



SUPPLEMENTAL/BID BULLETIN NO. 1

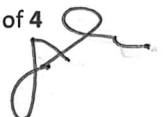
13 December 2021

CLARIFICATIONS/AMENDMENTS ON THE BIDDING DOCUMENTS FOR THE PROCUREMENT OF JANITORIAL SERVICES FOR FOR THE DEPARTMENT OF AGRARIAN REFORM CENTRAL OFFICE (DARCO) CY 2022 (Early Procurement Activity)

This Supplemental Bid Bulletin No. 1 is issued to clarify/amend certain provisions of *Section II. Instructions to Bidders, Section VII. Technical Specifications, Section VIII. Checklist and Technical and Financial Documents and Section IX. Bidding Forms* and to address the queries raised by prospective bidders during the pre-bid conference on December 07, 2021, relative to the above-mentioned subject procurement.

SECTIONS/ CLAUSES AFFECTED	AS ISSUED IN THE PHIL. BIDDING DOCUMENTS AND DISCUSSED DURING THE PREBID CONFERENCE ON DECEMBER 07, 2021 (PBD-21-13)	CLARIFICATIONS/AMENDMENTS
I. Section VII. Technical Specification <ul style="list-style-type: none"> II. Obligations of the Service Provider 	The Service Provider shall assign a Roving Supervisor at its own account, separate from the Janitorial Supervisor, to monitor the performance of the janitorial attendants and to handle the consolidation of daily timecards periodically in preparation for the monthly billing of DAR.	The Service Provider shall assign a Roving Supervisor to monitor the performance of the janitorial attendants and to handle the consolidation of daily timecards periodically in preparation for the monthly billing of DAR and is included in the total number of personnel to be deployed.
SECTIONS/ CLAUSES AFFECTED	QUERIES FROM PROSPECTIVE BIDDERS	CLARIFICATIONS
I. Section II. Instruction to Bidders	From: Excellent General Services, Inc. How many copies of the 1 st and 2 nd components of the bids will be submitted?	Only one (1) original for the eligibility and technical components and one (1) original for the financial component shall be submitted in accordance with the 6 th edition of the Phil. Bidding Documents.

<p>II. Section VII. Technical Specification</p> <ul style="list-style-type: none"> • <i>Item q.2</i> • <i>Item q.3</i> • <i>Item q.5</i> 	<p>Is there a certain training certificate required?</p> <p>Are we required to submit the resume for the 100 janitors during the bid opening or post-qualification and are these the actual janitors to be deployed?</p> <p>Is the certificate needs to be notarized?</p> <p>Can you add as a requirement during bid submission or post-qualification the clearances issued by SSS, Philhealth and Pag-ibig and the 3rd quarter premium remittances.</p>	<p>There is no required specific training institution, thus in-house training or training conducted by any legitimate training institution providing such is acceptable. This requirement should be submitted during bid submission.</p> <p>This is required to be submitted during bid opening, to form part of the Technical Specification. For the changes in the actual deployment against the submitted resumes of the janitors, the winning bidder should inform the Admin. Service through General Services Division (GSD) on the changes prior to deployment.</p> <p>Notarization of the certificate is not a requirement. The company can issue the said certificate, signed by the authorized representative.</p> <p>The clearances mentioned as well as the 3rd quarter premium remittances need not be submitted during bid submission or post-qualification as these will be checked and validated during post-qualification evaluation of the Lowest Calculated Bidder (LCB).</p>
<p>III. Section VIII. Checklist...</p> <ul style="list-style-type: none"> • <i>Technical Documents (h)</i> • <i>Financial Documents (j)</i> 	<p>Conformity with the Technical Specifications,.....</p> <p>The Supplier's audited financial statement,....., stamped "received" by the BIR or its duly accredited and authorized institutions,....</p>	<p>Conformity with the Schedule of Requirements and Technical Specifications...</p> <p>The Supplier's audited financial statement,....., stamped "received" by the BIR or its duly accredited and authorized institutions,.... or through the online eAFS with "Transaction Reference Number" generated through the eAFS as allowed by BIR Revenue Memorandum Circular</p>

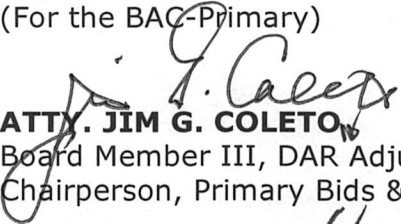


<p>IV. Section IX. Bidding Forms</p> <ul style="list-style-type: none"> • <i>Annex "G" Statement of Single Largest / Completed Contracts Similar to the Contract to be Bid</i> • <i>Annex "H" Statement of Ongoing Contracts and Awarded but not yet Started Contracts</i> • <i>Annex "A-1" Price Schedule</i> 	<p>From: CBII Philippines International Inc.</p> <p>As per GPPB standard forms, there is no need to attach the supporting documents for this particular form and the attachments can be submitted during post-qualification.</p> <p>From: Excellent General Services, Inc.</p> <p>Is there a need to attach the supporting documents for Annexes G and H?</p> <p>From: Excellent General Services, Inc.</p> <p>Are we going to follow the 10% mandated by the Department of Labor and Employment (DOLE) Department Order No. 174?</p> <p>What is the basis of the computation of the PhilHealth and SSS mandatory contributions?</p>	<p>49-2020 dated May 20, 2020.</p> <p>The set of Philippine Bidding Documents that was published for this procurement is the 6th edition, simplified version that includes the updated forms as of July 2020.</p> <p>Supporting documents such as Certificate of Compliance/Acceptance or Official Receipt (OR) as payment for the completed contract needs to be submitted during bid submission, as attachment to Annex G.</p> <p>Supporting documents such as Contract/s and Notice to Proceed needs to be submitted during bid submission, as attachment to Annex H. Sample forms to be used are attached in the PBD, under Section IX.</p> <p>With regard to the amount (percentage) of the Agency Fee, the Procuring Entity is mandated to comply with RA 9184, particularly, Section 31 which states that "there shall be no lower limit or floor on the amount of the award."</p> <p>The bases of the ABC as regard to the said contributions are the 2022 schedule rate for PhilHealth and 2021-rate bracket for SSS. Should there be mandatory increases on the contributions please refer to Section VII. Technical Specifications, Item I.B. "The Procuring entity will provide the source of fund for any mandatory increase in wage, social security contributions, or any similar</p>
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<ul style="list-style-type: none"> • <i>List of Consumables</i> 	<p>From: Laging Qlean Janitorial Services, Inc.</p> <p>What is the correct quantification for "Carpet Shampoo" and "Muriatic Acid"? The "Liquid Hand Soap" is listed twice; may we be clarified on this?</p>	<p>payments as may be imposed by law or competent authority after effectivity of the contract, and the contract amount shall be automatically readjusted subject to the accounting and auditing rules and regulations and upon showing actual payment made to their employees."</p> <p>The correct unit of measure for the quantities in the items mentioned should be "gallons," and the "liquid hand soap" in line 20 shall be deleted.</p>
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The foregoing shall form an integral part of the Bid Documents and supersede previous issuances relative to the subject procurement.

Approved by:
(For the BAC-Primary)


ATTY. JIM G. COLETO
Board Member III, DAR Adjudication Board
Chairperson, Primary Bids & Awards Committee