

**SUPPLEMENTAL BID BULLETIN NO. 1**

January 13, 2021

**CLARIFICATIONS ON THE BIDDING DOCUMENTS FOR THE
PROCUREMENT OF LEASE AGREEMENT FOR 55 UNITS OF BRAND NEW
PHOTOCOPYING MACHINES FOR THE DEPARTMENT OF AGRARIAN
REFORM CENTRAL OFFICE (DARCO) FOR CY 2021**

This Supplemental Bid Bulletin No. 1 is issued to amend certain provisions of the Invitation to Bid, Bid Data Sheet, Technical Specifications, and to address the queries raised by prospective bidders during the pre-bid conference on January 5, 2021, relative to the above-mentioned subject procurement.

SECTIONS/ CLAUSES AFFECTED	AS ISSUED IN THE PHIL. BIDDING DOCUMENTS (PBD-20- 09) AND DISCUSSED DURING THE PRE-BID CONFERENCE ON JANUARY 5, 2011	CLARIFICATIONS/AMENDMENTS
A. Section I. Invitation to Bid		
● Paragraph 7	Bids shall be duly delivered ...on or before January 19, 2021 at 12:00 nn ...xxx As discussed during pre-bid conference, schedule shall be moved to January 22, 2021 due to scheduled National Assessment.	Bids shall be duly delivered ...on or before <u>January 20, 2021 at 12:00 nn</u> ...xxx National Assessment was moved at a later date, hence, bid submission was set on this date.
● Paragraph 9	Bid opening shall be conducted face to face on January 19, 2021 at 1:00 p.m. at the ...xxx As discussed during pre-bid conference, schedule shall be moved to January 22, 2021 due to scheduled National Assessment.	Bid opening shall be conducted face to face on <u>January 20, 2021 at 1:00 p.m.</u> at the ...xxx National Assessment was moved at a later date, hence, bid submission was set on this date.
B. Section III. Bid Data	The following income and business tax returns shall be required:	The following income and business tax returns shall be required:

Sheet	1. ...XXX 2. ...XXX	1. ...XXX 2. ...XXX
● ITB Clause 20.2	The income tax ...xxx	3. PhilGEPS Platinum Membership Certificate (if the bidder submitted the Class "A" documents at the time of bid submission) The income tax ...xxx
C. Section VII. Technical Specifications	Technical Specifications Paper Handling Input: 500-sheet output bin	Technical Specifications Paper Handling Input: <u>As per Manufacturer's Standard</u>
● A4 Mono Multifunction Printer/Copier	Hard Disk: Standard, 320 GB HDD; User Available space: 279 GB	Hard Disk: Standard, <u>at least 250 GB HDD</u>
	Technical Specifications Print Resolution: 1200 x 1200 dpi	Technical Specifications Print Resolution: <u>Manufacturer's Standard</u>
● A3-Capable Mono Multifunction Printer/Copier	Paper Handling Input: 1140 sheets: 100-sheet multi-purpose tray, 2 x 520-sheet input tray Memory: ...XXX Processor: ...XXX	Paper Handling Input: <u>As per Manufacturer's Standard</u> Memory: ...XXX Processor: ...XXX Hard Disk: at least 160 GB
SECTIONS/ CLAUSES AFFECTED	QUERIES FROM PROSPECTIVE BIDDERS	CLARIFICATIONS
A. Section II. Instructions to Bidders		
● ITB Clause 10 and 11	From: U-BIX Corporation How many copies of the 1 st and 2 nd components of the bids will be	Only one (1) original for the eligibility and technical

<p>Multifunction Printer/Copier</p>	<p>Different brands of A3-capable machines have their own/built-in capacities. Is it acceptable if not compliant on the sheet capacity as long as compliant with the total number of required sheets?</p> <p>From: Quartz Business Products Corp. (refer to query sent via email on January 8, 2021)</p> <p>Can you make the requirement a None-Brand New one or can we suggest to make it at least with a manufacturing date of 2019?</p> <p>Can you consider A4 size only instead of allowing A3 machines to comply with the current requirement? The implication of this is it will eat up space in your offices specially for those departments with limited space allocated for copiers.</p> <p>From: U-BIX Corporation</p>	<p>The A4 and A-3 capable machines are required to be <u>Brand New</u> as stated in Section VII. Technical Specifications, regardless of the brand and manufacturing date.</p> <p>The requirement cannot be limited to A4 machines only. There are offices that need the A3-capable machines, which, as mentioned, above is <u>necessary</u>.</p>
<p>● Supply Expectations</p>	<p>Do we need to provide a certificate for exclusive distributorship of the consumables?</p> <p>From: Quartz Business Products Corp. (refer to query sent via email on January 8, 2021)</p> <p>Please consider asking for a Certification from the Manufacturer that the toners to be supplied are Original and Genuine.</p> <p>From: Quartz Business Products Corp.</p>	<p>The subject of procurement is a lease agreement. The consumables, particularly the toners are on the account of the service provider. Therefore, it is their responsibility to provide authentic supplies to avoid poor performance or malfunctions of the machines.</p> <p>Refer to the above as addressed also in the query of U-BIX.</p>

<ul style="list-style-type: none"> Annex "A-1" Price Schedule 	<p>From: U-BIX Corporation</p> <p>Does the "1" in the price schedule matrix, item number 2, mean PhP 1.00 as the cost per copy and as basis for the financial bid price?</p>	<p>The "1" in item number 2 of Annex "A-1" Price Schedule Matrix refers to the <u>quantity</u> which is the multiplier for the cost per copy.</p> <p>To illustrate (<u>example only</u>):</p> <p>1 x PhP1.50 = PhP1.50 x 250,000 copies (average monthly consumption) x 11 months = Total Bid Price</p>
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The foregoing shall form an integral part of the Bid Documents and supersede previous issuances relative to the subject procurement.

Approved by:
(For the BAC-Primary)


ATTY. JIM G. COLETO
Board Member III, DARAB
Chairperson, Primary-Bids & Awards Committee