Department of Agrarian Reform - Romblon Indicative Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
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A.	**Supplies and Materials**											
	Common Use Supplies & Equipment not available at PS. DBM	LTSP	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	9,000.00	9,000.00		Office Supplies to be used by DARPO,Rom. Personnel
	Common Use Supplies & Equipment not available at PS. DBM	ADJUDICATION	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	14,000.00	14,000.00		Office Supplies to be used by DARPO,Rom. Personnel
	Common Use Supplies & Equipment not available at PS. DBM	ALS/LEGAL	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	63,000.00	63,000.00		Office Supplies to be used by DARPO,Rom. Personnel
	Common Use Supplies & Equipment not available at PS. DBM	ARBDSP	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	53,000.00	53,000.00		Office Supplies to be used by DARPO,Rom. Personnel
	Common Use Supplies & Equipment not available at PS. DBM	STOD	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	60,000.00	60,000.00		Office Supplies to be used by DARPO,Rom. Personnel
	Common Use Supplies & Equipment available at PS. DBM	ADJUDICATION	NP-AA	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	28,000.00	28,000.00		Office Supplies to be used by DARPO,Rom. Personnel
	Common Use Supplies & Equipment available at PS. DBM	ALS/LEGAL	NP-AA	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	25,000.00	25,000.00		Office Supplies to be used by DARPO,Rom. Personnel
	Common Use Supplies & Equipment available at PS. DBM	ARBDSP	NP-AA	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	45,000.00	45,000.00		Office Supplies to be used by DARPO,Rom. Personnel
	Common Use Supplies & Equipment available at PS. DBM	STOD	NP-AA	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	44,000.00	44,000.00		Office Supplies to be used by DARPO,Rom. Personnel
B.	**Mandatories**											
	Fuel ,Oil & Lubricants	STOD	Direct Contracting	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	500,000.00	500,000.00		For maintenance of Service Vehicle
C.	**Utilities**											
	Electricity	STOD	Direct Contracting	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	650,000.00	650,000.00		For electricity consumption
	Water	STOD	NP-SVP	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	350,000.00	350,000.00		For water supply consumption/ drinking water
												for employees
D.	**Communications**											
	Landline	STOD	Direct Contracting	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	190,000.00	190,000.00		Landlinebills
	Mobile	STOD	Direct Contracting	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	192,000.00	192,000.00		Mobile bills
	Internet	STOD	Direct Contracting	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	239,000.00	239,000.00		Internet bills
	Postage	STOD	NP-53.5 Agency-to-Agen	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	94,000.00	94,000.00		Courier Services bills
	Cable	STOD	Direct Contracting	N/A	N/A	Jan-Dec.	Jan-Dec.	GOP	9,000.00	9,000.00		Cable bills
E.	**General Services**											
	Security Manpower Services	STOD	NP-SVP	N/A	N/A	January, 2021	January, 2021	GOP	577,000.00	577,000.00		Provision of Security Services
	Other General Services	STOD	Direct Contracting	N/A	N/A	January, 2021	January, 2021	GOP	780,000.00	780,000.00		Contract of Service
F.	**Rent/Lease Expenses**											
	Rent- Office Building	STOD	NP-LRP	N/A	N/A	January, 2021	January, 2021	GOP	852,000.00	852,000.00		Office Rental
	Storage Room Rental	STOD	NP-LRP	N/A	N/A	January, 2021	January, 2021	GOP	324,000.00	324,000.00		Storage room rental
G.	**Other Services**											
	Repair and Maintenance (ICT)	ALS/LEGAL	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	10,000.00	10,000.00		labor and materials for the repair of Laptop & Desk Top
	Repair and Maintenance (Motor Vehicle)	ARBDSP	NP-SVP	N/A	N/A	Q1	Q1	GOP	2,000.00	2,000.00		labor & materials for the repair of Motor Vehicle
	Repair and Maintenance											
	Office Equipment	STOD	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	75,000.00	75,000.00		labor & materials for the repair of office equipment
	Information & Communication Technology	STOD	Direct Contracting	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	50,000.00	50,000.00		Maintenance of communication technology
	Motor Vehicle	STOD	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	85,000.00	85,000.00		labor & materials for the repair of Motor Vehicle
H	**ALS/LEGAL**											

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	Provision of Agrarian Legal Assistance											
	Conduct of Conciliation/Mediation to assist ARBs											
	Training	ALS/LEGAL	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	30,000.00	30,000.00		meals and snacks during the training
	Conduct Assessment	ALS/LEGAL	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	10,000.00	10,000.00		meals and snacks during the training
I	**Land Tenure Security Program**											
	Conduct Assessment	LTSP	NP-SVP	N/A	N/A	2nd Quarter	2nd Quarter	GOP	10,000.00	10,000.00		meals and snacks during the training
J	**Adjudication**											
	Conduct Assessment	AJDP	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	7,000.00	7,000.00		meals and snacks during the training
	Other General Services	AJDP	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	96,000.00	96,000.00		Contract of Service
K	**Agrarian Reform Beneficiaries Development and Sustainability Program**											
	1. Supervision & Management for Effective Delivery of											
	Support Services											
	1.1 Conduct of IT-Enabled Maturity Assessment											
	Feedbacking and Action Plannng	ARBDSP	NP-SVP	N/A	N/A	3rd & 4th Qua	3rd & 4th Qua	GOP	24,000.00	24,000.00		meals and snacks during the training
	1.3. Supervision,Management,Monitoring & Evaluation											
	First Quarter Assessment	ARBDSP	NP-SVP	N/A	N/A	Ist Quarter	Ist Quarter	GOP	30,000.00	30,000.00		meals and snacks during the assessment
	Second Quarter Assessment	ARBDSP	NP-SVP	N/A	N/A	2nd Quarter	2nd Quarter	GOP	30,000.00	30,000.00		meals and snacks during the assessment
	Third Quarter Assessment	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	30,000.00	30,000.00		meals and snacks during the assessment
	Fourth Quarter Assessment	ARBDSP	NP-SVP	N/A	N/A	4th Quarter	4th Quarter	GOP	30,000.00	30,000.00		meals and snacks during the assessment
	2. Social Infrastructor Building (SIB)											
	2.3.Conduct Capacity Building on Organization Building											
	& Mgt./ Governance related activities											
	2.3.1 Org. Dev. & Strengthening											
	Strategic Planning Training	ARBDSP	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	66,828.00	66,828.00		meals and snacks during the training
	Financial Management Training	ARBDSP	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	66,832.00	66,832.00		meals and snacks during the training
	Mandatory Training (CDA) Bais Coop Course	ARBDSP	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	66,840.00	66,840.00		meals and snacks during the training
	& Management and Governance											
	2.3.2 ARB Organizing/ Development											
	Leadership Training	ARBDSP	NP-SVP	N/A	N/A	Ist Quarter	Ist Quarter	GOP	8,000.00	8,000.00		meals and snacks during the training
	2.4 ARB Membership Recruitment											
	Pre-Mmebership Educ.Seminar (PMES)	ARBDSP	NP-SVP	N/A	N/A	Q1,Q2,Q3,Q4	Q1,Q2,Q3,Q4	GOP	47,500.00	47,500.00		meals and snacks during the training
	3. Enterprise Development and Economic Support (EDES)											
	3.1.Conduct of enterprise Dev.Intervention related to											
	Enterprise Mgt.,Profitability and Sustainability											
	3.1.1.Dev. Of Products / Services											
	Pattern Making for Rags and Face Mask Making	ARBDSP	NP-SVP	NA	NA	2nd Quarter	2nd Quarter	GOP	10,000.00	10,000.00		meals and snacks during the training
	Hands On Training for Walis Tambo Making	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	10,000.00	10,000.00		meals and snacks during the training
	3.1.2.Development of ARBOs to become Micro Finance Provider											

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	Credit Mgt. & Collection Technique Training	ARBDSP	NP-SVP	N/A	N/A	2nd & 3rd Qua	2nd &3rd Qua	GOP	77,333.00	77,333.00		meals and snacks during the training
	Orientation on Microfinance cum Planning	ARBDSP	NP-SVP	NA	N/A	Ist & 2nd Qua	Ist & 2nd Qua	GOP	38,667.00	38,667.00		meals and snacks during the training
	Subsidy (Starter Kit)	ARBDSP	NP-SVP	NA	N/A	Ist quarter	Ist quarter	GOP	280,000.00	280,000.00		starter Kit
	3.1.3 Provision of Development Services											
	3.1.3.1 Village Level Farms-Focused Enterprise Development (VLFED)											
	Enhancement Training for Handicraft	ARBDSP	NP-SVP	NA	N/A	2nd Quarter	2nd Quarter	GOP	67,333.00	67,333.00		meals and snacks during the training
	Cost and Return Analysis for Handicraft	ARBDSP	NP-SVP	NA	N/A	3rd Quarter	3rd Quarter	GOP	67,333.00	67,333.00		meals and snacks during the training
	Marketing Management	ARBDSP	NP-SVP	NA	N/A	3rd Quarter	3rd Quarter	GOP	67,334.00	67,334.00		meals and snacks during the training
	Subsidy	ARBDSP	NP-SVP	NA	N/A	2nd Quarter	2nd Quarter	GOP	200,000.00	200,000.00		Starter Kit
	3.1.3.2 PBD Lawyering											
	Orientation on Tax and Labor Law	ARBDSP				2nd Quarter	2nd Quarter	GOP	18,000.00	18,000.00		meals and snacks during the training
	3.1.3.3Linking Small Holder Farmers to Markets with Microfinance											
	(LINKSFARM)											
	Review on Steps 3-4	ARBDSP	NP-SVP	N/A	N/A	1st & 2nd Qua	1st & 2nd Qua	GOP	30,000.00	30,000.00		meals and snacks during the training
	Review on Steps 5-6	ARBDSP	NP-SVP	N/A	N/A	2nd & 3rdQua	2nd & 3rdQua	GOP	35,000.00	35,000.00		meals and snacks during the training
	Review on Steps 7-8	ARBDSP	NP-SVP	N/A	N/A	2nd & 3rdQua	2nd & 3rdQua	GOP	35,000.00	35,000.00		meals and snacks during the training
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	2nd Quarter	2nd Quarter	GOP	240,000.00	240,000.00		Starter Kit
	3.1.3.4 Farm Business School											
	Module 1-4	ARBDSP	NP-SVP	N/A	N/A	Ist Quarter	Ist Quarter	GOP	20,000.00	20,000.00		meals and snacks during the training
	Module 5-7	ARBDSP	NP-SVP	N/A	N/A	2nd Quartet	2nd Quartet	GOP	15,000.00	15,000.00		meals and snacks during the training
	Module 8	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	5,000.00	5,000.00		meals and snacks during the training
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	156,000.00	156,000.00		Starter Kit
	3.2 Provision of Credit and microfnance Services											
	Re-Orientatation on Documents Preparation	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	25,000.00	25,000.00		
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	77,000.00	77,000.00		Starter KIT
	3.3Provision of Support Facilities and Equipment											
	3.3.1.Village Level Farms-Focused Enterprise Dev. (VLFED)											
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	300,000.00	300,000.00		Rice Trading
	3.3.2. Linking Smallholder Farmers to Markets with Microfinance (LINKSFARM)											
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	600,000.00	600,000.00		Farm Machinery Equipment
	4.Climate Resilient Farm Productivity Support											
	4.1Provision of Agricultural Extension Services and Farm Input Support											
	4.1.1 Sustainable Livelihood Support for disaster affected areas											
	Financial Literacy	ARBDSP	NP-SVP	N/A	N/A	2nd Quarter	2nd Quarter	GOP	25,000.00	25,000.00		meals and snacks during the training
	Financial Literacy	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	25,000.00	25,000.00		meals and snacks during the training
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	2nd Quarter	2nd Quarter	GOP	300,000.00	300,000.00		Rice Trading
	4.1.2 Major Crop-based Block Farm Productivity Enhancement											

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	High Valued Crops Production Training	ARBDSP	NP-SVP	N/A	N/A	2nd Quarter	2nd Quarter	GOP	25,000.00	25,000.00		meals and snacks during the training
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	2nd Quarter	2nd Quarter	GOP	305,000.00	305,000.00		Starter KIT
	4.1.3 Wash Focused Enterprised/Livelihood (Community Potable Water,Sanitation and Hygiene (CPWASH)											
	Livelihood Development Traning	ARBDSP	NP-SVP	N/A	N/A	Ist Quarter	Ist Quarter	GOP	30,000.00	30,000.00		meals and snacks during the training
	4.2. Provision of Farm Machinery and Equipmnet/Implement											
	4.2.1Sustainable Livelihood Support for Disaster Affected Areas											
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	Ist Quarter	Ist Quarter	GOP	500,000.00	500,000.00		Motor Chariot
	4.2.2 Major Crop Based Block Farm Productivity Enhancement											
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	500,000.00	500,000.00		Motor Chariot
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	3rd Quarter	3rd Quarter	GOP	500,000.00	500,000.00		Hand Tractor
	4.2.3. WASH Facilities											
	Subsidy	ARBDSP	NP-SVP	N/A	N/A	2nd Quarter	2nd Quarter	GOP	80,000.00	80,000.00		
							TOTAL		**10,537,000.00**	**10,537,000.00**		

Consolidated by :

SOFIA F. CONTAOI
Head BAC Secretariat
August 20,2020

Recommending Approval:

BIDS AND AWARD COMMITTEE

ATTY.JAVIE DE JESUS-FRUELDA
BAC Chairman

FELINO DAVID M. MAGALLON
Vice BAC Chairman

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