



Republic of the Philippines
DEPARTMENT of AGRARIAN REFORM
ELLIPTICAL ROAD, DILIMAN, QUEZON CITY • TELS. 928-7031 TO 39

MEMORANDUM CIRCULAR

No. 06
Series of 2013

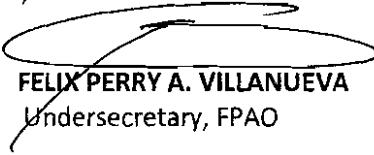
SUBJECT: ADMINISTRATIVE SUPERVISION OF THE SECURITY AND JANITORIAL SERVICES OF THE DEPARTMENT

In the interest of the service and to ensure that the delivery of services required from the abovementioned service providers are carried out in accordance with their respective contracts, the administrative supervision of the said agencies shall be delegated to the General Services Division(GSD) which is currently under the Procurement Service Office.

Under this order, the service providers concerned are required to submit any and all reports pertaining to the performance of the Terms of Reference under their existing contracts to the Chief of the GSD for information and appropriate action

This Memorandum Circular takes effect immediately and supersedes other issuances inconsistent herewith.

15 April, 2013, Diliman, Quezon City


FELIX PERRY A. VILLANUEVA
Undersecretary, FPAO