

Department of Agrarian Reform Sultan Kudarat Indicative Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Fuel, Oil and Lubricants	STOD	YES	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	692000	692000		
	Water	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	15000	15000		
	Electricity	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	913000	913000		
	Landline	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	25000	25000		
	Mobile	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	120000	120000		
	Internet	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	473000	473000		
	Postage	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	55000	55000		
	Janitorial	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	143000	143000		
	Security	STOD	YES	NP-53.9 - Small Value Procurement	Nov-20	N/A	Jan-21	Jan-21	GoP	964000	964000		
	Taxes	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	48000	48000		
	Fidelity Bond Premium	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	50000	50000		
	Insurance Expenses	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	60000	60000		
	Rent - Building	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	368000	368000		
	Repair & Maintenance of Office Building	STOD	YES	Competitive Bidding	Oct-21	Oct-21	Oct-21	Oct-21	GoP	2500000	2500000		
	Repair & Maintenance of Office Equipment	STOD	YES	NP-53.2 Emergency Cases	N/A	N/A	Quarterly	Quarterly	GoP	29000	29000		
	Repair & Maintenance of ICT	STOD	YES	NP-53.2 Emergency Cases	N/A	N/A	Quarterly	Quarterly	GoP	30000	30000		
	Repair & Maintenance of Semi ICT	STOD	YES	NP-53.2 Emergency Cases	N/A	N/A	Quarterly	Quarterly	GoP	30000	30000		
	Maintenance of Motor Vehicles	STOD	YES	NP-53.2 Emergency Cases	N/A	N/A	Quarterly	Quarterly	GoP	280000	280000		
	Logistics for the Conduct of STO Representation Activities/ unforeseen activities that may include (Lease of Venue, Catering Services, Vehicle Rentals, Supplies & etc)	STOD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	200000	200000		
	Lease of Venue with/for Catering Services for the Conduct of various STO activities (Meetings, Conferences etc)	STOD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	170000	170000		
	Supplies (Common Supplies and Equipment) for STOD	STOD	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	167000	167000		
	Vehicle rental for the conduct of various ALI activities in the Municipalities of the Sultan Kudarat	ALS	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	240000	240000		
	Vehicle rental for the conduct of various ALA activities in the Municipalities of the Sultan Kudarat	ALS	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	100000	100000		
	Lease of venue with catering Orientation re: DAR Administrative Order No. 1, Series 1995	ALS	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	48750	48750		
	Lease of venue with catering services for Updating of New Guidelines and Issuances for ALI CASES	ALS	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	35000	35000		
	Lease of Venue with Catering services for the Various ALA Activities (Meetings, conferences and Forum)	ALS	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	30000	30000		
	Lease of Venue with Catering services for the Orientation re: DAR Administrative Order No. 8, Series 1995	ALS	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	30000	30000		
	Lease of Venue with Catering services for the Orientation and Mero Investigation Report	ALS	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	32000	32000		

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					Advertisement/ Posting of IE/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Lease of Venue with Catering services for the Orientation re: DAR Administrative Order No. 1, Series 2002 (Conversion)	ALS	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	26250	26250		
	Lease of venue with Catering Services for the updating of DAR AO7, Series 2011, DAR AO2, series of 2018 and DAR AO3 series of 2017	ALS	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	37750	37750		
	Supplies (Common Supplies and Equipment) for ALS	ALS	YES	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	201960	201960		
	Vehicle Rental for the conduct of Case Resolution activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	112000	112000		
	Vehicle Rental for the conduct of Mediation activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	15000	15000		
	Vehicle Rental for the conduct of Post Judgement Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	9000	9000		
	Vehicle Rental for the conduct of Execution/Implementation Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	9000	9000		
	Vehicle Rental for the conduct of Administration of Oaths Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	9000	9000		
	Vehicle Rental for the conduct of Writ of Installation Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	6000	6000		
	Catering Services (Meals and Snacks) for the conduct of Case Resolution Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	116000	116000		
	Catering Services (Meals and Snacks) for the conduct of Mediation Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	10000	10000		
	Catering Services (Meals and Snacks) for the conduct of Post Judgement Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	9000	9000		
	Catering Services (Meals & Snacks) Execution/Implementation Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	10000	10000		
	Catering Services (Meals & Snacks) LAD Related Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	9000	9000		
	Catering Services (Meals & Snacks) for the conduct of Writs of Installation Activities	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	6000	6000		
	Logistics for the conduct of Representation activities (Accommodation, Vehicle Rental, Catering Services)	OPA	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	133000	133000		
	Supplies (Common Supplies and Equipment) for SITCD	OPA	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	80000	80000		
	Meals & Snacks, Vehicle Rentals & Training Supplies for the Conduct of ITEMA in 206 Organizations & 17 ARC/ARC Clusters	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	145800	145800		
	Meals & Snacks, Vehicle Rentals & Training Supplies Sustainability monitoring of Infra previously completed and turned-over to LGUs for maintenance	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	72000	72000		
	Meals & Snacks, Vehicle Rentals & Training Supplies for the Coordination Meetings, PBD Monthly Meetings, Others under Supervision, Management, and Monitoring and Evaluation	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	2737800	2737800		
	(Meals & Snacks & Training Materials & Vehicle rental) for the conduct of Organizational Development & Strengthening	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	1509600	1509600		
	Meals & Snacks & Training Materials & Vehicle rental for the conduct of ARB Organizing	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	44400	44400		

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					Advertisement/ Posting of IE/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Meals & Snacks & Training Materials for the conduct of ARB Membership Recruitment	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	216000	216000		
	Meals & Snacks & Training Materials & Vehicle rental for the conduct of Development of Products /Services	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	25200	25200		
	Meals & Snacks & Training Materials & Vehicle rental Development of ARBOs to Become MF Provider	PBDD	NO	NP-53.9 - Small Value Procurement	Apr-21	N/A	Apr-21	Apr-21	GoP	183600	183600		
	Meals & Snacks & Training Materials & Vehicle rental for the conduct of Village Level Farms-focused Enterprise Development (VLFED)	PBDD	YES	NP-53.9 - Small Value Procurement	Feb-21	N/A	Feb-21	Feb-21	GoP	168000	168000		
	Meals & Snacks & Training Supplies for the conduct of PBD Lawyering	PBDD	YES	NP-53.9 - Small Value Procurement	Feb-21	N/A	Feb-21	Feb-21	GoP	12600	12600		
	LinkSFarMM (Meals & Snacks & Training Supplies)	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	360000	360000		
	Meals & Snacks & Training Supplies for the conduct of Farm Business School	PBDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	201500	201500		
	Meals & Snacks & Training Supplies for the conduct of APCP and Other Credit & MF Programs	PBDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	120000	120000		
	Meals & Snacks & Training Supplies for the conduct of Partnership Against Hunger & Poverty	PBDD	NO	NP-53.9 - Small Value Procurement	Feb-21	N/A	Feb-21	Feb-21	GoP	75000	75000		
	Meals & Snacks & Training Supplies for the Provision of Credit and Microfinance Services	PBDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	12600	12600		
	Meals & Snacks & Training Supplies; Farm Inputs for the conduct of Sustainable livelihood support for disaster affected areas	PBDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	300000	300000		
	Meals & Snacks & Training Supplies; Farm Inputs for the conduct of WASH-Focused Enterprise /Livelihood (CPWASH)	PBDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	18000	18000		
	Supplies (Common Supplies and Equipment) for PBDD	PBDD	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	1031100	1031100		
	Provision of Support Facilities (CPWASH)	PBDD	NO	NP-53.9 - Small Value Procurement	Apr-21	N/A	Apr-21	Apr-21	GoP	80000	80000		
	Provision of Equipment & Support Facilities (LinkSFarMM)	PBDD	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	600000	600000		
	Provision of Farm Machinery & Equipment/ Implement under Climate Resilient Farm Productivity Support	PBDD	NO	Competitive Bidding	Jul-21	Jul-21	Jul-21	Jul-21	GoP	21600000	21600000		
	(Meals & Snacks; Accommodation & Vehicle rental for the conduct of Representation for Supervision & Management	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	492600	492600		
	Meals & Snacks; Accommodation & Vehicle rental for the conduct of Representation for SIE activities	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	442500	442500		
	Representation Expenses for EDES (Meals & Snacks; Accommodation & Vehicle rental)	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	190500	190500		
	Representation Expenses for Climate Resilient Farm Productivity Support (Meals & Snacks; Accommodation & Vehicle rental)	PBDD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	53000	53000		
	Vehicle Rental For the conduct of Claim Folder Preparation	LTID	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	100000	100000		
	Vehicle Rental For the conduct of Subdivision Survey Activities	LTID	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	100000	100000		

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					Advertisement/ Posting of E/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Lease of Venue, Catering Services for the conduct of Monthly Meeting for preparation of Action Plan	LTID	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	15000	15000		
	Lease of venue, meals, snacks & supplies for the Conduct of 1st Semester DPC/IPC Preparation for MAROs & LTID staff	LTID	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	49500	49500		
	Conduct of MAROs Quarterly Assessment (Meals, snacks, & supplies)	LTID	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	198000	198000		
	Lease of venue, meals, snacks & supplies for the Conduct of Year End Assessment	LTID	NO	NP-53.9 - Small Value Procurement	Jul-21	N/A	Jul-21	Jul-21	GoP	49500	49500		
	Meals, snacks & activity supplies for the Conduct of Orientation on 2021 LTSP Directives with MARPOs	LTID	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	34850	34850		
	Meals, snacks & activity supplies for the Conduct of Planning for CY 2022 for LTID staff	LTID	NO	NP-53.9 - Small Value Procurement	Apr-21	N/A	Apr-21	Apr-21	GoP	25000	25000		
	Meals, snacks & activity supplies for the Conduct of Indicative Planning with MARPOs for CY 2022	LTID	NO	NP-53.9 - Small Value Procurement	Apr-21	N/A	Apr-21	Apr-21	GoP	49500	49500		
	Meals, snacks & activity supplies for the Review and Updating of Live Documents	LTID	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	13800	13800		
	Meals, snacks & activity supplies for the Conduct of Planning & Forward Estimates CY 2022-2024 with MARPOs	LTID	NO	NP-53.9 - Small Value Procurement	Jul-21	N/A	Jul-21	Jul-21	GoP	49500	49500		
	Meals, snacks & activity supplies for the Conduct of Orientation in LTSP Forms with MAROs	LTID	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	49500	49500		
	Meals, snacks & activity supplies for the Re-Orientation of AO1 series 2020 and Re-calibration of Enhanced Optool Database	LTID	YES	NP-53.9 - Small Value Procurement	Oct-20	N/A	Jan-21	Jan-21	GoP	49500	49500		
	Meals and Snacks for the Meeting with Surveyor	LTID	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	16000	16000		

Consolidated by:

MARCHELYN E. GANIT
BAC Secretariat

JAN 05 2021

Reviewed by:

MYLYNE S. CASTANARES
Acting Budget Officer for Regular Fund

JAN 05 2021

Recommending Approval:

ATTY. EDWIN H. BARAQUIA
BAC Chairman

JAN 05 2021

Approved:

RODOLFO T. ALBURO, CIESE
PARPO II

JAN 05 2021