

**DEPARTMENT OF AGRARIAN REFORM  
RIZAL PROVINCE**

**Annual Procurement Plan for FY 2021**

In Thousand ('000)

Code (PAP)	Procurement Program/Project	Is this an early Procurement Activity? (Yes/No)	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>Common Supplies and Equipment (CSE)</b>												
50203010 02	Available at PS-DBM	No	DARPO-RIZAL	NP-53.5 Agency-to-Agency	N/A	N/A	Jan/Aug 2021	Jan/Aug 2021	GoP	551	551		Supplies available at procurement services
50203010 02	Not Available at PS-DBM	No	DARPO-RIZAL	Shopping	N/A	N/A	Jan/Aug 2021	Jan/Aug 2021	GoP	156	156		Supplies based on Approved APP CSE but not available at procurement services
	<b>General Management Supervision</b>												
50203090 00	<b>Fuel, Oil and Lubricants</b>	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2021	January 2021	GoP	840	840		
	<b>Utilities</b>												
50204010 00	Water	No	DARPO-RIZAL	NP-53.5 Agency-to-Agency	N/A	N/A	January 2021	January 2021	GoP	50	50		Supply and Delivery of Water Service
50204020 00	Electricity	No	DARPO-RIZAL	NP-53.5 Agency-to-Agency	N/A	N/A	January 2021	January 2021	GoP	1030	1030		
50206010 01	Award/Reward Expenses	No	DARPO-RIZAL	Shopping	N/A	N/A	Dec 2021	Dec 2021	GoP	14	14		
50206010 01	Award and Incentives	No	DARPO-RIZAL	Shopping	N/A	N/A	Dec 2021	Dec 2021	GoP	70	70		
	<b>Communications</b>												
50205020 01	Mobile	No	DARPO-RIZAL	Shopping	N/A	N/A	January 2021	January 2021	GoP	138	138		Provision of Cellular load for PAROs and Div. Chiefs
50205020 02	Landline	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2021	January 2021	GoP	150	150		DARPO Rizal Telephone Requirements
50205030 00	Internet	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2021	January 2021	GoP	158	158		Annual Subscription of Internet Services
50205010 00	Postage	No	DARPO-RIZAL	NP-53.5 Agency-to-Agency	N/A	N/A	March/October 2021	March/October 2021	GoP	103	103		Postage and Mailing requirements of DARPO Rizal
	<b>General Services</b>												
50212990 99	Other General Services	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January to Dec 2021	January to Dec 2021	GoP	1250	1250		
50212030 00	Security	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2021	January 2021	GoP	420	420		Provision of 3 Security Guards
50212000 00	Janitorial Services	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2021	January 2021	GoP	276	276		Provision of 2 Janitorial Attendants
	<b>Rent/Lease Expenses</b>												
50299050 01	Rent - Building	No	DARPO-RIZAL	Direct Contracting	N/A	N/A	January 2021	January 2021	GoP	2676	2676		
	<b>Repair and Maintenance</b>												
50213050 02	Office Equipment	No	DARPO-RIZAL	NP-53.9 - Small Value Procurement	N/A	N/A	January 2021	January 2021	GoP	60	60		Repair and Maintenance of DARPO Rizal Office Equipment
50213060 01	Motor Vehicle	No	DARPO-RIZAL	NP-53.9 - Small Value Procurement	N/A	N/A	January 2021	January 2021	GoP	180	180		Repair and Maintenance of DARPO Rizal Motor Vehicles
	<b>SUPPORT TO OPERATIONS</b>												
50202020 02	Year-End Assessment Cum Recognition	No	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Dec 2021	Dec 2021	GoP	36	36		
	<b>LAND TENURE SERVICES</b>												
50202020 02	1st Quarter Assessment	No	LTSD	NP-53.9 - Small Value Procurement	N/A	N/A	April 2021	April 2021	GoP	51	51		
50202020 02	Mid-Year Assessment	No	LTSD	NP-53.9 - Small Value Procurement	N/A	N/A	June 2021	June 2021	GoP	48	48		
50202020 02	LTS Year-end Assessment	No	LTSD	NP-53.9 - Small Value Procurement	N/A	N/A	Dec 2021	Dec 2021	GoP	38	38		
	<b>AGRARIAN LEGAL SERVICES</b>												
50202020 02	Attend Strategic Planning/Workshop 1st, 2nd, 3rd and 4th Quarter Assessment/Fast-tracking/Harmonization of Data (Meals and Accommodation)	No	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	March/June/Sept./Dec 2021	March/June/Sept./Dec 2021	GoP	40	40		

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50202020 02	Conducts of Adjudicators/COB's/Sheriff's Meeting	No	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Jan to Dec 2021	Jan to Dec 2021	GoP	50	50		
50202020 02	Two Day Joint PARAD ALSD Strategic Planning Workshop	No	ALSD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan 2021	Jan 2021	GoP	19	19		
50202020 02	Task Force Illegal Conversion/ALSD Regular Monthly Meeting	No	ALSD	NP-53.9 - Small Value Procurement	N/A	N/A	Feb 2021, April, July 2021	Feb 2021, April, July 2021	GoP	43	43		
50202020 02	ALSD Fasttracking on ALI cases and DATA Cleansing	No	ALSD	NP-53.9 - Small Value Procurement	N/A	N/A	April/August 2020	April/August 2020	GoP	56	56		
50202020 02	Quarterly Assessment and LCMS Updating	No	ALSD	NP-53.9 - Small Value Procurement	N/A	N/A	March/June/Sept and Dec. 2021	March/June/Sept and Dec. 2021	GoP	74	74		
	<b>AGRARIAN REFORM BENEFICIARIES DEVELOPMENT SERVICES</b>												
50202020 02	Seminar on Operational Planning & Assessment/Evaluation of ARBOs cum review of 5 year plan. (27 assisted ARBOs @ 10/ARBO + 5TMS (on-site) @ 200/pax=54	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb, March and April 2021	Feb, March and April 2021	GoP	54	54		
50202020 02	STRATEGIC DEVELOPMENT PLANNING (SDP) 15pax/ARBO + 5TMS@200/Pax for 2 Days=40pax @ 8 /Activity	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	April, May, Oct and Nov 2021	April, May, Oct and Nov 2021	GoP	48	48		
50202020 02	Capacity Development on the Rights, Roles and Responsibilities of ARBs	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	August and Sept 2021	August and Sept 2021	GoP	35	35		
50202020 02	Conduct of 2020 DAR-Rizal 2nd Quarter - Assessment cum 2nd Semester Planning @ 20PBDD Staff & DARPO officials @2/pax	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	June 2021	June 2021	GoP	40	40		
50202020 02	New - Seminar on Basic Microfinance for starter Organization - @30Pax/ARBO & 5TMS @150/Pax for 4 Days=21 + Honorarium: Php 3,500/Day; Practicum Expenses Php 10,000. = 45	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	June 2021	June 2021	GoP	45	45		
50202020 02	Conduct of Seminar on FBS Session 1-24	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	June, and July 2021	June, and July 2021	GoP	197	197		
50202020 02	Conduct of 2021 DAR-Rizal Mid-Year Assessment @15PBDD Staff & 5 DAR Officials @48	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	June 2021	June 2021	GoP	48	48		
50202020 02	Conduct of 2021 DAR-Rizal Year-end Assessment @15PBDD Staff & 5 DAR Officials @48	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Dec 2021	Dec 2021	GoP	48	48		

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50202020 02	Seminars/Trainings on Sustainable livelihood support for disaster affected areas @30Pax/ARBO + 5TMS @280/Pax for 6 Days = 58.8 + Honorarium 6/Day = 94.8	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Feb to June 2021	Feb to June 2021	GoP	120	120		
50202020 02	Seminars/Trainings on Major Crop-based Block Fram Productivity @50Pax/ARBO + 5TMS @272/Pax for 8 Days = 119.680 + Honorarium 6/Day = 48 = 167.68	No	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	May, June, and July 2021	May, June, and July 2021	GoP	150	150		

TOTAL 8,779

Validated and consolidated by :

Recommending Approval:

Approved by :

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