



REPUBLIC OF THE PHILIPPINES

# DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

## SUPPLEMENTAL/BID BULLETIN NO. 1

November 18, 2021

### AMENDMENTS ON THE BIDDING DOCUMENTS FOR THE SUPPLY, DELIVERY AND INSTALLATION OF OFFICE PARTITION, FURNITURE AND FIXTURES FOR THE PLANNING SERVICE AT DAR CENTRAL OFFICE

This Supplemental/Bid Bulletin No.1 is issued to modify/amend the information issued earlier relative to the abovementioned subject.

| SECTIONS/<br>CLAUSES<br>AFFECTED  | AS ISSUED IN THE BIDDING<br>DOCUMENTS  | AMENDMENTS  |
|---|--|---|
| Section II-<br>Instructions to<br>Bidders, Clause<br>8. Pre-bid<br>Conference | The Procuring Entity will hold a pre-bid conference for this Project on November 13, 2021 at 10:00 am through video conferencing/webcasting via Microsoft teams as indicated in paragraph 6 of the IB.   | The Procuring Entity will hold a pre-bid conference for this Project on <b>November 12, 2021</b> at 10:00 am through video conferencing/webcasting via Microsoft teams as indicated in paragraph 6 of the IB. <i>(to be consistent with the IB)</i>   |
| Section VII-<br>Technical<br>Specifications<br>Form                           | Note: A sample of the materials to be used for each item shall be submitted with the bid envelopes for purposes of evaluating the bidder's compliance with the technical specifications. Failure to submit the required sample shall result to automatic rejection of the bid. | Note: The following shall be submitted to support the statement of compliance to the technical specifications:<br><ol style="list-style-type: none"><li>1. A miniature or mock-up sample of the office partition to show the charcoal gray aluminum frame with a thickness of exactly 4.5 cm.;</li><li>2. Swatch/es of the material/s to be used for tables;</li><li>3. 1 unit of the actual sample of the chairs offered.</li></ol> Failure to submit said samples on or before the deadline for bid submission shall result to disqualification of the bid. |
| Section IX-<br>Bidding Forms<br>Annex "G"                                     | Statement of Single Largest Contract similar to the Contract to be Bid- <b><i>template did not indicate required supporting document</i></b>   | Statement of Single Largest Contract similar to the Contract to be Bid-shall be supported with a copy of the certificate of completion/acceptance or Official Receipt as payment for the completed contract.  |
| Annex "H"   | Statement of all On-going Contracts and Contracts Awarded but not yet started- <b><i>template did not indicate required supporting document</i></b>  | Statement of all On-going Contracts and Contracts Awarded but not yet started- shall be supported with a copy of the contract/s and Notice to Proceed.  |

| QUERIES FROM PROSPECTIVE BIDDERS  | CLARIFICATIONS  |
|---|---|
| <p>Progress Home &amp; Office Furnishings:</p> <ul style="list-style-type: none"> <li>How many days will you give bidders to submit sample materials?</li> </ul>  | <p>Required sample of the materials to be used for the partitions and furniture shall be submitted not later than the deadline for submission of bids on November 25, 2021 at 9:00 a.m.</p>   |
| <p>Design Excellence Home &amp; Office System</p> <ul style="list-style-type: none"> <li>What is the size of the conference table?</li> </ul>   | <p>The size of the conference table should be the standard size for a 6-seater conference table.</p>  |
| <p>ACMI Office Systems Phils., Inc.</p> <ul style="list-style-type: none"> <li>What does the "Note" after the Technical Specifications mean?</li> </ul>   | <p>The "Note" means that bidders are required to submit a miniature or mock-up sample of the office partition to show the aluminum frame which is charcoal gray in color and with a thickness of exactly 4.5 cm.; swatches of the material/s to be used for the tables, cabinets and drawers and actual sample of the chair (1 unit).</p>                                 |
| <ul style="list-style-type: none"> <li>What is the supporting document for the Statement of On-going contracts?</li> </ul>  | <p>The template provided for the Statement of On-going Contract did not specify the required supporting document. However, this SBB clarifies that supporting documents are required as stated in page 1.</p>   |
| <p>Asahi Design Center, Inc.</p> <ul style="list-style-type: none"> <li>The 29 pcs. center drawer is a different item from Item III Chairs</li> <li>Is the 6 pcs. of chairs for the conference table included in the total quantity of 42 chairs?</li> <li>Will the sample materials be returned to the bidders?</li> </ul> | <p>This error was acknowledged, thus the item should not be classified under Chairs.</p> <p>The 6 pcs of chairs for the conference table is already included in the total of 42 chairs since they have the same specifications.</p> <p>Samples shall be returned to the bidders upon request but preferably after completion of bid evaluation and award of contract.</p> |
| <p>LBPI Design Int'l., Inc.</p> <ul style="list-style-type: none"> <li>Will you accept a 5 cm. thick laminated glass partition if 4.5cm thick is the minimum requirement?</li> </ul>  | <p>As per latest confirmation by the end-user, the requirement is exactly 4.5 cm thick.</p>   |
| <p>Diamond Interior Int'l. Corporation</p> <ul style="list-style-type: none"> <li>Should the sample swatches be placed in a laminated wood carve?</li> </ul>  | <p>The samples in the form of miniature or mock-up of the office partition, swatches of the material/s for the tables, cabinets and</p>   |

drawers may be placed in a container or box that is separate from the eligibility, technical and financial envelopes, but all should be submitted on or before the deadline for bid submission. The actual sample for the chairs can be submitted as is.

The foregoing shall form an integral part of the Bid Documents and supersede previous issuances relative to the subject procurement.

  
ATTY. JIM G. COLETO  
Board Member, DAR Adjudication Board  
Chairperson, Bids & Awards Committee