



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRARIAN REFORM
Tunay na Pagbabago sa Repormang Agraryo

BIDS AND AWARDS COMMITTEE
Minutes of Meeting

November 17, 2020

10:00 AM

Attendance :

BAC Members :

- | | |
|----------------------------------|------------------|
| 1. Atty. Christine Montes-Pul-oc | Chairperson |
| 2. Perla M. Garcia | Vice-Chairperson |
| 3. Juliet C. Dumapis | Member |
| 4. Angela M. Pang-ot | Member |
| 5. Jefferson P. Lasaten | Member |
| 6. Imelda Abansi | Member |
| 7. Eugenia B. Daddy | Member |

BAC Secretariat :

1. Amalia J. Sepulchre
2. Jocelyn P. Ballestra

Bidders/Observers:

1. One (1) Representative from the Colada Laundry Services & Supply/ Colada Janitorial Services (Mr. Michael Collado)
2. One (1) Representative from the McKleene Premium Products (Ms. Virgie Baldo)
3. One (1) Observer from the CordiNet (Ms. Julia Alcos)

Agenda: Opening of Bids for Janitorial Services

The meeting was called to order by the BAC Chairperson at 10:15 AM. After acknowledging the presence of the members of BAC and determining that there is a quorum, the opening of bids proceeded.

The Chairperson facilitated the opening of bids for the Janitorial Services.

There were two (2) interested bidders who participated in the bidding namely: Colada Laundry Services & Supply/Colada Janitorial Services and McKleene Premium Products, Inc.

The bid opening started with the Colada Laundry Services & Supply/Colada Janitorial Services. The BAC checked the completeness of its documents submitted against the checklist of requirements using non-discretionary pass/fail criteria. Upon the BAC's evaluation on its Financial Documents, the Official Receipts or Certificate of Full Payment for PAG-IBIG and PhilHealth remittances covering the period January 2020 to September 2020 were not complete. Payment for PAG-IBIG only covers January to July 2020 and September 2020 but there was no Official Receipt or Certificate of Full Payment for the month of August 2020. For the PhilHealth remittances, it only covered the period January to July 2020 and no Official Receipt for the months of August and September 2020. The BAC then declared the bidder/applicant as "ineligible" since failure to submit any required document constitutes a ground to declare an applicant as ineligible.

The BAC proceeded in the opening of bids for the second bidder, McKleene Premium Products, Inc.

McKleene Premium Products, Inc. was able to meet the required Eligibility documents but for the Technical Proposal, it failed to satisfy all the criteria or required documents. It was clearly stated in the bidding document under the Technical Proposal that the Organizational Chart of the prospective bidder must indicate the names of its key officers. The bidder submitted only their Organizational Chart but there were no names indicated on it.

Due to this circumstance, the BAC declared a failure of bidding since the two (2) bidders did not meet the criteria required.

There being no further matters for discussion, the meeting was adjourned at 12:15 PM.

Prepared by:


JOCYLYN P. BALLBISTRA
BAC Secretariat

Approved by:


ATTY. CHRISTINE MONTES PUL-OC
BAC Chairperson