

**Department of Agrarian Reform Provincial Office Davao del Norte Annual Procurement Plan for FY 2021**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Plane tickets	Officers/Employees	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	300000	300,000		Procured in PS-DBM for local official travels
	Office supplies	PARO/MARO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	800000	800,000		Supplies not available in PS-DBM will be procured under small value
	Vehicles fuel, oil and lubricants	Motor Pool	Direct Contracting	N/A	N/A	N/A	N/A	GoP	700000	700,000		Supplier agreed to procure on credit basis with one month term
	Water	PARO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	100000	100,000		
	Electricity	PARO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	900000	900,000		
	Postage stamps & courier services	Records Unit	Direct Contracting	N/A	N/A	N/A	as needed	GoP	70000	70,000		
	Communication	PARO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	158000	158,000		Landline phone
	Internet services	PARO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	247000	247,000		
	Survey	LTID	NP-53.9 - Small Value Procurement	Mar./Jun./Sept.	N/A	Mar./Jun./Sept.	Mar./Jun./Sept.	GoP	559000	559,000		Subdivision and relocation survey
	Janitorial Services	PARO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	550000	550,000		
	Security Services	PARO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	850000	850,000		
	General Services	PARO	Direct Contracting	N/A	N/A	N/A	1st Quarter	GoP	719000	719,000		Contract of Service workers under JC No. 2 s 2020
	Offices repair/maintenance	PARO/MARO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	355000	355,000		
	Computers repair/maintenance	PARO/MARO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	200000	200,000		
	Air conditioner units repair/maintenance	PARO/MARO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	100000	100,000		
	Motor vehicles repair/maintenance	PARO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	529000	529,000		
	Van & hauling services	PARO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	500000	500,000		
	Office space rental	MARO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	1st Quarter	GoP	174000	174,000		
	Conduct training on 3Rs. Cum consultation & organization.	PBDD	NP-53.9 - Small Value Procurement	Jan. to Nov.	N/A	Jan. to Nov.	Jan. to Nov.	GoP	109000	109,000		
	Conduct of Strategic Development Planning Workshop cum Operational Planning Workshop /GST	PBDD	NP-53.9 - Small Value Procurement	Jan.	N/A	Jan.	Jan.	GoP	65000	65,000		
	Conduct training on organization building, governance and Management, cum Leadership Training	PBDD	NP-53.9 - Small Value Procurement	Feb. to Apr.	N/A	Feb. to Apr.	Feb. to Apr.	GoP	285000	285,000		
	Conduct of entrepreneurial development & management.	PBDD	NP-53.9 - Small Value Procurement	May to Jun.	N/A	May to Jun.	May to Jun.	GoP	270000	270,000		
	Conduct of knowledge management.	PBDD	NP-53.9 - Small Value Procurement	Jul. to Aug.	N/A	Jul. to Aug.	Jul. to Aug.	GoP	282000	282,000		
	Conduct training on resource management cum savings mobilization program.	PBDD	NP-53.9 - Small Value Procurement	Sept. to Oct.	N/A	Sept. to Oct.	Sept. to Oct.	GoP	242000	242,000		
	Conduct of Operational Planning Workshop for selected ARBOs	PBDD	NP-53.9 - Small Value Procurement	Nov. to Dec.	N/A	Nov. to Dec.	Nov. to Dec.	GoP	156000	156,000		
	Training on Community Organizing	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	35000	35,000		
	Mentoring and Coaching of ARBOs	PBDD	NP-53.9 - Small Value Procurement	May, July	N/A	May, July	May, July	GoP	48000	48,000		
	Trainers Training for ARBO Leaders	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	22000	22,000		
	Writeshop on Climate Resilient ARCDP	PBDD	NP-53.9 - Small Value Procurement	Mar, Apr, Jun, Jul, Sept	N/A	Mar, Apr, Jun, Jul, Sept	Mar, Apr, Jun, Jul, Sept	GoP	87000	87,000		
	Stakeholders' Meeting	PBDD	NP-53.9 - Small Value Procurement	May, June, Oct.	N/A	May, June, Oct.	May, June, Oct.	GoP	22000	22,000		
	ARBDSP 1st Semester RPS and Recalibration of Target	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	26000	26,000		
	PBD/ARBDSP Target Setting	PBDD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	28000	28,000		
	Training on ARBDSP Integrated Monitoring and Evaluation System	PBDD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	11000	11,000		
	Women's Month Celebration	PARO/MARO	NP-53.9 - Small Value Procurement	February, March	N/A	February, March	February, March	GoP	93000	93,000		
	M&E Point Person's Meeting	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	5000	5,000		
	PBDD Meeting	PBDD	NP-53.9 - Small Value Procurement	June, August	N/A	June, August	June, August	GoP	9000	9,000		
	DAR-LGU Joint Meeting	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	11000	11,000		
	PBD/ARBDSP Assessment Conf	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	36000	36,000		
	EXECOM	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	9000	9,000		
	ARBDSP 3RD Quarter Assessment	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	15000	15,000		
	PBDD Year End Assessment	PBDD	NP-53.9 - Small Value Procurement	November	N/A	November	November	GoP	13000	13,000		
	DARDN Assessment	PARO/MARO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	7000	7,000		
	Conduct of Meeting /Orientation with LGUs & DAR Staff re: Climate Proofing- ARC 1	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	5000	5,000		
	Conduct orientation/meeting with selected ARBOs.	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	5000	5,000		


Conduct orientation & consultation with ARBs	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	5000	5000		
Conduct TNA with Various ARBOs	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	5000	5000		
Meeting with the ARC Representatives for 4 ARCs for Climate Proofing.	PBDD	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	5000	5000		
CRFPS Project Validation	PBDD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	15000	15000		
CRFPS GAD Consultation	PBDD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	15000	15000		
Training on Climate Change Adaptation and Mitigation	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	10000	10000		
Training on Sustainable Livelihood Enterprise	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	10000	10000		
Training on PSP, Sustainability Plan	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	5000	5000		
Understanding Hazards; Technological Enterprise Specific Training	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	35000	35000		
Hands on Training of Para Engineers; Gender Sensitivity Training	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	10000	10000		
Writesop on Climate Resilient Devt Plan	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	45000	45000		
Training on Policy Formulation, Sustainability Planning Workshop	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	25000	25000		
Policy Formulation	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	10000	10000		
Major Crop Specific Training	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	15000	15000		
Turn-over Ceremony	PBDD	NP-53.9 - Small Value Procurement	June, September	N/A	June, September	June, September	GoP	20000	20000		
Training on Climate Change Adaptation; Enterprise Mgmt	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	15000	15000		
Orientation of Product Develop and Enhancement	PBDD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	2000	2000		
Conduct of Product Enhancement on Ham (DUFFAMCO)	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	5000	5000		
Conduct of Product Enhancement Training on Bottled Water (PEARBEMCO)	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	11000	11000		
Conduct of Product Enhancement Training on Bottled Water (GRAINS MPC)	PBDD	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	10000	10000		
Fundamentals and Methodologies of Microfinance (MF Provider-New)	PBDD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	5000	5000		
Benchmarking/Information Exchange to Successful ARBO with MF Services (MF Provider- New)	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	11000	11000		
Financial Literacy Training	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	9000	9000		
PSP Formulation/Installation (MF Provider-New)	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	4000	4000		
Strategic Planning Session (Sustaining)	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	2000	2000		
Training on Microfinance Operation cum Loans/Savings Product Development (MF Provider-New)	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	4000	4000		
PBDD 1st Semester Assessment	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	5000	5000		
Mentoring and Technical Guidance (Sustaining and New )	PBDD	NP-53.9 - Small Value Procurement	Jul,Sept,Oct,Nov	N/A	Jul,Sept,Oct,Nov	Jul,Sept,Oct,Nov	GoP	12000	12000		
Launching and Operationalization of MF Services (MF Provider-New)	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	8000	8000		
Writesop on Climate Resilient ARCDPs	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	5000	5000		
Conduct Site Validation, Orientation & Consultation/Skills Training,Coaching and Mentoring on the Production of raw materials of ARBO	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	10000	10000		
Conduct Project Launching/MOA signing cum Planning Workshop	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	10000	10000		
Conduct of DAR- DTI Synchronization cum Labelling and Packaging (transportation and honorarium)	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	20000	20000		
Conduct of GMP and SSOP Skills Training	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	25000	25000		
Conduct of Orientation for Certificate of Product Registration	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	5000	5000		
Conduct of Occupational Safety and Health	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	5000	5000		

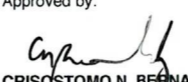
	Gender Responsive Negotiation and Renegotiation of AVAs/Marketing Contract for WODIMPCO	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	15000	15000		
	Gender Responsive Negotiation and Renegotiation of AVAs/Marketing Contract for BSBG	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	15000	15000		
	Gender Responsive Negotiation and Renegotiation of AVAs/Marketing Contract Cum 3Rs Training for ABG MPC	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	15000	15000		
	(Sustaining) Sustainability Planning and Workshop, (PEARBEMPCO)	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	12000	12000		
	(Sustaining) Sustainability Planning and Workshop (IVEFA)	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	12000	12000		
	Stakeholders Consultation and Planning Workshop	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	4000	4000		
	FBS Launching and MOA signing	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	4000	4000		
	FBS Sessions 1-3	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	4000	4000		
	Conduct of Market Survey	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	12000	12000		
	FBS Session 4-7, Process Review I, FBS Session 8-12	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	18000	18000		
	(Sustaining-PEARBEMPCO) Training on Contract Negotiation and Marketing Agreements	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	6000	6000		
	FBS Session 13 to 17	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	12000	12000		
	FBS Session 18 Banchmarking	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	12000	12000		
	FBS Session 19 to 25, Conduct of Process Review III	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	12000	12000		
	Culminating Activity (Graduation) cum Harvest Festival	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	12000	12000		
	Cluster meeting, Planning, Training for Credit Literacy and Financial Management	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	15000	15000		
	Product Organizing (step 6) cluster meeting, TWG meeting and PBDD Assessment Conference	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	15000	15000		
	Assessment and Continuous Improvement of AE (step 8)	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	10000	10000		
	Learning Fusion of Field Implementation to Model Project	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	10000	10000		
	Writeshop on Climate Resilient ARCDPs	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	5000	5000		
	Step 1: partnership Building, Site Selection, Farmer Registration and Cluster Formation (New Site)- /AE Planning & Resource Mobilization (Step 5 for Sustaining)	PBDD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	12000	12000		
	Step 2: Product Selection and Supply Assessment , New Site -/Cluster Meeting and Planning, Training for Credit Literacy and Financial Management (Sustaining)	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	12000	12000		
	Step 3 Market Chain Study New Site/Product Organizing (Step 6), Cluster Meeting and TWG Meeting,Sustaining	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	26000	26000		
	Step 4: Cluster Commitment Setting New Site/Regular Collective Marketing, Sustaining (step 7)	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	26000	26000		
	Step 5: AE Planning and Mobilization- New Site/Post- Harvest handling Training , SWG Meeting, Sustaining	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	26000	26000		
	Step 6 product Supply Organizing New Site -/Assessment & Continuous Improvement of AE, Sustaining (Step 8)	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	32000	32000		
	Step 7:Test Marketing both sites	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	32000	32000		
	Cluster meeting and Supply commitment /Workshop on Preparation of Climate Resilient/ Step 8: Sustained Enterprise	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	31000	31000		
	Writeshop on Climate Resilient ARCDPs	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	10000	10000		
	DARDN Assessment	PARO/MARO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	19000	19000		


Orientation on APCP cum Target Setting/Planning Workshop	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	12000	12000		
Financial Literacy Training	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	12000	12000		
Business Planning Workshop	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	15000	15000		
Financial Management and Credit Delinquency Mgt Training	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	15000	15000		
PSP Formulation	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	15000	15000		
DARPO Conduct of RPS with MARPOs/ Division Chiefs	LTID	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	20000	20000		
Conduct of DARPO AND MARPOs ONE ON ONE Conference	LTID	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	20000	20000		
DARPO MARPOs 1st sem. Assessment conference	LTID	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	20000	20000		
MARPOs One on One conference with DARPO/DARRO	LTID	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	20000	20000		
Conduct of LTID Firming up of targets and support list	LTID	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	17000	17000		
DARPO LTID personnel with MARPOs and staff conference	LTID	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	20000	20000		
MARPOs One on One conference with DARPO/DARRO	LTID	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	21000	21000		
MARPOs Pre-assessment conference with DARPO/DARRO	LTID	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	25000	25000		
Conduct of year end assessment conference	PARO/MARO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	82000	82000		
Legal Research & Writing Enhancement	DARAB	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	45000	45000		
Updating on Jurisprudence on Agrarian Cases	DARAB	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	30000	30000		
Catering Services on DARAB Hearing	DARAB	NP-53.9 - Small Value Procurement	Jan to Nov	N/A	Jan to Nov	Jan to Nov	GoP	70000	70000		
Cascading of new issuances	Legal	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	35000	35000		
BARC Orientation	Legal	NP-53.9 - Small Value Procurement	May, July	N/A	May, July	May, July	GoP	30000	30000		
Quarterly Assessment for Legal Officers & Staff	Legal	NP-53.9 - Small Value Procurement	Mar, Jun, Sept, Dec	N/A	March	March	GoP	55000	55000		
LCMS reorientation, data updating and cleansing	Legal	NP-53.9 - Small Value Procurement	January, August	N/A	January, August	January, August	GoP	20000	20000		
Prov'I Mid-Year Assessment	PARO/MARO	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	35000	35000		
EXECOM	OPARO	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	30000	30000		
Procurement of construction materials for the renovation of processing center	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	250000	250000		
Procurement of motorized power weeder and power cultivator	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	500000	500000		


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**LOYDA Q. RURAC**  
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