

## Department of Agrarian Reform - Negros Occidental 2 INDICATIVE ANNUAL PROCUREMENT PLAN FOR CY 2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2021-0002-01	Procurement of Services for the Conduct of Training & Seminars w/ Venue, Food & Lodging	PARAD/LTID/ PBDD/LEGAL/ STO	NO	NP-53.10 Lease of Real Property and Venue	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	5,812,000.00	5,812,000.00		Procurement of Services for the Conduct of Trainings & Seminars w/ the use of Venue for January to December 2021
2021-0002-02	Procurement of Services for the Conduct of Training - Catering Services	PARAD/LTID/ PBDD/LEGAL/ STO	NO	NP-53.9 - Small Value Procurement	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	2,700,000.00	2,700,000.00		Procurement of Catering Services for the Conduct of Trainings & Seminars for January to December 2021
2021-0003-01	Procurement of Common-Use Supplies & Equipment Available at PS-DBM	PBDD/STO/ LEGAL/ PARAD/ LTID	NO	NP-53.5 Agency-to- Agency	NA	N/A	N/A	N/A	GoP	238,000.00	238,000.00		Procurement of Common-Use Supplies & Equipment Supplies to all DARPO and DARMO Offices for CY 2021
2021-0003-02	Procurement of Common-Use Supplies & Equipment NOT Available at PS-DBM	PBDD/STO/ LEGAL/ PARAD/ LTID	NO	NP-53.9 - Small Value Procurement	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	3,520,000.00	3,520,000.00		Procurement of Common-Use Supplies & Equipment Supplies to all DARPO and DARMO Offices for CY 2021
2021-0003-03	Procurement of Other Supplies, Parts & Materials of the Existing Office Equipment	PBDD/STO/ LEGAL/ PARAD/ LTID	NO	Direct Contracting	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	225,000.00	225,000.00		Procurement of Supplies, Parts and Materials of the existing office equipment for CY 2021
2021-0003-04	Procurement of Fuel, Oil and Other POL Products	PBDD/GASS/L EGAL/ PARAD/ LTID	YES	Competitive Bidding	Nov. 3,2020	Nov. 24, 2020	Jan. 21, 2021	Jan. 24, 2021	GoP	2,907,000.00	2,907,000.00		Procurement of Fuel for RP Service Vehicles for the period February to December 2021
2021-0003-04	Procurement of Lubricants and Other POL Products	PBDD/GASS/L EGAL/ PARAD/ LTID	NO	NP-53.9 - Small Value Procurement	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	520,000.00	520,000.00		Procurement of Fuel, Oil & Other POL Products for the period January to February 2021
2021-0003-05	Procurement of Supply, Parts and Materials for the Repair of RP Motor Vehicle	PBDD/ GASS/ LEGAL/LTID	NO	NP-53.9 - Small Value Procurement	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	900,000.00	900,000.00		Procurement of Supplies, Parts and Materials for the Repair of RP Service Vehicle for CY 2021
2021-0003-05	Procurement of Supply, Parts and Materials for the Repair of RP Motor Vehicle	GASS/LTID	NO	Direct Contracting	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	110,000.00	110,000.00		Procurement of Supplies, Parts and Materials for the Repair of RP Service Vehicle for CY 2021

Handwritten signatures and initials are present at the bottom of the page, likely representing the approval of the procurement plan by various officials.

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2021-0003-06	Training Supplies & Materials	PBDD/STO/ LEGAL/ PARAD/ LTID	NO	NP-53.9 - Small Value Procurement	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	GoP	13,000.00	13,000.00	-	Procurement of Training Supplies & Materials for CY 2021
2021-0003-07	COVID Related Supplies	PBDD/STO/ LEGAL/ PARAD/ LTID	NO	NP-53.9 - Small Value Procurement	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	GoP	1,020,000.00	1,020,000.00	-	Procurement of COVID-19 related supplies for use of DARMO & DARPO for CY 2021
2021-0004-01	Utility - Procurement of Purified Drinking Water	GASS/ PARAD	NO	NP-53.9 - Small Value Procurement	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	GoP	200,000.00	200,000.00	-	Procurement of Purified Drinking Water for CY 2021
2021-0004-01	Utility - Water Consumption (DARPO, PARAD, DARMOs)	GASS/ PARAD	NO	Direct Contracting	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. to Dec. 2020	GoP	818,000.00	818,000.00	-	Payment for Water Consumption for CY 2021 of DARPO, PARAD and DARMO Offices
2021-0004-02	Electricity Expenses (DARPO, DARMOs, PARAD)	GASS/ PARAD	NO	Direct Contracting	NA	NA	NA	Jan. - Dec. 2020	GoP	2,650,000.00	2,650,000.00	-	Payment for Electricity Expense of DARPO, DARMOs and PARAD Office for CY 2021
2021-0005-01	Procurement of Communication Services - Landline Telephone and Internet Services	GASS/ PARAD	NO	Direct Contracting	N/A	N/A	N/A	Jan. - Dec. 2020	GoP	1,198,000.00	1,198,000.00	-	Payment for Landline Telephone and Internet Services of DARPOm PARAD and DARMO Offices for CY 2021
2021-0005-02	Procurement of Communication Services - Prepaid Cards	GASS/ PARAD/PBDD	NO	NP-53.9 - Small Value Procurement	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	GoP	618,000.00	618,000.00	-	Procurement of Prepaid Cards for CY 2021
2021-0005-03	Procurement of Transportation and Delivery	GASS/ LEGAL/ PARAD/ LTID	NO	NP-53.9 - Small Value Procurement	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2020	GoP	50,000.00	50,000.00	-	Payment of Transportation and Delivery of Official Documents for CY 2021
2021-0005-04	Postage/Stamps	GASS/ PARAD/ LEGAL	NO	NP-53.5 Agency-to-Agency	NA	NA	NA	Jan. - Dec. 2021	GoP	602,000.00	602,000.00	-	Procurement of Postage/Stamps for CY 2021
2021-0007-01	Procurement of Professional and Other Professional Services	PARAD/LTID/ PBDD/ALS/ STO	YES	Competitive Bidding	Nov. 3, 2020	Nov. 24, 2020	Jan. 21, 2021	Jan. 24, 2021	GoP	13,400,000.00	13,400,000.00	-	Salaries/Payment of Job Orders and Contract of Service Employees for CY 2021
2021-0008-01	Procurement of Janitorial Services for CY 2021	GASS	YES	Competitive Bidding	Nov. 3, 2020	Nov. 24, 2020	Jan. 21, 2021	Jan. 24, 2021	GoP	600,000.00	600,000.00	-	Janitorial Services for CY 2021


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2021-0008-02	Procurement of Security Services for CY 2021	GASS	YES	Competitive Bidding	Nov. 3,2020	Nov. 24, 2020	Jan. 21, 2021	Jan. 24, 2021	GoP	900,000.00	900,000.00	-	Security Services for CY 2021
2021-0009-01	Procurement of Labor for the Repair & Maintenance - RP Motor Vehicle	PBDD/GASS/ LEGAL/ LTID	NO	NP-53.9 - Small Value Procurement	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	974,000.00	974,000.00	-	Payment fo Labor for the Repair & Maintenance of RP Motor Vehicle for CY 2021
2021-0009-02	Procurement of Labor for the Repair & Maintenance - Building, IT and Office Equipment	PBDD/GASS/ PARAD/ LTID	NO	NP-53.9 - Small Value Procurement	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	665,000.00	665,000.00	-	Payment for Labor for the Repair & Maintenance of Buiding, IT and Office Equipment for CY 2021
2021-0010-01	Procurement of Subsidies	PBDD	NO	NP-53.9 - Small Value Procurement	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	Jan. -Dec. 2021	GoP	2,580,000.00	2,580,000.00	-	Procurement of Supplies and Materials in the implementation of Sustainable Livelihood Projects, CPWASH, VELFED, SIB, Major Crop-Based Projects, Linksfarm Projects
2021-0011-01	Taxes, Insurance Premiums & Other Fees	GASS	NO	NP-53.5 Agency-to-Agency	NA	NA	NA	Jan. -Dec. 2021	GoP	80,000.00	80,000.00	-	Payment for Taxes, Insurance Premiums and Other Fees for CY 2021
2021-0012-01	Service Vehicle Rental	PBDD/ LEGAL/ PARAD/ LTID	YES	Competitive Bidding	Nov. 3,2020	Nov. 24, 2020	Jan. 21, 2021	Jan. 24, 2021	GoP	2,169,000.00	2,169,000.00	-	Service Vehicle Rental for the period February to December 2021
2021-0012-01	Service Vehicle Rental	PBDD/ LEGAL/ PARAD/ LTID	NO	NP-53.9 - Small Value Procurement	Jan. 2021 & Dec. 2021	Jan. 2021 & Dec. 2021	Jan. 2021 & Dec. 2021	Jan. 2021 & Dec. 2021	GoP	150,000.00	150,000.00	-	Service Vehicle Rental for January and December 2021
2021-0012-02	Rental of Office Bldg./Space (DARPO, DARMOs & PARAD)	GASS/PARAD	NO	NP-53.10 Lease of Real Property and Venue	Jan. 2021	Jan. 2021	Jan. 2021	Jan. 2021	GoP	4,040,000.00	4,040,000.00	-	Provision of Office Building/Space for DARPO, DARMO & PARAD Offices for CY 2021
2021-0012-03	Procurement for the Printing of Tarpaulins and Publication of Legal Documents	PBDD/STO/ LEGAL/ PARAD/ LTID	NO	NP-53.9 - Small Value Procurement	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	GoP	102,000.00	102,000.00	-	Procurement of the Printing of Tarpaulins and Publication of Legal Documents for CY 2021
2021-0012-04	Procurement of Services for Advertising	LEGAL	NO	NP-53.9 - Small Value Procurement	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	Jan. - Dec. 2021	GoP	10,000.00	10,000.00	-	Procurement of Services for Advertising for CY 2021

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	TOTAL									49,771,000.00	49,771,000.00	-00	

Prepared and Consolidated by:

  
**LIZA P. GUMBAN**  
 Head/Bac Secretariat

Reviewed by:

  
**MAYFLOR S. CERBO**  
 Budget Officer

Recommending Approval:  
 BIDS AND AWARDS COMMITTEE:

  
**MARILOU T. TUBESA**  
 Member

  
**ENGR. LODIVICO E. GUIMAPANG**  
 Member

  
**EDNA M. VILLARUEL**  
 Member

  
**LEONY M. LAMELA**  
 Vice Chairperson

  
**ATTY. ROLANDO E. LAVA**  
 Chairperson

Approved by:  
 HEAD OF THE PROCURING ENTITY

  
**ENGR. ARNULFO T. FIGUEROA**  
 OIC-Provincial Agrarian Reform Officer II