

Department of Agrarian Reform -CAR-Region Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	GENERAL ADMINISTRATION AND SUPPORT SERVICES								20,737,000	20,737,000		
5020300000	Office supplies	STOD	NP-53.5 Agency-to-Agency		Twice a year			GoP	853,000	853,000		
5020102000	Accountable Forms	STOD	NP-53.5 Agency-to-Agency/SVP/Shopping		once a year			GoP	2,000	2,000		
5020102000	Fuel, Oil and Lubricants	STOD	Direct Contracting		MONTHLY			GoP	480,000	480,000		
5020399000	Other Office Supplies	STOD	Shopping		QUARTERLY			GoP	48,000	48,000		
5020401000	Water Expenses	STOD	Direct Contracting		weekly			GoP	24,000	24,000		INCLUDES DRINKING WATER
5020402000	Electricity Expenses	STOD	Direct Contracting		MONTHLY			GoP	330,000	330,000		
5020501000	Postage and Deliveries	STOD	NP-53.5 Agency-to-Agency/Direct contracting		AS NEED ARISES /WEEKLY			GoP	24,000	24,000		
5020502002	Telephone Expenses-mobile	STOD	Direct Contracting		MONTHLY			GoP	216,000	216,000		USE FOR CONNECTING TO THE PROV'L OFFICES
5020502001	Telephone Expenses-landline	STOD	Direct Contracting		MONTHLY			GoP	16,000	16,000		USE FOR CONNECTING TO THE PROV'L OFFICES
5020503000	Internet Expenses	STOD	Direct Contracting		MONTHLY			GoP	236,000	236,000		
5020504000	Cable, Satellite, Telegraph & Radio	STOD	Direct Contracting		MONTHLY			GoP	17,000	17,000		
5020501000	Extraordinary/miscellaneous Expenses	STOD			AS NEED ARISES /WEEKLY			GoP	136,000	136,000		
5021102000	Auditing Expenses	STOD			1st Semester			GoP	40,000	40,000		
5021199000	Other professional Services	STOD			AS NEED ARISES /WEEKLY			GoP	1,681,000	1,681,000		
5021202000	Janitorial Services	STOD	Competitive Bidding	Nov. 15, 2020	Dec. 4, 2020	Dec. 10, 2020	Dec. 11, 2020	GoP	622,000	622,000		2 JANITRESS AND 1 JANITOR
5021203000	Security Services	STOD	Competitive Bidding	Nov. 15, 2020	Dec. 4, 2020	Dec. 10, 2020	Dec. 11, 2020	GoP	1,314,000	1,314,000		5 SECURITY GUARDS BY SHIFT
5021305003	Repair & Maintenance-ICT	STOD	Direct Contracting		AS NEED ARISES			GoP	10,000	10,000		IMMEDIATE REPAIR OF PRINTER AND CPU
5021306000	Repair & Maintenance - Motor Vehicle	STOD	NP-53.9 - Small Value Procurement		AS NEED ARISES			GoP	192,000	192,000		
	Taxes, Duties and Licences	STOD	NP-53.9 - Small Value Procurement		YEARLY			GoP	10,000	10,000		
	Fidelity Bond Premiums	STOD	NP-53.9 - Small Value Procurement		YEARLY			GoP	57,000	57,000		
	Insurance Expense	STOD	Agency to agency		YEARLY			GoP	57,000	57,000		ONCE A YEAR FOR THE 4 VEHICLES
5029902000	Printing and Publication Expenses	STOD	Direct Contracting		AS SCHEDULED / MONTHLY			GoP	400,000	400,000		NEWSLETTER AND TARPULIN
5029903000	Representation Expenses	STOD	NP-53.9 - Small Value Procurement		AS SCHEDULED			GoP	649,000	649,000		
5021304000	Rent-Expense - Building	STOD	NP-53.10 Lease of Real Property		MONTHLY			GoP	5,274,000	5,274,000		
5021304000	Rent-Expense - Motor Vehicle	STOD	NP-53.9 - Small Value Procurement		AS NEED ARISES			GoP	40,000	40,000		Depends on the time that needed extra vehicle
5029907000	Subscription expense	STOD	Direct Contracting		YEARLY			GoP	24,000	24,000		
5020200000	Training Expense	STOD	Lease of Venue		AS SCHEDULED / MONTHLY			GoP	6,088,000	6,088,000		
	Travelling Expense	STOD							1,897,000	1,897,000		

Sub - Total

20,737,000

    

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				Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	LAND TENURE SERVICE - SUPERVISION & MANAGEMENT								231,000	231,000		
5020200000	Training Expense	LTS	Lease of Venue	AS SCHEDULED				GoP	96,000	96,000		Change mode of procurement from SVP to lease of venue
	Travelling Expense	LTS							135,000	135,000		
	AGRARIAN JUSTICE DELIVERY								974,000	974,000		
	ADJUDICATION								466,000	466,000		
5020300000	Office supplies	DARAB	NP-53.5 Agency-to-Agency/Shopping	2nd Quarter and 3rd Quarter				GoP	185,000	185,000		PURCHASES AT PS DBM & OUTSIDE DBM
5020399000	Other Office Supplies	DARAB	Shopping	2nd Quarter and 3rd Quarter				GoP	6,000	6,000		PURCHASES AT PS DBM & OUTSIDE DBM
5020501000	Postage and Deliveries	DARAB	Agency to agency /Direct Contracting	AS NEED ARISES				GoP	5,000	5,000		
5020503000	Internet Expenses	DARAB	Direct Contracting	MONTHLY				GoP	56,000	56,000		FOR THE DARAB SYSTEM
	Travelling Expense			MONTHLY				GoP	214,000	214,000		
	Non-case Resolution			MONTHLY				GoP	508,000	508,000		
	Travelling Expense	DARAB		MONTHLY				GoP	48,000	48,000		
	Representation Expenses			AS NEED ARISES				GoP		70,000		
5020200000	Training Expense	DARAB	Lease of Venue	AS SCHEDULED				GoP	390,000	390,000		Change mode of procurement from SVP to lease of venue
	LEGAL								2,506,000	2,506,000		
	ALI Case and PALA									2,006,000		
5020200000	Training Expense	LEGAL	Lease of Venue	AS SCHEDULED				GoP	1,015,000	1,015,000		Change mode of procurement from SVP to lease of venue
5020399000	Office Supplies	LEGAL	NP-53.5 Agency-to-Agency/Shopping	2nd Quarter and 3rd Quarter				GoP	250,000	250,000		PURCHASES AT PS DBM & OUTSIDE DBM
5020501000	Postage and Deliveries	LEGAL	Agency to agency /Direct Contracting	AS NEED ARISES				GoP	75,000	75,000		
5020503000	Internet Expenses	LEGAL	Direct Contracting	MONTHLY				GoP	60,000	60,000		FOR LCMS DATABASE USE
	Other Professional Fees		NP-53.5 Agency-to-Agency	QUARTERLY				GoP	216,000	216,000		
5029903000	Representation Expenses	LEGAL	NP-53.9 - Small Value Procurement	AS NEED ARISES				GoP	90,000	90,000		
	Travelling Expense			MONTHLY				GoP	300,000	300,000		
	Non-case Resolution								500,000	500,000		
5020200000	Training Expense	LEGAL	Lease of Venue	AS SCHEDULED / MONTHLY				GoP	500,000	500,000		Change mode of procurement from SVP to lease of venue

Sub total

3,711,000

[Handwritten signatures and initials]

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	ARBDSP -SUPERVISION AND MANAGEMENT								1,271,000	1,271,000		
	SUPERVISION								1,128,000	1,128,000		
5020200000	Training Expense	PBD	Lease of Venue	AS SCHEDULED / MONTHLY				GoP	750,000	750,000		
5020300000	Office supplies	PBD	Agency to agency/shopping	2nd Quarter and 3rd Quarter					190,000	190,000		
	Travelling Expense	PBD						GoP	178,000	178,000		PURCHASES AT PS DBM & OUTSIDE DBM
	ENTERPRISE DEVT & ECONOMIC SUPPORT							GoP				PURCHASES AT PS DBM & OUTSIDE DBM
	Training Expense	PBD	Lease of Venue	As scheduled				GoP	143,000	143,000		
								GoP	143,000	143,000		FOR THE DARAB SYSTEM
										Sub total		1,271,000

GRAND TOTAL 25,719,000

Prepared by:

Recommending Approval:

Approved by:

Head of Procuring Entity

EUGENE P. FOLLANTE
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JULIET C. DUMAPIS
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