

APP-CSE 2022 FORM  
**ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM**

**Introduction:**

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency’s annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

**Reminders:**

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF)
- 7.0 Should there be changes in the agency’s CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

*Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.*

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|--|---|
| Department/Bureau/Office: <u>DEPARTMENT OF AGRARIAN REFORM</u> | Agency Code/UACS: <u>1-101-101</u>                            |
| Region: <u>VII-BOHOL PROVINCE</u>                              | Organization Type: <u>NATIONAL GOVERNMENT AGENCY (NGA)</u>    |
| Address: <u>OLD PROVINCIAL CAPITOL BUILDING, CPG AVENUE</u>    | Contact Person: <u>LEONIDA H. BONGHANON</u>                   |
| <u>TAGBILARAN CITY BOHOL</u>                                   | Position: <u>ADMINISTRATIVE OFFICER IV/GSS</u>                |
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| Item & Specifications  | Unit of Measure | Monthly Quantity Requirement                       |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |          |     |    |           | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |        |          |
|--|-----------------|--|--------|-----|----|-----------|-------|----------|------|----|-----------|------|----------|------|----|-----------|-----|----------|-----|----|-----------|-----------------------------|---------------------------------------|---------------------------|--------|----------|
|  |                 | Jan  | Feb    | Mar | Q1 | Q1 AMOUNT | April | May      | June | Q2 | Q2 AMOUNT | July | Aug      | Sept | Q3 | Q3 AMOUNT | Oct | Nov      | Dec | Q4 | Q4 AMOUNT |                             |                                       |                           |        |          |
| <b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b> |                 |  |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |          |     |    |           |                             |                                       |                           |        |          |
| <b>PESTICIDES OR PEST REPELLENTS</b>                           |                 |  |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |          |     |    |           |                             |                                       |                           |        |          |
| 1  | 10191509-IN-A01 | INSECTICIDE, aerosol type                          | can    | 1   | 1  | 1         | 3     | 418.08   | 1    | 0  | 0         | 1    | 139.36   | 1    | 0  | 0         | 1   | 139.36   | 1   | 1  | 0         | 2                           | 278.72                                | 7.00                      | 139.36 | 975.52   |
| <b>PERFUMES OR COLOGNES OR FRAGRANCES</b>                      |                 |  |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |          |     |    |           |                             |                                       |                           |        |          |
| 2  | 53131626-HS-S01 | LIQUID HAND SANITIZER, 500mL                       | bottle | 5   | 5  | 5         | 15    | 2,271.45 | 5    | 5  | 5         | 15   | 2,271.45 | 5    | 5  | 5         | 15  | 2,271.45 | 5   | 5  | 5         | 15                          | 2,271.45                              | 60.00                     | 151.43 | 9085.80  |
| <b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>                    |                 |  |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |          |     |    |           |                             |                                       |                           |        |          |
| 3  | 12191601-AL-E04 | ALCOHOL, Ethyl, 68%-72%, 500 ml                    | bottle | 5   | 0  | 5         | 10    | 665.60   | 5    | 0  | 0         | 5    | 332.80   | 5    | 0  | 0         | 5   | 332.80   | 5   | 5  | 0         | 10                          | 665.60                                | 30.00                     | 66.56  | 1996.80  |
| 4  | 12191601-AL-E03 | ALCOHOL, ethyl, 68%-72%, 1 Gallon                  | gallon | 5   | 0  | 5         | 10    | 3,879.20 | 5    | 0  | 0         | 5    | 1,939.60 | 5    | 0  | 0         | 5   | 1,939.60 | 5   | 5  | 0         | 10                          | 3,879.20                              | 30.00                     | 387.92 | 11637.60 |
| 5  | 51471901-AL-I01 | ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)         | bottle | 5   | 0  | 5         | 10    | 435.80   | 5    | 0  | 0         | 5    | 217.90   | 5    | 0  | 0         | 5   | 217.90   | 5   | 5  | 0         | 10                          | 435.80                                | 30.00                     | 43.58  | 1307.40  |
| 6  | 51471901-AL-I02 | ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters | gallon | 5   | 0  | 5         | 10    | 4,550.00 | 5    | 0  | 0         | 5    | 2,275.00 | 5    | 0  | 0         | 5   | 2,275.00 | 5   | 5  | 0         | 10                          | 4,550.00                              | 30.00                     | 455.00 | 13650.00 |
| 7  | 51471505-PO-P01 | POVIDONE IODINE, 10 % solution, 120 ml             | gallon | 0   | 0  | 5         | 5     | 1,038.75 | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00                                  | 5.00                      | 207.75 | 1038.75  |
| <b>COLOR COMPOUNDS AND DISPERSIONS</b>                         |                 |  |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |          |     |    |           |                             |                                       |                           |        |          |
| 8  | 12171703-SI-P01 | INK, for stamp pad                                 | bottle | 2   | 0  | 0         | 2     | 63.04    | 2    | 0  | 0         | 2    | 63.04    | 2    | 0  | 0         | 2   | 63.04    | 2   | 0  | 0         | 2                           | 63.04                                 | 8.00                      | 31.52  | 252.16   |
| <b>FILMS</b>   |                 |  |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |          |     |    |           |                             |                                       |                           |        |          |
| 9  | 13111203-AC-F01 | ACETATE  | roll   | 2   | 0  | 0         | 2     | 1,695.64 | 2    | 0  | 0         | 2    | 1,695.64 | 2    | 0  | 0         | 2   | 1,695.64 | 2   | 0  | 0         | 2                           | 1,695.64                              | 8.00                      | 847.82 | 6782.56  |
| 10   | 13111201-CF-P01 | CARBON FILM, A4                                    | box    | 1   | 1  | 0         | 2     | 442.00   | 1    | 0  | 0         | 1    | 221.00   | 1    | 1  | 0         | 2   | 442.00   | 1   | 0  | 0         | 1                           | 221.00                                | 6.00                      | 221.00 | 1326.00  |
| 11   | 13111201-CF-P02 | CARBON FILM, legal                                 | box    | 1   | 1  | 0         | 2     | 417.04   | 1    | 0  | 0         | 1    | 208.52   | 1    | 1  | 0         | 2   | 417.04   | 1   | 0  | 0         | 1                           | 208.52                                | 6.00                      | 208.52 | 1251.12  |
| <b>PAPER MATERIALS AND PRODUCTS</b>                            |                 |  |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |          |     |    |           |                             |                                       |                           |        |          |
| 12   | 14111525-CA-A01 | CARTOLINA, assorted colors                         | pack   | 5   | 5  | 5         | 15    | 1,255.80 | 5    | 5  | 5         | 15   | 1,255.80 | 5    | 5  | 5         | 15  | 1,255.80 | 5   | 5  | 0         | 10                          | 837.20                                | 55.00                     | 83.72  | 4604.60  |

| Item & Specifications                        |                 |   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |         |           |  |
|--|-----------------|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|---------|-----------|--|
|  |                 |   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                       |                           | Q4      | Q4 AMOUNT |  |
| 13   | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm      | box             | 5                            | 5   | 5   | 15 | 13,238.25 | 5     | 0   | 0    | 5  | 4,412.75  | 5    | 0   | 0    | 5  | 4,412.75  | 5   | 0   | 0   | 5                           | 4,412.75                              | 30.00                     | 882.55  | 26476.50  |  |
| 14   | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm      | box             | 2                            | 2   | 2   | 6  | 6,177.60  | 2     | 0   | 0    | 2  | 2,059.20  | 5    | 0   | 0    | 5  | 5,148.00  | 5   | 0   | 0   | 5                           | 5,148.00                              | 18.00                     | 1029.60 | 18532.80  |  |
| 15   | 14111506-CF-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1528.80 | 0.00      |  |
| 16   | 14111506-CF-L21 | COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 906.36  | 0.00      |  |
| 17   | 14111506-CF-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 884.00  | 0.00      |  |
| 18   | 14111506-CF-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm      | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1508.00 | 0.00      |  |
| 19   | 14111609-LL-C01 | LOOSELEAF COVER, legal                            | bundle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 794.96  | 0.00      |  |
| 20   | 14111514-NP-S02 | NOTE PAD, stick on, 50mm x 76mm (2" x 3") min     | pad             | 2                            | 2   | 2   | 6  | 222.36    | 2     | 2   | 2    | 6  | 222.36    | 2    | 2   | 2    | 6  | 222.36    | 2   | 2   | 2   | 6                           | 222.36                                | 24.00                     | 37.06   | 889.44    |  |
| 21   | 14111514-NP-S04 | NOTE PAD, stick on, 76mm x 100mm (3" x 4") min    | pad             | 2                            | 2   | 2   | 6  | 355.68    | 2     | 2   | 2    | 6  | 355.68    | 2    | 2   | 2    | 6  | 355.68    | 2   | 2   | 2   | 6                           | 355.68                                | 24.00                     | 59.28   | 1422.72   |  |
| 22   | 14111514-NP-S03 | NOTE PAD, stick on, 3" x 3"                       | pad             | 5                            | 0   | 0   | 5  | 270.40    | 5     | 0   | 0    | 5  | 270.40    | 5    | 0   | 0    | 5  | 270.40    | 5   | 0   | 0   | 5                           | 270.40                                | 20.00                     | 54.08   | 1081.60   |  |
| 23   | 14111514-NB-S01 | NOTEBOOK, stenographer                            | piece           | 5                            | 0   | 0   | 5  | 60.20     | 5     | 0   | 0    | 5  | 60.20     | 5    | 0   | 0    | 5  | 60.20     | 5   | 0   | 0   | 5                           | 60.20                                 | 20.00                     | 12.04   | 240.80    |  |
| 24   | 14111507-PP-M01 | PAPER, MULTICOPY, A4, 80 gsm                      | reams           | 8                            | 8   | 0   | 16 | 2,186.56  | 8     | 8   | 10   | 26 | 3,553.16  | 10   | 8   | 0    | 18 | 2,459.88  | 8   | 8   | 0   | 16                          | 2,186.56                              | 76.00                     | 136.66  | 10386.16  |  |
| 25   | 14111507-PP-M02 | PAPER, MULTICOPY, Legal, 80gsm                    | reams           | 10                           | 10  | 10  | 30 | 3,831.30  | 10    | 10  | 10   | 30 | 3,831.30  | 10   | 10  | 10   | 30 | 3,831.30  | 10  | 10  | 10  | 30                          | 3,831.30                              | 120.00                    | 127.71  | 15325.20  |  |
| 26   | 14111507-PP-C01 | PAPER, Multi-Purpose, A4, 70 gsm                  | reams           | 10                           | 5   | 5   | 20 | 1,965.20  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 20.00                     | 98.26   | 1965.20   |  |
| 27   | 14111507-PP-C02 | PAPER, multi-purpose, legal, 70gsm                | reams           | 10                           | 10  | 10  | 30 | 3,553.80  | 10    | 10  | 10   | 30 | 3,553.80  | 10   | 10  | 10   | 30 | 3,553.80  | 10  | 10  | 10  | 30                          | 3,553.80                              | 120.00                    | 118.46  | 14215.20  |  |
| 28   | 14111531-PP-R01 | PAD PAPER, ruled                                  | pad             | 5                            | 5   | 5   | 15 | 436.80    | 5     | 5   | 5    | 15 | 436.80    | 5    | 5   | 5    | 15 | 436.80    | 5   | 5   | 5   | 15                          | 436.80                                | 60.00                     | 29.12   | 1747.20   |  |
| 29   | 14111503-PA-P01 | PAPER, parchment                                  | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 98.05   | 0.00      |  |
| 30   | 14111818-TH-P02 | Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m | roll            | 2                            | 2   | 2   | 6  | 333.84    | 2     | 2   | 2    | 6  | 333.84    | 2    | 2   | 2    | 6  | 333.84    | 2   | 2   | 2   | 6                           | 333.84                                | 24.00                     | 55.64   | 1335.36   |  |
| 31   | 14111531-RE-B01 | RECORD BOOK, 300 PAGES, size: 214mm x 278mm min   | book            | 10                           | 10  | 10  | 30 | 2,121.60  | 20    | 20  | 20   | 60 | 4,243.20  | 20   | 20  | 20   | 60 | 4,243.20  | 20  | 20  | 20  | 60                          | 4,243.20                              | 210.00                    | 70.72   | 14851.20  |  |
| 32   | 14111531-RE-B02 | RECORD BOOK, 500 PAGES, size: 214mm x 278mm min   | book            | 10                           | 10  | 10  | 30 | 3,057.60  | 10    | 10  | 10   | 30 | 3,057.60  | 10   | 10  | 10   | 30 | 3,057.60  | 10  | 10  | 10  | 30                          | 3,057.60                              | 120.00                    | 101.92  | 12230.40  |  |
| 33   | 14111704-TT-P02 | TOILET TISSUE PAPER, 2-ply, 100% recycled         | pack            | 5                            | 5   | 5   | 15 | 1,302.60  | 5     | 5   | 5    | 15 | 1,302.60  | 5    | 5   | 5    | 15 | 1,302.60  | 5   | 5   | 5   | 15                          | 1,302.60                              | 60.00                     | 86.84   | 5210.40   |  |
| 34   | 14111704-IFPT01 | TISSUE, interfolded paper towel                   | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 34.84   | 0.00      |  |
| 35   | 14111704-TT-P04 | TOILET TISSUE PAPER, Interfolded Paper Towel      | pack            | 5                            | 5   | 5   | 15 | 507.00    | 5     | 5   | 5    | 15 | 507.00    | 5    | 5   | 5    | 15 | 507.00    | 5   | 5   | 5   | 15                          | 507.00                                | 60.00                     | 33.80   | 2028.00   |  |
| <b>BATTERIES AND CELLS AND ACCESSORIES</b>   |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |         |           |  |
| 36   | 26111702-BT-A02 | BATTERY, dry Cell, size AA                        | pack            | 5                            | 0   | 0   | 5  | 181.50    | 5     | 0   | 0    | 5  | 181.50    | 5    | 0   | 0    | 5  | 181.50    | 5   | 0   | 0   | 5                           | 181.50                                | 20.00                     | 36.30   | 726.00    |  |
| 37   | 26111702-BT-A01 | BATTERY, dry Cell, size AAA                       | pack            | 5                            | 0   | 0   | 5  | 98.65     | 5     | 0   | 0    | 5  | 98.65     | 5    | 0   | 0    | 5  | 98.65     | 5   | 0   | 0   | 5                           | 98.65                                 | 20.00                     | 19.73   | 394.60    |  |
| 38   | 26111702-BT-A03 | BATTERY, dry Cell, size D                         | pack            | 5                            | 0   | 0   | 5  | 481.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 5.00                      | 96.20   | 481.00    |  |
| <b>MANUFACTURING COMPONENTS AND SUPPLIES</b> |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |         |           |  |
| 39   | 31201610-GL-J01 | GLUE, all purpose                                 | jar             | 2                            | 2   | 2   | 6  | 429.00    | 2     | 2   | 0    | 4  | 286.00    | 2    | 2   | 0    | 4  | 286.00    | 2   | 2   | 0   | 4                           | 286.00                                | 18.00                     | 71.50   | 1287.00   |  |
| 40   | 31151804-SW-H01 | STAPLE WIRE, heavy duty, binder type, 23/13       | box             | 5                            | 5   | 5   | 15 | 296.40    | 5     | 5   | 5    | 15 | 296.40    | 5    | 5   | 5    | 15 | 296.40    | 5   | 5   | 5   | 15                          | 296.40                                | 60.00                     | 19.76   | 1185.60   |  |
| 41   | 31151804-SW-S01 | STAPLE WIRE, standard                             | box             | 10                           | 10  | 10  | 30 | 672.30    | 10    | 10  | 10   | 30 | 672.30    | 10   | 10  | 0    | 20 | 448.20    | 10  | 10  | 10  | 30                          | 672.30                                | 110.00                    | 22.41   | 2465.10   |  |
| 42   | 31201502-TA-E01 | TAPE, electrical                                  | roll            | 2                            | 2   | 0   | 4  | 74.68     | 2     | 2   | 0    | 4  | 74.68     | 2    | 2   | 0    | 4  | 74.68     | 2   | 2   | 0   | 4                           | 74.68                                 | 16.00                     | 18.67   | 298.72    |  |
| 43   | 31201503-TA-M01 | TAPE, masking, 24mm                               | roll            | 5                            | 5   | 5   | 15 | 819.00    | 5     | 5   | 5    | 15 | 819.00    | 5    | 5   | 0    | 10 | 546.00    | 5   | 5   | 5   | 15                          | 819.00                                | 55.00                     | 54.60   | 3003.00   |  |
| 44   | 31201503-TA-M02 | TAPE, MASKING, 48mm                               | roll            | 5                            | 5   | 0   | 10 | 1,066.00  | 5     | 5   | 0    | 10 | 1,066.00  | 5    | 5   | 0    | 10 | 1,066.00  | 5   | 5   | 0   | 10                          | 1,066.00                              | 40.00                     | 106.60  | 4264.00   |  |
| 45   | 31201517-TA-P01 | TAPE, packaging, 48mm                             | roll            | 5                            | 5   | 0   | 10 | 223.60    | 5     | 5   | 0    | 10 | 223.60    | 5    | 5   | 0    | 10 | 223.60    | 5   | 0   | 0   | 5                           | 111.80                                | 35.00                     | 22.36   | 782.60    |  |
| 46   | 31201512-TA-T01 | TAPE, transparent, 24mm                           | roll            | 10                           | 10  | 10  | 30 | 302.70    | 10    | 10  | 10   | 30 | 302.70    | 10   | 10  | 0    | 20 | 201.80    | 10  | 10  | 10  | 30                          | 302.70                                | 110.00                    | 10.09   | 1109.90   |  |
| 47   | 31201512-TA-T02 | TAPE, transparent, 48mm                           | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 19.97   | 0.00      |  |
| 48   | 31151507-TW-P01 | TWINE, plastic                                    | roll            | 3                            | 3   | 3   | 9  | 524.16    | 3     | 3   | 3    | 9  | 524.16    | 3    | 3   | 0    | 6  | 349.44    | 3   | 3   | 3   | 9                           | 524.16                                | 33.00                     | 58.24   | 1921.92   |  |

| Item & Specifications   |                 |   | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |           |  |
|---|-----------------|---|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------------------------|---------------------------------------|---------------------------|-----------|--|
|   |                 |   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 |                             |                                       |                           | Q4 AMOUNT |  |
| <b>HEATING AND VENTILATION AND AIR CIRCULATION</b>  |                 |   |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                       |                           |           |  |
| 49  | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type             | unit            | 1                            | 0   | 0   | 1  | 1,109.68   | 1     | 0   | 0    | 1  | 1,109.68  | 1    | 0   | 0    | 1  | 1,109.68  | 1   | 0   | 0   | 1  | 1,109.68                    | 4.00                                  | 1109.68                   | 4438.72   |  |
| 50  | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type           | unit            | 1                            | 0   | 0   | 1  | 1,369.68   | 1     | 0   | 0    | 1  | 1,369.68  | 1    | 0   | 0    | 1  | 1,369.68  | 1   | 0   | 0   | 1  | 1,369.68                    | 4.00                                  | 1369.68                   | 5478.72   |  |
| 51  | 40101604-EF-S01 | ELECTRIC FAN, stand type                          | unit            | 1                            | 1   | 0   | 2  | 1,713.72   | 1     | 1   | 0    | 2  | 1,713.72  | 1    | 1   | 0    | 2  | 1,713.72  | 1   | 1   | 0   | 2  | 1,713.72                    | 8.00                                  | 856.86                    | 6854.88   |  |
| 52  | 40101604-EF-W01 | ELECTRIC FAN, wall mount, plastic blade           | unit            | 1                            | 0   | 0   | 1  | 674.96     | 2     | 0   | 0    | 2  | 1,349.92  | 1    | 0   | 0    | 1  | 674.96    | 1   | 0   | 0   | 1  | 674.96                      | 5.00                                  | 674.96                    | 3374.80   |  |
| <b>MEDICAL THERMOMETERS AND ACCESSORIES</b>   |                 |   |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                       |                           |           |  |
| 53  | 41112224-TG-T02 | THERMOGUN   | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 1   | 0   | 0   | 1  | 2,532.40                    | 1.00                                  | 2532.40                   | 2532.40   |  |
| <b>LIGHTING AND FIXTURES AND ACCESSORIES</b>  |                 |   |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                       |                           |           |  |
| 54  | 39101628-LT-L01 | LINEAR TUBE, Light Emitting Diode (LED), 18 watts | piece           | 2                            | 2   | 2   | 6  | 1,234.92   | 2     | 2   | 2    | 6  | 1,234.92  | 2    | 2   | 0    | 4  | 823.28    | 0   | 0   | 0   | 0  | 0.00                        | 16.00                                 | 205.82                    | 3293.12   |  |
| 55  | 39101628-LB-L01 | LIGHT BULB, Light Emitting Diode (LED)            | piece           | 2                            | 2   | 2   | 6  | 492.96     | 2     | 2   | 2    | 6  | 492.96    | 2    | 0   | 0    | 2  | 164.32    | 0   | 0   | 0   | 0  | 0.00                        | 14.00                                 | 82.16                     | 1150.24   |  |
| <b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>  |                 |   |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                       |                           |           |  |
| 56  | 41111604-RU-P02 | RULER, plastic, 450mm                             | piece           | 5                            | 5   | 5   | 15 | 265.20     | 5     | 5   | 5    | 15 | 265.20    | 5    | 5   | 0    | 10 | 176.80    | 5   | 0   | 5   | 10 | 176.80                      | 50.00                                 | 17.68                     | 884.00    |  |
| <b>CLEANING EQUIPMENT AND SUPPLIES</b>  |                 |   |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                       |                           |           |  |
| 57  | 47131812-AF-A01 | AIR FRESHENER, aerosol type                       | can             | 4                            | 4   | 4   | 12 | 1,082.64   | 4     | 4   | 4    | 12 | 1,082.64  | 4    | 4   | 4    | 12 | 1,082.64  | 4   | 4   | 0   | 8  | 721.76                      | 44.00                                 | 90.22                     | 3969.68   |  |
| 58  | 47131604-BR-S01 | BROOM, soft, tambo                                | piece           | 2                            | 2   | 2   | 6  | 817.44     | 2     | 2   | 2    | 6  | 817.44    | 2    | 2   | 0    | 4  | 544.96    | 2   | 2   | 0   | 4  | 544.96                      | 20.00                                 | 136.24                    | 2724.80   |  |
| 59  | 47131604-BR-T01 | BROOM, stick, ting-ting                           | piece           | 2                            | 2   | 2   | 6  | 109.20     | 2     | 2   | 2    | 6  | 109.20    | 2    | 2   | 0    | 4  | 72.80     | 2   | 2   | 0   | 4  | 72.80                       | 20.00                                 | 18.20                     | 364.00    |  |
| 60  | 47131829-TB-C01 | CLEANER, toilet and urinal                        | bottle          | 2                            | 2   | 0   | 4  | 166.40     | 2     | 2   | 0    | 4  | 166.40    | 2    | 2   | 0    | 4  | 166.40    | 2   | 2   | 0   | 4  | 166.40                      | 16.00                                 | 41.60                     | 665.60    |  |
| 61  | 47131805-CL-P01 | CLEANSER, scouring powder                         | can             | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0.00                                  | 23.92                     | 0.00      |  |
| 62  | 47131811-DE-B02 | DETERGENT BAR, 140g                               | piece           | 2                            | 2   | 0   | 4  | 33.20      | 2     | 2   | 0    | 4  | 33.20     | 2    | 2   | 0    | 4  | 33.20     | 2   | 2   | 0   | 4  | 33.20                       | 16.00                                 | 8.30                      | 132.80    |  |
| 63  | 47131811-DE-P03 | DETERGENT POWDER, all-purpose, 1kg                | pack            | 5                            | 5   | 0   | 10 | 540.80     | 5     | 5   | 0    | 10 | 540.80    | 5    | 5   | 0    | 10 | 540.80    | 5   | 5   | 0   | 10 | 540.80                      | 40.00                                 | 54.08                     | 2163.20   |  |
| 64  | 47131803-DS-A01 | DISINFECTANT SPRAY, aerosol type                  | can             | 5                            | 5   | 0   | 10 | 1,289.60   | 5     | 5   | 0    | 10 | 1,289.60  | 5    | 5   | 0    | 10 | 1,289.60  | 5   | 5   | 0   | 10 | 1,289.60                    | 40.00                                 | 128.96                    | 5158.40   |  |
| 65  | 47131601-DU-P01 | DUST PAN, non-rigid plastic                       | piece           | 5                            | 5   | 0   | 10 | 248.30     | 5     | 5   | 0    | 10 | 248.30    | 5    | 5   | 0    | 10 | 248.30    | 5   | 5   | 0   | 10 | 248.30                      | 40.00                                 | 24.83                     | 993.20    |  |
| 66  | 51241552-SH-S01 | SODIUM HYPOCHLORITE, 3.785 liters                 | gallon          | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0.00                                  | 131.25                    | 0.00      |  |
| 67  | 73101612-HS-L01 | LIQUID HAND SOAP, 500mL                           | bottle          | 5                            | 5   | 5   | 15 | 1,544.40   | 5     | 5   | 5    | 15 | 1,544.40  | 5    | 5   | 0    | 10 | 1,029.60  | 5   | 5   | 0   | 10 | 1,029.60                    | 50.00                                 | 102.96                    | 5148.00   |  |
| 68  | 47131802-FW-P02 | FLOOR WAX, paste type, red                        | can             | 1                            | 1   | 0   | 2  | 619.52     | 1     | 0   | 0    | 1  | 309.76    | 1    | 1   | 0    | 2  | 619.52    | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 309.76                    | 1548.80   |  |
| 69  | 47131830-FC-A01 | FURNITURE CLEANER, aerosol type                   | can             | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0.00                                  | 120.12                    | 0.00      |  |
| 70  | 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic              | unit            | 1                            | 1   | 0   | 2  | 4,576.00   | 1     | 1   | 0    | 2  | 4,576.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 4.00                                  | 2288.00                   | 9152.00   |  |
| 71  | 47131613-MP-H02 | MOPHANDLE, heavy duty, screw type                 | piece           | 2                            | 2   | 0   | 4  | 499.20     | 2     | 2   | 0    | 4  | 499.20    | 2    | 2   | 0    | 4  | 499.20    | 0   | 0   | 0   | 0  | 0.00                        | 12.00                                 | 124.80                    | 1497.60   |  |
| 72  | 47131619-MP-R01 | MOPHEAD, made of rayon                            | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0.00                                  | 123.76                    | 0.00      |  |
| 73  | 47131501-RG-C01 | RAGS, all cotton                                  | bundle          | 2                            | 2   | 0   | 4  | 215.28     | 2     | 2   | 0    | 4  | 215.28    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 8.00                                  | 53.82                     | 430.56    |  |
| 74  | 47131602-SC-N01 | SCOURING PAD                                      | pack            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0.00                                  | 112.32                    | 0.00      |  |
| 75  | 47121701-TB-P04 | TRASHBAG, GPP specs, black, 940mmx1016mm          | pack            | 2                            | 2   | 0   | 4  | 538.72     | 2     | 2   | 0    | 4  | 538.72    | 2    | 2   | 0    | 4  | 538.72    | 0   | 0   | 0   | 0  | 0.00                        | 12.00                                 | 134.68                    | 1616.16   |  |
| 76  | 47121702-WB-P01 | WASTEBASKET, non-rigid plastic                    | piece           | 2                            | 2   | 0   | 4  | 111.84     | 2     | 2   | 0    | 4  | 111.84    | 2    | 2   | 0    | 4  | 111.84    | 0   | 0   | 0   | 0  | 0.00                        | 12.00                                 | 27.96                     | 335.52    |  |
| <b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b> |                 |   |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                       |                           |           |  |
| 77  | 43211507-DSK001 | DESKTOP FOR BASIC USERS                           | unit            | 1                            | 2   | 0   | 3  | 74,380.80  | 2     | 2   | 0    | 4  | 99,174.40 | 2    | 2   | 0    | 4  | 99,174.40 | 0   | 0   | 0   | 0  | 0.00                        | 11.00                                 | 24,793.60                 | 272729.60 |  |
| 78  | 43211507-DSK002 | DESKTOP FOR MID-RANGE USERS                       | unit            | 2                            | 2   | 0   | 4  | 169,561.60 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 4.00                                  | 42,390.40                 | 169561.60 |  |
| 79  | 43211503-LAP001 | LAPTOP FOR MID-RANGE USERS                        | unit            | 2                            | 1   | 0   | 3  | 124,176.00 | 1     | 1   | 0    | 2  | 82,784.00 | 1    | 1   | 0    | 2  | 82,784.00 | 1   | 1   | 0   | 2  | 82,784.00                   | 9.00                                  | 41,392.00                 | 372528.00 |  |

| Item & Specifications                                |                 |   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |       |          |           |
|--|-----------------|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----------------------------|---------------------------------------|---------------------------|-------|----------|-----------|
|  |                 |   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov |                             |                                       |                           | Dec   | Q4       | Q4 AMOUNT |
| 80   | 43201827-HD-X02 | EXTERNAL HARD DRIVE, 1 TB                         | piece           | 2                            | 2   | 0   | 4  | 10,395.36 | 2     | 2   | 0    | 4  | 10,395.36 | 2    | 2   | 0    | 4  | 10,395.36 | 2   | 2   | 0                           | 4                                     | 10,395.36                 | 16.00 | 2598.84  | 41581.44  |
| 81   | 43202010-FD-U01 | FLASH DRIVE, 16 GB                                | piece           | 5                            | 5   | 5   | 15 | 2,511.60  | 2     | 0   | 0    | 2  | 334.88    | 5    | 5   | 0    | 10 | 1,674.40  | 5   | 5   | 0                           | 10                                    | 1,674.40                  | 37.00 | 167.44   | 6195.28   |
| 82   | 43211708-MO-O01 | MOUSE, OPTICAL, USB connection type               | unit            | 2                            | 2   | 0   | 4  | 445.20    | 2     | 2   | 0    | 4  | 445.20    | 2    | 2   | 0    | 4  | 445.20    | 5   | 5   | 0                           | 10                                    | 1,113.00                  | 22.00 | 111.30   | 2448.60   |
| 83   | 43211708-MO-O02 | MOUSE, WIRELESS, USB                              | unit            | 5                            | 5   | 0   | 10 | 1,540.00  | 5     | 5   | 0    | 10 | 1,540.00  | 5    | 5   | 0    | 10 | 1,540.00  | 5   | 5   | 0                           | 10                                    | 1,540.00                  | 40.00 | 154.00   | 6160.00   |
| 84   | 43212102-PR-D02 | PRINTER, impact, dot matrix, 24 pins, 136 columns | unit            | 0                            | 1   | 0   | 1  | 38,100.97 | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 38,100.97 | 0   | 0   | 0                           | 0                                     | 0.00                      | 2.00  | 38100.97 | 76201.94  |
| 85   | 43212102-PR-D01 | PRINTER, impact, dot matrix, 9 pins, 80 columns   | unit            | 1                            | 1   | 0   | 2  | 18,383.04 | 1     | 0   | 0    | 1  | 9,191.52  | 1    | 0   | 0    | 1  | 9,191.52  | 0   | 0   | 0                           | 0                                     | 0.00                      | 4.00  | 9191.52  | 36766.08  |
| 86   | 43212105-PR-L01 | PRINTER, laser, monochrome                        | unit            | 1                            | 1   | 0   | 2  | 1,449.76  | 1     | 0   | 0    | 1  | 724.88    | 1    | 0   | 0    | 1  | 724.88    | 0   | 0   | 0                           | 0                                     | 0.00                      | 4.00  | 724.88   | 2899.52   |
| 87   | 43212105-PR-L02 | PRINTER, laser, colored                           | unit            | 1                            | 1   | 0   | 2  | 15,798.00 | 1     | 0   | 0    | 1  | 7,899.00  | 1    | 0   | 0    | 1  | 7,899.00  | 0   | 0   | 0                           | 0                                     | 0.00                      | 4.00  | 7899.00  | 31596.00  |
| <b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b> |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |                             |                                       |                           |       |          |           |
| 88   | 44121710-CH-W01 | CHALK, white enamel                               | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 29.64    | 0.00      |
| 89   | 44122105-BF-C01 | CLIP, backfold, 19mm                              | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 8.76     | 0.00      |
| 90   | 44122105-BF-C02 | CLIP, backfold, 25mm                              | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 15.22    | 0.00      |
| 91   | 44122105-BF-C03 | CLIP, backfold, 32mm                              | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 22.36    | 0.00      |
| 92   | 44122105-BF-C04 | CLIP, backfold, 50mm                              | box             | 5                            | 0   | 0   | 5  | 273.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 5.00  | 54.60    | 273.00    |
| 93   | 44121801-CT-R02 | CORRECTION TAPE, 8m                               | piece           | 5                            | 5   | 0   | 10 | 116.80    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 10.00 | 11.68    | 116.80    |
| 94   | 44111515-DF-B01 | DATA FILE BOX                                     | piece           | 5                            | 5   | 0   | 10 | 772.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 10.00 | 77.20    | 772.00    |
| 95   | 44122011-DF-F01 | DATA FOLDER                                       | piece           | 5                            | 5   | 0   | 10 | 686.40    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 10.00 | 68.64    | 686.40    |
| 96   | 44121506-EN-D01 | ENVELOPE, documentary, A4                         | box             | 5                            | 5   | 0   | 10 | 6,730.90  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 10.00 | 673.09   | 6730.90   |
| 97   | 44121506-EN-D02 | ENVELOPE, DOCUMENTARY, for legal size document    | box             | 5                            | 5   | 0   | 10 | 9,271.60  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 10.00 | 927.16   | 9271.60   |
| 98   | 44121506-EN-X01 | ENVELOPE, expanding, kraft, legal                 | box             | 5                            | 5   | 0   | 10 | 7,384.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 10.00 | 738.40   | 7384.00   |
| 99   | 44121506-EN-X02 | ENVELOPE, expanding, plastic                      | piece           | 10                           | 10  | 0   | 20 | 609.80    | 5     | 5   | 5    | 15 | 457.35    | 5    | 5   | 5    | 15 | 457.35    | 5   | 5   | 5                           | 15                                    | 457.35                    | 65.00 | 30.49    | 1981.85   |
| 100  | 44121506-EN-M02 | ENVELOPE, mailing                                 | box             | 10                           | 10  | 0   | 20 | 7,564.00  | 5     | 5   | 5    | 15 | 5,673.00  | 5    | 0   | 5    | 10 | 3,782.00  | 5   | 5   | 5                           | 15                                    | 5,673.00                  | 60.00 | 378.20   | 22692.00  |
| 101  | 44121504-EN-W02 | ENVELOPE, mailing, with window                    | box             | 10                           | 10  | 0   | 20 | 8,673.60  | 5     | 5   | 5    | 15 | 6,505.20  | 5    | 5   | 5    | 15 | 6,505.20  | 5   | 5   | 0                           | 10                                    | 4,336.80                  | 60.00 | 433.68   | 26020.80  |
| 102  | 44111912-ER-B01 | ERASER, FELT, for blackboard/whiteboard           | piece           | 10                           | 10  | 0   | 20 | 206.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 20.00 | 10.30    | 206.00    |
| 103  | 44122118-FA-P01 | FASTENER, metal, non-sharp edges                  | box             | 10                           | 10  | 0   | 20 | 1,668.20  | 5     | 0   | 0    | 5  | 417.05    | 5    | 5   | 0    | 10 | 834.10    | 0   | 0   | 0                           | 0                                     | 0.00                      | 35.00 | 83.41    | 2919.35   |
| 104  | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal         | piece           | 10                           | 0   | 0   | 10 | 860.40    | 5     | 5   | 0    | 10 | 860.40    | 5    | 0   | 0    | 5  | 430.20    | 0   | 0   | 0                           | 0                                     | 0.00                      | 25.00 | 86.04    | 2151.00   |
| 105  | 44122018-FT-D01 | FILE TAB DIVIDER, bristol board, for A4           | set             | 2                            | 2   | 2   | 6  | 66.78     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 6.00  | 11.13    | 66.78     |
| 106  | 44122018-FT-D02 | FILE TAB DIVIDER, legal                           | set             | 2                            | 2   | 2   | 6  | 85.38     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 6.00  | 14.23    | 85.38     |
| 107  | 44122011-FO-F01 | FOLDER, fancy, with slide, A4                     | bundle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 270.40   | 0.00      |
| 108  | 44122011-FO-F02 | FOLDER, fancy, with slide, legal                  | bundle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 311.88   | 0.00      |
| 109  | 44122011-FO-L01 | FOLDER, L-type, A4                                | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 171.43   | 0.00      |
| 110  | 44122011-FO-L02 | FOLDER, L-type, legal                             | pack            | 10                           | 10  | 10  | 30 | 7,297.20  | 10    | 10  | 0    | 20 | 4,864.80  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 50.00 | 243.24   | 12162.00  |
| 111  | 44122027-FO-P01 | FOLDER, pressboard                                | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 952.64   | 0.00      |
| 112  | 44122011-FO-T03 | FOLDER, with tab, A4                              | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 279.00   | 0.00      |
| 113  | 44122011-FO-T04 | FOLDER, with tab, legal                           | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 0.00  | 321.36   | 0.00      |
| 114  | 44122008-IT-T01 | INDEX TAB, self-adhesive, transparent             | box             | 5                            | 5   | 5   | 15 | 850.20    | 5     | 5   | 0    | 10 | 566.80    | 5    | 5   | 0    | 10 | 566.80    | 5   | 5   | 0                           | 10                                    | 566.80                    | 45.00 | 56.68    | 2550.60   |
| 115  | 44111515-MF-B02 | MAGAZINE FILE BOX, large                          | piece           | 5                            | 5   | 5   | 15 | 624.00    | 5     | 5   | 0    | 10 | 416.00    | 5    | 5   | 0    | 10 | 416.00    | 5   | 5   | 0                           | 10                                    | 416.00                    | 45.00 | 41.60    | 1872.00   |
| 116  | 44121716-MA-F01 | MARKER, fluorescent                               | set             | 5                            | 0   | 0   | 5  | 183.30    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0                           | 0                                     | 0.00                      | 5.00  | 36.66    | 183.30    |

| Item & Specifications                               |                 |  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |           |  |
|---|-----------------|--|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------------------------|---------------------------------------|---------------------------|-----------|--|
|   |                 |  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 |                             |                                       |                           | Q4 AMOUNT |  |
| 117   | 44121708-MW-B01 | MARKER, whiteboard, black                          | piece           | 5                            | 0   | 0   | 5  | 66.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 13.38                     | 66.90     |  |
| 118   | 44121708-MW-B02 | MARKER, whiteboard, blue                           | piece           | 5                            | 0   | 0   | 5  | 66.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 13.38                     | 66.90     |  |
| 119   | 44121708-MW-B03 | MARKER, whiteboard, red                            | piece           | 5                            | 0   | 0   | 5  | 66.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 13.38                     | 66.90     |  |
| 120   | 44121708-MP-B01 | MARKER, permanent, black, bullet type              | piece           | 5                            | 0   | 0   | 5  | 44.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 8.98                      | 44.90     |  |
| 121   | 44121708-MP-B02 | MARKER, permanent, blue, bullet type               | piece           | 5                            | 0   | 0   | 5  | 44.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 8.98                      | 44.90     |  |
| 122   | 44121708-MP-B03 | MARKER, permanent, red, bullet type                | piece           | 5                            | 0   | 0   | 5  | 44.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 8.98                      | 44.90     |  |
| 123   | 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm             | box             | 5                            | 0   | 0   | 5  | 38.80     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 7.76                      | 38.80     |  |
| 124   | 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, 50mm             | box             | 5                            | 0   | 0   | 5  | 68.90     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 13.78                     | 68.90     |  |
| 125   | 44121706-PE-L01 | PENCIL, lead, with eraser                          | box             | 5                            | 0   | 0   | 5  | 103.95    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 20.79                     | 103.95    |  |
| 126   | 44122037-RB-P10 | RING BINDER, plastic, 32mm                         | bundle          | 5                            | 0   | 0   | 5  | 1,198.95  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 239.79                    | 1198.95   |  |
| 127   | 44122101-RU-B01 | RUBBER BAND, No. 18                                | box             | 5                            | 0   | 0   | 5  | 500.25    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 100.05                    | 500.25    |  |
| 128   | 44121905-SP-F01 | STAMP PAD, felt                                    | piece           | 5                            | 0   | 0   | 5  | 174.75    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 34.95                     | 174.75    |  |
| 129   | 44121612-BL-H01 | BLADE, for general purpose cutter / utility knife  | piece           | 5                            | 5   | 0   | 10 | 148.20    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 10.00                                 | 14.82                     | 148.20    |  |
| 130   | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose          | piece           | 5                            | 5   | 0   | 10 | 334.30    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 10.00                                 | 33.43                     | 334.30    |  |
| 131   | 44103202-DS-M01 | DATING AND STAMPING MACHINE                        | piece           | 2                            | 0   | 0   | 2  | 907.92    | 0     | 2   | 0    | 2  | 907.92    | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 4.00                                  | 453.96                    | 1815.84   |  |
| 132   | 44121619-PS-M01 | PENCIL SHARPENER, manual, single cutter head       | piece           | 2                            | 2   | 2   | 6  | 1,216.02  | 2     | 2   | 0    | 4  | 810.68    | 2    | 0   | 0    | 2  | 405.34    | 2   | 0   | 0   | 2  | 405.34                      | 14.00                                 | 202.67                    | 2837.38   |  |
| 133   | 44101602-PU-P01 | PUNCHER, paper, heavy duty                         | piece           | 2                            | 2   | 2   | 6  | 904.80    | 2     | 2   | 0    | 4  | 603.20    | 2    | 0   | 0    | 2  | 301.60    | 2   | 0   | 0   | 2  | 301.60                      | 14.00                                 | 150.80                    | 2111.20   |  |
| 134   | 44121618-SS-S01 | SCISSORS, symmetrical                              | pair            | 2                            | 2   | 0   | 4  | 162.24    | 2     | 2   | 0    | 4  | 162.24    | 2    | 2   | 2    | 6  | 243.36    | 2   | 2   | 2   | 6  | 243.36                      | 20.00                                 | 40.56                     | 811.20    |  |
| 135   | 44121615-ST-S01 | STAPLER, standard type                             | piece           | 5                            | 5   | 5   | 15 | 2,106.00  | 5     | 5   | 5    | 15 | 2,106.00  | 5    | 5   | 0    | 10 | 1,404.00  | 5   | 5   | 0   | 10 | 1,404.00                    | 50.00                                 | 140.40                    | 7020.00   |  |
| 136   | 44121615-ST-B01 | STAPLER, heavy duty, binder type                   | unit            | 2                            | 2   | 2   | 6  | 5,485.32  | 2     | 2   | 2    | 6  | 5,485.32  | 2    | 2   | 0    | 4  | 3,656.88  | 2   | 2   | 0   | 4  | 3,656.88                    | 20.00                                 | 914.22                    | 18284.40  |  |
| 137   | 44121613-SR-P01 | STAPLE REMOVER, plier type                         | piece           | 2                            | 0   | 0   | 2  | 49.80     | 2     | 0   | 0    | 2  | 49.80     | 2    | 2   | 0    | 4  | 99.60     | 0   | 2   | 0   | 2  | 49.80                       | 10.00                                 | 24.90                     | 249.00    |  |
| 138   | 44121605-TD-T01 | TAPE DISPENSER, table top                          | piece           | 1                            | 1   | 0   | 2  | 128.40    | 0     | 1   | 0    | 1  | 64.20     | 1    | 1   | 0    | 2  | 128.40    | 0   | 0   | 0   | 0  | 0.00                        | 5.00                                  | 64.20                     | 321.00    |  |
| 139   | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE, 50mm binding capacit | unit            | 1                            | 0   | 0   | 1  | 9,534.72  | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 9,534.72  | 0   | 0   | 0   | 0  | 0.00                        | 2.00                                  | 9534.72                   | 19069.44  |  |
| 140   | 44101807-CA-C01 | CALCULATOR, compact                                | unit            | 1                            | 0   | 0   | 1  | 346.85    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 346.85                    | 346.85    |  |
| 141   | 44101714-FX-M01 | FACSIMILE MACHINE                                  | unit            | 1                            | 0   | 0   | 1  | 5,642.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 5642.00                   | 5642.00   |  |
| 142   | 44101601-PT-M01 | PAPER TRIMMER / CUTTING MACHINE, table top         | unit            | 1                            | 0   | 0   | 1  | 9,297.60  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 9297.60                   | 9297.60   |  |
| 143   | 44101603-PS-M01 | PAPER SHREDDER                                     | unit            | 1                            | 0   | 0   | 1  | 5,699.20  | 1     | 0   | 0    | 1  | 5,699.20  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 2.00                                  | 5699.20                   | 11398.40  |  |
| <b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES</b> |                 |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |                                       |                           |           |  |
| 144   | 44103109-BR-D05 | DRUM CART, BROTHER DR-3455, Black                  | Cart            | 1                            | 0   | 0   | 1  | 6,947.20  | 1     | 0   | 0    | 1  | 6,947.20  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 2.00                                  | 6947.20                   | 13894.40  |  |
| 145   | 44103105-BR-B04 | INK CART, BROTHER LC67B, Black                     | Cart            | 1                            | 0   | 0   | 1  | 910.00    | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 910.00                    | 910.00    |  |
| 146   | 44103105-BR-B05 | INK CART, BROTHER LC67HYBK, Black                  | Cart            | 1                            | 0   | 0   | 1  | 1,601.60  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 1601.60                   | 1601.60   |  |
| 147   | 44103109-BR-D06 | Drum Cart, Brother DR-451CL,high yield 30000 pages | Cart            | 1                            | 0   | 0   | 1  | 6,760.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 6760.00                   | 6760.00   |  |
| 148   | 44103103-BR-B16 | Toner Cart, Brother TN-456 BLACK, high yield 6500  | Cart            | 1                            | 0   | 0   | 1  | 5,080.40  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 5080.40                   | 5080.40   |  |
| 149   | 44103103-BR-C03 | Toner Cart, Brother TN-456 CYAN, high yield 6500   | Cart            | 1                            | 0   | 0   | 1  | 8,569.60  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 8569.60                   | 8569.60   |  |
| 150   | 44103103-BR-M03 | Toner Cart, Brother TN-456 MAGENTA, high yield     | Cart            | 1                            | 0   | 0   | 1  | 8,569.60  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 8569.60                   | 8569.60   |  |
| 151   | 44103103-BR-Y03 | Toner Cart, Brother TN-456 YELLOW, high yield 6500 | Cart            | 1                            | 0   | 0   | 1  | 8,569.60  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1.00                                  | 8569.60                   | 8569.60   |  |
| 152   | 44103103-SA-B03 | TONER CART, SAMSUNG ML-D2850B, Black               | Cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0.00                                  | 5116.80                   | 0.00      |  |
| 153   | 44103105-CA-C04 | INK CART, CANON CL-741,Colored                     | cart            | 5                            | 2   | 2   | 9  | 8,901.36  | 2     | 2   | 2    | 6  | 5,934.24  | 2    | 2   | 0    | 4  | 3,956.16  | 2   | 2   | 0   | 4  | 3,956.16                    | 23.00                                 | 989.04                    | 22747.92  |  |

| Item & Specifications |                 |   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |         |           |
|-----------------------|-----------------|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|---------|-----------|
|                       |                 |   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                       |                           | Q4      | Q4 AMOUNT |
| 154                   | 44103105-CA-C02 | INK CART, CANON CL-811, Colored                   | cart            | 5                            | 2   | 2   | 9  | 9,266.40  | 2     | 2   | 0    | 4  | 4,118.40  | 2    | 2   | 0    | 4  | 4,118.40  | 0   | 0   | 0   | 0                           | 0.00                                  | 17.00                     | 1029.60 | 17503.20  |
| 155                   | 44103105-CA-B04 | INK CART, CANON PG-740, Black                     | cart            | 5                            | 0   | 0   | 5  | 3,770.00  | 0     | 0   | 0    | 0  | 0.00      | 5    | 0   | 0    | 5  | 3,770.00  | 5   | 0   | 0   | 5                           | 3,770.00                              | 15.00                     | 754.00  | 11310.00  |
| 156                   | 44103105-CA-B02 | INK CART, CANON PG-810, Black                     | cart            | 5                            | 5   | 0   | 10 | 7,800.00  | 5     | 0   | 0    | 5  | 3,900.00  | 0    | 0   | 0    | 0  | 0.00      | 4   | 0   | 0   | 4                           | 3,120.00                              | 19.00                     | 780.00  | 14820.00  |
| 157                   | 44103105-EP-B17 | INK CART, EPSON C13T664100 (T6641), Black         | cart            | 5                            | 5   | 0   | 10 | 2,496.00  | 5     | 0   | 0    | 5  | 1,248.00  | 0    | 0   | 0    | 0  | 0.00      | 4   | 0   | 0   | 4                           | 998.40                                | 19.00                     | 249.60  | 4742.40   |
| 158                   | 44103105-EP-C17 | INK CART, EPSON C13T664200 (T6642), Cyan          | cart            | 5                            | 5   | 0   | 10 | 2,496.00  | 5     | 0   | 0    | 5  | 1,248.00  | 0    | 0   | 0    | 0  | 0.00      | 4   | 0   | 0   | 4                           | 998.40                                | 19.00                     | 249.60  | 4742.40   |
| 159                   | 44103105-EP-M17 | INK CART, EPSON C13T664300 (T6643), Magenta       | cart            | 5                            | 5   | 0   | 10 | 2,496.00  | 5     | 0   | 0    | 5  | 1,248.00  | 0    | 0   | 0    | 0  | 0.00      | 4   | 0   | 0   | 4                           | 998.40                                | 19.00                     | 249.60  | 4742.40   |
| 160                   | 44103105-EP-Y17 | INK CART, EPSON C13T664400 (T6644), Yellow        | cart            | 5                            | 5   | 0   | 10 | 2,496.00  | 5     | 0   | 0    | 5  | 1,248.00  | 0    | 0   | 0    | 0  | 0.00      | 4   | 0   | 0   | 4                           | 998.40                                | 19.00                     | 249.60  | 4742.40   |
| 161                   | 44103105-HP-B40 | Ink Cartridge, HP C2P04AA (HP62) Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 773.76  | 0.00      |
| 162                   | 44103105-HP-T40 | Ink Cartridge, HP C2P06AA (HP62) Tri-color        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 950.56  | 0.00      |
| 163                   | 44103105-HP-B09 | INK CART, HP C9351AA, (HP21), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 795.60  | 0.00      |
| 164                   | 44103105-HP-T10 | INK CART, HP C9352AA, (HP22), Tri-color           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 920.40  | 0.00      |
| 165                   | 44103105-HP-P48 | Ink Cartridge, HP C9397A (HP72) 69ml Photo Black  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1996.80 | 0.00      |
| 166                   | 44103105-HP-C48 | Ink Cartridge, HP C9398A (HP72) 69ml Cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1996.80 | 0.00      |
| 167                   | 44103105-HP-M48 | Ink Cartridge, HP C9399A (HP72) 69ml Magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1996.80 | 0.00      |
| 168                   | 44103105-HP-Y48 | Ink Cartridge, HP C9400A (HP72) 69ml Yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1996.80 | 0.00      |
| 169                   | 44103105-HP-G48 | Ink Cartridge, HP C9401A (HP72) 69ml Gray         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1996.80 | 0.00      |
| 170                   | 44103105-HP-B48 | Ink Cartridge, HP C9403A (HP72) 130ml Matte Black | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3016.00 | 0.00      |
| 171                   | 44103105-HP-B17 | INK CART, HP CC640WA, (HP60), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 769.60  | 0.00      |
| 172                   | 44103105-HP-T17 | INK CART, HP CC643WA, (HP60), Tri-color           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 915.20  | 0.00      |
| 173                   | 44103105-HP-B35 | INK CART, HP CD887AA, (HP703), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 366.08  | 0.00      |
| 174                   | 44103105-HP-T35 | INK CART, HP CD888AA, (HP703), Tri-color          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 366.08  | 0.00      |
| 175                   | 44103105-HX-C40 | INK CART, HP CD972AA, (HP 920XL), Cyan            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 641.68  | 0.00      |
| 176                   | 44103105-HX-M40 | INK CART, HP CD973AA, (HP 920XL), Magenta         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 641.68  | 0.00      |
| 177                   | 44103105-HX-Y40 | INK CART, HP CD974AA, (HP 920XL), Yellow,         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 641.68  | 0.00      |
| 178                   | 44103105-HX-B40 | INK CART, HP CD975AA, (HP 920XL), Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1346.80 | 0.00      |
| 179                   | 44103105-HP-B20 | INK CART, HP CH561WA, (HP61), Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 756.08  | 0.00      |
| 180                   | 44103105-HP-T20 | INK CART, HP CH562WA, (HP61), Tricolor            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 931.84  | 0.00      |
| 181                   | 44103105-HP-B49 | Ink Cartridge, HP CH565A (HP82) Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1944.80 | 0.00      |
| 182                   | 44103105-HP-C49 | Ink Cartridge, HP CH566A (HP82) Cyan              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1539.20 | 0.00      |
| 183                   | 44103105-HP-M49 | Ink Cartridge, HP CH567A (HP82) Magenta           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1539.20 | 0.00      |
| 184                   | 44103105-HP-Y49 | Ink Cartridge, HP CH568A (HP82) Yellow            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1539.20 | 0.00      |
| 185                   | 44103105-HX-B43 | INK CART, HP CN045AA, (HP950XL), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1786.72 | 0.00      |
| 186                   | 44103105-HX-C43 | INK CART, HP CN046AA, (HP951XL), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1326.00 | 0.00      |
| 187                   | 44103105-HX-M43 | INK CART, HP CN047AA, (HP951XL), Magenta          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1326.00 | 0.00      |
| 188                   | 44103105-HX-Y43 | INK CART, HP CN048AA, (HP951XL), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1326.00 | 0.00      |
| 189                   | 44103105-HP-B36 | INK CART, HP CN692AA, (HP704), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 366.08  | 0.00      |
| 190                   | 44103105-HP-T36 | INK CART, HP CN693AA, (HP704), Tri-color          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 366.08  | 0.00      |
| 191                   | 44103105-HP-B33 | INK CART, HP CZ107AA, (HP678), Black              | cart            | 10                           | 10  | 10  | 30 | 10,982.40 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 30.00                     | 366.08  | 10982.40  |

| Item & Specifications |                 |  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |         |           |
|-----------------------|-----------------|--|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|---------|-----------|
|                       |                 |  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                       |                           | Q4      | Q4 AMOUNT |
| 192                   | 44103105-HP-T33 | INK CART, HP CZ108AA, (HP678), Tricolor        | cart            | 10                           | 10  | 10  | 30 | 10,982.40 | 0     | 0   | 0    | 0  | 0.00      | 8    | 8   | 0    | 16 | 5,857.28  | 8   | 8   | 8   | 24                          | 8,785.92                              | 70.00                     | 366.08  | 25625.60  |
| 193                   | 44103105-HP-B42 | INK CART, HP CZ121A (HP685A), Black            | cart            | 10                           | 10  | 10  | 30 | 9,360.00  | 8     | 8   | 0    | 16 | 4,992.00  | 8    | 8   | 0    | 16 | 4,992.00  | 8   | 8   | 8   | 24                          | 7,488.00                              | 86.00                     | 312.00  | 26832.00  |
| 194                   | 44103105-HP-C33 | INK CART, HP CZ122A (HP685A), Cyan             | cart            | 10                           | 8   | 8   | 26 | 6,678.88  | 8     | 8   | 0    | 16 | 4,110.08  | 8    | 8   | 0    | 16 | 4,110.08  | 8   | 8   | 8   | 24                          | 6,165.12                              | 82.00                     | 256.88  | 21064.16  |
| 195                   | 44103105-HP-M33 | INK CART, HP CZ123A (HP685A), Magenta          | cart            | 10                           | 8   | 8   | 26 | 6,678.88  | 8     | 8   | 0    | 16 | 4,110.08  | 8    | 8   | 0    | 16 | 4,110.08  | 8   | 8   | 0   | 16                          | 4,110.08                              | 74.00                     | 256.88  | 19009.12  |
| 196                   | 44103105-HP-Y33 | INK CART, HP CZ124A (HP685A), Yellow           | cart            | 10                           | 8   | 8   | 26 | 6,678.88  | 8     | 8   | 0    | 16 | 4,110.08  | 8    | 8   | 0    | 16 | 4,110.08  | 8   | 0   | 0   | 8                           | 2,055.04                              | 66.00                     | 256.88  | 16954.08  |
| 197                   | 44103105-HP-T43 | Ink Cartridge, HP F6V26AA (HP680) Tri-color    | cart            | 10                           | 8   | 8   | 26 | 10,545.60 | 8     | 8   | 8    | 24 | 9,734.40  | 8    | 8   | 0    | 16 | 6,489.60  | 8   | 8   | 0   | 16                          | 6,489.60                              | 82.00                     | 405.60  | 33259.20  |
| 198                   | 44103105-HP-B43 | Ink Cartridge, HP F6V27AA (HP680) Black        | cart            | 8                            | 8   | 8   | 24 | 9,734.40  | 8     | 8   | 8    | 24 | 9,734.40  | 8    | 0   | 0    | 8  | 3,244.80  | 0   | 8   | 0   | 8                           | 3,244.80                              | 64.00                     | 405.60  | 25958.40  |
| 199                   | 44103105-HP-C50 | Ink Cartridge, HP L0S51AA (HP955) Cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 995.75  | 0.00      |
| 200                   | 44103105-HP-M50 | Ink Cartridge, HP L0S54AA (HP955) Magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 995.75  | 0.00      |
| 201                   | 44103105-HP-Y50 | Ink Cartridge, HP L0S57AA (HP955) Yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 995.75  | 0.00      |
| 202                   | 44103105-HP-B50 | Ink Cartridge, HP L0S60AA (HP955) Black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4956.60 | 0.00      |
| 203                   | 44103105-HX-C48 | Ink Cartridge, HP L0S63AA (HP955XL) Cyan       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1212.64 | 0.00      |
| 204                   | 44103105-HX-M48 | Ink Cartridge, HP L0S66AA (HP955XL) Magenta    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1212.64 | 0.00      |
| 205                   | 44103105-HX-Y48 | Ink Cartridge, HP L0S69AA (HP955XL) Yellow     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1212.64 | 0.00      |
| 206                   | 44103105-HX-B48 | Ink Cartridge, HP L0S72AA (HP955XL) Black      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1644.24 | 0.00      |
| 207                   | 44103105-HP-C51 | Ink Cartridge, HP T6L89AA (HP905) Cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 453.62  | 0.00      |
| 208                   | 44103105-HP-M51 | Ink Cartridge, HP T6L93AA (HP905) Magenta      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 453.62  | 0.00      |
| 209                   | 44103105-HP-Y51 | Ink Cartridge, HP T6L97AA (HP905) Yellow       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 453.62  | 0.00      |
| 210                   | 44103105-HP-B51 | Ink Cartridge, HP T6M01AA (HP905) Black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 741.28  | 0.00      |
| 211                   | 44103112-EP-R05 | RIBBON CART, EPSON C135015516 (#8750), Black   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 77.43   | 0.00      |
| 212                   | 44103112-EP-R07 | RIBBON CART, EPSON C135015531 (S015086), Black | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 736.32  | 0.00      |
| 213                   | 44103112-EP-R13 | RIBBON CART, EPSON C135015632, Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 77.94   | 0.00      |
| 214                   | 44103103-BR-B03 | TONER CART, BROTHER TN-2025, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2685.28 | 0.00      |
| 215                   | 44103103-BR-B04 | TONER CART, BROTHER TN-2130, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 1892.80 | 0.00      |
| 216                   | 44103103-BR-B05 | TONER CART, BROTHER TN-2150, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2685.28 | 0.00      |
| 217                   | 44103103-BR-B09 | TONER CART, BROTHER TN-3320, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3567.20 | 0.00      |
| 218                   | 44103103-BR-B11 | TONER CART, BROTHER TN-3350, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 5002.40 | 0.00      |
| 219                   | 44103103-HP-B12 | TONER CART, HP CB435A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3380.00 | 0.00      |
| 220                   | 44103103-HP-B14 | TONER CART, HP CB540A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3337.36 | 0.00      |
| 221                   | 44103103-HP-B18 | TONER CART, HP CE255A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7332.00 | 0.00      |
| 222                   | 44103103-HP-B21 | TONER CART, HP CE278A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3952.00 | 0.00      |
| 223                   | 44103103-HP-B22 | TONER CART, HP CE285A (HP85A), Black           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3432.00 | 0.00      |
| 224                   | 44103103-HP-B23 | TONER CART, HP CE310A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2614.56 | 0.00      |
| 225                   | 44103103-HP-C23 | TONER CART, HP CE311A, Cyan                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2542.80 | 0.00      |
| 226                   | 44103103-HP-Y23 | TONER CART, HP CE312A, Yellow                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2542.80 | 0.00      |
| 227                   | 44103103-HP-M23 | TONER CART, HP CE313A, Magenta                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2542.80 | 0.00      |
| 228                   | 44103103-HP-B24 | TONER CART, HP CE320A, Black                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2916.16 | 0.00      |
| 229                   | 44103103-HP-C24 | TONER CART, HP CE321A, Cyan                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3072.16 | 0.00      |

| Item & Specifications |                 |  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |          |           |
|-----------------------|-----------------|--|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|----------|-----------|
|                       |                 |  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                       |                           | Q4       | Q4 AMOUNT |
| 230                   | 44103103-HP-Y24 | TONER CART, HP CE322A, Yellow                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3072.16  | 0.00      |
| 231                   | 44103103-HP-M24 | TONER CART, HP CE323A, Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3072.16  | 0.00      |
| 232                   | 44103103-HP-B25 | TONER CART, HP CE390A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 8476.00  | 0.00      |
| 233                   | 44103103-HP-B26 | TONER CART, HP CE400A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 6900.40  | 0.00      |
| 234                   | 44103103-HP-C26 | TONER CART, HP CE401A, Cyan                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 10193.04 | 0.00      |
| 235                   | 44103103-HP-Y26 | TONER CART, HP CE402A, Yellow                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 10193.04 | 0.00      |
| 236                   | 44103103-HP-M26 | TONER CART, HP CE403A, Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 10193.04 | 0.00      |
| 237                   | 44103103-HP-B27 | TONER CART, HP CE410A, (HP305), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4201.60  | 0.00      |
| 238                   | 44103103-HP-C27 | TONER CART, HP CE411A, (HP305), Cyan               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 6011.20  | 0.00      |
| 239                   | 44103103-HP-Y27 | TONER CART, HP CE412A, (HP305), Yellow             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 6011.20  | 0.00      |
| 240                   | 44103103-HP-M27 | TONER CART, HP CE413A, (HP305), Magenta            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 6011.20  | 0.00      |
| 241                   | 44103103-HP-B28 | TONER CART, HP CE505A, Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4466.80  | 0.00      |
| 242                   | 44103103-HX-B28 | TONER CART, HP CE505X, Black, high cap             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7332.00  | 0.00      |
| 243                   | 44103103-HP-B52 | Toner Cartridge, HP CF217A (HP17A) Black Laser Jet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3044.08  | 0.00      |
| 244                   | 44103103-HP-B53 | Toner Cartridge, HP CF226A (HP26A) Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 5787.60  | 0.00      |
| 245                   | 44103103-HP-B55 | Toner Cartridge, HP CF280A, LaserJet Pro M401/M425 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 5200.00  | 0.00      |
| 246                   | 44103103-HP-B51 | TONER CART, HP CF280XC, Black                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 9004.32  | 0.00      |
| 247                   | 44103103-HP-B56 | Toner Cartridge, HP CF281A (HP81A) Black LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 8606.00  | 0.00      |
| 248                   | 44103103-HP-B57 | Toner Cartridge, HP CF283A (HP83A) LaserJet Black  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3241.70  | 0.00      |
| 249                   | 44103103-HX-B51 | Toner Cartridge, HP CF283XC (HP83X) Black LJ       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4056.00  | 0.00      |
| 250                   | 44103103-HP-B58 | Toner Cartridge, HP CF287A (HP87) Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 10051.00 | 0.00      |
| 251                   | 44103103-HX-B52 | Toner Cartridge, HP CF325XC (HP25X) Black LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 13156.00 | 0.00      |
| 252                   | 44103103-HP-B60 | Toner Cartridge, HP CF350A Black LJ                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2901.60  | 0.00      |
| 253                   | 44103103-HP-C60 | Toner Cartridge, HP CF351A Cyan LJ                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2953.60  | 0.00      |
| 254                   | 44103103-HP-Y60 | Toner Cartridge, HP CF352A Yellow LJ               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2953.60  | 0.00      |
| 255                   | 44103103-HP-M60 | Toner Cartridge, HP CF353A Magenta LJ              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2953.60  | 0.00      |
| 256                   | 44103103-HP-B61 | Toner Cartridge, HP CF360A (HP508A) Black LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7056.40  | 0.00      |
| 257                   | 44103103-HP-C61 | Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 8846.24  | 0.00      |
| 258                   | 44103103-HP-Y61 | Toner Cartridge, HP CF362A (HP508A) Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 8846.24  | 0.00      |
| 259                   | 44103103-HP-M61 | Toner Cartridge, HP CF363A (HP508A) Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 8846.24  | 0.00      |
| 260                   | 44103103-HP-B62 | Toner Cartridge, HP CF400A (HP201A) Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3429.78  | 0.00      |
| 261                   | 44103103-HP-C62 | Toner Cartridge, HP CF401A (HP201A) Cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4043.83  | 0.00      |
| 262                   | 44103103-HP-Y62 | Toner Cartridge, HP CF402A (HP201A) Yellow         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4043.83  | 0.00      |
| 263                   | 44103103-HP-M62 | Toner Cartridge, HP CF403A (HP201A) Magenta        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4043.83  | 0.00      |
| 264                   | 44103103-HP-B63 | Toner Cartridge, HP CF410A (HP410A) black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4440.80  | 0.00      |
| 265                   | 44103103-HX-B54 | Toner Cartridge, HP CF410XC (HP410XC) black        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7441.20  | 0.00      |
| 266                   | 44103103-HP-C63 | Toner Cartridge, HP CF411A (HP410A) cyan           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 5616.00  | 0.00      |
| 267                   | 44103103-HX-C54 | Toner Cartridge, HP CF411XC (HP410XC) cyan         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7472.40  | 0.00      |



| Item & Specifications   |                 |   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |          |           |  |
|---|-----------------|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|----------|-----------|--|
|   |                 |   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                       |                           | Q4       | Q4 AMOUNT |  |
| 268   | 44103103-HP-Y63 | Toner Cartridge, HP CF412A (HP410A) yellow    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 5616.00  | 0.00      |  |
| 269   | 44103103-HX-Y54 | Toner Cartridge, HP CF412XC (HP410XC) yellow  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7472.40  | 0.00      |  |
| 270   | 44103103-HP-M63 | Toner Cartridge, HP CF413A (HP410A) magenta   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 5616.00  | 0.00      |  |
| 271   | 44103103-HX-M54 | Toner Cartridge, HP CF413XC (HP410XC) magenta | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7472.40  | 0.00      |  |
| 272   | 44103103-HP-B34 | TONER CART, HP Q2612A, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3900.00  | 0.00      |  |
| 273   | 44103103-HP-B48 | TONER CART, HP Q7553A, Black                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4399.20  | 0.00      |  |
| 274   | 44103103-SA-B06 | TONER CART, SAMSUNG MLT-D101S, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3406.00  | 0.00      |  |
| 275   | 44103103-SA-B07 | TONER CART, SAMSUNG MLT-D103S, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2350.40  | 0.00      |  |
| 276   | 44103103-SA-B08 | TONER CART, SAMSUNG MLT-D104S, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2454.40  | 0.00      |  |
| 277   | 44103103-SA-B09 | TONER CART, SAMSUNG MLT-D105L, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3380.00  | 0.00      |  |
| 278   | 44103103-SA-B14 | TONER CART, Samsung MLT-D108S, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 2875.58  | 0.00      |  |
| 279   | 44103103-SA-B21 | TONER CART, Samsung MLT-D203E, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7259.20  | 0.00      |  |
| 280   | 44103103-SA-B18 | TONER CART, Samsung MLT-D203L, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3458.00  | 0.00      |  |
| 281   | 44103103-SA-B20 | TONER CART, Samsung MLT-D203U, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 6442.80  | 0.00      |  |
| 282   | 44103103-SA-B12 | TONER CART, SAMSUNG MLT-D205E, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 7321.14  | 0.00      |  |
| 283   | 44103103-SA-B05 | TONER CART, SAMSUNG MLT-D205L, Black          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 3962.24  | 0.00      |  |
| 284   | 44103103-SA-B10 | TONER CART, SAMSUNG SCX-D6555A, Black         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 4066.40  | 0.00      |  |
| 285   | 44103103-BR-B15 | TONER CART, BROTHER TN-3478, Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 6370.00  | 0.00      |  |
| 286   | 44103103-CA-B00 | TONER CART, CANON CRG 324 II                  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 13399.36 | 0.00      |  |
| <b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>                |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |  |
| 287   | 45121517-DO-C02 | DOCUMENT CAMERA, 8 MP                         | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 23623.60 | 0.00      |  |
| 288   | 45111609-MM-P01 | MULTIMEDIA PROJECTOR                          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 1     | 0   | 0    | 1  | 17,472.00 | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 1.00                      | 17472.00 | 17472.00  |  |
| <b>FLAG OR ACCESSORIES</b>                                    |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |  |
| 289   | 55121905-PH-F01 | PHILIPPINE NATIONAL FLAG                      | piece           | 1                            | 1   | 0   | 2  | 569.68    | 1     | 1   | 0    | 2  | 569.68    | 1    | 1   | 0    | 2  | 569.68    | 0   | 0   | 0   | 0                           | 0.00                                  | 6.00                      | 284.84   | 1709.04   |  |
| <b>PRINTED PUBLICATIONS</b>                                   |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |  |
| 290   | 55101524-RA-H01 | HANDBOOK (RA 9184), 8th edition               | book            | 1                            | 1   | 0   | 2  | 74.42     | 0     | 1   | 0    | 1  | 37.21     | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 3.00                      | 37.21    | 111.63    |  |
| <b>FIRE FIGHTING EQUIPMENT</b>                                |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |  |
| 291   | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical               | unit            | 2                            | 2   | 0   | 4  | 4,576.00  | 2     | 0   | 0    | 2  | 2,288.00  | 2    | 0   | 0    | 2  | 2,288.00  | 0   | 0   | 0   | 0                           | 0.00                                  | 8.00                      | 1144.00  | 9152.00   |  |
| 292   | 46191601-FE-H01 | FIRE EXTINGUISHER, pure HCFC                  | unit            | 2                            | 2   | 0   | 4  | 22,453.00 | 2     | 0   | 0    | 2  | 11,226.50 | 2    | 0   | 0    | 2  | 11,226.50 | 0   | 0   | 0   | 0                           | 0.00                                  | 8.00                      | 5613.25  | 44906.00  |  |
| <b>CONSUMER ELECTRONICS</b>                                   |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |  |
| 293   | 52161535-DV-R01 | DIGITAL VOICE RECORDER                        | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 0.00                      | 6415.64  | 0.00      |  |
| <b>FURNITURE AND FURNISHINGS</b>                              |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |  |
| 294   | 56101504-CM-B01 | MONOBLOC CHAIR, beige                         | piece           | 5                            | 5   | 0   | 10 | 3,036.80  | 5     | 5   | 0    | 10 | 3,036.80  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 20.00                     | 303.68   | 6073.60   |  |
| 295   | 56101504-CM-W01 | MONOBLOC CHAIR, white                         | piece           | 2                            | 5   | 0   | 7  | 2,111.20  | 5     | 0   | 0    | 5  | 1,508.00  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 12.00                     | 301.60   | 3619.20   |  |
| 296   | 56101519-TM-S01 | MONOBLOC TABLE, white                         | unit            | 2                            | 2   | 0   | 4  | 4,942.08  | 2     | 0   | 0    | 2  | 2,471.04  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 6.00                      | 1235.52  | 7413.12   |  |
| 297   | 56101519-TM-S02 | MONOBLOC TABLE, beige                         | unit            | 2                            | 2   | 0   | 4  | 4,355.52  | 2     | 0   | 0    | 2  | 2,177.76  | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00                                  | 6.00                      | 1088.88  | 6533.28   |  |
| <b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b> |                 |   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |                                       |                           |          |           |  |

| Item & Specifications   |                  |  | Unit of Measure | Monthly Quantity Requirement |     |     |           |           |       |     |      |           |           |      |     |           |      |           |     |        |     |      | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |           |  |
|---|------------------|--|-----------------|------------------------------|-----|-----|-----------|-----------|-------|-----|------|-----------|-----------|------|-----|-----------|------|-----------|-----|--------|-----|------|-----------------------------|---------------------------------------|---------------------------|-----------|--|
|   |                  |  |                 | Jan                          | Feb | Mar | Q1        | Q1 AMOUNT | April | May | June | Q2        | Q2 AMOUNT | July | Aug | Sept      | Q3   | Q3 AMOUNT | Oct | Nov    | Dec | Q4   |                             |                                       |                           | Q4 AMOUNT |  |
| 298   | 60121413-CB-P01  | CLEARBOOK, 20 Transparent pockets, A4                            | piece           | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 37.04                     | 0.00      |  |
| 299   | 60121413-CB-P02  | CLEARBOOK, 20 Transparent pockets, Legal                         | piece           | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 38.41                     | 0.00      |  |
| 300   | 60121534-ER-P01  | ERASER, plastic/rubber   | piece           | 5                            | 5   | 5   | 15        | 65.55     | 5     | 5   | 5    | 15        | 65.55     | 5    | 5   | 0         | 10   | 43.70     | 5   | 5      | 0   | 10   | 43.70                       | 50.00                                 | 4.37                      | 218.50    |  |
| 301   | 60121524-SP-G01  | SIGN PEN, black  | piece           | 5                            | 5   | 5   | 15        | 303.90    | 5     | 5   | 5    | 15        | 303.90    | 5    | 5   | 0         | 10   | 202.60    | 5   | 0      | 0   | 5    | 101.30                      | 45.00                                 | 20.26                     | 911.70    |  |
| 302   | 60121524-SP-G02  | SIGN PEN, blue   | piece           | 5                            | 5   | 5   | 15        | 303.90    | 5     | 5   | 5    | 15        | 303.90    | 5    | 5   | 0         | 10   | 202.60    | 5   | 5      | 0   | 10   | 202.60                      | 50.00                                 | 20.26                     | 1013.00   |  |
| 303   | 60121524-SP-G03  | SIGN PEN, red  | piece           | 5                            | 5   | 0   | 10        | 202.60    | 5     | 5   | 5    | 15        | 303.90    | 5    | 5   | 0         | 10   | 202.60    | 0   | 0      | 0   | 0    | 0.00                        | 35.00                                 | 20.26                     | 709.10    |  |
| 304   | 60121124-WR-P01  | WRAPPING PAPER, kraft  | pack            | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 154.84                    | 0.00      |  |
| <b>FACE MASK</b>  |                  |  |                 |                              |     |     |           |           |       |     |      |           |           |      |     |           |      |           |     |        |     |      |                             |                                       |                           |           |  |
| 305   | 46182008-KN-M01  | KN95 FACE MASK   | piece           | 10                           | 10  | 10  | 30        | 3,120.00  | 10    | 10  | 10   | 30        | 3,120.00  | 10   | 10  | 0         | 20   | 2,080.00  | 10  | 10     | 0   | 20   | 2,080.00                    | 100.00                                | 104.00                    | 10400.00  |  |
| 306   | 42131713-SM-M06  | SURGICAL MASK, 3 ply   | piece           | 20                           | 20  | 20  | 60        | 93.00     | 20    | 20  | 20   | 60        | 93.00     | 0    | 0   | 0         | 0    | 0.00      | 20  | 20     | 20  | 60   | 93.00                       | 180.00                                | 1.55                      | 279.00    |  |
| <b>SOFTWARE</b>   |                  |  |                 |                              |     |     |           |           |       |     |      |           |           |      |     |           |      |           |     |        |     |      |                             |                                       |                           |           |  |
| 1   | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 2   | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 3   | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 4   | 43232107-SFT-004 | Content authoring and editing software                           | license         | 3                            | 0   | 0   | 3         | 9,000.00  | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 3.00                                  | 3000.00                   | 9000.00   |  |
| 5   | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 6   | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 7   | 43232402-SFT-007 | Development software   | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 8   | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 9   | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 10  | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 11  | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 12  | 43232905-SFT-012 | Networking software  | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 13  | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 14  | 43233205-SFT-014 | Security and protection software                                 | license         | 10                           | 0   | 0   | 10        | 40,000.00 | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 10.00                                 | 4000.00                   | 40000.00  |  |
| 15  | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| 16  | 43233501-SFT-016 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0         | 0.00      | 0     | 0   | 0    | 0         | 0.00      | 0    | 0   | 0         | 0    | 0.00      | 0   | 0      | 0   | 0    | 0.00                        | 0.00                                  | 0.00                      | 0.00      |  |
| <b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b> |                  |  |                 |                              |     |     |           |           |       |     |      |           |           |      |     |           |      |           |     |        |     |      |                             |                                       |                           |           |  |
| 1   | 40101701-AC-W01  | Air Conditioning Unit, Window Inverter Type                      |                 |                              | 1   | 1   | 50,000.00 |           | 1     |     | 1    | 50,000.00 |           | 1    | 1   | 50,000.00 |      |           |     |        | 0   | 0.00 | 3.00                        | 50000.00                              | 150000.00                 |           |  |
| 2   | 40101701-AC-S01  | Air Conditioning Unit, Split Type                                |                 |                              | 1   | 1   | 80,000.00 |           | 1     |     | 1    | 80,000.00 |           | 1    | 1   | 80,000.00 |      |           |     |        | 0   | 0.00 | 3.00                        | 80000.00                              | 240000.00                 |           |  |
| 3   | 44111905-WB-N01  | White Board  |                 |                              | 3   | 3   | 6,000.00  |           | 3     |     | 3    | 6,000.00  |           | 3    | 3   | 6,000.00  |      |           |     |        | 0   | 0.00 | 9.00                        | 2000.00                               | 18000.00                  |           |  |
| 4   | 44111911-WB-D01  | White Board, Digital   |                 |                              |     | 0   | 0.00      |           |       |     | 0    | 0.00      |           |      | 0   | 0.00      |      |           |     |        | 0   | 0.00 | 0.00                        | 0.00                                  | 0.00                      |           |  |
| 5   | 52161505-TV-S01  | SMART Television   |                 |                              | 1   | 1   | 20,000.00 |           | 1     |     | 1    | 20,000.00 |           | 1    | 1   | 20,000.00 |      |           |     |        | 0   | 0.00 | 3.00                        | 20000.00                              | 60000.00                  |           |  |
| 6   | 52161520-MC-M01  | Microphone   |                 |                              | 2   | 2   | 6,000.00  |           | 2     |     | 2    | 6,000.00  |           |      |     | 0         | 0.00 |           |     |        | 0   | 0.00 | 4.00                        | 3000.00                               | 12000.00                  |           |  |
| 7   | 52161512-SP-K01  | Speakers   |                 |                              | 1   | 1   | 500.00    |           | 1     |     | 1    | 500.00    |           | 1    | 1   | 500.00    |      | 1         | 1   | 500.00 |     | 1    | 500.00                      | 4.00                                  | 500.00                    | 2000.00   |  |
| 8   | 32101514-AM-P01  | Amplifier  |                 |                              |     | 0   | 0.00      |           |       |     | 0    | 0.00      |           |      | 0   | 0.00      |      |           |     |        | 0   | 0.00 | 0.00                        | 0.00                                  | 0.00                      |           |  |
| 9   | 52161517-EQ-E01  | Equalizer  |                 |                              |     | 0   | 0.00      |           |       |     | 0    | 0.00      |           |      | 0   | 0.00      |      |           |     |        | 0   | 0.00 | 0.00                        | 0.00                                  | 0.00                      |           |  |

| Item & Specifications |                 |   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |          |           |
|-----------------------|-----------------|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|---------------------------------------|---------------------------|----------|-----------|
|                       |                 |   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |                                       |                           | Q4       | Q4 AMOUNT |
| 10                    | 46171615-HD-C01 | HD Camera   |                 |                              | 1   |     | 1  | 25,000.00 |       | 1   |      | 1  | 25,000.00 |      | 1   |      | 1  | 25,000.00 |     | 1   |     | 1                           | 25,000.00                             | 4.00                      | 25000.00 | 100000.00 |
| 11                    | 45121504-DS-C01 | DSLR Camera   |                 |                              | 1   |     | 1  | 50,000.00 |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 1.00                      | 50000.00 | 50000.00  |
| 12                    | 45121516-VH-C01 | HD Video Camera   |                 |                              | 1   |     | 1  | 4,000.00  |       | 1   |      | 1  | 4,000.00  |      | 1   |      | 1  | 4,000.00  |     |     |     | 0                           | 0.00                                  | 3.00                      | 4000.00  | 12000.00  |
| 13                    | 45121506-VC-C01 | Video Conference Equipment  |                 |                              | 1   |     | 1  | 4,000.00  |       | 1   |      | 1  | 4,000.00  |      | 1   |      | 1  | 4,000.00  |     |     |     | 0                           | 0.00                                  | 3.00                      | 4000.00  | 12000.00  |
| 14                    | 39112102-LB-B01 | LED bulb  |                 | 2                            | 2   | 2   | 6  | 720.00    | 2     | 2   | 2    | 6  | 720.00    | 2    | 2   | 2    | 6  | 720.00    | 2   | 2   | 2   | 6                           | 720.00                                | 24.00                     | 120.00   | 2880.00   |
| 15                    | 43212104-PI-M01 | PRINTER, Inkjet, Monochrome   |                 | 1                            |     |     | 1  | 5,000.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 1.00                      | 5000.00  | 5000.00   |
| 16                    | 43212104-PI-C01 | PRINTER, Inkjet, Color  |                 | 1                            | 1   |     | 2  | 12,000.00 |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 2.00                      | 6000.00  | 12000.00  |
| 17                    | 43212105-PP-001 | Portable Printer  |                 | 1                            |     |     | 1  | 6,000.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 1.00                      | 6000.00  | 6000.00   |
| 18                    | 43211509-AT-001 | Android Tablet  |                 | 2                            | 2   |     | 4  | 20,000.00 | 2     | 2   |      | 4  | 20,000.00 | 2    | 2   |      | 4  | 20,000.00 | 2   | 2   |     | 4                           | 20,000.00                             | 16.00                     | 5000.00  | 80000.00  |
| 19                    | 43222610-HS-001 | Hub/Switches  |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 20                    | 43222609-NR-001 | Network Routers   |                 | 2                            | 2   |     | 4  | 4,000.00  | 2     | 2   |      | 4  | 4,000.00  | 2    |     |      | 2  | 2,000.00  | 2   |     |     | 2                           | 2,000.00                              | 12.00                     | 1000.00  | 12000.00  |
| 21                    | 43222640-WA-P01 | Wireless Access Point   |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 22                    | 43211711-SF-001 | Scanner, Flatbed  |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 23                    | 45111601-WP-P01 | Wireless Pointing Device / Laser Pointer  |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 24                    | 81112306-MF-P01 | Multi Function PRINTER  |                 | 2                            | 2   |     | 4  | 32,000.00 | 2     | 2   |      | 4  | 32,000.00 | 2    | 2   |      | 4  | 32,000.00 |     |     |     | 0                           | 0.00                                  | 12.00                     | 8000.00  | 96000.00  |
| 25                    | 39121011-UP-S01 | UNINTERRUPTIBLE POWER SUPPLY (UPS)  |                 | 2                            | 2   |     | 4  | 16,000.00 | 2     | 2   |      | 4  | 16,000.00 | 2    | 2   |      | 4  | 16,000.00 | 2   | 2   |     | 4                           | 16,000.00                             | 16.00                     | 4000.00  | 64000.00  |
| 26                    | 43191501-MP-001 | Mobile Phone  |                 | 2                            | 2   |     | 4  | 20,000.00 | 2     | 2   |      | 4  | 20,000.00 | 2    | 2   |      | 4  | 20,000.00 | 2   |     |     | 2                           | 10,000.00                             | 14.00                     | 5000.00  | 70000.00  |
| 27                    | 43211711-SC-D01 | Scanner, Colored, Double sided, feeder type   |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 28                    | 53121601-GB-001 | GO BAG, for disaster relief, rescue operations  |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 29                    | 60104701-SP-001 | Solar Panel   |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 30                    | 46161604-LV-L01 | Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations) |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 31                    | 26111607-CC-S01 | Charge Controller and DC Inverter for Solar Panel   |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 32                    | 46181502-BF-V01 | Bullet proof vest   |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 33                    | 25172502-WW-001 | Wheels, _____ (type of vehicle)   |                 |                              |     |     | 0  | 0.00      |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 0.00                      | 0.00     | 0.00      |
| 34                    | 40161513-FF-001 | Fuel Filters  |                 | 1                            | 1   | 1   | 3  | 6,000.00  | 1     | 1   |      | 2  | 4,000.00  | 1    | 1   |      | 2  | 4,000.00  | 1   | 1   |     | 2                           | 4,000.00                              | 9.00                      | 2000.00  | 18000.00  |
| 35                    | 48101710-DW-F01 | Drinking Water/ Fountain  |                 | 5                            | 5   | 5   | 15 | 525.00    | 5     | 5   | 5    | 15 | 525.00    | 5    | 5   |      | 10 | 350.00    | 5   | 5   |     | 10                          | 350.00                                | 50.00                     | 35.00    | 1750.00   |
| 36                    | 26111729-AB-001 | Auto Battery  |                 | 1                            | 1   | 1   | 3  | 30,000.00 | 1     | 1   | 1    | 3  | 30,000.00 | 2    | 2   |      | 4  | 40,000.00 | 2   | 2   | 2   | 6                           | 60,000.00                             | 16.00                     | 10000.00 | 160000.00 |
| 37                    |                 | Emergency drugs   |                 | 1                            | 1   | 1   | 3  | 150.00    | 1     | 1   | 1    | 3  | 150.00    |      | 1   | 1    | 2  | 100.00    | 1   | 1   | 1   | 3                           | 150.00                                | 11.00                     | 50.00    | 550.00    |
| 38                    |                 | Office curtains   |                 | 1                            | 1   | 1   | 3  | 600.00    | 1     | 1   | 1    | 3  | 600.00    | 1    | 1   | 1    | 3  | 600.00    |     |     |     | 0                           | 0.00                                  | 9.00                      | 200.00   | 1800.00   |
| 39                    |                 | Cement  |                 | 2                            | 2   | 2   | 6  | 1,440.00  | 2     | 2   | 2    | 6  | 1,440.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 12.00                     | 240.00   | 2880.00   |
| 40                    |                 | Steel bars  |                 | 10                           | 10  | 10  | 30 | 2,700.00  |       |     |      | 0  | 0.00      |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 30.00                     | 90.00    | 2700.00   |
| 41                    |                 | Sand  |                 | 2                            | 2   |     | 4  | 12,000.00 | 2     | 2   |      | 4  | 12,000.00 |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 8.00                      | 3000.00  | 24000.00  |
| 42                    |                 | Gravel  |                 | 2                            | 2   |     | 4  | 12,000.00 | 2     | 2   |      | 4  | 12,000.00 |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 8.00                      | 3000.00  | 24000.00  |
| 43                    |                 | PVC pipes   |                 | 2                            | 2   |     | 4  | 1,200.00  | 2     | 2   |      | 4  | 1,200.00  |      |     |      | 0  | 0.00      |     |     |     | 0                           | 0.00                                  | 8.00                      | 300.00   | 2400.00   |

| Item & Specifications   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     | Total Quantity for the year | Price Catalogue (as of 30 April 2021) | Total Amount for the year |      |          |                     |           |
|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----------------------------|---------------------------------------|---------------------------|------|----------|---------------------|-----------|
|   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct |                             |                                       |                           | Nov  | Dec      | Q4                  | Q4 AMOUNT |
| 44  | Tie wire        | 2                            | 2   |     | 4  | 200.00    | 2     |     |      | 2  | 100.00    |      |     |      | 0  | 0.00      |     |                             |                                       | 0                         | 0.00 | 6.00     | 50.00               | 300.00    |
| 45  | Boots           | 4                            | 4   |     | 8  | 2,400.00  | 4     | 4   |      | 8  | 2,400.00  |      |     |      | 0  | 0.00      |     |                             |                                       | 0                         | 0.00 | 16.00    | 300.00              | 4800.00   |
| 46  | Umbrella        | 2                            | 2   | 2   | 6  | 1,080.00  | 2     | 2   |      | 4  | 720.00    | 2    | 2   |      | 4  | 720.00    |     |                             |                                       | 0                         | 0.00 | 14.00    | 180.00              | 2520.00   |
| 47  | Rain coats      | 2                            | 2   | 2   | 6  | 1,080.00  | 2     | 2   |      | 4  | 720.00    | 2    | 2   |      | 4  | 720.00    |     |                             |                                       | 0                         | 0.00 | 14.00    | 180.00              | 2520.00   |
| <b>A. TOTAL</b>   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |                             |                                       |                           |      | <b>P</b> | <b>3,193,186.81</b> |           |
| <b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>                   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |                             |                                       |                           |      | <b>P</b> | <b>319,318.68</b>   |           |
| <b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b> |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |                             |                                       |                           |      | <b>P</b> | <b>-</b>            |           |
| <b>D. GRAND TOTAL (A + B+ C)</b>  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |                             |                                       |                           |      | <b>P</b> | <b>3,512,505.49</b> |           |
| <b>E. APPROVED BUDGET BY THE AGENCY HEAD<br/>In Figures and Words:</b>        |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |                             |                                       |                           |      |          |                     |           |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

LEONIDA H. BONGHANAY  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available Approved by:

LUMIRANE H. CALAMBA/RACHEL C. SEPLON  
Accountant / Budget Officer

RONALD I. PUMATONG, Ph.D.  
Head of Office/Agency

Date Prepared: SEPTEMBER 27, 2021