

Department of Agrarian Reform Capiz Final Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020200000	Training and Scholarship Expenses												
50202010-02	Training & Scholarship/seminars/conferences/fora	STOD, ARBDS, DARAB, AJDP, LTSP	No	NP-53.9 - Small Value Procurement / NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Dec., 2021	Jan-Dec., 2021	GoP	2,141,000.00	2,141,000.00		Supply and Delivery of Food and Lease of Venue
502020300000	Supplies and Materials Expenses												
50203010-02	Available at PS - DBM	STOD, ARBDS, DARAB, AJDP, LTSP	No	NP-53.5 Agency-to-Agency	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	630,488.99	630,488.99		Supply and Delivery of Common-Use Supplies & Office Equipment available at PS-DBM Depot
50203010-02	Not Available at PS - DBM	STOD, DARAB, LEGAL, ARBDS, LTSP	Yes	Competitive Bidding/NP. 53.9 Small Value/ NP 52 Shopping/NP 53.2 Emergency	Feb., 2021	Feb., 2021	March, 2021	March, 2021	GoP	1,285,511.01	1,285,511.01		Supply and Delivery of Common-Use Supplies and other Office Equipment
	Other Supplies and Material Expenses												
	Fuel Oil and Lubricants	STOD, ARBDS, DARAB, AJDP, LTSP		NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	673,000.00	673,000.00		
502039900	Other Supplies and Material Expenses	STOD, DARAB, LEGAL, ARBDS, LTSP	No	NP. 53.9 Small Value/ NP 52 Shopping/NP 53.2 Emergency	N/A	N/A	Jan-Dec., 2021	Jan-Dec., 2021	GoP	380,000.00	380,000.00		Supply and Delivery of Common-Use Supplies and other Office Equipment
	Utility Expenses												
502040201000	Water	STOD, LEGAL, DARAB	No	Direct Contracting	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	238,000.00	238,000.00		Procurement of Water Supply
50204020200	Electricity	STOD, LEGAL, DARAB	No	Direct Contracting	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	1,296,000.00	1,296,000.00		Procurement of Electricity
	Communication												
50205020-01	Mobile	STOD, DARAB, LEGAL, ARBDS, LTSP	No	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	503,000.00	503,000.00		Supply & Delivery of Cellcards
50205020-02	Landline	STOD, DARAB, LEGAL, ARBDS, LTSP	No	Direct Contracting	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	337,000.00	337,000.00		Procurement of Telecommunication
5020503000	Internet	STOD, DARAB, LEGAL, ARBDS, LTSP	No	Direct Contracting	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	145,000.00	145,000.00		Procurement of Internet Connection
5020501000	Postage	STOD, LTSP, DARAB, ALS, ARBDS	No	NP-53.5 Agency-to-Agency	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	195,000.00	195,000.00		Supply of Postal Stamps
	Printing & Publication Expenses												
5020902000	Printing & Publication Expenses	STOD, LTSP, DARAB, ALS, ARBDS	No	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	77,000.00	77,000.00		Printing of forms & Publication
	Accountable forms expenses	STOD	No	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021		15,000.00	15,000.00		
	Professional Services												
5021102000	Auditing	STOD	No	Direct Contracting	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	32,000.00	32,000.00		For the Official use of DARPO Capiz
5021101000	Legal	STOD	No	Direct Contracting	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	40,000.00	40,000.00		For the Official use of DARPO Capiz
5021199000	Other Professional Services	STOD, ALS, DARAB, LTS	No	Direct Contracting	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	1,658,000.00	1,658,000.00		Procurement of COS in e budget, NGAS, survey
5021200000	General Services												
5021202000	Janitorial	STOD, LTSP, DARAB, ALS, ARBDS	yes	Competitive Bidding	Dec. 2020	Dec. 2020	Jan. 2021	Jan. 2021	GoP	519,498.72	519,498.72		Procurement of Janitorial Services
5021203000	Security	STOD, LTSP, DARAB, ALS, ARBDS	yes	Competitive Bidding	Dec. 2020	Dec. 2020	Jan. 2021	Jan. 2021	GoP	1,022,304.00	1,022,304.00		Procurement of Security Services
50212990-99	Other General Services	STOD, LTSP, DARAB, ALS, ARBDS	No	Direct Contracting	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	635,000.00	635,000.00		Procurement of Other General Services
5021300000	Repairs & Maintenance												
50213050-03	ICT Equipment	STOD, LTSP, DARAB, ALS, ARBDS	No	NP-53.9 - Small Value Procurement/NP 53.2 emergency	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	95,000.00	95,000.00		Repair & Maintenance of IT Equipment
50213050-02	Office Equipment	STOD, LTSP, DARAB, ALS, ARBDS	No	NP-53.9 - Small Value Procurement/NP 53.2 emergency	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	85,000.00	85,000.00		Fabrication/Repair of Office Equipment

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50213040-01	Building	STOD,LTSP,DARAB,ALS,ARBDSP	No	NP-53.9 - Small Value Procurement/ sec 50. Direct contacting	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	70,000.00	70,000.00		Repair & Maintenance of Office Space
5021307000	Office Furniture and Fixtures	STOD,LTSP,DARAB,ALS,ARBDSP	No	NP-53.9 - Small Value Procurement/NP 53.2 emergency	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	50,000.00	50,000.00		Fabrication/Repair of Office Furniture and Fixtures
50213060-01	Maintenance Motor Vehicles	STOD,LTSP,DARAB,ALS,ARBDSP	No	NP-53.9 - Small Value Procurement/NP 53.2 emergency	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	520,000.00	520,000.00		Repair and Maintenance of Motor Vehicles
	Financial Assistance/Subsidy												
5021400000	Financial Assistance/Subsidy	ARBDSP	No	Competitive Bidding/NP-53.9 Small Value Procurement	May -June, 2021	June, 2021	June, 2021	July, 2021	GoP	2,350,000.00	2,350,000.00		Procurement of Construction Materials, Office Supplies and other Materials, Farm Inputs & Machineries
	Rent Expense												
50299050-01	Building	STOD	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	1,616,000.00	1,616,000.00		Procurement of Office Space Rental
50299050-03	Motor Vehicles	DARAB, ALS	No	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	122,000.00	122,000.00		Procurement of Vehicle Rental Services
5029905000	Rent /Lease Expense	ARBDSP,LTSP	No	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	98,000.00	98,000.00		Procurement of Vehicle Rental Services
	Survey												
5020701000	Survey	LTS LAD	No	NP-53.9 - Small Value Procurement to Competitive Bidding	May -June, 2021	June, 2021	June, 2021	July, 2021	GoP	2,647,000.00	2,647,000.00		Procurement of Land Survey Services
5020701000	Survey Expenses	LTS NON LAD	No	NP-53.9 - Small Value Procurement	N/A	N/A	Mar.-Dec. 2021	Mar.-Dec. 2021	GoP	40,000.00	40,000.00		Procurement of Land Survey Services
	Representation Expenses												
5029903000	Representation Expenses	STOD,LTSP,DARAB,ALS,ARBDSP	No	NP-53.9 - Small Value Procurement / NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	520,000.00	520,000.00		Supply and Delivery of Food and Lease of Venue
	Transportation and Delivery Expenses												
5029904000	Transportation & Delivery	STOD,LTSP,DARAB,ALS,ARBDSP	No	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	635,000.00	635,000.00		Procurement of Vehicle Rental Services
	Subscription Expenses												
5029907000	Subscription Expenses	STOD,LTSP,DARAB,ALS,ARBDSP	No	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec. 2021	Jan.-Dec. 2021	GoP	30,000.00	30,000.00		For the Official use of DARPO Capiz

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