



Department of Agrarian Reform Adjudication Board (DARAB)

Annex Bldg., DAR Central Office Compound, Elliptical Road, Diliman, Quezon City

DARAB ADVISORY

July 20, 2020

Per Memorandum Nos. 247 and 253, both series of 2020, the DAR Management issued *urgent* measures against COVID-19 declaring for the *immediate lockdown* of all operational units in the entire DAR Central Office. The operation of the **DARAB Secretariat** is **suspended** from **July 15, 2020 to August 2, 2020**. The DARAB office has, in particular, to undergo extensive physical disinfection and thus cannot accommodate walk-in visits/inquiries.

In the alternative, all inquiries or requests pertaining to a DARAB case may be submitted through our online platforms, such as:

Gmail: darabsecretariat.helpdesk@gmail.com

FB Page: DARAB Secretariat

All requests for certified true copy of document shall be acted on only upon resumption in operation of DAR Central Office on August 3, 2020.

For purposes of filing a Petition before the Court of Appeals, DARAB Secretariat, upon request by the party/counsel, may issue a certification/attestation as to the official interruption on the delivery of the requested physical document.

For those who have attempted to place a request and physically visited the DAR premises from July 15 -17, 2020, they must have properly logged-in their appearance before the Public Assistance and Information Center (PAIC) frontline service point person, indicating the date of visit, case number (DCN), case title and their specific purpose.

During the lockdown, personal filing of Petition/Complaint or other motions is being discouraged. Instead, such pleadings/motions be coursed through **online** or **via registered mail**, in sufficient substance and forms as prescribed by the DARAB Rules of Procedure.

It should be understood that this protocol shall *only* be effective during the **period of the lockdown** currently declared for the **DARAB** being an operational unit located in DAR Central Office.

By the authority of the Board:


Atty. ROLAND C. MAMALAYSAY
Executive Director, DARAB Secretariat