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Republic of the Philippines
DEPARTMENT OF AGRARIAN REFORM
Request for Publication of Vacant Positions



ENGR. ARNEL S. DIZON, CESO V
Director IV
Date: July 27, 2020

TO: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF AGRARIAN REFORM in the CSC website:

o.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney III	ATY3-218-2010	21	P 59, 353.00	Bachelor of Laws	4 hours of relevant Training	1 year of relevant Experience	RA 1080		CATANDUANES- Legal Division
2	Agrarian Reform Program Officer II	ARPO2-196-2014	15	P 32, 053.00	Bachelors degree relevant to the job	4 hours of relevant Training	1 year of relevant Experience	CS Professional		CATANDUANES-Program Beneficiaries Development Division (PBDD)
3	Administrative Officer IV	ADOF4-64-2014	15	P 32, 053.00	Bachelors degree relevant to the job	4 hours of relevant Training	1 year of relevant Experience	CS Professional		CATANDUANES-Administrative and Finance Division
4	Administrative Officer IV	ADOF4-60-2014	15	P 32, 053.00	Bachelors degree relevant to the job	4 hours of relevant Training	1 year of relevant Experience	CS Professional		CATANDUANES-Administrative and Finance Division
5	Administrative Officer IV	ADOF4-63-2014	15	P 32, 053.00	Bachelors degree relevant to the job	4 hours of relevant Training	1 year of relevant Experience	CS Professional		CATANDUANES-Administrative and Finance Division
6	Agrarian Reform Program Officer I	ARPO1-255-2014	11	P 22, 316.00	Bachelors degree relevant to the job	None Required	None Required	CS Professional		CATANDUANES-Program Beneficiaries Development Division
nothing follows										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **AUGUST 07, 2020** at 5:00 PM.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. PMT deliberated/calibrated IPCRs/Performance rating in the present position for the last rating period (January-June, 2020)
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records; and
5. Photocopy of Certificate of Trainings Attended.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ALEXANDER T. TEVES
PARPO II
DAR Provincial Office Catanduanes
Constantino, Virac, Catanduanes
darpocatanrecords@yahoo.com

This Office strictly adhere to the principles of non - discrimination in the selection of employees on account of age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation in all levels of position in the agency, provided they meet the minimum requirements of the position.

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.