DEPARTMENT OF AGRARIAN REFORM
Provincial Office of QUEZON II
Annual Procurement Plan for CY 2021

Code	Procurement Program/ Project	PMO/ End User	Mode of Procurement	ESTIMATED BUDGET	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(Brief description of Program/ Activity /Project
	Common Supplies and Equipment (CSE)			**1,263,000.00**					**GAA**	**1,263,000.00**	**1,263,000.00**	-	
50203000 00	Available at PS - DBM			***408,000.00***						**408,000.00**	***408,000.00***	-	
50203000 00		**LTS**	AA	196,000.00	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	NEP	**196,000.00**	**196,000.00**	-	
50203000 00		**DARAB**	AA	35,000.00	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	NEP	**35,000.00**	**35,000.00**	-	
50203000 00		**LEGAL**	AA	27,000.00	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	NEP	**27,000.00**	**27,000.00**	-	
50203000 00		**ARBDSP**	AA	150,000.00	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	NEP	**150,000.00**	**150,000.00**	-	
50203000 00	Not Available in PS-DBM			***855,000.00***						**855,000.00**	**855,000.00**	-	
50203000 00		**LTS**	NP-SVP	244,000.00	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	NEP	**244,000.00**	**244,000.00**	-	
50203000 00		**DARAB**	NP-SVP	190,000.00	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	NEP	**190,000.00**	**190,000.00**	-	
50203000 00		**LEGAL**	NP-SVP	172,000.00	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	NEP	**172,000.00**	**172,000.00**	-	
50203000 00		**ARBDSP**	NP-SVP	249,000.00	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	NEP	**249,000.00**	**249,000.00**	-	
	MANDATORY									-	-	-	
	STOD												
5020300000	**Supplies and Materials**			***1,200,000.00***						***1,200,000.00***	***1,200,000.00***	-	
50203090 00	Fuel, Oil and Lubricants	STOD	DC	1,200,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**1,200,000.00**	***1,200,000.00***	-	
5020400000	**Utilities**			***1,263,000.00***						***1,263,000.00***	***1,263,000.00***	-	
50204010 00	Water	STOD-ADMIN	DC	63,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**63,000.00**	***63,000.00***	-	
50204020 00	Electricity	STOD-ADMIN	DC	1,200,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**1,200,000.00**	***1,200,000.00***	-	
5020500000	**Communications**			***1,143,000.00***						***1,143,000.00***	***1,143,000.00***	-	
50205010 00	Postage and Courier Services	STOD	DC	105,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**105,000.00**	***105,000.00***	-	
50205020 01	Landline	STOD	DC	105,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**105,000.00**	***105,000.00***	-	
50205020 02	Mobile	STOD	DC	350,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**350,000.00**	***350,000.00***	-	
50205030 00	Internet	STOD	DC	412,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**412,000.00**	***412,000.00***	-	
50205040 00	Cable, Satellite, Telegraph & Radio Expenses	STOD	DC	32,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**32,000.00**	***32,000.00***	-	
	Awards / Rewards Expenses	STOD	DC	139,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**139,000.00**	***139,000.00***	-	
5021200000	**General Services**			***801,000.00***						***801,000.00***	***801,000.00***	-	
5021202000	Janitorial	STOD-ADMIN	DC	352,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**352,000.00**	***352,000.00***	-	
5021203000	Security	STOD-ADMIN	DC	449,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**449,000.00**	***449,000.00***	-	
5029905000	**Rent/Lease Expenses**			***2,500,000.00***						***2,500,000.00***	***2,500,000.00***	-	
5029905001	Office Building and Equipment	STOD-ADMIN	DC	2,440,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**2,440,000.00**	***2,440,000.00***	-	
5029905005	Living Quarters	STOD-ADMIN	DC	60,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**60,000.00**	***60,000.00***	-	
5021299099	**Other General Services**			***2,451,000.00***						***2,451,000.00***	***2,451,000.00***	-	
5021299099	Other General Services	STOD-ADMIN	DC	1,303,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**1,303,000.00**	***1,303,000.00***	-	
5021305002	RM - Office Equipment	STOD-ADMIN	SVP	45,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**45,000.00**	***45,000.00***	-	
5021305003	RM - ICT Equipment	STOD-ADMIN	SVP	50,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**50,000.00**	***50,000.00***	-	
5021306001	RM - Motor Vehicles	STOD-ADMIN	SVP	1,000,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**1,000,000.00**	***1,000,000.00***	-	
5021307000	RM - Furnitures and Fixtures	STOD-ADMIN	SVP	53,000.00	January 2021	January 2021	January 2021	January 2021	NEP	**53,000.00**	***53,000.00***	-	
	TOTAL FOR STOD			***9,358,000.00***						***9,358,000.00***	***9,358,000.00***	-	

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310100000000000	***LTS***											-	
5020200000	***A. Training Expenses***			**760,000.00**						**760,000.00**	**760,000.00**	-	
	Claim Folder Preparation	FOD - LTS	AMP	760,000.00	August 2021	August 2021	August 2021	August 2021	NEP	**760,000.00**	**760,000.00**	-	
	B. Survey Expenses			**6,131,000.00**						**6,131,000.00**	**6,131,000.00**	-	
	Claim Folder Preparation	FOD - LTS	SVP	6,131,000.00	Feb, Apr, May 2021	Feb, Apr, May 2021	Feb, Apr, May 2021	Feb, Apr, May 2021	NEP	**6,131,000.00**	**6,131,000.00**	-	
	C. Legal Services			**94,000.00**						**94,000.00**	**94,000.00**		
	Claim Folder Preparation	FOD - LTS	SVP	80,000.00	Feb, Apr, May	Feb, Apr, May 2021	Feb, Apr, May	Feb, Apr, May 2021	NEP				
	Leasehold	FOD - LTS	SVP	14,000.00	Feb, Apr, May	Feb, Apr, May 2021	Feb, Apr, May	Feb, Apr, May 2021	NEP				
	D. Other General Services			**168,000.00**									
	Claim Folder Preparation	FOD - LTS	SVP	168,000.00	Feb, Apr, May	Feb, Apr, May 2021	Feb, Apr, May	Feb, Apr, May 2021	NEP				
	E. Representation Expenses			**140,000.00**									
	Claim Folder Preparation	FOD - LTS	SVP	140,000.00	Feb, Apr, May	Feb, Apr, May 2021	Feb, Apr, May	Feb, Apr, May 2021	NEP				
	F. Transportation and Delivery Expenses			**200,000.00**									
	Claim Folder Preparation	FOD - LTS	SVP	200,000.00	Jul-Dec 2021	Jul-Dec 2021	Jul-Dec 2021	Jul-Dec 2021	NEP	**200,000.00**	**200,000.00**	-	
	TOTAL FOR LTS			**7,933,000.00**						**7,933,000.00**	**7,933,000.00**	-	
	ARBDSP												
	A. Training & Scholarship			**1,860,000.00**						**1,860,000.00**	**1,860,000.00**	-	
	Supervision and management for effective delivery of support I. services	FOD-ARBDSP		***233,000.00***						**233,000.00**	**233,000.00**	-	
	a. IT-Enabled Maturity Assessment	FOD-ARBDSP	AMP	129,000.00	January, May 2021	January, May 2021	January, May 2021	January, May 2021	NEP	**129,000.00**	**129,000.00**	-	
	b. Sustainbaility Monitoring of Infra previously completed and turned-over to LGUs for maintenance	FOD-ARBDSP	AMP	34,000.00	January, May 2021	January, May 2021	January, May 2021	January, May 2021	NEP	**34,000.00**	**34,000.00**	-	
	c. Supervision, Management, and Monitoring and Evaluation	FOD-ARBDSP	AMP	70,000.00	January, May 2021	January, May 2021	January, May 2021	January, May 2021	NEP	**70,000.00**	**70,000.00**	-	
330100100002000	***II. Social Infrastructure Building (SIB)***			***924,000.00***						**924,000.00**	**924,000.00**	-	
	a. Organizational Development & Strengthening	FOD-ARBDSP	AMP	846,000.00	Jul, Sep, Nov 2021	Jul, Sep, Nov 2021	Jul, Sep, Nov 2021	Jul, Sep, Nov 2021	NEP	**846,000.00**	**846,000.00**	-	
	b. ARB Membership Recruitment			78,000.00	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	Jul, Oct 2021	NEP	**78,000.00**	**78,000.00**	-	
330100100003000	***III. Enterprise Development & Economic Support***			***512,000.00***						**512,000.00**	**512,000.00**	-	
	a. Development of Products or Services	FOD-ARBDSP	AMP	22,000.00	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	NEP	**22,000.00**	**22,000.00**	-	
	b. Development of ARBOs to become MF provider	FOD-ARBDSP	AMP	70,000.00	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	NEP	**70,000.00**	**70,000.00**	-	
	c. Provision of Business Development Services	FOD-ARBDSP	AMP	397,000.00	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	NEP	**397,000.00**	**397,000.00**	-	
	c.1. VLFED (Soft Component)	FOD-ARBDSP	AMP	*199,000.00*	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	NEP	**199,000.00**	**199,000.00**		
	c.2. PBD Lawyering	FOD-ARBDSP	AMP	*22,000.00*	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020					
	c.3. Farm Business School (FBS)	FOD-ARBDSP	AMP	*119,000.00*	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020					
	c.4. APCP	FOD-ARBDSP	AMP	*57,000.00*	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020	April, June, Jul 2020					
	d. Provision of Credit & Microfinance Services	FOD-ARBDSP	AMP	23,000.00	Jul, Sep, Nov 2021	Jul, Sep, Nov 2021	Jul, Sep, Nov 2021	Jul, Sep, Nov 2021	NEP	**23,000.00**	**23,000.00**		

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	d.1. No. of ARBs provided with microfinance services	FOD-ARBDSP	AMP	*23,000.00*	Jul, Sep, Nov 2021	Jul, Sep, Nov 2021	Jul, Sep, Nov 2021	Jul, Sep, Nov 2021	NEP	**23,000.00**	**23,000.00**		
330100100004000	***IV. Climate Resilient Farm Productivity Support Services***			**191,000.00**						**191,000.00**	**767,000.00**	-	
	a. Sustainable Livelihood	FOD-ARBDSP	AMP	60,000.00	Aug, Nov 2021	Aug, Nov 2021	Aug, Nov 2021	Aug, Nov 2021	NEP	**60,000.00**	**60,000.00**	-	
	b. Major Crop-Based Block Farm Productivity Enhancement	FOD-ARBDSP	AMP	115,000.00	Jul-Oct 2021	Jul-Oct 2021	Jul-Oct 2021	Jul-Oct 2021	NEP	**115,000.00**	**115,000.00**	-	
	c. Wash-Focused	FOD-ARBDSP	AMP	16,000.00	Mar, May, Jul 2021	Mar, May, Jul 2021	Mar, May, Jul 2021	Mar, May, Jul 2021	NEP	**16,000.00**	**16,000.00**	-	
	B. Financial Subsidy			***2,394,000.00***								-	
										2,394,000.00	**2,394,000.00**	-	
	I. Climate Resilient Farm Productivity Support Services			**2,394,000.00**						**2,394,000.00**	**2,394,000.00**		
	a. Sustainable Livelihood	FOD-ARBDSP	SVP	392,000.00	Aug, Sep, Nov 2021	Aug, Sep, Nov 2021	Aug, Sep, Nov 2021	Aug, Sep, Nov 2021	NEP	**392,000.00**	**392,000.00**		
	b. Major Crop-Based Farm Productivity Enhancement	FOD-ARBDSP	SVP	172,000.00	Aug, Sep, Nov 2021	Aug, Sep, Nov 2021	Aug, Sep, Nov 2021	Aug, Sep, Nov 2021	NEP	**172,000.00**	**172,000.00**		
	c. Provision of Farm, Machineries & Equipment (FME)	FOD-ARBDSP	SVP	1,830,000.00	Aug, Sep, Nov 2021	Aug, Sep, Nov 2021	Aug, Sep, Nov 2021	Aug, Sep, Nov 2021	NEP	**1,830,000.00**	**1,830,000.00**		
	c.1. Sustainable Livelihood			*750,000.00*	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021					
	c.1. Major Crop-Based Farm Productivity Enhancement			*1,000,000.00*	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021					
	c.1. Wash-Focused (CPWASH)			*80,000.00*	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021					
	C. Other Services			***129,000.00***						***129,000.00***	***129,000.00***	-	
	a. Repair of Motor Vehicles	FOD-ARBDSP	SVP	129,000.00	Sept-Nov 2021	Sept-Nov 2021	Sept-Nov 2021	Sept-Nov 2021	NEP	**129,000.00**	***129,000.00***	-	
	TOTAL FOR ARBDSP			**4,782,000.00**						**4,782,000.00**	**4,782,000.00**	-	
320100000000000	***ADJUDICATION***											-	
5020200000	***A. Training Expenses***			***194,000.00***						**194,000.00**	**194,000.00**	-	
	***I.* Case Resolution**			90,000.00	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021					
	***II.* Execution/Implementation**			54,000.00	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021					
	***III.* Implementation of Writ of Installation**			50,000.00	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021					
	B. Other General Services			***168,000.00***									
	***I.* Case Resolution**			89,000.00	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021					
	***II.* Execution/Implementation**			40,000.00	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021					
	***III.* Implementation of Writ of Installation**			39,000.00	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021	Apr, May, Jun 2021					

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	C. Other Services			***43,000.00***						***43,000.00***	***43,000.00***	-	
5029903000	c.1. Representation Expenses	AARC	AMP	20,000.00	Jul-Dec 2021	Jul-Dec 2021	Jul-Dec 2021	Jul-Dec 2021	NEP	**20,000.00**	***20,000.00***	-	
	c.2. Repairs and Maintenance	AARC	AMP	23,000.00	Jul-Dec 2021	Jul-Dec 2021	Jul-Dec 2021	Jul-Dec 2021	NEP	**23,000.00**	***23,000.00***	-	
	TOTAL FOR ADJUDICATOR			**630,000.00**						**630,000.00**	**630,000.00**	-	
	LEGAL											-	
	A. Trainings & Scholarship			***296,000.00***						***296,000.00***	***296,000.00***	-	
	Planning, Programming of Legal Information											-	
	Conducted											-	
320100100003000	a. Resolution of ALI Cases			*112,000.00*						**112,000.00**	**112,000.00**	-	
	a.1. Resolution Cases	ALS/LEGAL	AMP	40,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP	**40,000.00**	**40,000.00**	-	
	a.2. Land Transfer Cases	ALS/LEGAL	AMP	28,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP	**28,000.00**	**28,000.00**	-	
	a.3. Referral Cases	ALS/LEGAL	AMP	44,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP	**44,000.00**	**44,000.00**	-	
320100100002000	b. Provision of Agrarian Legal Assistance			*184,000.00*						**184,000.00**	**184,000.00**	-	
	b.1. Conduct of Conciliation/Mediation to assist ARBs	ALS/LEGAL	AMP	41,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP	**41,000.00**	**41,000.00**	-	
	b.2. Representation in Quasi-Judicial Bodies	ALS/LEGAL	AMP	143,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP	**143,000.00**	**143,000.00**	-	
	B. Other Services			***552,000.00***						**552,000.00**	**552,000.00**	-	
5029904000	Transportation and Delivery (Van hiring)	ALS/LEGAL	SVP	8,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP	**8,000.00**	**8,000.00**	-	
	Printing and Publication expenses	ALS/LEGAL	SVP	9,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP	**9,000.00**	**9,000.00**	-	
	Legal Services	ALS/LEGAL	SVP	137,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP				
	Other General Services	ALS/LEGAL	SVP	158,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP				
	Other Professional Services	ALS/LEGAL	SVP	240,000.00	Jan-June 2021	Jan-June 2021	Jan-June 2021	Jan-June 2021	NEP				
	TOTAL FOR ALI AND PALA			**1,047,000.00**						**1,047,000.00**	**1,047,000.00**	-	
	GRAND TOTAL of INDICATIVE ANNUAL PROCUREMENT PLAN			***25,013,000.00***						***25,013,000.00***	***25,013,000.00***	-	

Validated and consolidated by :

BAC SECRETARIAT

ARABELLE A. GOJAR
BAC Head Secretariat

ANALIZA A. ALBAO
BAC Secretariat

JOHNSON B. BONIFACIO
BAC Secretariat

OLIVA V. HERRERA
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KIM HUMPREY ISMAEL V. GILBUENA
BAC Secretariat

Recommending Approval:

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ROLETA A. OMAÑA
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RENATO A. JACA
Member

VERONICA M. OTCHARAN
BAC Vice Chairperson

JEAN U. BONIFACIO MARTE
BAC Chairperson

Approved by:

ENGR. CORNELIO P. VILLAPANDO
Provincial Agrarian reform Program Officer II
Head of the Procuring Entity

Reviewed by:

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Budget Officer

MAY G. GILBUENA
Accountant II