


	<p>SWISS IT ACADEMY, INC.</p> <p>Is the NFCC of the mother company which is a joint venture partner, sufficient if it passes the required amount?</p> <p>Are both parties required to present SLCC?</p> <p>What will be the due process of the project implementation of the joint venture, if contract is awarded?</p>	<p>“The submission of technical and financial eligibility documents, by any of the joint venture partner constitutes compliance, if the partner responsible to submit the NFCC shall likewise submit its statement of all on-going contracts and audited financial statements.” (Section 23.1 (b) 2016 Revised IRR of R.A. 9184). In short, either of the two (2) must submit NFCC.</p> <p>During bid submission, a JVA shall be submitted in case the joint venture is already in existence. Otherwise, a duly notarized statement from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful is sufficient.</p> <p>Members of the joint venture shall be jointly and severally responsible/liable for the particular contract.</p>
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The foregoing shall form an integral part of the Bid Documents and supersede previous issuances relative to the subject procurement.

Approved by:
(For the BAC-Primary)


ATTY. JIM G. COLETO
 Board Member, DAR Adjudication Board
 Chairperson, Bids & Awards Committee - Primary

Attachment 1 to SBB No. 1 of PBD 21-07

Answer to ENDERUN'S Query on Schedule and Distribution of Participants per Batch of Training

1. The participants of each batch as per required, per level, and per MS application, depends on results of the Training Needs Assessment (TNA) conducted. The TNA is also utilized to gauge the level of proficiency of participants and allocate them based on the needed level of proficiency and application used that are necessary to accomplish their work deliverables. We'll be providing the full list of participants to the winning bidder.

Please see attached Matrix of Allocation.

Matrix of Allocation

OFFICE	LEVEL	MS APPLICATION	NO. OF PARTICIPANTS (Per Level, Per Application)	TOTAL PARTICIPANTS (Per Project Requirement)
DAR Central Office	Basic (3 Batches)	Word	15	35
		Excel	10	
		PowerPoint	10	
	Intermediate (2 Batches)	Excel	20	35
			15	
	Advanced (3 Batches)	Word	25	65
		Excel	20	
		PowerPoint	20	
	DAR Field Office	Basic (41 Batches)	Word	300
Excel			250	
PowerPoint			250	
Intermediate (10 Batches)		Excel	200	200
Advanced (10 Batches)		Word	80	200
		Excel	80	
		PowerPoint	40	

2. For the Detailed Product Specification, Item No. 3, Training Implementation, states the course requirement per level of proficiency for the actual conduct, considering the number of participants per batch and the minimum number of Subject Matter Experts (SMEs) required as per item no. 4 of the Technical Specifications, simultaneous sessions will be conducted per level of proficiency.

The illustration below shows the total number simultaneous sessions per week. However, the number of batches may differ if the winning bidder will be able to provide more than the minimum number of SMEs required.

LEVEL OF PROFICIENCY	SCHEDULE OF CONDUCT	
	COURSE REQUIREMENT	No. of batches to be conducted within a week per course requirement
BASIC	2-day Program 4hrs/session AM / PM batch	AM - 2 Batches PM - 2 Batches Total: 8 batches per week
INTERMEDIATE	4-day Program 4hrs/session AM / PM batch	AM - 2 Batches PM - 2 Batches Total: 4 batches per week
ADVANCED	4-day Program 4hrs/session AM / PM batch	AM - 2 Batches PM - 2 Batches Total: 4 batches per week

Annex "A-1"

Attachment 2 to SBB No. 1, PBD-21-07

Price Schedule for Services Offered from Within the Philippines

Name of Bidder _____ Project ID No. PBD-21-07 Page ___ of ___

Milestone	Requirements and Deliverables	Total Bid Price (PhP)
1	Completion of activities under items 1 and 2 of the Schedule of Requirements and submission of a six-month training intervention, training manual/hand outs and practical activities/exercise per MS Application per level of proficiency	
2	Completion of the eight (8) batches of five (5) sessions for DAR Central Office to 135 participants with documentation and monitoring report	
3	Completion of the forty-one (41) batches of live sessions for DAR Field Office to 800 participants with documentation and monitoring report	
4	Completion of activities under items 5 and 6 of the Schedule of Requirements and submission of documentation and monitoring reports	

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____