

Department of Agrarian Reform MiMaRoPa Regional Office Indicative Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.	SUPPLIES AND MATERIALS												
	Common Use Office Supplies & Equipment (Not Available at PS)	STO	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00		
	Common Use Office Supplies & Equipment (Available at PS)	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	550,000.00	550,000.00		
	Common Use Office Supplies & Equipment (Not Available at PS)	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	362,000.00	362,000.00		
	Drugs and Medicines Expense	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	275,000.00	275,000.00		
	Gasoline, Oil and Lubricants	GMS	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	Monthly	Monthly	GoP	949,000.00	949,000.00		
										2,136,000.00	2,136,000.00		
	Common Use Office Supplies & Equipment (Not Available at PS)	DARAB	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	44,000.00	44,000.00		
	Common Use Office Supplies & Equipment (Not Available at PS)	ALS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00		
	Common Use Office Supplies & Equipment (Not Available at PS)	ARBDSP	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	50,000.00	50,000.00		
	Sub Total									4,766,000.00	4,766,000.00		
B.	UTILITIES		NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,773,000.00	1,773,000.00		
	Electric Supply	GMS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,545,000.00	1,545,000.00		
	Water Supply	GMS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	136,480.00	136,480.00		
	Drinking Water	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	91,520.00	91,520.00		
	Sub Total									1,773,000.00	1,773,000.00		
C.	COMMUNICATION EXPENSES												
	Postage	GMS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	185,000.00	185,000.00		
	Telephone Landline	GMS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	185,000.00	185,000.00		
	Telephone Mobile	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	816,000.00	816,000.00		
	Internet	GMS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	536,000.00	536,000.00		
	Sub Total									1,722,000.00	1,722,000.00		
D.	GENERAL SERVICES												
	Security Service	GMS	YES	Competitive Bidding	November	November	December	December	GoP	2,586,000.00	2,586,000.00		
	Sub Total									2,586,000.00	2,586,000.00		
E.	PRINTING AND PUBLICATION												
	Preparation & Publication of IEC Materials on CARP Status for Dissemination to the stakeholders: Newsletter, Brochure, Flyers (1st Sem)	GMS	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	25,000.00	25,000.00		
	Preparation & Publication of IEC Materials on CARP Status for Dissemination to the stakeholders: Newsletter, Brochure, Flyers (1st Sem)	GMS	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	25,000.00	25,000.00		
	Sub Total									50,000.00	50,000.00		
F.	RENT (EQUIPMENT)	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	500,000.00	500,000.00		

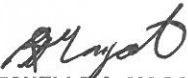
G.	ADVERTISING	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	17,000.00	17,000.00		
H.	REPAIR AND MAINTENANCE												
	Repair of Motor Vehicle	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	NP-53.9 - Small	Monthly	Monthly	GoP	550,000.00	550,000.00		
	Repair of Office Equipment	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	124,000.00	124,000.00		
	Repair of IT Equipment	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	200,000.00	200,000.00		
	Repair and Maintenance - Buildings	GMS	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	165,000.00	165,000.00		
	Sub Total									1,039,000.00	1,039,000.00		
I.	TRAINING												
	1st Semester Conduct of Regional Planning and Assessment Sessions (Performance Review)	STO	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	264,000.00	264,000.00		
	Preparation of 2023 Budget Proposal	STO	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	264,000.00	264,000.00		
	orientation/ Workshop on the Preparation of 2023 Expanded Bed 2	STO	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	264,000.00	264,000.00		
	Data Cleansing Feedbackong and Writeshop on the Conduct of ITEM 2022	STO	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	141,000.00	141,000.00		
	2022 Year-End Assessment in eNGAS and eBudget cum 1st Quarter Financial Assessment and Planning for CY 2023	GMS	NO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	264,000.00	264,000.00		
	Regional Information Officers Assessment cum Project Writeshop	GMS	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	198,000.00	198,000.00		
	2021 Closing of Books under Manual System in Parallel to eNGAS and eBudget	GMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	264,000.00	264,000.00		
	3rd Quarter Conduct of Regional Planning and Review Session and GAD Assessment	GMS	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	264,000.00	264,000.00		
	Year-End Conduct of Regional Planning and Review Session and GAD Assessment	GMS	NO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	373,000.00	373,000.00		
	2022 GAD Planning and Budgeting	GMS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	264,000.00	264,000.00		
	Team Development and Morale Boosting Exercises	GMS	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	373,000.00	373,000.00		
	Conduct of DARAB Assessment cum Fast Tracking	DARAB	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	135,000.00	135,000.00		
	Conduct of DARAB Assessment cum LCMS Updating and Cleansing	DARAB	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	135,000.00	135,000.00		
	LCMS	ALS	NO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	100,000.00	100,000.00		
	LCMS	ALS	NO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	100,000.00	100,000.00		
	LCMS	ALS	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	100,000.00	100,000.00		
	Conduct of Regional Review and Planning Session	ARBDSP	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	162,000.00	162,000.00		
	Conduct of Regional Review and Planning Session	ARBDSP	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	162,000.00	162,000.00		
	Conduct of Regional Local Project Management Committee (LMPC)/ Feedbacking Session	ARBDSP	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	20,000.00	20,000.00		

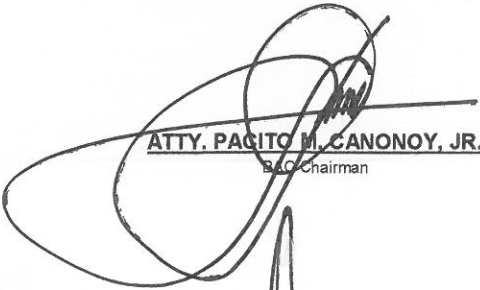
Conduct of Regional Local Project Management Committee (LMPC)/ Feedbacking Session	ARBDSP	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	20,000.00	20,000.00		
ITEMA Data Cleansing	ARBDSP	NO	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	48,000.00	48,000.00		
Conduct of Partners/ ARBOs Forum	ARBDSP	NO	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	270,000.00	270,000.00		
Conduct of Year-End ARBDSP Review and Planning Session	ARBDSP	NO	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	135,000.00	135,000.00		
Conduct of Year-End LTSP Review and Planning Session	LTSP	NO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	135,000.00	135,000.00		
Conduct of Regional Review and planning Session	LTSP	NO	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	81,000.00	81,000.00		
Sub Total									4,536,000.00	4,536,000.00		
TOTAL									16,989,000.00	16,989,000.00		

Prepared and consolidated by:

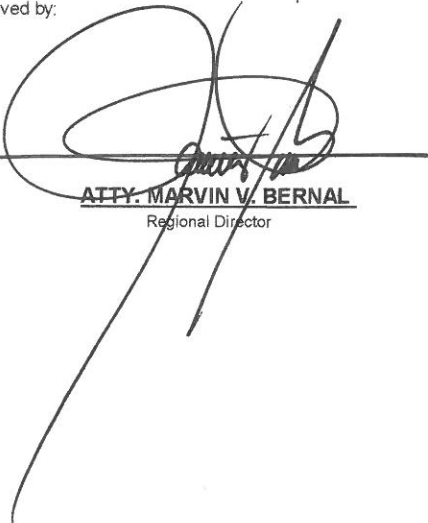
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