


DEPARTMENT OF AGRARIAN REFORM MIMAROPA REGIONAL OFFICE, ANNUAL PROCUREMENT PLAN for FY 2021  
02-Jan-21

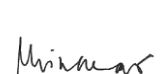
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks  (brief description of Program/Activity/Project)
				Advertiseme nt/Posting of IB/REI	Submissio n/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.	SUPPLIES, MATERIALS, TOOLS AND EQUIPMENT											
	1. COMMON USE OFFICE SUPPLIES & EQUIPMENT (available at PS)	GASS	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	550,000.00	550,000.00		various common use supplies & equipments available at PS for all units nof DAR MIMAROPA
	2. OTHER OFFICE SUPPLIES & MATERIALS NOT AVAILABLE AT PS	STOD/GASS										various common use supplies & equipments NOT available at PS for all units nof DAR MIMAROPA
	Medical and Dental Laboratory Supplies	GASS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	637,000.00	637,000.00		
	Other Suplies and Materials	GASS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	362,000.00	362,000.00		
	Common Use Office Supplies and Equipment	STOD	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	70,000.00	70,000.00		
	SUB-TOTAL								1,069,000.00	1,069,000.00		
	3. SUPPLIES AND MATERIALS	ALS										
	Common Supplies not available at PS	ALS	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	232,000.00	232,000.00		
	SUB-TOTAL								232,000.00	232,000.00		
	4. SUPPLIES AND MATERIALS	ARBDSP										
	Common Supplies and Office Materials not available at PS	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	56,000.00	56,000.00		
	SUB-TOTAL								56,000.00	56,000.00		
	5. SUPPLIES AND MATERIALS	DARAB										
	Common Supplies and Office Materials not available at PS	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A			GoP	43,000.00	43,000.00		
	SUB-TOTAL								43,000.00	43,000.00		
	SUB-TOTAL								1,950,000.00	1,950,000.00		
B.	UTILITIES											
	Electric Supply	GASS	Direct Contracting	N/A	N/A	monthly	monthly	GoP	1,545,000.00	1,545,000.00		
	Water Supply	GASS	Direct Contracting	N/A	N/A	monthly	monthly	GoP	143,520.00	143,520.00		
	Drinking Water	GASS	Direct Contracting	N/A	N/A	monthly	monthly	GoP	84,480.00	84,480.00		
	SUB-TOTAL								1,773,000.00	1,773,000.00		
C.	COMMUNICATION EXPENSES											
	Postage	GASS	Direct Contracting	N/A	N/A	monthly	monthly	GoP	185,000.00	185,000.00		
	Telephone Expenses Landline	GASS	NP-53.9 - Small Value Procurement	N/A	N/A	monthly	monthly	GoP	185,000.00	185,000.00		
	Telephone Expenses Mobile	GASS	NP-53.9 - Small Value Procurement	N/A	N/A	monthly	monthly	GoP	339,000.00	339,000.00		
	Internet Expenses	GASS	NP-53.9 - Small Value Procurement	N/A	N/A	monthly	monthly	GoP	536,000.00	536,000.00		
	Cellcard fo the conduct of ITEMA	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	monthly	monthly	GoP	30,000.00	30,000.00		
	SUB-TOTAL								1,275,000.00	1,275,000.00		
D.	GENERAL SERVICES											
	Security Services	GASS	Competitive Bidding	N/A	N/A	monthly	monthly	GoP	2,736,000.00	2,736,000.00		
	Janitorial Job Order	GASS	Direct Contracting	N/A	N/A	monthly	monthly	GoP	1,045,000.00	1,045,000.00		
	Other General Services	GASS	Direct Contracting	N/A	N/A	monthly	monthly	GoP	3,066,000.00	3,066,000.00		
	SUB-TOTAL								6,847,000.00	6,847,000.00		
E	PRINTING AND PUBLICATION EXPENSES											
	Preparation & Publication of IEC materials on CARP status for dissemination to the stakeholders: nwesletter, brochure, flyers (2nd Sem)	GASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	25,000.00	25,000.00		
	Preparation & Publication of IEC materials on CARP status for dissemination to the stakeholders: nwesletter, brochure, flyers (2nd Sem)	GASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	25,000.00	25,000.00		
	SUB-TOTAL								50,000.00	50,000.00		
F.	RENT EXPENSES											
	Rent (Equipment)	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	monthly	monthly	GoP	500,000.00	500,000.00		
	SUB-TOTAL								500,000.00	500,000.00		
G.	REPAIR AND MAINTENANCE											
	Motor Vehicle	GASS	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	550,000.00	550,000.00		
	Office equipment	GASS	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	124,000.00	124,000.00		
	IT Equipment	GASS	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	200,000.00	200,000.00		
	Repair & Maintenance of Office Premises	GASS	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	165,000.00	165,000.00		
	SUB-TOTAL								1,039,000.00	1,039,000.00		
H.	TRAINING											
	1st Semester Conduct of Regional Planning and Assessment Sessions (Performance Review)	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jun-21	Jun-21	GoP	270,000.00	270,000.00		


	Preparation of Budget 2022	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Feb-21	Feb-21	GoP	270,000.00	270,000.00		
	Orientation o/Workshop on the Preparation of 2021 Expanded BED 2	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov-20	Nov-20	GoP	270,000.00	270,000.00		
	Data Cleansing, Feedbacking and Writeshop on the conduct of ITEMA	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Oct-21	Oct-21	GoP	123,000.00	123,000.00		
	2021 Year-End Assessment in eNGAS and eBUDGET cum 1st Quarter Financial Assessment and Planning for CY 2022	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov-21	Nov-21	GoP	300,000.00	300,000.00		
	Regional Information Officer's Assessment Workshop cum Project Writeshop	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jun-21	Jun-21	GoP	150,000.00	150,000.00		
	Advance MS Excel Training	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Apr-21	Apr-21	GoP	150,000.00	150,000.00		
	2020 Closing of Books under Manual System in parallel to eNGAS and eBUDGET	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-21	Jan-21	GoP	200,000.00	200,000.00		
	3rd Quarter Conduct of Regional Planning and Review Session and GAD Assessment	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Oct-21	Oct-21	GoP	300,000.00	300,000.00		
	Year-End Conduct of Regional Planning and Review Session and GAD Assessment	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Dec-21	Dec-21	GoP	400,000.00	400,000.00		
	2021 GAD Planning and Budgeting	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Feb-21	Feb-21	GoP	200,000.00	200,000.00		
	Team Development and Morale Boosting Exercise	GASS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-21	May-21	GoP	300,000.00	300,000.00		
	<b>SUB-TOTAL</b>								<b>2,933,000.00</b>	<b>2,933,000.00</b>		
	LCMS Data Cleansing	ALS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	150,000.00	150,000.00		
	Year-End Assessment for CY 2020 and 2021 cum LCMS Data Cleansing	ALS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Feb-21	Feb-21	GoP	110,000.00	110,000.00		
	Assessment and Planning cum Fast Tracking	ALS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Sep-21	Sep-21	GoP	100,000.00	100,000.00		
	Lawyers to the Benepesyaryo (for 5 Provinces)	ALS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	310,000.00	310,000.00		
	<b>SUB-TOTAL</b>								<b>670,000.00</b>	<b>670,000.00</b>		
	Conduct of DARAB Assessment LCMS Updating and Cleansing	DARAB	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	135,000.00	135,000.00		
	Assessment and Paaning cum Fast Tracking	DARAB	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	135,000.00	135,000.00		
	<b>SUB-TOTAL</b>								<b>270,000.00</b>	<b>270,000.00</b>		
	Conduct of Regional Review and Planning Session	ARBDS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	324,000.00	324,000.00		
	Conduct of Regional Local Project Management Committee (LMPC) Feedbacking Session	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A	May-21	May-21	GoP	40,000.00	40,000.00		
	Trade Fair Participation	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A	Sep-21	Sep-21	GoP	50,000.00	50,000.00		
	ITEMA Data Cleansing	ARBDS	NP-53.9 - Small Value Procurement	N/A	N/A	Sep-21	Sep-21	GoP	48,000.00	48,000.00		
	Conduct of ARB/ARBO Summit Review and Planning Session	ARBDS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Oct-21	Oct-21	GoP	270,000.00	270,000.00		
	Conduct of Year-End ARBDS Regional Review and Planning Session	ARBDS	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Sep-19	Sep-19	GoP	135,000.00	135,000.00		
	Conduct of Regional Assessment-Workshop and Updating on LAD Balance tatus (OPTOOL and FOFIL Database	LTSP	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Sep-19	Sep-19	GoP	100,000.00	100,000.00		
	<b>SUB-TOTAL</b>								<b>967,000.00</b>	<b>967,000.00</b>		
	<b>SUB-TOTAL</b>								<b>4,570,000.00</b>	<b>4,570,000.00</b>		
	<b>TOTAL</b>								<b>18,004,000.00</b>	<b>18,004,000.00</b>		

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Chairman

  
**ATTY. MARC JOHN S. ESTRELLADO**  
Vice-Chairman

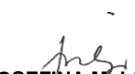
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