

**Department of Agrarian Reform Regional Office 02
Annual Procurement Plan Non-CSE for FY 2021**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Joint DAR-LBP PPU Review of Claim Folders	LTSPD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	120000	120000	-	-
-	DAR-DENR Semestral Conference	LTSPD	NO	NP-53.9 - Small Value Procurement	Semestral	N/A	February & August	February & August	GoP	110000	110000	-	-
-	DAR-LBP Quarterly Conference	LTSPD	NO	NP-53.9 - Small Value Procurement	Semestral	N/A	February & August	February & August	GoP	112000	112000	-	-
-	RLBET Quarterly Deliberation	LTSPD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	March, June, September, December	March, June, September, December	GoP	30500	30500	-	-
-	Joint DAR-LRA-RODs Semestral Conference	LTSPD	NO	NP-53.9 - Small Value Procurement	Semestral	N/A	April & October	April & October	GoP	64000	64000	-	-
-	Regional Performance Review and Planning Session	LTSPD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	October	October	GoP	108000	108000	-	-
-	Joint DAR-NCIP-DENR-ROD Regional Meeting/Conference per JAO 1, s. 2012	LTSPD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	May	May	GoP	60000	60000	-	-
-	Attendance to Leadership/Supervisory Management Training for DARRO Operations Personnel	LTSPD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	May	May	GoP	38000	38000	-	-
-	Review and monitoring of CFs movement in DARMOs and DARPOs	LTSPD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	270000	270000	-	-
-	Attendance to National Meetings and Conferences	LTSPD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	February, April, June, August, October, December	February, April, June, August, October, December	GoP	75000	75000	-	-
-	Attendance to Provincial Assessment	LTSPD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	February, March, May, June, August, September, November, December	February, March, May, June, August, September, November, December	GoP	120000	120000	-	-
-	Provide Technical assistance to DARPOs' survey activities	LTSPD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	February, April, June, August, October, December	February, April, June, August, October, December	GoP	112500	112500	-	-
-	Conduct of regional level IT-Easy Feddbacking	ARBDSPP	YES	NP-53.10 Lease of Real Property and Venue	March	N/A	March	March	GoP	100000	100000	-	-
-	Regional Review and Planning Sessions conducted (Sectoral)	ARBDSPP	YES	NP-53.10 Lease of Real Property and Venue	Semestral	N/A	June, December	June, December	GoP	70000	70000	-	-
-	DAR-DTI-DOST Partnership (Synchronization & orientation)	ARBDSPP	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	March	March	GoP	121500	121500	-	-
-	LCMS Updating/Cleansing Cum Quarterly Conference of Legal Chiefs and Selected Legal Officers	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Triennial	N/A	March, June, September	March, June, September	GoP	47600	47600	-	-
-	Conduct of 1st Semester Assessment & Conference	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	July	July	GoP	94800	94800	-	-
-	Conduct of Year-end Assessment for 2022 Accomplishment	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	December	December	GoP	98000	98000	-	-
-	Cascading of DAR Rules and Other Issuances	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	February	February	GoP	104000	104000	-	-

-	ALS Workshop on Simplified Legal Order and Decision Making	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	May	May	GoP	79200	79200	-	-
-	Conduct of In-House Workshop	ALSD	NO	NP-53.9 - Small Value Procurement	Triennial	N/A	March, June, December	March, June, December	GoP	178200	178200	-	-
-	Regional APEC/PCR/OPCR/POLICY/DIRECTIVE of RARAD with All PARADS	DARAB	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	January	January	GoP	35000	35000	-	-
-	DARAB First Quarter Assessment	DARAB	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	March	March	GoP	84000	84000	-	-
-	DARAB Year-end Assessment	DARAB	NO	NP-53.9 - Small Value Procurement	Annually	N/A	December	December	GoP	84000	84000	-	-
-	Other Professional Services	DARAB	YES	Direct Contracting	N/A	N/A	January to May	January to May	GoP	80000	80000	-	-
-	Regional APEC/PCR/OPCR/POLICY/DIRECTIVE of RARAD with All PARADS	DARAB	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	June	June	GoP	37000	37000	-	-
-	Cascading of policies and issuances	DARAB	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	February	February	GoP	25000	25000	-	-
-	Regular conduct of regional planning and assessment sessions (performance review)	STOD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	January, April, July, October	January, April, July, October	GoP	660000	660000	-	-
-	Regional Year End Assessments Closing of Books, eNGAS & eBudget Assessment	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	November	November	GoP	126000	126000	-	-
-	Conduct of regional level indicative/ operations planning workshop	STOD	YES	NP-53.10 Lease of Real Property and Venue	Semestral	N/A	February, November	February, November	GoP	432000	432000	-	-
-	Conduct of Quarterly Assessment for STO Division	STOD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	June, September, December	June, September, December	GoP	432000	432000	-	-
-	Attendance to Leadership/Supervisory Management Training for DARRO Personnel	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	April, May, June, August	April, May, June, August	GoP	80000	80000	-	-
-	Enhancement Training for Ios	STOD	NO	NP-53.9 - Small Value Procurement	Semestral	N/A	January, July	January, July	GoP	57600	57600	-	-
-	Attendance to L&D Intervention for Rank and File	STOD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	April, June, August, October	April, June, August, October	GoP	384000	384000	-	-
-	Conduct of Orientation/Cascading/Updating of policies guidelines and issuances	STOD	YES	NP-53.10 Lease of Real Property and Venue	Semestral	N/A	February, June	February, June	GoP	212400	212400	-	-
-	Skills Training on News Writing	STOD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	February	February	GoP	62500	62500	-	-
-	Preparation of Annual Reports (RIO)	STOD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	February	February	GoP	30500	30500	-	-
-	Conduct of gender sensitive organization- focused activities	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January, February, March, July, September, December	January, February, March, July, September, December	GoP	380000	380000	-	-
-	Participation in Women's Month Celebration/activities and programs organized by th DAR and/or interagencies	STOD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	March	March	GoP	20000	20000	-	-
-	Conduct orientation/re-orientation on GAD and GAD related laws or policies	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	September	September	GoP	40000	40000	-	-
-	Conduct orientation/re-orientation on GAD guidelines/GAD sensitivity trainings	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	February	February	GoP	40000	40000	-	-
-	Conduct of assessment on GAD Plans and Programs	STOD	YES	NP-53.10 Lease of Real Property and Venue	Semestral	N/A	July, December	July, December	GoP	25000	25000	-	-
-	Conduct of review and planning sessions	STOD	YES	NP-53.10 Lease of Real Property and Venue	Semestral	N/A	January, July	January, July	GoP	25000	25000	-	-
-	Conduct of anti-VAWC activities in observance of the 18-day campaign to end VAW	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	September	September	GoP	40000	40000	-	-

-	Conduct of community outreach programs	STOD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	December	December	GoP	150000	150000	-	-
-	Participation in HGDG and GMEF among other related trainings and capacity building activities	STOD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	April	April	GoP	40000	40000	-	-
-	Travelling Expenses	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	1200000	1200000	-	-
-	Fuel, Oil and Lubricants	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	450000	450000	-	-
-	Water	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	150000	150000	-	-
-	Electricity	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1800000	1800000	-	-
-	Janitorial Services	STOD	YES	Competitive Bidding	November, 2021	December, 2021	December, 2021	December, 2021	GoP	700000	700000	-	-
-	Security Services	STOD	YES	Competitive Bidding	November, 2021	December, 2021	December, 2021	December, 2021	GoP	2000000	2000000	-	-
-	Postage	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	300000	300000	-	-
-	Landline	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	145000	145000	-	-
-	Internet	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	65000	65000	-	-
-	Cable, Satellite	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	15000	15000	-	-
-	Auditing Services	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	250000	250000	-	-
-	Other Professional Fees	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	800000	800000	-	-
-	Other General Services	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	440000	440000	-	-
-	Taxes Duties & Licenses	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	20000	20000	-	-
-	Fidelity Bond	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	100000	100000	-	-
-	Insurance Expenses	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	150000	150000	-	-
-	RM - Other Land Improvement	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	300000	300000	-	-
-	RM - Building	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	2500000	2500000	-	-
-	RM - Motor Vehicle	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	400000	400000	-	-
-	RM- Office Equipment	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	150000	150000	-	-
-	RM- Office Equipment (ICT)	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100000	100000	-	-
-	RM - Semi Expendable Furniture & Fixture	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	55000	55000	-	-
-	Rent- Motor Vehicles	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100000	100000	-	-
-	Conduct of Mancom activities/meetings(regular/expanded)	STOD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	Quarterly	Quarterly	GoP	720000	720000	-	-
-	Conduct of audit conference.	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	March	March	GoP	31500	31500	-	-
-	Conduct of early Procurement workshop	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	November	November	GoP	18000	18000	-	-
-	Conduct of APP/PPMP workshop	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	August	August	GoP	18000	18000	-	-
-	Quarterly meeting of los	STOD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	Quarterly	Quarterly	GoP	36000	36000	-	-
-	Transportation Expenses	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	50000	50000	-	-
-	Printing and Publication	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	175000	175000	-	-
-	Advertising Expenses	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	75000	75000	-	-
-	Other Subscription Expenses	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	50000	50000	-	-
TOTAL										18,875,600.00	18,875,600.00		

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