

Annex 1: Procurement Schedule for the Department of Agriculture, Bureau of Agricultural Extension, Division Office, Cagayan City, Ilocos Norte, Indicative Annual Procurement Plan for FY 2021

Code (PAP)	Procurement	Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks description of Program/Activity/Project
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
				Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date					
50212020	Janitorial Services		GAS	Competitive Bidding	Oct. 22-Dec. 2020	Nov. 19, 2020	Short of award	Short of award	GOP		1,271,000.00		General Management & Supervision
50212030	Security Services		GAS	Competitive Bidding	Oct. 22-Dec. 2020	Nov. 19, 2020	Short of award	Short of award	GOP		1,575,000.00		General Management & Supervision
50203090	Fuel, Oil and Lubricants		GAS	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			1,200,000.00		General Management & Supervision
50204010	Water		GAS	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			20,000.00		
50204020	Electricity		GAS	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			1,500,000.00		
50205020	Telephone-Landline		GAS	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			250,000.00		
50205030	Internet		GAS	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			300,000.00		
50205040	Cable		GAS	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			98,000.00		
50205010	Postage and Courier Services		GAS	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			100,000.00		
50205020	Telephone Mobile		GAS	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			735,000.00		
50212990	Other General Services		GAS	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			710,000.00		
50213050	Repairs & Maint-Office Equip't		GAS	Shopping	N/A	N/A	Quarterly	Quarterly			210,000.00		General Management & Supervision
	Repairs & Maint.-ICT Equip't		GAS	Shopping	N/A	N/A	Quarterly	Quarterly			150,000.00		
50213070	Repairs & Maint-Fur. & Fixture		GAS	Shopping	N/A	N/A	Quarterly	Quarterly			53,000.00		
	Auditing Services		GAS	Shopping	N/A	N/A	Monthly	Monthly			50,000.00		
50215010	Taxes and Licenses		GAS	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly			63,000.00		General Management & Supervision
50215020	Fidelity Bond		GAS	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly			20,000.00		
50215030	Insurance Premium		GAS	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly			150,000.00		
50203020	Accountable Forms		GAS	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly			9,000.00		
50203010	Office Supplies		GAS	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly			820,000.00		
	TRAININGS		GAS	NP-53.9 - Small Value Procurement	N/A	N/A					515,000.00		
50202010	1. Quarterly attendance to Reg'l planning & assessment		GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly					General Management & Supervision
50202010	2. Conduct of provincial level indicative planning		GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral					
50202010	3. Conduct of Capacity Dev't		GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly					
50202010	Training		GAS	NP-53.9 - Small Value Procurement	N/A	N/A							
50202010	4. Quarterly Assessment		GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly					
50299050	Rent-Vehicles		GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly			800,000.00		
50299050	Rent-Building		GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			47,000.00		
50203990	Other Office Supplies		GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly			250,000.00		
50213060	Repairs & Maint-Motor Vehicle		GAS	Shopping	N/A	N/A	Quarterly	Quarterly			800,000.00		
50213040	Repairs & Maint.-Building		GAS	Shopping	N/A	N/A	may 2021	may 2021			1,575,000.00		
50213040	Traveling Expenses		GAS		N/A	N/A	Monthly	Monthly			758,000.00		General Management & Supervision
											14,030,000.00		
50203010	Office Supplies		LTS	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly			875,000.00		Land Tenure Security Program
	Trainings:		LTS	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date			808,000.00		Land Tenure Security Program
50202010	1. Monthly MARPOs & LTID RPS			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Monthly	Monthly					
50202010	2. Quarterly RPS			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Quarterly	Quarterly					
50202010	3. Optool Enhancement			NP-53.9 - Small Value Procurement	Indicate Date	N/A	February 2021	February 2021					
50202010	4. Consultation meeting w/ LRA-DAR			NP-53.9 - Small Value Procurement	Indicate Date	N/A	March 2021	March 2021					
50202010	5. Consultation meeting w/ DAR-DENR			NP-53.9 - Small Value Procurement	Indicate Date	N/A	June 2021	June 2021					
50202010	6. Conference with LBP			NP-53.9 - Small Value Procurement	Indicate Date	N/A	August 2021	August 2021					
50202010	7. Personnel LTS Enhancement Training			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Quarterly	Quarterly					
50202010	8. Software Updating & Training(GE)			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Mar. 2021	Mar. 2021					
50202010	9. DAR & GE Assessment			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Quarterly	Quarterly					
50202010	10. Management and Decision Making Tmg			NP-53.9 - Small Value Procurement	Indicate Date	N/A	July 2021	July 2021					
50202010	11. Area Convention-Survey			NP-53.9 - Small Value Procurement	Indicate Date	N/A	June 2021	June 2021					
50202010	12. Regional Convention-Survey			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Aug. 2021	Aug. 2021					
50202010	13. National Convention-Survey			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Nov. 2021	Nov. 2021					
50202010	14. PABE (Philippine Association of Agricultural & Biosystem Engineers Convention)			NP-53.9 - Small Value Procurement	Indicate Date	N/A	April 2021	April 2021					
50203990	Other Office Supplies		LTS	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Quarterly	Quarterly			68,000.00		

	survey expenses	LTs	NP-53.9 - Small Value Procurement	Indicate Date		Monthly	Monthly			1,724,000.00		
	office equipment	LTs								356,000.00		
										5,387,000.00		
50212990	Other General Services	LEGAL	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			250,000.00		
50203010	Office Supplies	LEGAL	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly			728,000.00		Resolution of Agrarian
50202010	TRAININGS	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A					1,750,000.00		Resolution of Agrarian
50202010	1. conduct of Farmers Forum	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Feb. 2021	Feb. 2021					
50202010	2. Conduct of BARC training											
50202010	3. cascading of new issuances	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	March 2021	March 2021					
50202010	4. paralegal formation	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Mar & Aug 2021	Mar & Aug 2021					
50202010	5. CSO dialogue	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	April 2021	April 2021					
50202010	6. Orientation pn Land Conversion	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	June 2021	June 2021					
50202010	7. In house Resolution	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Feb. & May 2021	Feb. & May 2021					
50202010	8. Legal Assessment to DARMOS (District 1)	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Apr. 2021	Apr. 2021					
50202010	9. Legal Assessment to DARMOS (District 2)	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Dec. 2021	Dec. 2021					
50202010	10. Legal Assessment to DARMOS (District 3)	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Dec. 2021	Dec. 2021					
50202010	11. Legal Assessment to DARMOS (District 4)	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	May 2021	May 2021					
50202010	12. BALA Assessment (1st and 2nd quarter)	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A							
50202010	13. Regional Assessment	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A							
50202010	14. Data Cleansing on all Mfos	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A							
50202010	15. BALA catch up plan, budget planning for 2021	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A							
50299040	Transportation & Delivery	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Monthly	Monthly			164,000.00		
50203990	Other Office Supplies	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Quarterly	Quarterly			200,000.00		
50213050	Semi-expendable-OFFICE Equipmt.	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Quarterly	Quarterly			243,000.00		
10402090	Semi-expendable-Comm. Equipmt.	LEGAL	NP-53.9 - Small Value Procurement	Indicate Date	N/A	Quarterly	Quarterly			100,000.00		
	Travelling Expenses	LEGAL				Monthly	Monthly			517,000.00		Resolution of Agrarian
	postage and courier									100,000.00		
										4,052,000.00		
50203090	Fuel, Oil & Lubricants	DARAB	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021	GOP		100,000.00		Adjudication of Agrarian
50212990	Other General Services-COS	DARAB	Direct Contracting	N/A	N/A	Jan. 2, 2021	Jan. 2, 2021			208,000.00		
50203010	Office Supplies	DARAB	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly			350,000.00		Adjudication of Agrarian
50202010	Trainings on:	DARAB								450,000.00		Adjudication of Agrarian
50202010	1. DARAB Strategic Planning	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Jan. 2021	Jan. 2021					
50202010	2. Prov'l Assessment-	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Mar. 2021	Mar. 2021					
50202010	3. ARJOW	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	May 2021	May 2021					
50202010	4. Prov'l Year-end assessment	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Dec. 2021	Dec. 2021					
50202010	5. Regional Quarterly Assessment	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly					
	Travelling Expenses	DARAB		N/A	N/A	Monthly	Monthly			390,000.00		Adjudication of Agrarian
	Representation Expenses	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly			100,000.00		
	information and communication technologies	DARAB	NP-53.9 - Small Value Procurement							150,000.00		
	ICT office supplies	DARAB	NP-53.9 - Small Value Procurement							50,000.00		
	postage and courier services	DARAB	Direct Contracting							100,000.00		
										1,898,000.00		
50212990	Other General Services	ARBOSP	Direct Contracting	N/A	N/A	Jan. 7, 2021	Jan. 7, 2021			507,000.00		
50203010	Office Supplies	ARBOSP	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly			414,000.00		Agrarian Reform Bel
50203010	Trainings:	ARBOSP								5,436,000.00		Agrarian Reform Bel
50203010	Pre-Registration Seminar		NP-53.9 - Small Value Procurement	Indicate Date	N/A	Mar.-May2021	Mar.-May2021					Sustainability Progr
50203010	Pre-Membership Education Seminar		NP-53.9 - Small Value Procurement	Indicate Date	N/A	Feb.-Oct.2021	Feb.-Oct.2021					
50203010	Coaching & Mentoring on Bookkeeping & Basic Accounting		NP-53.9 - Small Value Procurement	Indicate Date	N/A	Feb.-Oct2021	Feb.-Oct2021					
50203010	Coaching & Mentoring on Financial Mgt.		NP-53.9 - Small Value Procurement	Indicate Date	N/A	Mar.-Sept2021	Mar.-Sept2021					
50203010	Coaching & mentoring on Leadership & Values		NP-53.9 - Small Value Procurement	Indicate Date	N/A	May-Aug.2021	May-Aug.2021					
50203010	Coaching & Mentoring on Policy Formulation		NP-53.9 - Small Value Procurement	Indicate Date	N/A	Feb.-Oct2021	Feb.-Oct2021					
50203010	Coaching & Mentoring on Records Mgt.		NP-53.9 - Small Value Procurement	Indicate Date	N/A	Oct.2021	Oct.2021					
50203010	Membership Enhancement Seminar		NP-53.9 - Small Value Procurement	Indicate Date	N/A	Mar.-Oct2021	Mar.-Oct2021					

