



Republika ng Pilipinas
KAGAWARAN NG REPORMANG PANSAKAHAN
(Department of Agrarian Reform)
Tanggapan ng Kalihim
Diliman, Lunsod ng Quezon
D-505

1/18/78
JOP

DEPARTMENT MEMORANDUM CIRCULAR NO. 14
Series of 1978

T O : Bureau Directors, Chiefs of Services,
and Regional Directors

SUBJECT: Guidelines on the Programs and Projects
Approved for Fund Assistance From the
Fund For Agrarian Reform Education For
the Calendar Year 1978

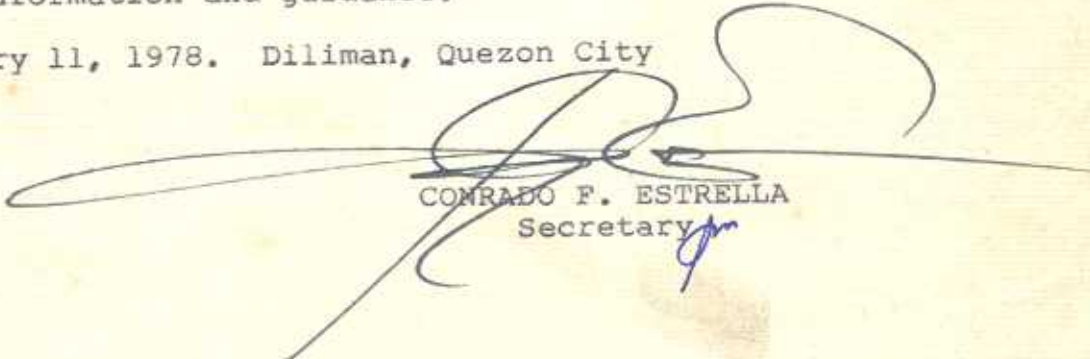
1. The Programs and Projects for fund assistance from the Fund for Agrarian Reform Education (FARE) which has been approved by the Department and for funding by the Secretary of Finance as Chairman of the Agrarian Reform Investment Committee in his letter 14 April 1977 and is now incorporated into the General Appropriations Decree, PD No, 1250, for implementation by the Department through the Agrarian Reform Education Service. (See attached Summary.)
2. In consonance with and in support to the Department's Agenda for 1978, the following guidelines are provided in order to attain a balanced provision for both clientele and personnel development activities.
 - a. For PROGRAMS A & B Departmental units (Central or Regional), for which direct assistance will be provided, should submit a Training Plan or Design to ARES requesting the use of the Fund, and indicating what counterpart arrangements will be made for the activity.

Direct assistance could take care of the following:

1. If earmarked for clientele development activities: 1 meal and 2 snacks per day of participants especially if they are the agrarian reform beneficiaries: farmers and their farm family, landowners, community elements.

2. If earmarked under Personnel Development: training materials and other logistic requirements, honorarium for resource persons at rates comparable in the region. The regions are supposed to program for transportation, per diems, other administrative costs for training from their own regional allocations.
3. Under PROGRAM D, the Fund provides a P10,000 assistance to Regions II and V which have set up their Regional Training Centers. Other regions should try to do the same so they can also be programmed for assistance in the next calendar year. The amount may be used to purchase furniture, training equipment or training facilities depending on their requirements provided that prior consultation with ARES shall be made for programming of funds.
4. A Statement of Expenditures duly certified by the Regional Accountant and certified by the Auditor in case of direct assistance should be submitted for liquidation purposes.
5. In addition to what FARE can provide to the regional offices, it is suggested that funds be programmed from Regional funds for the following:
 - a. Purchase of reference books for its own regional library
 - b. Provisions for partial scholarships for personnel who are undertaking advanced studies in courses relevant or related to agrarian reform in local institutions. A thesis support of P2,000.00 may be authorized out of the Regional allotment.
6. Please read pertinent Presidential instructions on personnel training and management on these matters.
7. For information and guidance.

January 11, 1978. Diliman, Quezon City


CONRADO F. ESTRELLA
Secretary

ARM/cmv

mailed
1-27-78
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SUMMARY OF PROGRAMS AND PROJECTS
APPROVED FOR FUND ASSISTANCE FROM THE
FUND FOR AGRARIAN REFORM EDUCATION (FARE)*
FOR CY 1978

PROGRAM A - CLIENTELE EDUCATION

₱307,000

Project 1 - Assistance and Support to
the Conduct of Continuing
Activities to Support Land
Tenure Improvement

₱176,000

- a. Direct assistance to Farmer
Leadership Seminar organized
in collaboration with FFF,
FAITH, FLRF @ ₱40,000 each
(continuing) ₱120,000

- b. Direct assistance to Re-
gional Trainings on Farmer
Education
4 Regions on Intensive Rice
Culture ₱3,000 (continuing)
4 Regions on Compact Farm-
ing or other forms of co-
operation @ ₱3,000
(continuing)
4 Regions on Better Family
Living (new) @ ₱3,000 . . . ₱ 36,000

- c. Contribution to the Bureau
of Cooperatives Development
(BCOD) on training for Sama-
hang Nayon members ₱ 20,000

* Approved by the Secretary, DAR and the Chairman,
Agrarian Reform Investment Committee, Secretary Virata
on 14 April 1977; and incorporated in the General
Appropriations Decree, PD No. 1250

Project 2 - Continuing Orientation and Information Activities P 56,000

- a. Direct Assistance to Regions in the conduct of Landowner's Forum (continuing) 10 Regions @ P2,000 P 20,000
- b. Direct Assistance to Regional Reorientation of Teachers on the Use of Instructional Materials Integrating Agrarian Reform concepts in the Educational System (continuing) 12 Regions @ P3,000 .. P 36,000

Project 3 - Assistance to Special Projects on Clientele Education P 75,000

- a. Assistance to DAR/PNAC Research and Training Center (continuing) P 30,000
- b. Assistance to IDP-NE Community Learning Center . . P 20,000
- c. YCAP-78 activities . . . P 25,000

TOTAL for PROGRAM A

| | | |
|-----------|---|-----------------|
| Project 1 | - | P176,000 |
| " | 2 | 56,000 |
| " | 3 | <u>75,000</u> |
| | | <u>P307,000</u> |

PROGRAM B - PERSONNEL EDUCATION

₱253,000

Project 1 - Support to Central Office
Integrated Staff Development
Program Activities

₱ 30,000

- a. Induction and Reorientation Training including Pre-Departure Orientation for Paglilingkod Bagong Lipunan (continuing)
- b. Skills Training: Statistics, Cost Reduction, Training Officers, Records, Program Planning and Project Development (continuing)

Project 2 - Assistance to Regional Staff
Development Program Activities

₱143,000

- a. Social Awareness Seminars in collaboration with FFF (new) ₱112,000
- b. Project Development Seminars for Team Leaders (continuing) 5 Regions @ ₱3,000 ₱ 15,000
- c. Supervisory Management Seminars (continuing) 4 Regions @ ₱4,000 ₱ 16,000

Project 3 - Support to Higher Staff
Specialization

₱ 60,000

- a. FARE Scholarship for Masteral Programs (ARI, CLSU) (continuing) ₱ 40,000
- b. Partial Fellowship (Theses Support to approved masteral studies (new) ₱ 20,000

Project 4 - Support to Executive Development Program (continuing)

P 20,000

TOTAL for PROGRAM B

| | | | |
|---------|---|---|-----------------|
| Project | 1 | - | P 30,000 |
| " | 2 | - | 143,000 |
| " | 3 | - | 60,000 |
| " | 4 | - | <u>20,000</u> |
| | | | <u>P253,000</u> |

PROGRAM C - ASSISTANCE TO AGRARIAN REFORM ₱164,000
RESEARCH AND EVALUATION

| | | |
|------------------|--|----------|
| <u>Project 1</u> | - Support for Regional Evaluation Conferences on the Integration of Agrarian Reform Concepts in School System (continuing) | ₱ 24,000 |
| <u>Project 2</u> | - Counterpart Support to FAO/ Sponsored Programs | ₱ 40,000 |
| <u>Project 3</u> | - Support to Research Studies on Resettlement Areas (ESCAP) | ₱ 20,000 |
| <u>Project 4</u> | - Counterpart Support to other Foreign Assisted Projects USAID, IBRD, UNDP | ₱ 40,000 |
| <u>Project 5</u> | - Support to Committee Activities (JRLC, TAC, Scholarship Screening Committee, "Lingap Ng Pangulo", etc. | ₱ 20,000 |
| <u>Project 6</u> | - Training Newsletter Bi-monthly (6 issues) | ₱ 20,000 |

TOTAL for PROGRAM C

| | | |
|-----------|---|-----------------|
| Project 1 | - | ₱ 24,000 |
| " 2 | - | 40,000 |
| " 3 | - | 20,000 |
| " 4 | - | 40,000 |
| " 5 | - | 20,000 |
| " 6 | - | <u>20,000</u> |
| | | <u>₱164,000</u> |

| | |
|---|-----------------|
| <u>PROGRAM D - IMPROVEMENT OF NATIONAL AND REGIONAL TRAINING CENTERS</u> | <u>P 70,000</u> |
| <u>Project 1 - Assistance to Regional Training Centers (Regions II & V)</u> | P 20,000 |
| <u>Project 2 - Equipment for National Training Center (ARES)</u> | P 50,000 |
| <u>PROGRAM E - SUPPORT FOR THE SOUTHEAST ASIA LIBRARY REFORM</u> | <u>P 30,000</u> |
| <u>PROGRAM F - ADMINISTRATION AND SUPERVISION OF FARE ACTIVITIES</u> | <u>P371,000</u> |
| <u>Project 1 - Contractual and Emergency Personnel</u> | P110,000 |
| <u>Project 2 - Operating Expenses</u> | P261,000 |

S U M M A R Y :

| | | |
|------------------------|-------|-------------------|
| PROGRAM A | - | P307,000 |
| " B | - | 253,000 |
| " C | - | 164,000 |
| " D | - | 70,000 |
| " E | - | 30,000 |
| " F | - | <u>371,000</u> |
| GRAND TOTAL | - - | <u>P1,195,000</u> |
| TOTAL AMOUNT IN BUDGET | = = = | <u>P1,200,000</u> |