

**Annual Procurement Plan for FY 2022
DAR Provincial Office - Cagayan**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	Date
				Advertisement /Posting	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	Legal Assistance Division Meeting with MARPOs								522,000.00	522,000.00			
									48,000.00	48,000.00			
	-January	ALSD	Small Value Procurement	Jan 2022	Jan 2022	N/A	N/A	GoP	12,000.00	12,000.00		Sector-related concerns	Jan 17, 2022
	-April	ALSD	Small Value Procurement	April 2022	April 2022	N/A	N/A	GoP	12,000.00	12,000.00		Sector-related concerns	April 11, 2022
	-July	ALSD	Small Value Procurement	July 2022	July 2022	N/A	N/A	GoP	12,000.00	12,000.00		Sector-related concerns	July 11, 2022
	-October	ALSD	Small Value Procurement	Oct 2022	Oct 2022	N/A	N/A	GoP	12,000.00	12,000.00		Sector-related concerns	Oct 10 2022
	Monitoring of Granted Conversion								8,000.00	8,000.00			
	-February	ALSD	Small Value Procurement	Feb 2022	Feb 2022	N/A	N/A	GoP	4,000.00	4,000.00		Sector-related concerns	Feb 11, 2022
	-June	ALSD	Small Value Procurement	Jun 2022	Jun 2022	N/A	N/A	GoP	4,000.00	4,000.00		Sector-related concerns	Jun 17, 2022
	Legal Cliniquing (Legal Forum)								78,000.00	78,000.00			
	-January	ALSD	Small Value Procurement	Jan 2022	Jan 2022	N/A	N/A	GoP	19,500.00	19,500.00		Cascading/Seminar/Orientation/ Consultation Workshop	January 14, 2022
	-March	ALSD	Small Value Procurement	March 2022	March 2022	N/A	N/A	GoP	19,500.00	19,500.00		Cascading/Seminar/Orientation/ Consultation Workshop	March 18, 2022
	-May	ALSD	Small Value Procurement	May 2022	May 2022	N/A	N/A	GoP	19,500.00	19,500.00		Cascading/Seminar/Orientation/ Consultation Workshop	May 6, 2022
	-August	ALSD	Small Value Procurement	Aug 2022	Aug 2022	N/A	N/A	GoP	19,500.00	19,500.00		Cascading/Seminar/Orientation/ Consultation Workshop	Aug 12, 2022
	Cascading of New DAR Issuances								120,000.00	120,000.00			
	-February	ALSD	Small Value Procurement	Jan 2022	Jan 2022	Jan 2022	Jan 2022	GoP	120,000.00	120,000.00		Cascading/Seminar/Orientation/ Consultation Workshop	Feb 3&4, 8&9, 10&11, 2022
	BARC Strengthening								46,000.00	46,000.00			
	March	ALSD	Small Value Procurement	March 2022	March 2022	N/A	N/A	GoP	46,000.00	46,000.00		Cascading/Seminar/Orientation/ Consultation Workshop	March 25, 2022
	Legal Forum on Conversion								46,000.00	46,000.00			
	-May	ALSD	Small Value Procurement	May 2022	May 2022	N/A	N/A	GoP	46,000.00	46,000.00		Cascading/Seminar/Orientation/ Consultation Workshop	May 27, 2022
	Legal Division's In-house Workshop on Resolution of Non-Judicial Cases								48,000.00	48,000.00			
	-July	ALSD	Small Value Procurement	July 2022	July 2022	N/A	N/A	GoP	48,000.00	48,000.00		Sector-related concerns	July 26-29, 2022
	2nd Semester Assessment								48,000.00	48,000.00			
	-December	ALSD	Small Value Procurement	Dec 2022	Dec 2022	N/A	N/A	GoP	48,000.00	48,000.00		Sector-related concerns	Dec 9, 2022
	Rent Motor Vehicle								80,000.00	80,000.00			
	-January- December	ALSD	Small Value Procurement	Various Dates	Various Dates	N/A	N/A	GoP	80,000.00	80,000.00		Sector-related concerns	Various Date
	Adjudication of Agrarian Reform Cases												
	Travelling Expenses	AJDP/PARAD	NP-53.9 - Small Value Procurement						120,000.00				
	Training Expense	AJDP/PARAD	NP-53.9 - Small Value Procurement										
	Catch-up Planning & Cascading								50,000.00				
	Quarterly Assessment								50,000.00				
	Office Supplies Expense	AJDP/PARAD	NP-53.9 - Small Value Procurement						75,000.00				
	Fuel, Oil and Lubricant Expense	AJDP/PARAD	NP-53.9 - Small Value Procurement						40,000.00				
	Semi - Expendable Office Equipment	AJDP/PARAD	NP-53.9 - Small Value Procurement						57,000.00				
	Information and Communications Technology Equipment	AJDP/PARAD	NP-53.9 - Small Value Procurement						15,000.00				
	Postage and Courier Services	AJDP/PARAD	NP-53.9 - Small Value Procurement						60,000.00				

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				Advertisement /Posting	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	ARBs TRAINED								529,000.00	529,000.00			
	Hiring of van	ARBDS	53.9 - Small Value Procurement						71250	71250			
	Training expense	ARBDS							427,500.00	427,500.00			
	Office supplies	ARBDS	NP-53.9 - Small Value Procurement						30,250.00	30,250.00			
	Travelling expenses	ARBDS											
	ARB RECRUITMENT								326,000.00	326,000.00			
	Travelling expenses	ARBDS							326,000.00	326,000.00			
	FORMATION OF NEW ARBOs												
	ARBs TRAINED								371,000.00	371,000.00			
	Hiring of van	ARBDS	NP-53.9 - Small Value Procurement						46,000.00	46,000.00			
	Training expense	ARBDS							300,000.00	300,000.00			
	Office supplies	ARBDS	NP-53.9 - Small Value Procurement						25,000.00	25,000.00			
	ARB MEMBERS IN ORGANIZATION								50,000.00	50,000.00			
	Travelling expenses	ARBDS	NP-53.9 - Small Value Procurement						50,000.00	50,000.00			
	ENTERPRISE DEVELOPMENT & ECONOMIC SUPPORT												
	Development of Product and services								84,000.00	84,000.00			
	Hiring of van	ARBDS	NP-53.9 - Small Value Procurement						20,000.00	20,000.00			
	Training expenses	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	28,000.00	28,000.00			
	Professional fee	ARBDS	53.9 - Small Value Procurement	N/A	N/A			GoP	20,000.00	20,000.00		Honorarium of Trainer	
	Supplies and materials								24,000.00	24,000.00			
	VILLAGE LEVEL-FARM FOCUSED ENTERPRISE DEVT. (VLFED)								740,000.00	740,000.00			
	Hiring of van	ARBDS	NP-53.9 - Small Value Procurement						50,000.00	50,000.00			
	Training expenses	ARBDS	Public Bidding	N/A	N/A			GoP	420,000.00	420,000.00			
	Provision of training kit	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	50,000.00	50,000.00			
	Representation expense(Application Fee,Lab test Fee,Reg Fee)	ARBDS	to Agency and Small Value Procurement	N/A	N/A			GoP	50,000.00	50,000.00			
	Other Professional services	ARBDS	to Agency and Small Value Procurement	N/A	N/A			GoP	30,000.00	30,000.00			
	Supplies and materials	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	20,000.00	20,000.00			
	Booth rental	ARBDS	NP-53.9 - Small Value Procurement						20,000.00	20,000.00			
	Travelling expenses	ARBDS							100,000.00	100,000.00			
	PBD Lawyering								40,000.00	40,000.00			
	Training expenses	ARBDS	NP-53.9 - Small Value Procurement						28,800.00	28,800.00			
	Supplies	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	2,400.00	2,400.00			
	Hiring of vehicle	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	9,000.00	9,000.00			
	Travelling expenses	ARBDS							2,600.00	2,600.00			
	LINKING SMALL HOLDER FARMERS TO MARKET WITH MICROFINANCE (LinksFarMM)												
	Hiring of van	ARBDS	NP-53.9 - Small Value Procurement						30,000.00	30,000.00			
	Coaching Session on Clustered Farmers Focused on Step 1-8 of the AED approach/Training expenses	ARBDS		N/A	N/A			GoP	150,000.00	150,000.00			
	Supplies and Materials	ARBDS	NP-53.9-Small Value Procurement	N/A	N/A			GoP	20,000.00	20,000.00			
	Travelling expenses	ARBDS							50,000.00	50,000.00			
	FARM BUSINESS SCHOOL								400,000.00	400,000.00			
	Training expenses	ARBDS	Public Bidding	N/A	N/A			GoP	252,000.00	252,000.00			
	Supplies	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	20,000.00	20,000.00			
	Hiring of vehicle (per session)	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	20,000.00	20,000.00			
	Travelling expenses	ARBDS							108,000.00	108,000.00			
	PARTNERSHIP AGAINST HUNGER & POVERTY								125,000.00	125,000.00			
	Training expenses	ARBDS	NP-53.9 - Small Value Procurement						75,000.00	75,000.00			
	Supplies and materials	ARBDS	NP-53.9 - Small Value Procurement						10,000.00	10,000.00			
	Travelling expenses	ARBDS							40,000.00	40,000.00			
	SUBSIDIES	ARBDS							300,000.00	300,000.00			
	MARKETING ASSISTANCE TO ARBOs								120,000.00	120,000.00			
	Training expenses/coaching sessions	ARBDS	NP-53.9 - Small Value Procurement						70,000.00	70,000.00			
	Supplies and materials	ARBDS	NP-53.9 - Small Value Procurement						10,000.00	10,000.00			

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	Travelling expenses	ARBDS							30,000.00	30,000.00			
	Hiring of vehicle	ARBDS	NP-53.9 - Small Value Procurement						10,000.00	10,000.00			
	PROVISION OF CREDIT & MICROFINANCE SERVICES												
	Development of ARBOs to become MF Provider												
	Building/Strengthening the Credit Worthiness of ARBs & ARBOs accessing credit/MF Facilities								113,000.00	113,000.00			
	Training expenses	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	23,000.00	23,000.00			
	Hiring of vehicle	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	15,000.00	15,000.00			
	Supplies and materials	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	10,000.00	10,000.00			
	ICT Materials	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	10,000.00	10,000.00			
	Travelling expenses	ARBDS							55,000.00	55,000.00			
	ACCESS OF ARBs & ARBOs TO CREDIT & MF												
	ARBOs PROVIDED WITH CREDIT								10,000.00	10,000.00			
	Travelling expenses	ARBDS							10,000.00	10,000.00			
	ARBS PROVIDED WITH MF SERVICES								83,000.00	83,000.00			
	Travelling expenses	ARBDS							73,000.00	73,000.00			
	Supplies and materials	ARBDS	NP-53.9 - Small Value Procurement						10,000.00	10,000.00			
	CLIMATE RESILIENT FARM PRODUCTIVITY SUPPORT												
	SUSTAINABLE LIVELIHOOD SUPPORT												
	Provision of Farm Inputs	ARBDS	Public bidding	N/A	N/A			GoP	546,750.00	546,750.00			
	Operation and maintenance training	ARBDS	NP-53.9-Small Value Procurement	N/A	N/A			GoP	6,400.00	6,400.00			
	Hiring of Transport Vehicle	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	13,500.00	13,500.00		Provision for Transportation	
	Provision of Farm Machinery and Equipment	ARBDS							750,000.00	750,000.00			
	MAJOR CROP-BASED BLOCK FARM PRODUCTIVITY ENHANCEMENT								350,000.00	350,000.00			
	Provision of Farm inputs	ARBDS	Public bidding	N/A	N/A			GoP	309,770.00	309,770.00		Support to ARB Organizations' Livelihood Enterprises	
	Hiring of van	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	9,000.00	9,000.00			
	Conduct of Major Crops Orientation	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	16,000.00	16,000.00			
	Technology Training	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	10,800.00	10,800.00			
	Provision of Farm Machinery and Equipment	ARBDS	Public bidding	N/A	N/A			GoP	1,000,000.00	1,000,000.00			
	BASIC ESSENTIAL SERVICES ACCESS FACILITATION & ENHANCEMENT (BE-SAFE)												
	WASH-FOCUSED ENTERPRISE/ LIVELIHOOD								60,000.00	60,000.00			
	Catering services 1 day 1 site only	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	4,400.00	4,400.00		Conferences/Seminars/Support to ARBs/ARBOs	
	Provision of Starter kit (Livelihood enterprise to sustain WATSAN Facilities)	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	49,600.00	49,600.00			
	Travelling expenses								6,000.00	6,000.00			
	CPWASH								160,000.00	160,000.00			
	Training/catering services	ARBDS	Public bidding	N/A	N/A			GoP	114,440.00	114,440.00			
	Transportation expenses/gas	ARBDS	Small Value Procurement	N/A	N/A			GoP	6,000.00	6,000.00			
	Supplies-Tarpaulin	ARBDS	Small Value Procurement	N/A	N/A			GoP	1,000.00	1,000.00			
	Professional Fee-Para Engineer	ARBDS	Small Value Procurement	N/A	N/A			GoP	20,000.00	20,000.00			
	Travelling expenses	ARBDS							18,560.00	18,560.00			
	TOTAL -ARBDS								7,360.00	7,360.00			
	Support to Operations Division								7,269,000.00	7,269,000.00			
	Training Expense and Representation Expense	STOD		N/A	N/A			Gop	1,093,000.00	1,093,000.00			
	Review & Planning Session on Gender & Development 1st to 4th qu	STOD		N/A	N/A			Gop	40,000.00	40,000.00			
	CARP ANNIVERSARY/EMPLOYEES DAY	STOD		N/A	N/A			Gop	120,000.00	120,000.00			
	Revised 2022 APP and PPMP Indicative Planning of Annual Procure	STOD		N/A	N/A			Gop	30,000.00	30,000.00			
	Women's Month Kick-off Activity/Gender Sensitivity Training Mar	STOD							90,000.00	90,000.00			

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	STOD Assessment & Planning Workshop July 20-21, 2022	STOD		N/A	N/A			Gop	25,000.00	25,000.00			
	Provincial Review & Planning Session Cum Expanded EXECOM Meeting	STOD		N/A	N/A			Gop	20,000.00	20,000.00			
	Revised 2022 APP and PPMP Indicative Planning of Annual Procurement Plan for 2022 MAY 25, 2022								29,500.00	29,500.00			
	Provincial Review & Planning Session Cum Expanded EXECOM Meeting	STOD		N/A	N/A			Gop	20,000.00	20,000.00			
	Provincial Review & Planning Session Cum Expanded EXECOM Meeting	STOD		N/A	N/A			Gop	20,000.00	20,000.00			
	Pre-2020 Endyear Assessment Cum X-mas Fellowship & Recognition	STOD		N/A	N/A			Gop	80,000.00	80,000.00			
	Provincial Review & Planning Session Cum Expanded EXECOM Meeting September 27-28, 2022								20,000.00	20,000.00			
	ISO 9001 QMS Awareness-Orientation and Gap Assessment/Review	STOD		N/A	N/A			Gop	52,000.00	52,000.00			
	Managerial Leadership (HURIS)	STOD		N/A	N/A			Gop	237,500.00	237,500.00			
	Harmonized Gender & Devt Guidelines (HGOG)	STOD		N/A	N/A			Gop	84,000.00	84,000.00			
	SDC I/II/III(CSC)	STOD		N/A	N/A			Gop	195,000.00	195,000.00			
	Records Management Training	STOD		N/A	N/A			Gop	30,000.00	30,000.00			
	RM-Buildings	STOD		N/A	N/A			Gop	543,000.00	543,000.00			
	Office Supplies Expenses	STOD		N/A	N/A			Gop	-				
	Accountable Forms Expenses	STOD		N/A	N/A			Gop	30,000.00	30,000.00			
	Fuel, Oil and Lubricants Expenses	STOD		N/A	N/A			Gop	150,000.00	150,000.00			
	Semi-expandible Office Equipment	STOD		N/A	N/A			Gop	-				
	Semi-Expandible -ICT	STOD		N/A	N/A			Gop	-				
	Semi-Expandible Furniture and Fixtures	STOD		N/A	N/A			Gop	-				
	Other Supplies and Materials Expenses	STOD		N/A	N/A			Gop	-				
	Water Expenses	STOD		N/A	N/A			Gop	81,000.00	81,000.00			
	Electricity Expenses	STOD		N/A	N/A			Gop	522,000.00	522,000.00			
	Postage and Courier Services	STOD		N/A	N/A			Gop	108,000.00	108,000.00			
	Mobile	STOD		N/A	N/A			Gop	696,000.00	696,000.00			
	Landline	STOD		N/A	N/A			Gop	329,000.00	329,000.00			
	Cable, Satellite, Telegraph and Radio Expenses	STOD		N/A	N/A			Gop	10,000.00	10,000.00			
	Legal Services	STOD		N/A	N/A			Gop	34,000.00	34,000.00			
	Auditing Services	STOD		N/A	N/A			Gop	106,000.00	106,000.00			
	Janitorial Services	STOD		N/A	N/A			Gop	600,000.00	600,000.00			

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	Security Services	STOD		N/A	N/A			Gop	882,000.00	882,000.00			
	Other General Services	STOD		N/A	N/A			Gop	1,176,000.00	1,176,000.00			
	RM-Motor Vehicles	STOD		N/A	N/A			Gop	184,000.00	184,000.00			
	RM-Semi-Expandable Office Equipment	STOD		N/A	N/A			Gop	22,000.00	22,000.00			
	RM-Semi-expandable ICT	STOD		N/A	N/A			Gop	11,000.00	11,000.00			
	RM-Semi-expandable Furniture and Fixtures	STOD		N/A	N/A			Gop	33,000.00	33,000.00			
	Taxes, Duties and Licenses	STOD		N/A	N/A			Gop	32,000.00	32,000.00			
	Fidelity Bond Premiums	STOD		N/A	N/A			Gop	50,000.00	50,000.00			
	Insurance Expenses	STOD		N/A	N/A			Gop	50,000.00	50,000.00			
	Advertising Expenses	STOD		N/A	N/A			Gop	-				
	Printing and Publication Expenses	STOD		N/A	N/A			Gop	79,000.00	79,000.00			
	Rents - Building and Structures	STOD		N/A	N/A			Gop	72,000.00	72,000.00			
	Rents - Motor Vehicle	STOD		N/A	N/A			Gop	100,000.00	100,000.00			
	Other Subscription Expenses	STOD		N/A	N/A			Gop	33,000.00	33,000.00			
	Transportation Delivery	STOD		N/A	N/A			Gop	10,000.00	10,000.00			
	Travelling Expenses	STOD		N/A	N/A			Gop	233,000.00	233,000.00			