/a	Semi-annual
3201000000000000	Procurement of meals and snacks for the DARRO XI Legal Division Staff Meeting	Legal Division	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	35,000.00	35,000.00	n/a	Monthly
3201000000000000	Procurement of meals and snacks for LCMS CLEANSING/UPDATING	Legal Division	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	80,000.00	80,000.00	n/a	Monthly
3201000000000000	Procurement of meals and accommodations for the DARAB LCMS Cleansing and Updating	Legal Division	NP-53.10 Lease of Real Property and Venue	N/A	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	480,000.00	480,000.00	n/a	2nd Quarter
3201000000000000	Procurement of meals and accommodations for Joint Seminar/To Resolve Problematic Landholdings with LBP/DENR/ROD Legal Issues/Impediments	Legal Division	NP-53.10 Lease of Real Property and Venue	N/A	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	16,655.00	16,655.00	n/a	Annual
3201000000000000	Procurement of meals and snacks for the DARRO XI Legal Division Staff Meeting (ALI)	Legal Division	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	25,000.00	25,000.00	n/a	Monthly
3201000000000000	Procurement of meals and snacks for DARRO XI Regionwide Mid-year Assessment (ALI)	Legal Division	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	10,000.00	10,000.00	n/a	Annual
3201000000000000	Procurement of meals and snacks for DARRO XI Regionwide Year-end Assessment (ALI)	Legal Division	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	10,000.00	10,000.00	n/a	Annual
3201000000000000	Procurement of meals and snacks for Land Use Conversion Re-orientation/Cascading of Aos (PALA)	Legal Division	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	80,000.00	80,000.00	n/a	Semi-annual
3201000000000000	Procurement of meals and snacks for RLUCS Deliberation(PALA)	Legal Division	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	42,000.00	42,000.00	n/a	Semi-annual
3301000000000000	Procurement of meals and snacks for technical assistance, coaching and mentoring activities	DARRO XI RPBDD	Shopping	2nd week of January	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	57,297.00	57,297.00	n/a	Quarterly
3301000000000000	Procurement of meals and accommodations for EDES Assessment Conferences	DARRO XI RPBDD	NP-53.10 Lease of Real Property and Venue	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	171,000.00	171,000.00	n/a	Quarterly

330100000000000	Procurement of meals and accommodations for CRFPS Assessment Conferences	DARRO XI RPBDD	NP-53.10 Lease of Real Property and Venue	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	171,000.00	171,000.00	n/a	Quarterly
330100000000000	Procurement of meals and accommodations for SIB Component Assessment	DARRO XI RPBDD	Shopping	2nd week of Sept	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	171,000.00	171,000.00	n/a	Quarterly
330100000000000	Procurement of meals and snacks for In house meetings/program orientation	DARRO XI RPBDD	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	71,000.00	71,000.00	n/a	Quarterly
330100000000000	Procurement of meals and snacks for In house meetings/program orientation - EDES	DARRO XI RPBDD	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	18,000.00	18,000.00	n/a	Monthly
Consolidated	Procurement of Other General Services (Job Order)	DARRO XI	Regular recruitment	As needed	N/A	N/A	N/A	GoP	4,056,096.00	4,056,096.00	n/a	Consolidated; for all DARRO XI offices with the following breakdowns: 3 Legal; 2 RPBDD; 1 LTID; 16 STOD; and 1 DARAB
Consolidated	Procurement of Other General Services (Drivers)	DARRO XI	Regular recruitment	As needed	N/A	N/A	N/A	GoP	986,720.40	986,720.40	n/a	Six (6) drivers for all DARRO XI offices
310100000000000	Procurement of meals and snacks for LTID Staff meeting	LTID	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	75,000.00	75,000.00	n/a	Monthly
310100000000000	Procurement of meals and snacks Orientation/Briefing on recent issuances/ISO compliant processes for DARRO LTID staff	LTID	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	50,400.00	50,400.00	n/a	Semester
310100000000000	Procurement of meals and snacks for Target Setting Meeting with partner agencies	LTID	Shopping	As needed	N/A	At least 1 week before the activity	At least 1 week before the activity	GoP	44,248.00	44,248.00	n/a	Quarterly
	TOTAL AMOUNT FOR PROCUREMENT (DARRO XI)								18,971,071.40	18,971,071.40		

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