

**Department of Agrarian Reform  
Province of Pangasinan  
Annual Procurement Plan for FY 2021 (Final)**

APP2021\_DAR\_Pangasinan(Final)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Land Tenure Security Program (LTSP)												
	Travelling Expenses	LTSP	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	874,000	874,000		Travelling Expenses and per diems of LTSP officers/staff
	- Travelling Expenses	LTSP	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	874,000	874,000		
	Supplies & Materials	LTSP						GoP	550,000	550,000		CSE available and not available at PS-DBM
	- CSE Available at PS-DBM	LTSP	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	431,500	431,500		CSE available at PS-DBM
	- CSE Not Available at PS-DBM	LTSP	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	118,500	118,500		CSE not available at PS- DBM
	Training & Scholarship/ seminars/conferences/fora	LTSP						GoP	537,000	537,000		Trainings/seminars/ assessments/ conferences attended/conducted
	CF Documentation	LTSP	NP-53.9 - Small Value Procurement	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GoP	40,000	40,000		
	Land Survey	LTSP	NP-53.9 - Small Value Procurement	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GoP	50,000	50,000		
	Leasehold	LTSP	NP-53.9 - Small Value Procurement	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GoP	47,000	47,000		
	DNYD	LTSP	NP-53.9 - Small Value Procurement	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GoP	300,000	300,000		
	FSD	LTSP	NP-53.9 - Small Value Procurement	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GoP	100,000	100,000		
	General Services	LTSP						GoP	200,000	200,000		Funds for other general services
	- Other General Services	LTSP	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	200,000	200,000		
	Representation Expenses	LTSP						GoP	535,000	535,000		
	- Representation Expenses	LTSP	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	535,000	535,000		Problem solving sessions/meetings with stakeholders
LTSP TOTAL (NEEDS PROCUREMENT)									1,822,000	1,822,000		
LTSP TOTAL (NO PROCUREMENT)									874,000	874,000		
LTSP GRAND TOTAL									2,696,000	2,696,000		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Department of Agrarian Reform Adjudication Board (DARAB)												
	Travelling Expenses	DARAB	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	620,000	620,000		Travelling Expenses and per diems of officers/staff
	- Travelling Expenses	DARAB	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	620,000	620,000		
	Supplies & Materials	DARAB						GoP	207,000	207,000		CSE available and not available at PS-DBM
	- CSE Available at PS-DBM	DARAB	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	128,100	128,100		CSE available at PS-DBM
	- CSE Not Available at PS-DBM	DARAB	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	78,900	78,900		CSE not available at PS-DBM
	Training & Scholarship/ seminars/conferences/fora	DARAB						GoP	413,000	413,000		Trainings/seminars/ assessments/ conferences attended/conducted
	Monthly Meetings	DARAB	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	75,600	75,600		
	Synchronization, LCMS Updating, Data Cleansing	DARAB	NP-53.9 - Small Value Procurement	Mar,Jun,Sep	Mar,Jun,Sep	Mar,Jun,Sep	Mar,Jun,Sep	GoP	129,600	129,600		
	Staff Development Training	DARAB	NP-53.9 - Small Value Procurement	July	July	July	July	GoP	98,000	98,000		
	Adjudicator MCLE / Sheriff SCHOPHIL	DARAB	NP-53.9 - Small Value Procurement	May,Aug	May,Aug	May,Aug	May,Aug	GoP	52,000	52,000		
	ISO Trainings	DARAB	NP-53.9 - Small Value Procurement	June,Oct	June,Oct	June,Oct	June,Oct	GoP	57,800	57,800		
	Other Professional Services	DARAB	Direct Contracting	N/A	N/A	N/A	N/A	GoP	413,000	413,000		Hiring of consultants/ technical staff on project base
	- Other Professional Services	DARAB	Direct Contracting	N/A	N/A	N/A	N/A	GoP	413,000	413,000		
	Representation Expenses	DARAB						GoP	413,000	413,000		Problem solving sessions/ meetings with stakeholders
	- Representation Expenses	DARAB	NP-53.9 - Small Value Procurement	N/A	Jan-Dec	Jan-Dec	Jan-Dec	GoP	413,000	413,000		
DARAB TOTAL (NEEDS PROCUREMENT)									1,033,000	1,033,000		
DARAB TOTAL (NO PROCUREMENT)									1,033,000	1,033,000		
DARAB GRAND TOTAL									2,066,000	2,066,000		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Legal Division												
	Travelling Expenses	Legal	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	561,000	561,000		Travelling Expenses and per diems of officers/staff
	- Travelling Expenses	Legal	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	561,000	561,000		
	Training & Scholarship/ seminars/ conferences/fora	Legal						GoP	324,000	324,000		Trainings/seminars/ assessments/ conferences attended/conducted
	LCMS Updating and Cleansing (ALI)	Legal	NP-53.9 - Small Value Procurement	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GoP	58,000	58,000		
	Government Procurement (RA 9184)	Legal	NP-53.9 - Small Value Procurement	Oct	Oct	Oct	Oct	GoP	12,000	12,000		
	Supervisory Trainings	Legal	NP-53.9 - Small Value Procurement	Mar,Jun,Sep,Dec	Mar,Jun,Sep,Dec	Mar,Jun,Sep,Dec	Mar,Jun,Sep,Dec	GoP	32,000	32,000		
	Mediation on Wheels	Legal	NP-53.9 - Small Value Procurement	March, June	March, June	March, June	March, June	GoP	15,000	15,000		
	Mediation Trainings	Legal	NP-53.9 - Small Value Procurement	July	July	July	July	GoP	30,000	30,000		
	LCMS Updating and Cleansing (PALA)	Legal	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	108,000	108,000		
	Conduct Assessment and Catch up Planning	Legal	NP-53.9 - Small Value Procurement	Mar,Jun,Sep,Dec	Mar,Jun,Sep,Dec	Mar,Jun,Sep,Dec	Mar,Jun,Sep,Dec	GoP	69,000	69,000		
	Supplies & Materials	Legal						GoP	228,000	228,000		CSE available and not available at PS-DBM
	- CSE Available at PS-DBM	Legal	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	131,525	131,525		CSE available at PS-DBM
	- CSE Not Available at PS-DBM	Legal	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	96,475	96,475		CSE not available at PS- DBM
	Legal Services	Legal						GoP	120,000	120,000		Payment of Legal services
	- Legal Expenses	Legal	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	120,000	120,000		
	Representation Expenses	Legal						GoP	168,000	168,000		Problem solving sessions/ meetings with stakeholders
	- Representation Expenses	Legal	No Procurement Needed	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	168,000	168,000		
	Other General Services	Legal		N/A		N/A		GoP	570,000	570,000		Hiring of consultants/technical staff on project base
	- Mediation	Legal	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	570,000	570,000		
LEGAL DIV. TOTAL (NEEDS PROCUREMENT)									1,242,000	1,242,000		
LEGAL DIV. TOTAL (NO PROCUREMENT)									729,000	729,000		
LEGAL DIV. GRAND TOTAL									1,971,000	1,971,000		

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Agrarian Reform Beneficiaries Development Support Project (ARBDSP)												
	Supervision and Management	ARBDSP		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	778,000	778,000		Travelling expenses, trainings, office supplies and subsidies for S&M activities
	A. Supervision and Management	ARBDSP										
	- Travelling Expenses	ARBDSP	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	265,000	265,000		
	- Trainings	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	448,000	448,000		
	- Office Supplies	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	35,000	35,000		
	- Subsidies	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	30,000	30,000		
	B. Social Infrastructure Building	ARBDSP		N/A	Jan-Dec	Jan-Dec	Jan-Dec	GoP	1,312,000	1,312,000		Travelling expenses, trainings, office supplies and other professional services for SIB activities
	- Travelling Expenses	ARBDSP	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	394,000	394,000		
	- Trainings	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	656,000	656,000		
	- Office Supplies	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	131,000	131,000		
	- Other Professional Services	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	131,000	131,000		
	C. Enterprise Development and Economic Support (EDES)	ARBDSP		N/A	Jan-Dec	Jan-Dec	Jan-Dec	GoP	4,040,000	4,040,000		Travelling expenses, trainings, office supplies, other professional services, representation and subsidies for EDES activities
	- Travelling Expenses	ARBDSP	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	705,000	705,000		
	- Trainings	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	984,000	984,000		
	- Office Supplies	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	213,000	213,000		
	- Other Professional Services	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	178,000	178,000		
	- Representation	ARBDSP	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	60,000	60,000		
	- Subsidies	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	1,900,000	1,900,000		
	D. Climate Resiliency Farm Productivity Support (CRFPS)	ARBDSP		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	9,560,000	9,560,000		Travelling expenses, trainings, ther professional services, and subsidies under CRFPS Project
	- Travelling Expenses	ARBDSP	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	80,000	80,000		
	- Trainings	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	560,000	560,000		
	- Other Professional Services	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	60,000	60,000.00		
	- Subsidies	ARBDSP	NP-53.9 - Small Value Procurement	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	Q1, Q2, Q3, Q4	GoP	8,860,000	8,860,000		
ARBDSP TOTAL (NEEDS PROCUREMENT)									14,186,000	14,186,000		
ARBDSP TOTAL (NO PROCUREMENT)									1,504,000	1,504,000		
ARBDSP GRAND TOTAL									15,690,000	15,690,000		

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Support to Operations Division (STOD)												
	Travelling Expenses	STOD	No Procurement Needed	N/A	N/A	N/A	N/A	GoP	94,000	94,000		Travelling Expenses and per diems of officers/staff
	Fuel, Oil and Lubricants	STOD	Direct Contracting	N/A	N/A	N/A	N/A	GoP	250,000	250,000		Supply of fuel, oil and lubricant for motor vehicles
	Utilities	STOD						GoP	910,000	910,000		
	- Water	STOD	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000	50,000		Water supply for drinking purposes
	- Electricity	STOD	Direct Contracting	N/A	N/A	N/A	N/A	GoP	860,000	860,000		DARPO power supply
	Communications	DARPO						GoP	606,000	606,000		
	- Landline/Internet	STOD	Direct Contracting	N/A	N/A	N/A	N/A	GoP	260,000	260,000		Telephone/internet requirements
	- Mobile	STOD	Direct Contracting	N/A	N/A	N/A	N/A	GoP	120,000	120,000		Cellphone requirements
	- Postage	STOD	Direct Contracting	N/A	N/A	N/A	N/A	GoP	220,000	220,000		Mailing requirements (Postal & other couriers)
	- Cable	STOD	Direct Contracting	N/A	N/A	N/A	N/A	GoP	6,000	6,000		Cable requirements
	General Services	DARPO						GoP	1,050,000	1,050,000		
	- Janitorial	STOD	NP-53.9 - Small Value Procurement	Dec. 2020	Dec. 2020	Dec. 2020	Dec. 2020	GoP	450,000	450,000		Outsourcing of janitorial requirements
	- Security	STOD	NP-53.9 - Small Value Procurement	Dec. 2020	Dec. 2020	Dec. 2020	Dec. 2020	GoP	600,000	600,000		Outsourcing of security requirements
	Repair and Maintenance	STOD						GoP	270,000	270,000		
	- Motor vehicles	STOD	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	230,000	230,000		Repair and maintenance of MVs
	- Office equipments	STOD	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GoP	40,000	40,000		Repair and maintenance of office equipments
	Rent/Lease Expenses	STOD						GoP	2,400,000	2,400,000		
	- Rent - Building	STOD	NP-53.10 Lease of Real Property and Venue	Dec. 2020	Dec. 2020	Dec. 2020	Dec. 2020	GoP	2,400,000	2,400,000		Lease rental of DARPO Office
	Taxes & Insurance Premiums	STOD						GoP	110,000	110,000		
	Fidelity Bond Premium	STOD	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	Jan	GoP	40,000	40,000		Payment of bonds for accountable officers
	Insurance Expenses	STOD	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	70,000	70,000		Registration and insurance coverage of MVs & PPEs
STOD TOTAL (NEEDS PROCUREMENT)									5,486,000	5,486,000		
STOD TOTAL (NO PROCUREMENT)									204,000	204,000		
STOD GRAND TOTAL									5,690,000	5,690,000		
DARPANG TOTAL (NEEDS PROCUREMENT)									23,769,000	23,769,000		
DARPANG TOTAL (NO PROCUREMENT)									4,344,000	4,344,000		
DARPANG GRAND TOTAL									28,113,000	28,113,000		

Prepared by:

GENARO M. BALLESTEROS, JR.  
BAC Secretariat

Certified Appropriate Funds Available/ Certified Appropriate Funds Available

NORBERTO M. BUMATAY  
Accountant II

FE C. VALLO  
Budget Officer

Approved:

MARIA ANA B. FRANCISCO, CESO V  
Head of the Procuring Entity / PARPO II