



**INVITATION TO BID FOR
PROCUREMENT OF JANITORIAL SERVICES
FOR CY2022**

1. The Department of Agrarian Reform Regional Office – Cordillera Administrative Region (DARRO-CAR), through its Bids and Awards Committee intends to apply the sum of **Six Hundred Fifty-Eight Thousand Pesos (P658,000.00) only** being the ABC to payments under the contract for the **Procurement of Janitorial Services for CY 2022** under **PR No. 2021-10-0142**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **DARRO-CAR** now invites bids for the above Procurement Project. Delivery of the Services is required within the period stated the Section VI – Schedule of Requirements of this bidding documents. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

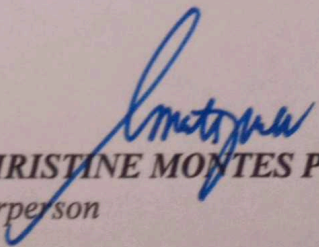
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the **DARRO-CAR BAC Secretariat** and inspect the Bidding Documents at the address given below from 9:00AM to 4:30PM Mondays to Fridays starting on November 26, 2021.
5. A complete set of Bidding Documents may be acquired by interested Bidders on the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos (P1,000.00) only**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person during the conduct of bid opening.

6. The *DARRO-CAR* will hold a Pre-Bid Conference on **November 26, 2021, (Friday), at 10:00 AM** at the *DARRO-CAR* Conference Hall, #55 Bokawkan Road, cor. Easter Rd., Guisad, Baguio City, which shall be open to all prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **December 8, 2021, (Wednesday) at 12:00 PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **December 9, 2021 (Thursday), at 10:00 AM** at the given address below.
10. Bids will be opened in the presence of **only one representative** from each of the bidders who choose to attend the activity.
11. The *DARRO-CAR* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

JOCYLYN P. BALLESTRA
Head, BAC Secretariat
#55 Bokawkan Road, cor. Easter Rd.,
Guisad Central, Baguio City
Tel No. (074) 445-3214/422-5873
www.dar.gov.ph
13. You may visit the PhilGEPS website for downloading of the Bidding Documents.

November 16, 2021


ATTY. CHRISTINE MONTES PUL-OC
BAC Chairperson