

DEPARTMENT OF AGRARIAN REFORM
Elliptical Road, Quezon City

CERTIFICATE AS TO AVAILABILITY OF FUNDS
FOR OTHER CONTRACTS OR THEIR EQUIVALENT

A. - CERTIFICATION
05-31-0823-2021

27-May-21

Pursuant to the provisions of Section 86 of PD 1445, LOI 968, and Section 46,
certify that funds have been duly appropriated and allotted under a one-year release of Advice of Allotment
No. _____ dated _____ in the total amount of Php _____

I certify further that the amount of Php 365,040.00 necessary to cover the proposed contract for

Contract Agreement for Services re: Medical Service to be entered into with Marilao Medical Center
Provider for the administration of the COVID-19 Vaccines and Diagnostic Clinic, Inc.

for the official use of DARCO with business address at Antonio Arnaiz corner FB Harrison, Pasay City
is available for expenditure on account thereof.

Personnel

VERIFIED:

MARIVIC S. JADSAC
Auditor

CERTIFIED:




DENNIS G. RAMOS
Accounting Official

B. - DETAILS OF APPROPRIATIONS/ALLOTMENTS

Amount of appropriations Php _____ Appropriation Law _____
PPA _____ KBI _____ Obligation Request No. 01/02-101101-2021-05-02439

Allotment Class _____

FUND 101

 OBLIGATION REQUEST AND STATUS DEPARTMENT OF AGRARIAN REFORM Elliptical Road, Diliman, Quezon City		Serial No.: 02-101101-2021-001 37 Date: MAY 27 2021 Fund Cluster:					
Payee	MARILAO MEDICAL AND DIAGNOSTIC CLINIC, INC.						
Office							
Address	ANTONIO ARNAIZ CORNER FB HARRISON, PASAY CITY						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount			
admin GAS-0D	Obligation of expenses re: Hiring of a Medical Service Provider for the Administration of the COVID-19 Vaccines for the official use of DARCO Personnel in the amount of PD2105-26-111		502,299,099	PHP 365,040.00			
	Total		FUND 101	PHP 365,040.00			
A. Certified: Charges to the appropriation/allotment necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal Signature: _____ Printed Name: CUPIDO GERRY D. ASUNCION Position: DIRECTOR IV, ADSERV Head, Requesting Office/Authorized Date: _____		B. Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above. Signature: _____ Printed Name: ATTY. MERCEDES SAYEN-BORONGAN Position: OIC-Chief, Budget Division Head, Budget Unit/ Authorized Representative Date: _____					
C. STATUS OF OBLIGATION							
Reference			Amount				
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payable	Payment	Balance	
			(a)	(b)	(c)	Not Yet Due	Due and Demandable
						(a-b)	(b-c)
05/27/21	Medical Service Provider for Covid-19 vaccine	02-101101-2021-001-001	365,040.-				

Contract Agreement for Services

This Contract Agreement executed on _____ between the **DEPARTMENT OF AGRARIAN REFORM (DAR)**, a government agency with postal address at Elliptical Road, Diliman, Quezon City (hereinafter called the "**Procuring Entity**") and **MARILAO MEDICAL CENTER AND DIAGNOSTIC CLINIC, INC.** (hereinafter called the "**Service Provider**");

WHEREAS, upon invitation of the **Procuring Entity**, the **Service Provider** submitted a quotation for the ancillary services for the COVID 19 vaccination program of the Procuring Entity specifically on the administration of vaccines to about 500 plus personnel of the DAR on May 28, 2021 for the first dose and twenty eight (28) days thereafter, for the second dose in the total amount of **Philippine Pesos Three Hundred Sixty Five Thousand and Forty only (PhP365,040.00)**, inclusive of all appropriate taxes and fees (hereinafter called the "**Contract Price**"), which the Procuring Entity subsequently accepted pursuant to the Secondary Bids and Awards Committee Resolution No. **7S-A**, Series of 2021.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. The following documents shall form part of this Agreement in accordance with Section 37.2.3 of the Revised Implementing Rules and Regulations of R.A. 9184, viz:
 - a) The Procuring Entity's Approved Project Proposal, attached as **Annex A**;
 - b) The Request for Quotation posted by the Procuring Entity on May 26, 2021, attached as **Annex B**;
 - c) The Quotation submitted by the Service Provider on May 27, 2021, attached as **Annex C**;
 - d) The breakdown of cost for the activity, attached as **Annex D**;
 - e) The Procuring Entity's BAC Resolution, attached as **Annex E**.
2. In consideration of the Contract Price to be paid by the Procuring Entity (as mentioned above), the Service Provider hereby agrees with the former (PE) to provide the ancillary services for the COVID 19 vaccination program in accordance with the Department of Health standard protocols, and remedy the deficiencies thereof, if any, in conformity with the stipulations of the Contract in all respects, without prejudice to any other obligations that may arise pursuant to the provisions of applicable laws.
3. The Service Provider shall be paid after the completion of every scheduled activity indicated in Annex D and upon receipt of the statement of account duly accepted and reviewed by the DAR's authorized personnel.
4. The Service Provider shall pay applicable taxes in full and on time as required under Executive Order No. 318 series of 2005.


IN WITNESS WHEREOF, the parties have hereunto have caused these presents to be signed by their respective duly authorized representatives on the date abovementioned.

DEPARTMENT OF AGRARIAN REFORM

MARILAO MEDICAL AND
DIAGNOSTIC CLINIC, INC.


By Authority of the DAR Secretary:

By:

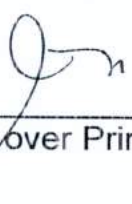

ATTY. LUCIUS JUN-JUN G. MALSI
HOPE, Secondary Bids and Awards Committee


ALMA R. RADOVAN-ONIA, M.D.
Medical Director

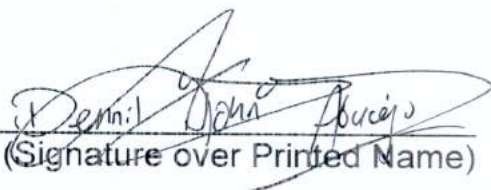
FUNDS AVAILABLE:


DENNIS G. RAMOS
OIC-Chief, Accounting Division
01/52 - 00401-2001-05-02450
3157040 -

SIGNED IN THE PRESENCE OF:



(Signature over Printed Name)



(Signature over Printed Name)

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
Municipality of Quezon City)
NCR, Quezon City)

BEFORE ME, a Notary Public for and in the (Province/City/Municipality) of _____ this _____ date 08 JUN 2021 personally appeared:


NAME ANY GOV'T. VALID ID NO. DATE/PLACE OF ISSUE

- 1. **Atty. LUCIUS JUN-JUN G. MALSI**
- 2. **DR. ALMA RADOVAN-ONIA**

Known to me and to me known to be the same person who executed the foregoing instrument for and in behalf of said corporation, and he/she acknowledged to me that the same is the free and voluntary corporate act and deed of the corporation they represent.

This instrument refers to a Service Agreement consist of only three (3) pages including this Acknowledgement is written, duly signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL this 08 JUN 2021 at QUEZON CITY


ATTY. ILISIO S. CALMA, JR.
NOTARY PUBLIC
Until December 31, 2021
Adm. Matter No. NP-067 (2020-2021)
PIR No. 0694702-53 / 01/04/2021 / QC
IBP Membership No. 141053 / 01/04/2021
RoT No. 50183 / 02/01/2021
MCLH VI-0012817 / Valid until April 14, 2022

Doc. No. 480
Page No. 96
Book No. _____
Series of 2021.

**Secondary Bids and Awards Committee**S-BAC Resolution No. **PO 7S-A**, Series of 2021**“RESOLUTION RECOMMENDING THE AWARD OF CONTRACT TO THE WINNING SUPPLIER FOR THE HIRING OF A MEDICAL SERVICE PROVIDER FOR THE ADMINISTRATION OF THE COVID-19 VACCINES SUPPLIED BY THE QUEZON CITY-LGU THRU NEGOTIATED PROCUREMENT-EMERGENCY CASES”**

WHEREAS, the Procurement Division received an Approved Project Proposal with attached Approved Purchase Request, to wit:

PR No.	End-User Unit	ABC	Particulars
PD2105-26-111	GSD/ Administrative Service	Php365,040.00	HIRING OF A MEDICAL SERVICE PROVIDER FOR THE ADMINISTRATION OF THE COVID-19 VACCINES SUPPLIED BY THE QUEZON CITY-LGU

WHEREAS, under R.A. 9184 or the “*Government Procurement Act*”, Negotiated Procurement is a method of procurement of goods, infrastructure projects, and consulting service, whereby the Procuring Entity (PE) directly negotiates a contract with a technically, legally, and financially capable supplier, contractor, or consultant in certain cases.

WHEREAS, Under Section 53.2 of the revised IRR of the said R.A., *Negotiated Procurement-Emergency Cases* is resorted to in case of imminent danger to life or property during a state of calamity, or when time is of the essence arising from natural or man-made calamities, or other causes where immediate action is necessary to prevent damage to or loss of life or property, or to restore vital public services, infrastructure facilities and other public utilities;

WHEREAS, Government Procurement Policy Board (GPPB) issued GPPB Circular No. 02-2021, Series of 2021 entitled “**Guidelines for the Procurement of Coronavirus Disease 2019 Vaccines and its Ancillary Supplies and Services or Other Goods and Services Authorized under Republic Act No. 11525 or the COVID-19 Vaccination Program Act of 2021**”;

WHEREAS, Section 5.2 of the said Circular provides that to ensure the efficient and timely procurement of Ancillary Supplies and Services under RA No. 11525, PEs are encouraged to delegate the following authorities in this wise:

- a. the HoPE, with respect to the awarding and/or signing of contract or any similar agreements for the procurement of Ancillary Supplies and Services, may delegate to any official of the PE, except to those where there exists conflict of interest such as the BAC Chairperson, members or person authorized to negotiate the bidding; and
- b. the BAC in the direct negotiation with a legally, technically and financially capable supplier, manufacturer, distributor or service provider for the procurement of Ancillary Supplies and Services. The HoPE may delegate the said authority to the end-user unit or any appropriate bureau, committee, support or procuring unit.

If no such delegation is made, the BAC shall be the one to directly negotiate with a legally, technically and financially capable supplier, manufacturer, distributor or service provider.

WHEREAS, on **May 26, 2021**, Request for Quotation (RFQ) No. **MCPD21-010** was prepared by the S-BAC Secretariat and was e-mailed to a legally, technically and financially capable service provider, that is "**MARILAO MEDICAL CENTER AND DIAGNOSTIC CLINIC, INC.**", with the deadline of submission of quotation set on **May 27, 2020 at 1:00PM.**; (Please refer to "**Annex A**"—copy of RFQ No. MCPD21-010 and "**Annex B**"—printcopy of the screenshot of the email).

WHEREAS, quotation from **MARILAO MEDICAL CENTER AND DIAGNOSTIC CLINIC, INC.** was received in response to the RFQ and was presented during the **7th Special S-BAC Meeting** held on date cited below, details of the received quotation are as follows: (Please refer to "**Annex C**"—copy/ies of Quotation/s submitted by the Bidder/s)

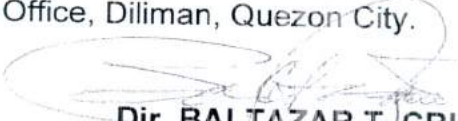
BIDDER	ABC	QUOTED PRICE	REMARKS
MARILAO MEDICAL CENTER AND DIAGNOSTIC CLINIC, INC.	Php365,040.00	Php365,040.00	COMPLIANT (Quoted within the ABC)

WHEREAS, upon deliberation on the above quotation and validation of the supporting documentary requirements and specifications in accordance with the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184, **MARILAO MEDICAL CENTER AND DIAGNOSTIC CLINIC, INC.** was found compliant;

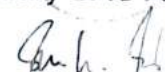
NOW, THEREFORE, the Secondary Bids and Awards Committee resolves to recommend to the HoPE the award of Contract for the **HIRING OF A MEDICAL SERVICE PROVIDER FOR THE ADMINISTRATION OF THE COVID-19 VACCINES SUPPLIED BY THE QUEZON CITY-LGU** to **MARILAO MEDICAL CENTER AND DIAGNOSTIC CLINIC, INC.** with the total quoted price of **Three Hundred Sixty five Thousand Forty Pesos (Php365,040.00)** inclusive of all applicable taxes.

Done this **27th** day of **May** 2021, DAR Central Office, Diliman, Quezon City.


Asst. Dir. **JULIUS VINCENT S. REYES**
Secondary BAC Member


Dir. **BALTAZAR T. CRUZ**
Secondary BAC Alternate Member



Dir. **JAMES ARSENIO O. PONCE**
Secondary BAC Member


Dir. **SUSANA R. SERRANO**
Secondary BAC Member

(On-Official-Business)
Atty. **ROLANDO S. CUA**
Vice-Chairperson



Atty. **CARIM L. PANUMPANG**
Chairperson

Approved:


Atty. **LUCIUS JUN-JUN G. MALSI**
Head of Procuring Entity
OIC, Office of the Undersecretary, FMA

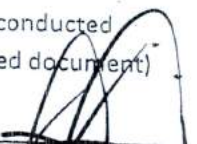
Project Title: DAR COVID-19 VACCINATION PROGRAM
City/Project Date/Venue: DAR - GYM
Proponent Office: _____

I. ULAO Clearance

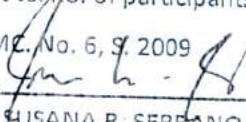
Date Received by ULAO _____
As per my evaluation of the attached Activity/Project Proposal, I find the same within the bounds of the law and with no legal impediments.

LUIS MEINRADO C. PAÑGULAYAN
Undersecretary, LAO

II. FMAO Clearance

A. PPS

Date Received by PPS _____
Recommendation: No need for PS clearance.
 Recommended for approval with respect to schedule
 Schedule may conflict with _____ (attached document)
 Attached activity proposal may be conducted together with _____ (attached document)

Atty. ROBERT ANTHONY P. XU
Director, PPS

B. ARCDS

Date Received by ARCDS _____
 Reviewed and endorsed
 Revisions on the ff. is/are recommended:
 Design vs. objectives
 Honorarium of Resource Person/Facilitator
 Amount of Board and Lodging
 No. of secretariat vs. no. of participants
 Not covered under MC. No. 6, s. 2009

SUSANA R. SERRANO
Director, ARCDS


C. EARMARKING OF FUNDS (For Budget Division Use Only)

This is to certify that a total of FOUR HUNDRED FIFTEEN THOUSAND FOUR HUNDRED
PEASOS ONLY (Php 415,040) is earmarked for the conduct of
(Program/Project/Activity) DAR COVID-19 VACC PROGRAM with Control No. 121
Under Fund 01, 5021299099 charged to 1000000000000000, this ADMIN-ESD MAY 26 2021
100000100001000
Further, the requested amount for this (Program/Project/Activity) is included in the respective office current Work and Financial Plan and the conduct of the same is based on government procurement guidelines (RA 9184)
Prepared/Verified by: Atty. MERCEDES S. BORONGAN
018 - Chief Budget Division
Certified by: Aurita Carlos-Ang
AURITA CARLOS-ANG
Director, FMS

Cleared as to FMAO concerns
 Disapproved

Recommending Approval/Disapproval:

Reasons for disapproval: _____


ATTY. LUCIUS JUN-JUN G. MALSI
OIC, Office of the Undersecretary



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

MEMORANDUM

FOR : THE SECRETARY
THE OIC, OFFICE OF THE UNDERSECRETARY
Finance Management and Administrative Service

FROM : THE DIRECTOR
Administrative Service

SUBJECT : DAR COVID-19 VACCINATION PROGRAM

DATE : 26 May 2021

Action Requested:

Approval and signature of the Secretary on the attached Proposal for the DAR Covid-19 Vaccination Program, the first dose of which is to be administered this Friday, May 28, 2021.

Background:

The COVID-19 virus is still virulent, with reports of increased number of persons contracting the virus. One of the most important progress in the fight against the pandemic is the development of COVID-19 vaccines at an unprecedented speed.

Vaccinations have started with the arrival of the vaccines from abroad, priority of which is being administered to front-liners (A1), medical and otherwise, senior citizens (A2) and persons with comorbidities (A3). However, most LGUs encounter difficulties in vaccinating more people, to reach the herd immunity, at least in Metro Manila.

As part of the Department's initiative in addressing this concern, particularly in ensuring the safety and wellness of its employees, coordination with the City Health Department under the Quezon City Government was made for the provision of vaccines. As part of the agreement with the LGU, DAR will be providing the venue and the Medical team to administer the vaccinations.

Considering the immediate need to administer the vaccine on Friday, May 28, 2021 and the number of employees who have registered to avail the vaccine, the Department shall directly contract the services of a reliable Medical Clinic, to provide the needed number of doctors and nurses for the required six-step procedure in the conduct of the vaccination.

Total amount required for the program, for the administration of two doses of the vaccine to the registered vaccinees is Four Hundred Fifteen Thousand Forty Pesos (**₱415,040**) which shall be charged against the CY 2021 funds of the Administrative Service.

Procurement shall be through Emergency Direct Contracting, due to time constraint as the vaccines have been scheduled and set to be delivered by the QC LGU and these needs to be administered immediately.

Attached is the Activity proposal, for the Secretary's approval and signature.

For consideration.


CUPIDO GERRY D. ASUNCIÓN

ACTIVITY PROPOSAL

TITLE: **DAR COVID-19 VACCINATION PROGRAM**

PROPONENT: General Services Division-Administrative Service

PROJECT COST: **₱ 415,040.00**

ACTIVITY DATE : **1st Dose Administration : Friday, May 28, 2021**
2nd Dose Administration- To be announced

VENUE : **DAR MULTI-PURPOSE GYMNASIUM**

FUND SOURCE **CY 2021 FUNDS OF ADMINISTRATIVE SERVICE**

I. RATIONALE/ BACKGROUND

The COVID-19 virus is still virulent, daily affecting a lot more persons from the same period last year. One of the most important progress in the fight against the pandemic is the development of COVID-19 vaccines at an unprecedented speed.

Vaccinations have started with the arrival of the vaccines from abroad, priority of which is being administered to front-liners (A1), medical and otherwise, senior citizens (A2) and persons with comorbidities (A3). However, most LGUs encounter difficulties in vaccinating more people, to reach the herd immunity, at least in Metro Manila.

As part of the Department's initiative in addressing this concern, particularly in ensuring the safety and wellness of its employees, coordination with the City Health Department under the Quezon City Government was made for the provision of vaccines, and a roll-out of the vaccination program. As part of the agreement with the LGU, DAR will be providing the venue and the Medical team to administer the vaccinations.

Considering the immediate need to administer the vaccine on Friday, May 28, 2021 and the number of employees who have registered to avail the vaccine, the Department shall directly contract the services of a reliable Medical Clinic, to provide the needed number of doctors and nurses for the required six-step procedure in the conduct of the vaccination.

"Sinuex D"

vaccine lot number and name and signature of the vaccinator

6. POST VACCINATION MONITORING, SURVEILANCE AND RECORDING

Blood pressure and body temperature to be immediately taken after VACCINATION. after 15 and 30 minutes. Vaccinees are to be observed for at least an hour, and watched out for any shortness of breath, syncope and anaphylactic reaction. Respond and give first-aid to vaccinees showing such symptoms and refer to hospital if further management is needed.

The Medical service provider to be contracted shall strictly observe the 6-step process as enumerated above.

III. BUDGETARY REQUIREMENT:

The activity will be conducted twice, for the 1st and 2nd administration dose of the vaccine. Date of the 2nd vaccination depends on the type of vaccine to be provided by the Quezon City Health Department.

Cost to be incurred are broken down as follows:

Medical personnel to provide service from 8:00AM to 5:00 PM on Friday May 28, 2021			
Particulars	Number	Rate	Total Cost
Medical Doctors	Five (5)	10,000.00	50,000.00
Registered Nurses	Five (5)	1,000.00	5,000.00
Vaccinators	Five (5)	4,000.00	20,000.00
Post-Vacc Nurses	Five (5)	1,000.00	5,000.00
Sub-Total			80,000.00
Equipment/ materials needed			
PPE Sets	20	690.00	13,800.00
Mobile Clinic/ Ambulance on stand-by	1	55,000.00	55,000.00
Alcohol and Gloves			3,720.00
Sub-Total			72,520.00
Mobilization Cost			
Meals (2 snacks/ lunch)	25 persons	1,000.00	25,000.00
Cost for the 1st Dose Vaccination (May 28, 2021)			207,520.00
Cost for the 2nd dose Vaccination, to be conducted:			207,520.00
<ul style="list-style-type: none"> • After 28 days If Sinuvac Vaccine is used • After 6 weeks if Astrazeneca Vaccine 			
Total Amount required for the Vaccination Program			₱ 415,040.00

ANNEX U

The Administrative Service shall take the over-all lead in ensuring the efficient conduct of the activity, with the Medical Unit directly providing support to the contracted medical service provider.

Based on the list provided and consolidated by the Medical Unit, there are Five Hundred Thirteen (513) employees considered under the vaccination program, composed of personnel who are 60 years old and above and employees with comorbidities/ chronic disease, security guards and janitors/tress deployed at the DAR Central Office.

II. PROGRAM MECHANICS

The conduct of the vaccination program shall follow the procedure, as stipulated under the Philippine National COVID-19 Deployment Plan, prepared by the Department of health and the Inter Agency Task Force for the Management of Emerging Infectious Diseases.

- | | |
|---------------------|--|
| 1. PRE-REGISTRATION | Qualified vaccinees (under A-2 and A-3 categories) are required to fill-up the DAR Vaccination Survey Forms and submit these online, for consolidation and evaluation by the DAR Medical Unit. |
|---------------------|--|

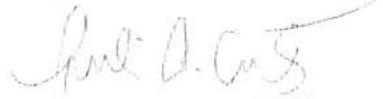
During the Actual Vaccination Roll-out Program

- | | |
|------------------|---|
| 2. REGISTRATION | Scan QR code generated from Pre-Registration;
Submit filled-up require documents, such as Health Declaration Forms, Informed Consent. Present government-issued ID to verify vaccinee's identity and age. |
| 3. PRE-SCREENING | Vital signs of vaccinees are to be taken by Registered Nurses, such as body temperature, blood pressure, etc. |
| 4. SCREENING | Internal Medicine Doctors to interview and screen the employees, check the Health Declaration Forms accordingly. |
| 5. VACCINATION | Vaccinator to utilize checklist before administering the vaccine, ensure proper vaccination technique and fill-up the details in the immunization card given to the vaccinee, such as date and time of vaccination, |

The amount of Four Hundred Fifteen Thousand Forty Pesos (₱415,040) shall be charged against the CY 2021 funds of the Administrative Service.

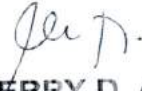
Procurement shall be through Emergency Direct Contracting, due to time constraint as the vaccines are scheduled and set to be delivered and these needs to be administered immediately.

Prepared By:




LAILANI A. CORTEZ
OIC, Chief Administrative Officer
General Services Division

Noted by:



CUPIDO GERRY D. ASUNCION
Director
Administrative Service


Funds Earmarked:



AURIT CARLOS ANG
OIC- ASec, FMAO and concurrent
Director, FIMAS

DAR BUDGET DIVISION			
EARMARKED			
Date:	MAY 9 2021	Amount:	₱ 415,040-
CA.P:	0000000000000000	Acc. Code:	5021299099
Mid:	0000010000000000	Office:	ADMIN - 3 CD end
Control #:	121	Initials:	[Signature]

Recommending Approval:



Atty. LUCIUS JUN-JUN G. MALSI
OIC, Office of the Undersecretary
Finance Management and Administration

Approved by:



ATTY. JOHN R. CASTRICIONES
Secretary

Department of Agrarian Reform

Office of the Secretary



21-0828-2200002
COVID19-OSEC-ADM



"Annex B"

REQUEST FOR QUOTATION

Date: May 26, 2021
 RFQ No. MCPD21-010
 PR No. PD2105-26-111

To All Eligible Suppliers/Bidders:

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions provided in this RFQ.

Duly signed sealed quotation properly labelled with RFQ and PR No/s. may be submitted at the DAR Central Office, Procurement Division, 1st Floor, Main Building not later than **May 27, 2021 at 01:00 pm.**

Prospective bidders shall be **"RESPONSIBLE TO VERIFY"** the quoted items from the Bids and Awards Committee (BAC) Secretariat, Procurement Division.

For any clarification, please contact us at Tel. Nos. 3455-5849 / 8928-1011, 3453-8300 (Telefax), 09667812052 Globe or email at procurementdiv2020@gmail.com.

[Signature]
ATTY. MARY MAE M. GADON
 Chief, Procurement Division

ANN

Item No.	ITEMS & DESCRIPTION	Unit	QTY	Statement of Compliance	Unit PRICE	Total PRICE
	<p>Specifications:</p> <p>Hiring of a Medical Service Provider for the Administration of the COVID-19 vaccines supplied the Quezon City LGU for a total of 500 DAR Personnel.</p> <p>The vaccination team shall be comprised of:</p> <ol style="list-style-type: none"> 1. 5 medical doctors 2. 5 registered nurses 3. 5 vaccinators 4. 5 post-vaccination registered nurses 5. <p>The service provider shall have on stand-by a mobile clinic and ambulance, complete PPE set for the team, alcohol and gloves medical equipment/tools and other supplies needed for the proper and safe administration of the vaccines.</p> <p>Administration of the vaccine shall be done from 8:00am to 5:00 pm</p> <p>For 1st dose - to be administered on May 28, 2021 at the DARCO Compound</p> <p>For 2nd dose - to be announced</p> <p>TOTAL COST OF VACCINE ADMINISTRATION----- Total ABC: Php 365,040.00 Mode of Procurement: NP Emergency Cases Payment Terms: within 15 CD upon completion of the activity and submission of billing statement and supporting documents</p>	LOT	1			

This is to submit our price quotations as indicated above, subject to the terms and conditions of this RFQ.

Supplier/Bidder's Company Name:		TIN:
Address:		
Contact No.:	Email add:	
Supplier/Bidder's Name/Authorized Representative:	_____ Signature over Printed Name	Date:

DAR-QF-100 REV 01

Request for Quotation (RFQ)
Terms, Conditions, Procedures

A. SUBMISSION

1. Duly signed sealed quotation and other eligibility requirements (*properly labelled with RFQ and PR No/s.*) may be submitted to the DAR Central Office, Procurement Division, 1st Floor, Main Building, Elliptical Road, Diliman, Quezon City.

The columns on Unit and Quantity in the RFQ shall be accomplished; and in the Statement of Compliance, a declaration whether Comply or Not Comply must be specified. The lower box in its Terms, Conditions and Procedures shall also be filled-up appropriately and signed by the Supplier or his/her duly authorized representative. Prices shall be quoted in Philippine Peso.

2. For ABC above P50,000.00, sealed quotation shall be submitted with the following requirements, to wit:
- a. Copy of PhilGEPS Registration Certificate
 - b. Copy of Valid Mayor's/Business Permit
 - c. Omnibus Sworn Statement (Emergency & Small Value Procurement) for ABC above Fifty Thousand Pesos (P50,000.00)
 - d. Income/Business Tax Return for ABC above P500,000.00
 - e. In case the owner is not the signatory of Price Quotation Form:
 - i. Special Power of Authority - For Single Proprietorship
 - ii. Secretary's Certificate - For Corporation/Partnership/Joint Venture
 - f. BIR Certificate of Registration (in lieu of DTI Registration & Mayor's Permit for Scientific/Scholarly/Artistic Work, HTC, & SVP)
 - g. Original copy of brochures of the items offered, showing its performance characteristics, in conformity to required specifications, and certifications, if applicable.
 - h. Certification that Facebook (FB) is the exclusive provider of FB Booting and no other agency can offer lower prices and terms more advantageous to government.

B. EVALUATION of QUOTATIONS

Quotations shall be evaluated by the BAC and Procurement Division based on the following criteria:

1. Completeness of submitted required support documents
2. Compliance with Technical Specifications
3. Conduct of on-site/ocular inspection for repair/installation of equipment, office partitions, and supply of office furniture/ fixtures.
4. Competitiveness of quoted price (unit and total price)

C. AWARD

The supplier who passed the above criteria and considered as the Single/Lowest Calculated and Responsive Bidder (S/LCRB) shall be awarded the Purchase Order (P.O)/Contract upon recommendation by the Secondary Bids and Awards Committee (SBAC) and approval of the Head of the Procuring Entity (HoPE).

D. DELIVERY

1. Unless stated otherwise, goods shall be delivered not later than _____ working days upon approval of Final Proof.
2. Goods shall be delivered to the DAR Central Office, General Services Division (GSD) located at the Ground Floor, DAR Main Building, Quezon City. Delivery and other appurtenant expenses are at the cost of the Supplier.
3. Upon delivery, the supplier shall provide the following documents, to wit:
 - i. Original and four (4) copies of the Supplier's Invoice showing the Goods' description, quantity, unit and total price;
 - ii. Original and four (4) copies of Delivery Receipts;
 - iii. Original Statement of Account;
 - iv. Approved Purchaser Order/Contract; and
 - v. Warranty Certificate, if applicable.
4. A penalty of one-tenth of one percent (0.001) of the total value of the undelivered Goods shall be charged as fine for each day of delay of delivery of the ordered goods, or after the lapse of the extension of another ten (10) calendar days.

E. PACKING

The Supplier shall ensure that the ordered goods (*preferably in its original package/box, sealed and labelled identifying content and quantity per box*) are properly packed and secured in such manner as to enable them to reach their destination in good condition.

F. INSPECTION

Delivered goods are subject to inspection and acceptance by the DAR Central Office Inspection Team and the requesting office/end-user. Expenses for laboratory tests on the goods, when necessary shall be at the cost of the supplier.

G. WARRANTY

Warranty period for supplies and materials shall be for six (6) months; for equipment it shall be one (1) year, to start from the Date of Acceptance, as noted in the Inspection and Acceptance Report, duly signed by the Chief, General Services Division.

H. PAYMENT

Processing for payment of the total Contract Price (less appropriate taxes) shall be upon issuance of the Inspection and Acceptance Report and submission of all required documents by the supplier.

I. RESPONSIBILITY OF THE WINNING SUPPLIER

1. Supplier shall guarantee the source(s) of its goods and shall ensure that deliveries are in accordance with the schedule and specifications of the award or Purchase Order (PO)/Contract.
2. Supplier, upon submission of relevant documentary requirements, shall sign the PO or enter into contract within the prescribed period after receipt of notice of award by courier/fax transmission/through email, or telephone call from the Procurement Division.
3. Refusal to accept an award/enter into contract, or failure to deliver the good/s within the prescribed period without justifiable cause shall be ground for disqualification from participating in any procurement activities of the Department pursuant to Sec. 69 of 2016 revised IRR without prejudice to the imposition of other sanctions prescribed under Sec. 68 of its IRR.
5. Rejected deliveries shall be construed as non-delivery and shall be replaced by the supplier subject to imposition of penalties as prescribed.
6. Suppliers are not allowed to propose or submit substitute quotation/s or item/s.
7. All duties, excise, and all other taxes and revenue charges shall be paid by the supplier.
8. As a pre-condition to payment, the supplier shall submit the Importation Documents specifically showing the conditions and serial numbers of the ordered imported equipment/s.
9. All transactions are subject to withholding of creditable Value Added Tax and/or Expanded Value Added Tax per revenue regulation(s) of the Bureau of Internal Revenue.

J. DISCLOSURE OF RELATIONS

The bidder is not related to those mentioned in Section 47.1 under Rule XV - Disclosure of Relations of the 2016 Revised IRR of RA 9184 that would constitute Conflict of Interest.

After having carefully read and accepted your Request for Quotation and its Terms and Conditions, I quote you on the item/s at price noted in the RFQ. The acceptance of the corresponding Award on Purchase Order/Contract shall be at any time before expiration as prescribed. This certifies that the above-submitted quotation is correct and complete to the best of my knowledge.

SIGNATURE OVER PRINTED NAME
(Supplier/Bidder/Authorized Representative)



Marilao Medical and Diagnostic Clinic Inc.

Antonio Arnaiz corner FB Harrison, Pasay City
Tel. No.: 0931 1187 157 / 0968 729 2515 / 0927 396 4115

Annex C

May 27, 2021

Undersecretary Luis Meinrado C. Pañgulayan

Chief Implementer of IATF Protocols
Head of Procuring Entity
Department of Agrarian Reform
Elliptical Road, Quezon City

Dear Undersecretary Pañgulayan:

SUBJECT: DEPARTMENT OF AGRARIAN REFORM VACCINATION PROGRAM

We are happy to present to your office our program in support to it's initiative to roll-out the vaccination program of your department. This program shall include the following:

SIX STEPS PROCEDURES:

- Step 1 : staffs will secure information of the employee undergoing the program.
- Step 2 : Registered Nurses to take vital signs of employee undergoing the program.
- Step 3 : Internal Medicine Doctors to interview and screen employees.
- Step 4 : Vaccinators to administer the vaccine.
- Step 5 : Registered Nurses to take blood pressure and temperature immediately after vaccination.
- Step 6 : Registered Nurses to re-take blood pressure and temperature after 15 minutes, then final taking of blood pressure and temperature after 30 minutes.

For safety purposes MMDC shall bring it's own their own sphygmomanometer, stethoscope, temperature check devise and PPE's.

The Vaccination Program will also include an **On-Site Mobile Medical Clinic and Ambulance** with doctors for emergency cases for the whole duration of the program.

The **Department of Agrarian Reform** shall provide the following:

1. AM & PM snacks and Lunch for MMDC.
2. Drinking water for MMDC staff, nurses and doctors only.
3. Venue of the program with adequate ventilation and space for MMDC and 550 employees of the Department including chairs and tables pre-arranged according to diagram in the flow chart with proper distancing protocol.

ANNEX

4. Electric fans.
5. Gate-pass for Vehicle.

Program Duration: one day from 8:00 a.m. to 5:00 p.m.

The cost for this program will amount to ₱ 182,520. Please see details of the cost in the following:

• Nurses (RN)	x 5	₱ 1,000	=	₱ 5,000
• Doctors	x 5	₱ 10,000	=	₱ 50,000
• Vaccinator	x 5	₱ 4,000	=	₱ 20,000
• Post-Vacc. (RN)	x 5	₱ 1,000	=	₱ 5,000
• PPE Set	x 20	₱ 690	=	₱ 13,800
• Mobile Clinic & Ambulance		₱ 55,000	=	₱ 55,000
• Alcohol & Gloves		₱ 3,720	=	₱ 3,720
• Mobilization		₱ 30,000	=	₱ 30,000

Depending on the type of Vaccine the amount above only covers the initial vaccination program. The same amount above may apply on the second dose of vaccination. Kindly see the table below for further guidance.

Type of Vaccine:

- Sinovac Vaccine 2nd dose after 28 days.
- Astrazeneca Vaccine 2nd dose after six (6) weeks

Should you agree on the terms and conditions stated above kindly sign your name on the space provided below:

Praying on your success in fighting the covid-19 pandemic.

Respectfully yours,


Olivia C. Capulong
Marketing Officer

Noted:


Alma R. Radovan – Onia, M.D.
Medical Director
Marilao Medical and Diagnostic Clinic Inc.



REQUEST FOR QUOTATION

Date: May 26, 2021
 RFQ No. MCPD21-010
 PR No. PD2105-26-111

To All Eligible Suppliers/Bidders:

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions provided in this RFQ.

Duly signed sealed quotation properly labelled with RFQ and PR No/s. may be submitted at the DAR Central Office, Procurement Division, 1st Floor, Main Building not later than May 27, 2021 at 01:00 pm.

Prospective bidders shall be "RESPONSIBLE TO VERIFY" the quoted items from the Bids and Awards Committee (BAC) Secretariat, Procurement Division.

For any clarification, please contact us at Tel. Nos. 3455-5849 / 8928-1011, 3453-8300 (Telefax), 09667812052 Globe or email at procurementdiv2020@gmail.com.

Mary Mae M. Gadon
 ATTY. MARY MAE M. GADON
 Chief, Procurement Division

Item No.	ITEMS & DESCRIPTION	Unit	QTY	Statement of Compliance	Unit PRICE	Total PRICE
	<p>Specifications:</p> <p>Hiring of a Medical Service Provider for the Administration of the COVID-19 vaccines supplied the Quezon City LGU for a total of 500 DAR Personnel.</p> <p>The vaccination team shall be comprised of:</p> <ol style="list-style-type: none"> 1. 5 medical doctors 2. 5 registered nurses 3. 5 vaccinators 4. 5 post-vaccination registered nurses <p>The service provider shall have on stand-by a mobile clinic and ambulance, complete PPE set for the team, alcohol and gloves medical equipment/tools and other supplies needed for the proper and safe administration of the vaccines.</p> <p>Administration of the vaccine shall be done from 8:00am to 5:00 pm</p> <p>For 1st dose - to be administered on May 28, 2021 at the DARCO Compound</p> <p>For 2nd dose -- to be announced</p> <p>TOTAL COST OF VACCINE ADMINISTRATION----- Total ABC: PhP 365,040.00 Mode of Procurement: NP Emergency Cases Payment Terms: within 15 CD upon completion of the activity and submission of billing statement and supporting documents</p>	LOT	1	<p>Completed</p>		

This is to submit our price quotations as indicated above, subject to the terms and conditions of this RFQ.

Supplier/Bidder's Company Name: <u>MARLUAO MEDICAL AND DIAGNOSTIC CLINIC INC</u>	TIN:
Address: <u>76 HAYDON ST OR AGENA PASAY CITY</u>	
Contact No.: <u>8636 55 23</u>	Email add: <u>marlaoclinic-pasay@gmail.com</u>
Supplier/Bidder's Name/Authorized Representative: <u>Judith T. Carney</u>	Date: <u>MAY 27, 2021</u>

DAR-QF-100 REV 01

Request for Quotation (RFQ)
Terms, Conditions, Procedures

A. SUBMISSION

1. Duly signed sealed quotation and other eligibility requirements (*properly labelled with RFQ and PR No/s.*) may be submitted to the DAR Central Office, Procurement Division, 1st Floor, Main Building, Elliptical Road, Diliman, Quezon City.

The columns on Unit and Quantity in the RFQ shall be accomplished; and in the Statement of Compliance, a declaration whether Comply or Not Comply must be specified. The lower box in its Terms, Conditions and Procedures shall also be filled-up appropriately and signed by the Supplier or his/her duly authorized representative. Prices shall be quoted in Philippine Peso.

2. For ABC above P50,000.00, sealed quotation shall be submitted with the following requirements, to wit:
- Copy of PhilGEPS Registration Certificate
 - Copy of Valid Mayor's/Business Permit
 - Ornibus Sworn Statement (Emergency & Small Value Procurement) for ABC above Fifty Thousand Pesos (P50,000.00)
 - Income/Business Tax Return for ABC above P500, 000.00

- e. In case the owner is not the signatory of Price Quotation Form:
- Special Power of Authority - For Single Proprietorship
 - Secretary's Certificate - For Corporation/Partnership/Joint Venture
- f. BIR Certificate of Registration (in lieu of DTI Registration & Mayor's Permit for Scientific/Scholarly/Artistic Work, HTC, & SVP)
- g. Original copy of brochures of the items offered, showing its performance characteristics, in conformity to required specifications, and certifications, if applicable.
- h. Certification that Facebook (FB) is the exclusive provider of FB Booting and no other agency can offer lower prices and terms more advantageous to government.

B. EVALUATION of QUOTATIONS

Quotations shall be evaluated by the BAC and Procurement Division based on the following criteria:

- Completeness of submitted required support documents
- Compliance with Technical Specifications
- Conduct of on-site/ocular inspection for repair/installation of equipment, office partitions, and supply of office furniture/ fixtures.
- Competitiveness of quoted price (unit and total price)

C. AWARD

The supplier who passed the above criteria and considered as the Single/Lowest Calculated and Responsive Bidder (S/LCRB) shall be awarded the Purchase Order (P.O)/Contract upon recommendation by the Secondary Bids and Awards Committee (SBAC) and approval of the Head of the Procuring Entity (HoPE).

D. DELIVERY

- Unless stated otherwise, goods shall be delivered not later than working days upon approval of Final Proof.
- Goods shall be delivered to the DAR Central Office, General Services Division (GSD) located at the Ground Floor, DAR Main Building, Quezon City. Delivery and other appurtenant expenses are at the cost of the Supplier.
- Upon delivery, the supplier shall provide the following documents, to wit:
 - Original and four (4) copies of the Supplier's Invoice showing the Goods' description, quantity, unit and total price;
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 - Original Statement of Account;
 - Approved Purchaser Order/Contract; and
 - Warranty Certificate, if applicable.
- A penalty of one-tenth of one percent (0.001) of the total value of the undelivered Goods shall be charged as fine for each day of delay of delivery of the ordered goods, or after the lapse of the extension of another ten (10) calendar days.

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The Supplier shall ensure that the ordered goods (*preferably in its original package/box, sealed and labelled identifying content and quantity per box*) are properly packed and secured in such manner as to enable them to reach their destination in good condition.

F. INSPECTION

Delivered goods are subject to inspection and acceptance by the DAR Central Office Inspection Team and the requesting office/end-user. Expenses for laboratory tests on the goods, when necessary shall be at the cost of the supplier.

G. WARRANTY

Warranty period for supplies and materials shall be for six (6) months; for equipment it shall be one (1) year, to start from the Date of Acceptance, as noted in the Inspection and Acceptance Report, duly signed by the Chief, General Services Division.

H. PAYMENT

Processing for payment of the total Contract Price (less appropriate taxes) shall be upon issuance of the Inspection and Acceptance Report and submission of all required documents by the supplier.

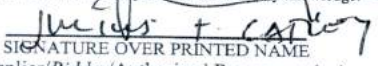
I. RESPONSIBILITY OF THE WINNING SUPPLIER

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- Supplier, upon submission of relevant documentary requirements, shall sign the PO or enter into contract within the prescribed period after receipt of notice of award by courier/fax transmission through email, or telephone call from the Procurement Division.
- Refusal to accept an award/enter into contract, or failure to deliver the good
- s within the prescribed period without justifiable cause shall be ground for disqualification from participating in any procurement activities of the Department pursuant to Sec. 69 of 2016 revised IRR without prejudice to the imposition of other sanctions prescribed under Sec. 68 of its IRR.
- Rejected deliveries shall be construed as non-delivery and shall be replaced by the supplier subject to imposition of penalties as prescribed.
- Suppliers are not allowed to propose or submit substitute quotation/s or item/s.
- All duties, excise, and all other taxes and revenue charges shall be paid by the supplier.
- As a pre-condition to payment, the supplier shall submit the Importation Documents specifically showing the conditions and serial numbers of the ordered imported equipment/s.
- All transactions are subject to withholding of creditable Value Added Tax and/or Expanded Value Added Tax per revenue regulation(s) of the Bureau of Internal Revenue.

J. DISCLOSURE OF RELATIONS

The bidder is not related to those mentioned in Section 47.1 under Rule XV – Disclosure of Relations of the 2016 Revised IRR of RA 9184 that would constitute Conflict of Interest.

After having carefully read and accepted your Request for Quotation and its Terms and Conditions, I quote you on the item/s at price noted in the RFQ. The acceptance of the corresponding Award on Purchase Order/Contract shall be at any time before expiration as prescribed. This certifies that the above-submitted quotation is correct and complete to the best of my knowledge.


SIGNATURE OVER PRINTED NAME
(Supplier/Bidder/Authorized Representative)



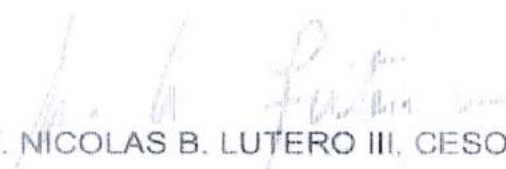
Republic of the Philippines
DEPARTMENT OF HEALTH
HEALTH FACILITIES AND SERVICES REGULATORY BUREAU

LICENSE TO OPERATE

Owner : Marilao Medical & Diagnostic Clinic Inc.
Name of Facility : **MARILAO MEDICAL & DIAGNOSTIC CLINIC INC.**
Type of Facility : COVID-19 (SARS-CoV-2) Testing Laboratory
Type of Test : **Reverse Transcriptase-Polymerase Chain Reaction(RT-PCR)**
Location : Antonio Arnaiz corner FB Harrison, Brgy. 24
Pasay City, Metro Manila
License Number : 13-0012-2021-CT-2
Validity of License : 16 February 2021 – 31 December 2021



By Authority of the Secretary of Health:


ATTY. NICOLAS B. LUTERO III, CESO III
Director IV

This license is renewable annually and subject to suspension or revocation if the hospital is found violating RA 4226 and related issuances.



REPUBLIC OF THE PHILIPPINES
CITY OF PASAY
 METRO MANILA
 OFFICE OF THE MAYOR



BUSINESS PERMITS AND LICENSING OFFICE

PERMIT TO OPERATE 2021

DISPLAY IN PLAIN VIEW

Status	Business Account no.	Date of Issuance	Date of Expiration
New	21-000014	January 29, 2021	December 31, 2021
Official Receipt	O.R. Date	Amount Paid	Capital Gross Sales
7403716	January 29, 2021	12,755.00	1,000,000.00

TAXPAYER'S NAME

MARILAO MEDICAL & DIAGNOSTIC CLINIC INC.
 BUSINESS NAME

MARILAO MEDICAL & DIAGNOSTIC CLINIC INC.
 NATURE OF BUSINESS

MEDICAL & LABORATORY SERVICES

ADDRESS

**ARNAIZ AVENUE COR. F.B. HARRISON ST., ZONE 5, BARANGAY 013, DISTRICT 1 PASAY CITY METRO
 MANILA NOR 13010**

Failure to comply with the terms and conditions written at the back hereof shall cause the immediate revocation of this permit. Any erasure and/or alteration will invalidate this permit.

SUBJECT TO INSPECTION
 Recommending Approval

MICHELLE PARRA-PARDO
 OIC-BUSINESS PERMITS AND LICENSING OFFICE

Permit No. : **05331**

By Authority of the City Mayor:
Hon. IMELDA "EMI" CALIXTO-RUBIANO

Atty. DENNIS BERNARD N. ACORDA
 CITY ADMINISTRATOR





REPUBLIC OF THE PHILIPPINES
CITY OF PASAY
 METRO MANILA
 OFFICE OF THE MAYOR
 BUSINESS PERMITS AND LICENSING OFFICE



PERMIT TO OPERATE 2021

DISPLAY IN PLAIN VIEW

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New	21-000014	January 29, 2021	December 31, 2021
Official Receipt	O.R. Date	Amount Paid	Capital Gross Sales
7403716	January 29, 2021	12,755.00	1,000,000.00
TAXPAYER'S NAME			
MARILAO MEDICAL & DIAGNOSTIC CLINIC INC.			
BUSINESS NAME			
MARILAO MEDICAL & DIAGNOSTIC CLINIC INC.			
NATURE OF BUSINESS			
MEDICAL & LABORATORY SERVICES			
ADDRESS			
ARNAIZ AVENUE COR. F.B. HARRISON ST., ZONE 5, BARANGAY 013, DISTRICT 1 PASAY CITY METRO MANILA NCR 1300			

Failure to comply with the terms and conditions written at the back hereof shall cause the immediate revocation of this permit. Any erasure and/or alteration will invalidate this permit.

SUBJECT TO INSPECTION
 Recommending Approval:

[Signature]
 MICHELLE M. VERA-PARDO
 OIC-BUSINESS PERMITS AND LICENSING OFFICE

By Authority of the City Mayor:
 Hon. IMELDA "EMI" CALIXTO-RUBIANO

Atty. DENNIS BERNARD N. ACCORDA
 CITY ADMINISTRATOR



Permit No. : **05331**

COVID 19 VACCINATION PROGRAM

MMDC MEDICAL STAFF

MAY 28, 2021

DOCTORS	PRC LICENSE NUMBER	JOB DISCRIPTION	CONTACT NUMBER
1. GLADISTELLA NGO	117671	COVID SCREENING	0917-828-1577
2. SIMON JOHN BAUTISTA	143539	COVID SCREENING	0945-479-8014
3. INNA JOY SALIOT	154585	COVID SCREENING	0977-851-6994
4. ELTON P. QUIAMCO	134358	COVID SCREENING	0927-517-3917
5. ALMA R. ONIA	97635	COVID SCREENING	0917-861-5229
6. ALTHEA CLARICE VENTURA	155027	COVID SCREENING	0916-628-5687

NAME	PROFESSION	JOB DISCRIPTION	CONTACT NUMBER
1. PINKY BARCELLONA	NURSING AIDE	VITAL SCREENING	0956-768-8476
2. PATRICIA ROQUE	NURSING AIDE	VITAL SCREENING	0956-652-1754
3. KAREN INOCENCIO	NURSING AIDE	VITAL SCTREENING	0912-141-8871
4. MICHAEL DUANE MIRANDA	NURSING AIDE	VITAL SCREENING	0946-570-8584
5. WILLEN P. GUERREO	NURSING ATTENDANT	VITAL SCREENING	0927-044-1006
6. AILEEN M. PITAS	NURSING ATTENDANT I	VITAL SCREENING	0921-930-9328
7. JAHARA ISLA	NURSING AIDE	VITAL SCREENING	0927-603-1891
8. JERRY ABORQUEZ	NURSING AIDE	VITAL SCREENING	0955-3878112
9. JEANNE D. PIOQUINTO	NURSING AIDE	VITAL SCREENING	0935-1007434
10. MARY ANN M. GERONIMO	NURSING AIDE	VITAL SCREENING	0916-170-9836

NAME	PROFESSION	JOB DISCRIPTION	CONTACT NUMBER
1. JEFF LOUIE CAPULONG	NURSE LICENSE NO. 0821611	VACCINATOR	0995-900-4572
2. JEFFERSON DANCEL	NURSE LICENSE NO. 070162	VACCINATOR	0917-441-5248
3. JULIE CARLOS	NURSE LICENSE NO. 0900415	VACCINATOR	0945-742-6597
4. MIAH BUTAC	NURSE LICENSE NO. 0851575	VACCINATOR	0935-618-9669
5. JOANNA VINCE CRUZ	NURSE LICENSE NO. 0741823	VACCINATOR	0917-938-9977

APPROVED BY:



ALMA R. ONIA, MD
 MEDICAL DIRECTOR
 MARILAO MEDICAL AND DIAGNOSTIC CLINIC INC



OLIVIA C. CAPULONG
 MARKETING OFFICER

DOCTOR	JOB DESCRIPTION
1. GLADISTELLA NGO	COVID SCREENING
2. SIMON JOHN BAUTISTA	COVID SCREENING
3. INNA JOYCE SALIOT	COVID SCREENING
4. ALTHEA CLARICE VENTURE	COVID SCREENING
5. ALMA R. ONIA	COVID SCREENING

PRC I.D.



NURSE

JOB DESCRIPTION

PRC I.D

1. JEFF LOUIE CAPULONG

VACCINATOR



2. JEFFERSON DANCEL

VACCINATOR



3. JULIE CARLOS

VACCINATOR



4. MIAH BUTAC

VACCINATOR



5. JOANNA VINCE CRUZ

VACCINATOR



Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF QUEZON CITY) S.S.

AFFIDAVIT

I, Alma R. Onia, of legal age, Married, Filipino, and residing at Unit 5 Villa Zentossa Novaliches, Quezon City, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of Marilao Medical and Diagnostic Clinic, Inc., with office address at Antonio Arnaiz cor. F.B. Harisson, Pasay City;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the hiring of a Medical Service provider for the administration of the COVID-19 Vaccines of the DARCO, as shown in the attached duly notarized Secretary's Certificate;
3. Marilao Medical and Diagnostic Clinic, Inc., is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. Marilao Medical and Diagnostic Clinic, Inc. is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors, and controlling stockholders of Marilao Medical and Diagnostic Clinic, Inc., is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. Marilao Medical and Diagnostic Clinic, Inc., complies with existing labor laws and standards; and
8. Marilao Medical and Diagnostic Clinic, Inc., is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if

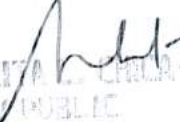
- any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the COVID-19 VACCINATION PROGRAM
9. Marilao Medical and Diagnostic Clinic, Inc., did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of MAY, 2021 at CITY OF PASAY, Philippines.


 Alma R. Onia
 Medical Director
 Affiant

[Jurat]
 [Format shall be based on the latest Rules on Notarial Practice]

DOC. NO. 377
 PAGE NO. 77
 BOOK NO. X
 SERIES 2021


 ATTY. ELENA MELIZA L. CHUA-LLEDO
 NOTARY PUBLIC
 UNIT 719 TOWER B THE PLAZA VERDE PASAY CITY
 MY COM. NO. 10178 (ISSUED 02.03.2020)
 RM 579 BANGSAWANG ST. VERDE PASAY CITY
 PTR NO. 75382-11-2020 (JULY 10, 2020)
 BP LIFE TIME NO. 00101001 (FOR CHAPTER
 TITLE NO. VI-0004746 MAY 7, 2019)

Department of Agrarian Reform Supplemental Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/ End User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/Posting of IBNE	Submission/Opening of Bids	Notice of Award	Contract Signing	Total		MOOE	CO		
	Hiring of a Medical Service Provider for the Administration of the COVID-19 vaccines supplied the the Quaron City LGU for a total of 500 DAP Personnel	FMAO-ADSERV	NO	NP-53.2 Emergency Cases	May	May	May	May	Gap	365,040.00	365,040.00			
GRAND TOTAL										365,040.00	365,040.00			

Prepared/Consolidated by:

[Signature]
MARLOND CAYABAN
 BAC Secretarial/Procurement Division

Reviewed by:

[Signature]
ATTY. MARY MAE M. GABON
 Head BAC Secretarial/Procurement Division

[Signature]
Secondary Bids and Awards Committee for ABC of PNP1 Million and Below

[Signature]
ATTY. MERCEDES SAYEN-BORONGAN
 Chief, Budget Division

[Signature]
DR. JAMES ARSENIO O. PONCE
 Secondary BAC Member

[Signature]
DR. SUSANA R. SERRANO
 Secondary BAC Member

[Signature]
DR. BALTAZAR T. CRUZ
 Alternate Member

[Signature]
ADIC. LUCIUS VINCENT REYES
 Secondary BAC Member

[Signature]
USEC CARIM L. PANUMPANG
 Secondary BAC Chairperson

Approved By:

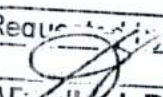
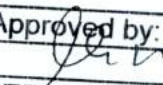
[Signature]
ATTY. LUCIUS JUN-JUN MALSI
 Designated HOPE for ABC of PNP 1 Million and below

PURCHASE REQUEST

Entity Name : DEPARTMENT OF AGRARIAN REFORM Fund Cluster : _____

Office /Section		Administrative Service		PR No.: PD2105 - 26 - 111	Date: 5/25/21
				Responsibility Center Code	
Stock Property No	Unit	Item Description	Quantity	Unit Cost	Total Cost
		Hiring of Medical Service Provider for the Administration of Covid-19 Vaccines supplied by Quezon City LGU	500		365,040.00
		<ol style="list-style-type: none"> 1. 5 Medical Doctors 2. 5 Registered Nurse 3. 5 Vaccinators 4. Post Vaccination Registered Nurse 5. The service provider shall have on stand-by a mobile clinic and ambulance, complete PPE set for the team, alcohol and gloves medical equipment/ tools and other supplies needed for the proper and safe administration of the vaccines. 			-
		Administration of the vaccine shall be done from 8:00am to 5:00pm.			-
		For 1st dose - to be administered on May 28, 2021 at the DARCO Compound			
		For 2nd dose - to be announced			
		Total			365,040.00

Purpose: For official use of Admin Service

Signature: 	Approved by: 
Printed Name: JOEL A. BADUA	CUPIDO GERRY D. ASUNCION
Designation: ADAS III	Director IV Administrative Service

ADMIN-OD-21-05-0110

Hiring of Medical Service Provider for the Administration of the COVID-19 vaccines – 7S-A

Approved Budget for the Contract (ABC): PHP365,040.00

USEC MAPSI:

FOR YOUR CLEARANCE PD
28 MAY 21 NI APPROVED
PROCEDURES FOR
EMERGENCY PROC.
FOR YOUR REF. PD

S-BAC RESOLUTION PO 76-A SERIES OF 2020

	DATE	REMARKS
S-BAC		* REFERENCES FOR MIXED Q1 ONE NOT COMMENT:
ABSTRACT OF QUOTATION	MAY 27, 2021	MIXED B SARC: RFQ MIXED B CONTRACT: PROJ. PROVISION
REQUEST FOR QUOTATION	MAY 26, 2021	
PHILGEPS POSTING		
PURCHASE REQUEST	MAY 26, 2021	P 065,040
MODE OF PROCUREMENT	SEC. 20-2 EMERGENCY PROC.	Requirements (within PCD, ODP) - REQUESTS / BUSINESS PERMIT / - ANNUAL SWORN STATEMENT
OTHERS:	FOR YOU TO SIGN. FOR PD BY AUTHORITY OF THE SEC. FOR PD AND OF 201 IN EMERGENCY PROC. TO P 000,000 AND AS THE PROGRESS OFFICE FOR THE PROJECT. GPRB RESO NO 66-21	

COMPLIANCE FROM SUPPLIERS	DATE	REMARKS
MARILAO MEDICAL CENTER AND DIAGNOSTIC CLINIC INC.	MAY 27, 2021	* NO AMOUNT STORED IN THE RFQ * COMPLETE ENG. DOCS.

The 2016 Revised Implementing Rules and Regulations – Annex "H"

- i. In case of imminent danger to life or property during a state of calamity, or
- ii. When time is of the essence arising from natural or man-made calamities or
- iii. Other causes where immediate action is necessary:
 - a) to prevent damage to or loss of life or property, or
 - b) to restore vital public services, infrastructure facilities and other public utilities.

In all instances of Negotiated Procurement under this Section, the HOPE shall confirm in writing the existence and veracity of the ground or grounds relied upon before approving the ensuing contract.

Considering that the underlying reason to support a Negotiated Procurement through the Emergency modality relates to "time element" as when there is - a) imminent danger to life or property; or, b) when time is of the essence; or c) immediate action is necessary, the Procuring Entity, through the HOPE, BAC, its Secretariat and End-User unit, should consider appropriate timing or the proximity of time between the actual procurement activity to be conducted and the emergency sought to be addressed, such that when the reason or cause for the emergency has already been abated, adoption of competitive bidding as the primary mode of procurement shall be considered.

When the ground is based on imminent danger to life during a state of calamity, there must be a declaration by a competent authority of a state of calamity pursuant to existing laws, rules and regulations before any procurement activity may be undertaken.⁴⁶

b) Procedure

- i. The End-User unit or the duly authorized official or personnel shall submit a request to the BAC or the HOPE, as the case may be, accompanied by appropriate supporting documents identifying the emergency sought to be addressed, and the necessary goods, civil works or consulting services (e.g., Technical Specifications, Scope of Work or Terms of Reference) that have to be procured to address the emergency.
- ii. Upon preparation of the appropriate procurement documents, the BAC may directly negotiate with a supplier, contractor or consultant with technical, legal and financial capability to deliver the goods, execute the works and perform the services to address the emergency. Upon confirmation and ascertainment of such capability to address the emergency, the HOPE, upon recommendation of the BAC, shall immediately award the contract to the Supplier, Contractor or Consultant.

⁴⁶ Section 16, R.A. 10121.

W/ BAC RESO - P.O

CONTRACT

⁴⁷ Section 53
⁴⁸ Section 53