

DEPARTMENT OF AGRARIAN REFORM PROVINCIAL OFFICE IVB-ROMBLON ANNUAL PROCUREMENT PLAN for FY 2022


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)		
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO
A.	Supplies and Material											
	Common Use Supplies & Equipment available at PS. DBM	STOD		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly				
	Common Use Supplies & Equipment available at PS. DBM	LTSP		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly				
	Common Use Supplies & Equipment available at PS. DBM	ADJUDICATION		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly		57,500.00	57,500.00	
	Common Use Supplies & Equipment available at PS. DBM	ALS/LEGAL		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly		71,963.88	71,963.88	
	Common Use Supplies & Equipment available at PS. DBM	ARBDSP		NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly		154,000.00	154,000.00	
	Common Use Supplies & Equipment not available at PS. DBM	STOD		NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly		107,000.00	107,000.00	
	Common Use Supplies & Equipment not available at PS. DBM	LTSP		NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly		8,000.00	8,000.00	
	Common Use Supplies & Equipment not available at PS. DBM	ADJUDICATION		NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly		22,500.00	22,500.00	
	Common Use Supplies & Equipment not available at PS. DBM	ALS/LEGAL		NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly		60,037.03	60,037.03	
	Common Use Supplies & Equipment not available at PS. DBM	ARBDSP		NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly		97,000.00	97,000.00	
	Mandatories											
	Fuel, Oil and Lubricants	STO Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	400,000.00	400,000.00	
	Utilities											
	Electric Supply	STO Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	554,000.00	554,000.00	
	Water Supply	STO Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Weekly	Weekly	GoP	250,000.00	250,000.00	
	Communications											
	Postage and Deliveries	STO Division	No	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	94,000.00	94,000.00	
	Telephone Expenses Landline	STO Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	190,000.00	190,000.00	
	Telephone Expenses Mobile Cellcard	STO Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	272,000.00	272,000.00	
	Internet Expenses	STO Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	307,000.00	307,000.00	
	Cable TV	STO Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	9,000.00	9,000.00	
	General Services											
	Other General Services	STO Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,000,000.00	1,000,000.00	
	Security Manpower Services	STO Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	600,000.00	600,000.00	
	Taxes & Insurance Premiums											
	Fidelity Bond Premium	STO Division	No	Direct Contracting	N/A	N/A	1st Quarter	1st Quarter	GoP	35,000.00	35,000.00	
	Insurance Expenses	STO Division	No	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	37,000.00	37,000.00	
	Rent/ Lease Expenses											
	Rent - Office Building	STO Division	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January, 2022	January, 2022	GoP	852,000.00	852,000.00	
	Rent - Storage Building	STO Division	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January, 2022	January, 2023	GoP	324,000.00	324,000.00	
	Repair and Maintenance											
	Office Equipment	STO Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	77,000.00	77,000.00	
	Information and Communication technology	STO Division	No	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	50,000.00	50,000.00	
	Motor Vehicle	STO Division	No	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	88,000.00	88,000.00	
	1. LAND ACQUISITION & DISTRIBUTION (LAD)											
	2. Non-Land Transfer Activities											
	2.1. Leasehold Operation											
	>Assessment											
	Provision of Agrarian Legal Assistance	ALS/LEGAL										
	A. Mediation/ADR											
	A.1. Mediation Conducted											
	>Trainings	ALS/LEGAL	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	38,330.05	38,330.05	

B.1. Judicial	ALS/LEGAL											
B.1.1. Cases Handled for Judicial representation	ALS/LEGAL											
>Assessment	ALS/LEGAL	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	5,043.39	5,043.39		
>Repair and Maintenance of ICT	ALS/LEGAL	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	9,892.10	9,892.10		
B.2. Quasi-Judicial	ALS/LEGAL											
B.2.1. Cases Handled for Quasi-Judicial Presentation	ALS/LEGAL											
>Conduct Year-End Assessment	ALS/LEGAL	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	22,626.63	22,626.63		
Adjudication of Agrarian Reform Cases												
Case Resolution												
>repair and maintenance	AJDP	No	NP-53.9 - Small Value Procurement	N/A	N/A	quarterly	quarterly	GoP	13,000.00	13,000.00		
>first quarter assessment	AJDP	No	NP-53.9 - Small Value Procurement	N/A	N/A	quarterly	quarterly	GoP				
> Second quarter assessment	AJDP	No	NP-53.9 - Small Value Procurement	N/A	N/A	quarterly	quarterly	GoP	10,000.00	10,000.00		
Implementation of Writ of Installation												
>3rd Quarter assessment	AJDP	No	NP-53.9 - Small Value Procurement	N/A	N/A	quarterly	quarterly	GoP				
>Other General Services	AJDP	No	NP-53.9 - Small Value Procurement	N/A	N/A	quarterly	quarterly	GoP	86,000.00	86,000.00		
AGRARIAN REFORM BENEFICIARIES DEVELOPMENT AND SUSTAINABILITY PROGRAM (ARBDSP)												
1. SUPERVISION AND MANAGEMENT FOR EFFECTIVE DELIVERY OF SUPPORT SERVICES	ARBDSP Division											
1.1. Conduct of IT-Enabled Maturity Assessment (ITEMA)	ARBDSP Division											
>Conduct of Training - Feedbacking and Action Planning	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	39,000.00	39,000.00		
1.3. Supervision, Management, and Monitoring and Evaluation	ARBDSP Division											
>conduct assessment	ARBDSP Division											
First Quarter Assessment	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00		
Second Quarter Assessment	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	20,000.00	20,000.00		
Third Quarter Assessment	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00		
Fourth Quarter Assessment	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00		
2. SOCIAL INFRASTRUCTURE BUILDING												
2.1. Conduct of capacity building on organizational building and management/governance-related Activities	ARBDSP Division											
2.1.1. Organizational Dev't & Strengthening	ARBDSP Division											
>Conduct training	ARBDSP Division											
Strategic Planning Training	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	61,100.00	61,100.00		
Project Proposal Preparation	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	59,720.00	59,720.00		
Financial management training	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	59,180.00	59,180.00		
New ARBs in Organization	ARBDSP Division											
Training	ARBDSP Division		NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00		
2.1.2. Formation of New ARBO	ARBDSP Division											
>Conduct of Training	ARBDSP Division		NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	20,000.00	20,000.00		
3. ENTERPRISE DEVELOPMENT AND ECONOMIC SUPPORT												
3.1. Gender Responsive Value Chain Enterprise Development (interventions related to Enterprise Management, Profitability and Sustainability) - BDS and Support facility Provision	ARBDSP Division											
3.1.1. Development of Products /Services	ARBDSP Division											
>Hands-on Training for Walis Tambo Making	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	14,000.00	14,000.00		
3.1.2. Village Level Farm-focused Enterprise Development (VLFED)	ARBDSP Division											
>Conduct of Training	ARBDSP Division											
Enhancement Training for Handicrafts	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	54,000.00	54,000.00		
Cost and Return Analysis for Handicrafts	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP				
Marketing Management	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP				
Marketing Management	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP				
>Motor Vehicle (Repair and Maintenance)	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00		
>Printing	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00		

>Subsidy	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	3rd Quarter	3rd Quarter	GoP	300,000.00	300,000.00
3.1.3. PBD Lawyering	ARBDSP Division									
>Conduct of Training	ARBDSP Division									
Orientation on tax and Labor Laws	ARBDSP Division		NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	25,000.00	25,000.00
3.1.4. Linking Smallholder Farmers to Market with	ARBDSP Division									
>Conduct Training	ARBDSP Division									
Review on Steps 3-4	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	70,000.00	70,000.00
Review on Steps 5-6	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	12,500.00	12,500.00
Review on Steps 7-8	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	12,500.00	12,500.00
>Motor Vehicle (Repair and Maintenance)	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	3rd Quarter	3rd Quarter	GoP	39,000.00	39,000.00
>Printing	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00
>Subsidy (Starter Kit)	ARBDSP Division	No	NP-53.9 - Small Value Procurement			2nd Quarter	2nd Quarter	GoP	200,000.00	200,000.00
3.1.5. Farm Business School	ARBDSP Division									
>Conduct Training	ARBDSP Division									
Buy-in Session	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00
Module 1-4	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00
Module 5-8	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	26,000.00	26,000.00
>Motor Vehicle (Repair and Maintenance)	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	4th Quarter	4th Quarter	GoP	5,000.00	5,000.00
3.2. Marketing Assistance	ARBDSP Division									
>Conduct Training	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00
3.3. Provision of Credit and Microfinance Services	ARBDSP Division									
3.3.1. Development of ARBOs to Become Microfinance Provider	ARBDSP Division									
>Conduct Training	ARBDSP Division									
Orientation on Microfinance Cum planning	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	55,000.00	55,000.00
Credit Management and Collection Technique	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00
>Motor Vehicle (Repair and Maintenance)	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	1st & 2nd Quarter	1st & 2nd Quarter	GoP	19,000.00	19,000.00
>Subsidy (Starter Kit)	ARBDSP Division	No	NP-53.5 - Agency-to-Agency	N/A	N/A	1st Quarter	1st Quarter	GoP	20,000.00	20,000.00
3.3.2. Provision of Credit and Microfinance Service	ARBDSP Division									
>Conduct Training	ARBDSP Division									
Reorientation on Documents Preparation	ARBDSP Division		NP-53.9 - Small Value Procurement	N/A	N/A	1st Quarter	1st Quarter	GoP	4,000.00	4,000.00
>Subsidy	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	2nd Quarter	2nd Quarter	GoP	110,000.00	110,000.00
4. CLIMATE RESILIENT FARM PRODUCTIVITY SUPPORT (CRFPS)										
4.1. Provision of Agricultural Extension Services and Farm Input	ARBDSP Division									
4.1.1. Sustainable Livelihood Support for Disaster Affected Areas	ARBDSP Division									
>Conduct Training	ARBDSP Division									
Policy Formulation	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	12,500.00	12,500.00
Financial Literacy	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	12,500.00	12,500.00
>Transportation and Delivery	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	3rd Quarter	3rd Quarter	GoP	25,000.00	25,000.00
>Repair	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	1st Quarter	1st Quarter	GoP	5,000.00	5,000.00
>Subsidy (Starter Kit)	ARBDSP Division	Yes	NP-53.9 - Small Value Procurement	N/A	N/A	2nd Quarter	2nd Quarter	GoP	195,000.00	195,000.00


4.1.2. Major Crop-based Block farm Productivity Enhancement	ARBDSP Division											
>Conduct Training	ARBDSP Division											
Vegetable Production Training	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	25,000.00	25,000.00		
>Transportation and Delivery	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	2nd Quarter	2nd Quarter	GoP	25,000.00	25,000.00		
>Subsidy (Starter Kit)	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	2nd Quarter	2nd Quarter	GoP	200,000.00	200,000.00		
4.1.3. WASH-Focused Enterprise/Livelihood (Community Potab	ARBDSP Division											
>Conduct Training	ARBDSP Division											
Livelihood Development Training	ARBDSP Division											
4.2. Provision of Farm Machinery and Equipment/Implement	ARBDSP Division											
4.2.1. Sustainable Livelihood Support for Disaster Affected Areas	ARBDSP Division											
>Subsidy (Motor Chariot)	ARBDSP Division	No	NP-53.9 - Small Value Procurement						500,000.00	500,000.00		
4.2.2. Major Crop-Based Block Farm Productivity Enhancement	ARBDSP Division	No										
>Subsidy (Motor Chariot)	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	3rd Quarter	3rd Quarter	GoP	518,000.00	518,000.00		
> (Hand Tractor)	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	3rd Quarter	3rd Quarter	GoP	250,000.00	250,000.00		
4.2.3. WASH facilities	ARBDSP Division											
>Subsidy	ARBDSP Division	No	NP-53.9 - Small Value Procurement	N/A	N/A	2nd Quarter	2nd Quarter	GoP	80,000.00	80,000.00		
GRAND TOTAL									8,586,892.17	8,586,892.17		


Prepared & Consolidated by:


FERNANDO F. FABRU
 BAC Secretariat


Recommending Approval:


BIDS AND AWARDS COMMITTEE:



ATTY. JAVIE DE JESUS-FRUELDA
 BAC Chairperson


CAM
 Head of the

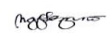

FELINO DAVID M. MAGALLON
 Vice-Chairman


ROSEDEL M. FORNAL
 Member


COSME JAIME M. MENDOZA
 Member


MA. ANA JOY G. FAI
 Member


CLAIRE G. FETALVER
 Member


MELLANIE F. LORZANO
 Member

Reviewed by :

MELLANIE F. LORZANO
Provincial Budget Officer

Remarks
(brief description of Project)

Supplies & Equipment use for office

Supplies & Equipment use for office

Supplies & Equipment use for office

Supplies & Equipment use for office

Supplies & Equipment use for office

Supplies & Equipment use for office

Supplies & Equipment use for office

Supplies & Equipment use for office

Supplies & Equipment use for office

For Service Vehicles and Maintenance

For Payment of Electric Bills

Water Supply & Drinking Water Bills

Mailing of Communication

Telephone Communication

Internet Connection

Maintenance of Cable

Contract of Services

Provision of Security Services

Office Rental

Storage Rental

Maintenance of Office Equipment

Maintenance of Communication Technology

Repair of Motor Vehicle

Training

Quarterly Assessment of Physical and Financial Accomplishments

Repair and Maintenance of ICT

Assessment of Year-end Accomplishments

Quarterly Assessment

Capacitating Agrarian Reform Beneficiaries Organizations (ARBOs) and providing them access to the necessary support services to make their lands productive are the vital functions of this program.

Quarterly Assessment

Trainings for Organizational Development


Training for New ARBs in the Org.

Training for Development of Products

Trainings for VLFED

Training for PBD Lawyering	
Trainings for Linksfarmm Project	
Repair and Maintenance of Motor Vehicle Tarpaulin Printing Provision of Starter Kit	
Tranings for Farm Business School	
Repair and Maintenance of Motor Vehicle	
Training for Marketing Assistance	
Trainings for the Dev't. of ARBOs to Become Micro Finance Provider	
Repair and Maintenance of Motor Vehicle Provision of Starter Kit	
Provision for Credit and Microfinance Service	
Trainings for CRFPS	
Provison of Transportation for Delivery For Repair Provision of Starter Kit	

Training for Block Farming	
Provision of Transportation for Delivery	
Provision of Starter Kit	
Training for WASH Focused	
Provision of Motor Chariot	
Provision of Motor Chariot	
Subsidy	


IILO CLARO M. PACQUING
 Procuring Entity (HOPE)/PARPO II


DERO

