



MINISTRY MEMORANDUM CIRCULAR NO. 2-79
Series of 1979

1
2012439

TO : Bureau Directors, Chiefs of Services
and Regional Directors

SUBJECT: Guidelines on the Programs and Projects Approved For
Fund Assistance From the Fund For Agrarian Reform
Education (FARE), for the Calendar Year 1979

1. The educational and training programs and projects in support of agrarian reform program implementation have been approved by the Ministry and for funding by the Finance Minister as Chairman of the Agrarian Reform Investment Committee for the Fund for Agrarian Reform Education (FARE) and incorporated into the Batasang Pambansa Bilang Isa - for implementation by the Ministry through the Agrarian Reform Education Service (see attached summary).
2. In consonance with and in support of the Ministry's Agenda for 1979, the following guidelines are issued:
 - a. For programs and projects under A and B for which direct assistance from the Fund will be made, units of the Ministry (central or field) shall submit, in accordance with training SOP, a request for the Fund, and indicating what counterpart arrangements will be made for each activity requested. No automatic release will be made by ARES.

As in last year's Guidelines, direct assistance could take care of the following:

- 1) if earmarked for clientele development activities, 1 meal and 2 snacks per participant per day, especially if they are agrarian reform beneficiaries: farmers and their farm family, landowners, and other community elements;
- 2) if earmarked for Personnel Development: training materials and honorarium for resource persons, at rates comparable in the region and except as indicated for UNDP support. The Regions are expected to provide under their own budgetary allocations, funding for transportation and per diems, other administrative costs and/or logistic requirements, especially when the venue for training is located in the Region.

Mald

"Hindi na matatalkuran pa ang pagbabago ng-aycs ng pananakahan. Higit kong pangarap na makita ang ating mga magsesaka na pag-aari ang lupang kanilang binubungkal."

- PANGULONG FERDINAND E. MARCOS

3. Under PROGRAM D, ₱30,000 from the programmed item for this calendar year shall be utilized to assist three (3) Regions which are setting up their Training Centers. The amount may be requested to purchase furniture, training equipment or provide for certain training facilities as the regions may require, provided that prior consultation with ARES is made in programming the fund.
4. A Statement of Expenditures, duly certified by the Regional Accountant and the Auditor in the case of direct assistance should be submitted for liquidation purposes.
5. In order to enrich regional staff development activities, each Region should plan that one day every month, preferably, as part of regional staff conferences, be devoted to staff development activities. ARES/FARE will provide transportation cost for not more than two resource persons from Manila or other regions and UNDP/c/o Mr. Meliczeck will provide honoraria for local or Manila-based resource persons. It is expected that the regions shall take care of local transportation and meals of the resource person, where necessary.
6. In addition to FARE assistance to the regions, the suggestion is repeated that some regional funds be set aside for the following:
 - a. purchase of reference books to build its own regional library;
 - b. provision for scholarship support for personnel undertaking advanced studies in courses relevant or related to agrarian reform in local institutions. For instance, thesis support of ₱2,000.00 may be authorized out of regional allotment.
7. Please read pertinent Presidential Instructions relating to personnel training and management.
8. For information, guidance and appropriate action.

January 20, 1979

73. x1 - *planta 2/1/79*
73. III -
D. S. Ruiz

Reg. Director S - 2/1/79
recpt n IV + III

[Signature]
CORRADO F. ESTRELLA
Minister

SUMMARY OF PROGRAMS AND PROJECTS
 APPROVED FOR FUND ASSISTANCE FROM THE
 FUND FOR AGRARIAN REFORM EDUCATION (FARE)*
 FOR CY 1979

PROGRAM A - CLIENTELE EDUCATION

Project 1 - Assistance and Support to the Conduct of
 Continuing Activities to Support Land Tenure
 Improvement P126,000

a. Direct assistance to Farmer Leadership Seminars organized in collaboration with FFF, FAITH and FLRF @ P30,000 each organization	P90,000	Under a Memo- randum of Agree- ment with Farmers' Organization
--	---------	---

b. Direct assistance to re- gional training activities for land tenure improvement	On request by Regions
--	--------------------------

4 - Regional training on Intensive Rice Culture @ P3,000/training	P12,000
---	---------

4 - Regional training on Compact Farming @ P3,000/training	P12,000	With additional UNDP assistance
--	---------	------------------------------------

4 - Regional training for Better Family Living @ P3,000	P12,000
---	---------

Project 2 - Assistance to the Conduct of Continuing
Orientation and Information Activities
for Varied Clientele Groups P93,000

- a. Support to Barangay Organization for Agrarian Reform (ARBA) @ P4,000/Region . . P48,000 On request by Regions
- b. Support to BLARS and Landowners' Forum @ P4,500 per BLAR Seminar P45,000 Coordinated with Federation of Free Farmers

Project 3 - Integration of Agrarian Reform Concepts
into the School System P71,000

- a. Continuing regional orientation conference to implement Phase II P36,000 Printing of Phase II materials under KBI (Ref. BP No. 1)
 - Gr. 2 & 3 Readers
 - 4, 5 & 6 Guides
 - Yr. II, III, IV Guides
 - Pilipino Modules
- b. Revisions, Translation, Follow-up of Phase I Implementation P25,000
- c. Seminar/Workshop for Members of Mass Media and Editors and Advisers of School Newspapers . . . P10,000 Coordinated with PID/NMPC/MPI

Project 4 - Special Projects P95,000

- a. Continuing assistance to MAR/PNAC Research and Training Center, Palawan P30,000 Under revised Memo of Agreement with UNDP inputs
- b. Continuing support to FAO-sponsored Small Farmer Development Project P40,000 Under Memo of Agreement for National Coordinating Committee & assistance from FAO Money & Medals Program, Freedom From Hunger Campaign, FAO/RAFE, Bangkok
 - 1) Field Action Projects
 - 2) Population Education
 - 3) Involvement of Rural Women
 - 4) Prevention of Food Losses
- c. Assistance to IDP-NE Community Learning Center Activities . . . P10,000 On request by IDP-NE
- d. Support to Other Groups . . 15,000 On request
 - 1) NASAC
 - 2) Youth Camp
 - 3) Lingap ng Pangulo sa Barangay

PROGRAM A -

Projects 1	-	P126,000
2	-	93,000
3	-	71,000
4	-	<u>95,000</u>
Total	- - -	P385,000

PROGRAM B - PERSONNEL DEVELOPMENT

Project 1 - Continuing Support for the Integrated Staff Development Program (Central Office Personnel and Centralized Staff Training. . P90,000

- a. Continuing reorientation of rank and file through Pre-Departure Briefings for Rural Service P10,000
Conducted at ARES
- b. Skills Training (Below Division Chief level) . . . 60,000
As requested by appropriate Service or Bureau centrally organized but may be conducted at selected regional sites. With *UNDP* inputs, except No. 6
 - 1) Statisticians
10 regions
 - 2) Records Officers
2 Inter-regional participation
 - 3) Supply and Property
2 Inter-regional participation
 - 4) Decision Writing for Lawyers (1)
 - 5) Research Methodology - 3
 - 6) Secretaries/Clerk II - 2
- c. Specialized Staff Development P20,000
 - 1) Personnel Officers
 - 2) Administrative Officers
 - 3) Information Officers
 - 4) Training Officers
 - 5) Land Settlement Course Development
 - 6) Physical Development Programming for Engineers (4 groups)Organized centrally but implemented either at Central Headquarters or selected regional site. With UNDP inputs.

Project 2 - Continuing Support to Regional Staff

- Development P36,000
- a. Basic Supervisory Management Activities - 4 regions (not in settlement areas)..P16,000 As requested by regions. With UNDP assistance
- b. Monthly Staff Development P20,000

Project 3 - Support to Higher Staff Specialization . . . P70,000

- a. MAR Scholarship Program
- 1) Full Scholarship . . . P40,000 Two at ARI
Two at CLSU
Two at BU
Other programs
- 2) Partial Scholarship .. P20,000 Principally for thesis support
- b. ARI Scholarship for MAR (4) New offering: 8 "
- c. ~~UNDP Scholarship at ARI (4)~~ scholarship grants to Masteral Course at ARI
- d. Conference Participation in Professional Programmed Activities ... P10,000 For ARES Staff Development

Project 4 - Support to Executive Development Program ...P32,000

- a. Regional Conferences For quarterly regional Director's Conferences and materials distributed
- b. Publications

81

Project 5 - Special Program P40,000

- a. Land Settlement Course P10,000
in Agrarian Reform (Basic Course for Re-settlement and landed estate's team leaders) As incorporated in Course arranged for Lincoln Institute of Land Policy (LILP) and the Thai-German Settlement for foreign (Thai) participants
- b. Colloquia on Agrarian Reform Issues P 5,000 Top level dialogues
- c. Project Management Course P10,000 With UNDP assistance
- d. ABC Settlements Program Under Land Settlement Program II (WB/IBRD)
- e. Appreciation Course for Regional Auditors P 5,000 Top level dialogue
- f. Future Leader's Program .. P10,000 For Buklod Kawani group members

PROGRAM B -

Projects 1	-	P 90,000
2	-	36,000
3	-	70,000
4	-	32,000
5	-	<u>40,000</u>
Total	- - -	P268,000

A

PROGRAM C - Assistance to Agrarian Reform Research
and Evaluation P55,000

Project 1 - Counterpart Support to
Research Projects . . . P20,000 With UNDP Assistance
- OLT
- Compact Farming
- Research Review Workshops(3)

Project 2 - Research Committee
Activities P15,000 With UNDP Assistance

Project 3 - Educational Communication
Support With UNDP Community
Assistance
- Reports and Publications...P20,000

PROGRAM D - Improvement of National and Regional Training
Centers P70,000

PROGRAM E - Improvement of the Southeast Asia Library
on Agrarian Reform P20,000

PROGRAM F - Administration and Supervision of FARE
Activities P302,000

Project 1 - Contractual and
Emergency Personnel . . P110,000

Project 2 - Operating Expenses . . 192,000

PROGRAMS - A - P385,000
B - 268,000
C - 55,000
D - 70,000
E - 20,000
F - 302,000

GRAND TOTAL - P1,100,000