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REPUBLIKA NG PILIPINAS  
MINISTRI NG REPORMANG PANSAKAHAN  
(MINISTRY OF AGRARIAN REFORM)  
TENGAPAN NG MINISTER  
DILIMAN, LUNGSOD NG QUEZON

4/19/79

IN REPLY, PLEASE ADDRESS:  
THE MINISTER  
Ministry of Agrarian Reform  
P. O. Box No. 2393  
Manila

MINISTRY MEMORANDUM CIRCULAR NO. 6-79  
Series of 1979

SUBJECT: Amending a portion of SOP on Engineering Projects  
Re: "How to request funds for the construction,  
repair and maintenance of roads, bridges and culverts,  
irrigation, waterworks, and multi-purpose pavements."

Ministry Memorandum Circular No. 22, Series of 1978, regarding the  
above SOP, letter c, No. 3 "Funds", is hereby amended to read as follows:

- c. 100% of the total approved cost of a construction project shall be sub-allotted by the central office to regional office, accompanied by the corresponding cash disbursement ceiling (CDC). However, if the total approved cost exceeds P80,000.00 the covering CDC shall be released as follows:

First release - 50%, as initial to accompany the approved sub-allotment.  
Final release - 50%, upon submission of the followings

- (1) a joint accomplishment report by the Team Leader and Project Engineer
- (2) statement of expenses paid for the project, indicating Check No./Cash Voucher No. and amount paid, certified by the Team Accountant and Cashier
- (3) a joint certification by the Regional Accountant and Administrative Officer that the Report of Disbursement for the expenses paid in No. 2 above has been submitted to the Regional Accounting Office, pursuant to Dept. Memo, Circular No. 8, Series of 1978, and
- (4) pictorials properly captioned before work started and of the structures already accomplished.

All circulars, memoranda, or orders which are inconsistent herewith are hereby superseded, amended or revoked accordingly.

APPROVED, April 17, 1979, Diliman, Quezon City.

R. e.

All Regional Director  
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EDUARDO F. ESTRELLA  
Minister

"Hindi na matatalikuran pa ang pagbabagong-ayos ng pamanakuhan. Higit kong pangarap na makita ang ating mga magsasaka na pag-aari ang lupang kanilang binubungkal." Pangulong MARCOS

4/19/79