

Department of Agrarian Reform- Provincial Office of Sorsogon Indicative Annual Procurement Plan non-CSE for FY 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement /Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. Office Supplies and Materials									0			
1	Common-use Office Supplies & materials Available at PS-DBM	ALL Sector	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	552943.64	552,943.64	N/A	To be procured at Procurement Service pursuant to Sec. 53 of the IRR
2	Common-use Office Supplies & materials Not-available at PS-DBM (1st semester)	ALL Sector	NO	NP-53.9 - Small Value Procurement	Jan. 2022 - Jun. 2022	Jan. 2022 - Jun. 2022	Jan. 2022 - Jun. 2022	Jan. 2022 - Jun. 2022	GoP	893,203.80	893,203.80	N/A	Provision and Delivery of various supplies and materials not available at PS-DBM (1st semester for CY 2022)
3	Common-use Office Supplies & materials Not-available at PS-DBM (2nd Semester)	ALL Sector	NO	NP-53.9 - Small Value Procurement	Jul. 2022 - Dec. 2022	Jul. 2022 - Dec. 2022	Jul. 2022 - Dec. 2022	Jul. 2022 - Dec. 2022	GoP	369077.88	369,077.88	N/A	Provision and Delivery of various supplies and materials not available at PS-DBM (2nd semester for CY 2022)
	B. General Services									0			
4	Security Services	GAS-STOD	YES	Competitive Bidding	Oct. 27, 2021	Nov. 16, 2021	Jan. 2022/ upon approval of GAA	Jan. 2022/ upon approval of GAA	GoP	785000	785,000.00	N/A	Provision for 2022 Security Services composed of 4 Security Guards
5	Janitorial Services	GAS-STOD	YES	Competitive Bidding	Oct. 27, 2021	Nov. 16, 2021	Jan. 2022/ upon approval of GAA	Jan. 2022/ upon approval of GAA	GoP	450000	450,000.00	N/A	Provision for 2022 Janitorial Services (2 Janitors)
	C. Lease/Rentals									0			
6	Rent Expenses-Building & Structures	ALL Sector	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan. 2022	Jan. 2022	GoP	1335000	1,335,000.00	N/A	Lease of Office Building for 12 DAR Municipal Offices and the PARAD Office
7	ICT Machinery and Equipment	GAS-STOD	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2022	N/A	Feb-Nov 2022	Feb-Nov 2022	GoP	801825	801,825.00	N/A	Rentals of ICT Equipment
	D. Other Supplies and Materials Expense									0			
8	Provision of other supplies and materials for trainings	PBDD	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2022	N/A	Feb-Nov 2022	Feb-Nov 2022	GoP	261000	261,000.00	N/A	Training Supplies and Materials
	E. Utilities									0			
9	Fuel, Oil and Lubricants Expenses	ALL Sector	NO	NP-53.14 Direct Retail Purchase of Petroleum	N/A	N/A	Jan-Nov 2022	Jan-Nov 2022	GoP	802000	802,000	N/A	
10	Water Expenses	GAS-STOD	NO	Direct Contracting	N/A	N/A	Jan-Nov 2022	Jan-Nov 2022	GoP	75000	75,000	N/A	
11	Electricity Expenses	ALL Sector	NO	Direct Contracting	N/A	N/A	Jan-Nov 2022	Jan-Nov 2022	GoP	1220000	1,220,000	N/A	
12	Postage and Deliveries	GAS-STOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Nov 2022	Jan-Nov 2022	GoP	75040	75,040	N/A	Purchase of postal stamps and deliveries/mailling of documents to Phil. Postal corp.
13	Telephone Expenses-Mobile	LTID/ PARAD	NO	Direct Contracting	N/A	N/A	Jan-Nov 2022	Jan-Nov 2022	GoP	336000	336,000	N/A	
14	Internet Subscription Expenses	GAS-STOD	NO	Direct Contracting	N/A	N/A	Jan-Nov 2022	Jan-Nov 2022	GoP	454000	454,000	N/A	
15	Cable Expenses	PARAD	NO	Direct Contracting	N/A	N/A	Jan-Nov 2022	Jan-Nov 2022	GoP	4200	4,200	N/A	
16	Legal Services (Notarization Fee)	ALL Sector	NO	Direct Contracting	N/A	N/A	Jan-Nov 2022	Jan-Nov 2022	GoP	180000	180,000	N/A	
	F. Repairs and Maintenance									0			
17	Repair and Maintenance of Office Building/ Furnitures and Fixtures	ALL Sector	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2022	N/A	Feb-Nov 2022	Feb-Nov 2022	GoP	175000	175,000.00	N/A	Repair and Maintenance of Office Buildings/ Furnitures and fixtures for CY 2022
18	Repair and Maintenance of Office Equipment/IT Equipment	ALL Sector	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2022	N/A	Feb-Nov 2022	Feb-Nov 2022	GoP	180825	180,825.00	N/A	Repair and Maintenance of Office Equipments for CY 2022
19	Repair and Maintenance of Motor Vehicle	GAS-STOD	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2022	N/A	Feb-Nov 2022	Feb-Nov 2022	GoP	350000	350,000.00	N/A	Repair and Maintenance of 4 units Motor Vehicle for CY 2022
	G. Consulting Services									0			
21	Procurement of Consulting Services for Survey	LTID	YES	Competitive Bidding	Nov.3, 2021	Nov. 23, 2021	Jan. 2022/ upon approval of GAA	Jan. 2022/ upon approval of GAA	GoP	900000	900,000.00	N/A	Procurement of Consulting Services for Survey for new Inds (1st Semester)
22	Procurement of Consulting Services for Survey	LTID	NO	Competitive Bidding	March 8, 2022	March 28, 2022	April 4, 2022	April 8, 2022	GoP	782000	782,000.00	N/A	Procurement of Consulting Services for Survey (2nd semester)

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	H. Trainings/ Seminars/ Conferences									0			
23	Meals and Accomodation during the Assessment	LTID	NO	NP-53.9 - Small Value Procurement	Dec. 2022	N/A	Dec. 2022	Dec. 2022	GoP	165600	165,600.00	N/A	Provision of meals and accomodation during the assessment of the Sector
24	Provision of meals during Meetings/ Conferences conducted at Conference Room (In-House catering) First Semester	ALL Sector	YES	Competitive Bidding	Nov. 2, 2021	Nov. 22, 2021	Jan. 2022/ upon approval of GAA	Jan. 2022/ upon approval of GAA	GoP	397250	397,250.00	N/A	Provision of meals during Meetings/ Conferences conducted at Conference Room (In-House catering) First Semester through Framework Agreement
25	Provision of meals during Trainings and Seminars conducted at the Municipality of Sorsogon (On-Site Catering) First Semester	PBDD	YES	Competitive Bidding	Nov. 2, 2021	Nov. 22, 2021	Jan. 2022/ upon approval of GAA	Jan. 2022/ upon approval of GAA	GoP	1288125	1,288,125.00	N/A	Provision of meals during Meetings/ Conferences conducted at the Different Municipality of Sorsogon (On-Site Catering) First Semester through Framework Agreement
26	Provision of meals during Meetings/ Conferences conducted at Conference Room (In-House catering)Second Semester	ALL Sector	NO	Competitive Bidding	Apr. 11, 2022	May 2, 2022	May 9, 2022	May 13, 2022	GoP	320500	320,500.00	N/A	Provision of meals during Meetings/ Conferences conducted at Conference Room (In-House catering) 2nd Semester through Framework Agreement
27	Provision of meals during Trainings and Seminars conducted at the Municipality of Sorsogon (On-Site Catering) Second Semester	PBDD	NO	Competitive Bidding	Apr. 11, 2022	May 2, 2022	May 9, 2022	May 13, 2022	GoP	967875	967,875.00	N/A	Provision of meals during Meetings/ Conferences conducted at the Different Municipality of Sorsogon (On-Site Catering) 2nd Semester through Framework Agreement
28	Provision of meals and accomodation during the assessment	GAS-STOD	NO	NP-53.9 - Small Value Procurement	Nov. 2022	N/A	Nov. 2022	Nov. 2022	GoP	75000	75,000.00	N/A	Provision of meals and accomodation during the assessment of the Sector
29	Meals and Accomodation during the Assessment	PARAD	NO	NP-53.9 - Small Value Procurement	Sept 2022	N/A	Sept.2022	Sept.2022	GoP	60000	60,000.00	N/A	Meals and Accomodation during the 3rd Quarter Assessment
30	Provision of meals and accomodation during the assessment (for 3 Quarter)	ALAD	NO	NP-53.9 - Small Value Procurement	Mar.-Jul. 2022	N/A	Mar.-Jul. 2022	Mar.-Jul. 2022	GoP	290000	290,000.00	N/A	Provision of meals and accomodation during the assessment (for 3 Quarter -1 st to 3rd Quarter)
	I. Subsidies									0			
31	Supply and Delivery of Farm Machinery and Equipments	PBDD	NO	Competitive Bidding	May 3, 2022	May 23, 2022	May 30, 2022	Jun. 6, 2022	GoP	1750000	1,750,000.00	N/A	Supply and Delivery of Farm Machinery and Equipment under CRFPSP (SLS and Major-crop)
32	Supply and Delivery of Farm Inputs	PBDD	NO	NP-53.9 - Small Value Procurement	Mar. 2022 - Aug. 2022	N/A	Mar. 2022 - Aug. 2022	Mar. 2022 - Aug. 2022	GoP	381000	381,000.00	N/A	Supply and Delivery of Farm Inputs under CRFPSP (Wash-focused Enterprise/ Livelihood) and VLFED
33	Supply and Delivery of Farm Inputs for EPAHP	PBDD	NO	NP-53.9 - Small Value Procurement	Mar. 2022 - Aug. 2022	N/A	Mar. 2022 - Aug. 2022	Mar. 2022 - Aug. 2022	GoP	300000	300,000.00	N/A	Supply and Delivery of Farm Inputs under Enhanced Partnership Against Hunger and Poverty (EPAHP)
	TOTAL									16977465.32	16,977,465.32		

Prepared by:

CRISANTA CAMILLE J. LEAL
BAC Secretariat, Head

Recommending Approval:

ATTY. GILMAR S. NASAYAO
Chairperson, BAC

Approved:

NIDA A. SANTIAGO
OIC-PARPO II