

DEPARTMENT OF AGRARIAN REFORM REGIONAL OFFICE V Indicative Annual Procurement Plan for FY 2022 (NEP)

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MANDATORIES													
	Fuel, Oil and Lubricants	GASS	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricants	N/A	N/A	January	January	GoP	1,350,000.00	1,350,000.00		
	Water Utilities	GASS	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	175,000.00	175,000.00		
	Electricity Utilities	GASS	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,530,000.00	1,530,000.00		
	Postage and courier Services	GASS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	865,000.00	865,000.00		A to A with Philippine Postal Corporation
	Mobile	GASS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	336,000.00	336,000.00		
	Landline	GASS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	386,000.00	386,000.00		
	Internet	GASS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	269,000.00	269,000.00		
	Cable	GASS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	30,000.00	30,000.00		
GENERAL SERVICES													
	Janitorial Services	ADM	YES	Competitive Bidding	October 2021	October 2021	January	January	GoP	730,000.00	730,000.00		
	Security Services	ADM	YES	Competitive Bidding	October 2021	October 2021	January	January	GoP	1,865,000.00	1,865,000.00		
	Procurement of In-house Catering	ADM	YES	Competitive Bidding	October 2021	October 2021	January	January	GoP	1,800,000.00	1,800,000.00		
	Taxes, Insurance and Other Fees	ADM	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	370,000.00	370,000.00		
RENTS-BUILDINGS AND STRUCTURES													
	Buildings	ADM	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Monthly	Monthly	GoP	2,344,000.00	2,344,000.00		
COMMON SUPPLIES & EQUIPMENT													
	Available at Procurement Service Stores	ADM, BAC, OARDO, ORD, RARAD, RPBDD, ALS, LTID	YES	NP-53.5 Agency-to-Agency	N/A	N/A	As the need arises	As the need arises	GoP	1,410,431.17	1,410,431.17		A to A with DBM Procurement Services
	Not Available at Procurement Service Stores	ADM, BAC, OARDO, ORD, RARAD, RPBDD, ALS, LTID	YES	Competitive Bidding	November 2021	November 2021	January	January	GoP	2,560,145.00	2,560,145.00		
	Lease of Laptop	COA	NO	Competitive Bidding	January	January	February	February	GoP	140,000.00	140,000.00		
	Desktop with Monitor	COA	NO	Competitive Bidding	January	January	February	February	GoP	55,000.00	55,000.00		
	Printer	COA	NO	Competitive Bidding	January	January	February	February	GoP	15,000.00	15,000.00		
	Monitor	COA	NO	Competitive Bidding	January	January	February	February	GoP	20,000.00	20,000.00		
	Uninterruptible Power Supply	COA	NO	Competitive Bidding	January	January	February	February	GoP	15,000.00	15,000.00		
VARIOUS TRAININGS/HR ACTIVITIES/INTERVENTIONS													
	PRIME-HRM Compliance/Training Needs Assessment/Competency, Profiling (supplies and materials)	ADM	NO	NP-53.9 - Small Value Procurement	N/A	N/A	March	March	GoP	100,000.00	100,000.00		
	Conduct of 2021 Regionwide Performance Review and CY2022 Planning Conference; Orientation and Preparation of CY2023 Indicative Plans and Budget/BED	ADM	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January	January	GoP	450,000.00	450,000.00		
	Conduct of Formative and Summative Assessment	ADM	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	July	July	GoP	300,000.00	300,000.00		
INFORMATION													
	Photo Printing /Blow Up Wallnews	ADM	NO	NP-53.9 - Small Value Procurement	N/A	N/A	quarterly	quarterly	GoP	12,000.00	12,000.00		
	RIO/PIOs News Writing Cum Basic Photography Training Session	ADM	NO	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	106,200.00	106,200.00		
	Annual Report Magazine (includes graphic layout artist/copyreader)	ADM	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	June	June	GoP	130,000.00	130,000.00		

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	Trainings Conducted (DAR-LBP CF review, SR Review and RLBT Deliberation), Special Meeting w/DARPOs, LTID Regular Meeting, Meeting with DENR-TS, Assessment Mid Year and Year-End	LTSP	YES	Competitive Bidding	October 2021	October 2022	January	January	GoP	1,123,000.00	1,123,000.00		in-house catering
									TOTAL	25,010,576.17	25,010,576.17		

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