



Republika ng Pilipinas
MINISTRI NG REFORMA SA PANSAKAHAN
(Ministry of Agrarian Reform)
Tanggapan ng Minister
Diliman, Lungsod ng Quezon
Pilipinas, D-505

In reply, please address:
THE MINISTER
Ministry of Agrarian Reform
P.O. Box No. 2993
Manila

MEMORANDUM CIRCULAR NO. 8 '85
Series of 1985 PPD
12-2-85

TO : ALL REGIONAL DIRECTORS, DISTRICT OFFICERS,
TEAM LEADERS, FIELD LAWYERS AND ALL PERSONNEL
CONCERNED.

SUBJECT : REORGANIZATION OF FIELD LEGAL SERVICES

In line with the Ministry's program thrust to protect the gains attained under the land reform program of the government, it is imperative that the legal assistance arm of our Ministry be strengthened. As an initial step towards this end and conformably with the functional supervision exercised by the Director, Bureau of Agrarian Legal Assistance, over the regional and other field legal services, the following organizational set up for the field legal services should be undertaken.

- I. There shall be established in each of the Regional Offices, a Legal Division to be headed by a Chief of Division. The Division shall have the following functions:
 1. To attend to and supervise and coordinates the functional activities of lawyers in the Region and in the District and Team Offices for the proper and effective implementation of the extension of legal assistance, dissemination of legal informations, counselling and mediation of agrarian disputes and filing of cases or complaints in all courts and administrative bodies for agrarian reform beneficiaries, tenants, agricultural lessees settlers, and the members of their immediate farm households in all civil, criminal, quasi-judicial or administrative cases.
 2. To provide legal advise and assistance to the Regional Director/Assistant Regional Director on matters pertaining to agrarian legal assistance and on administrative matters.
 3. To perform such functions as maybe assigned by the Regional Director/Assistant Regional Director.
- II. There shall be established under the Legal Division Administrative, Judicial and Legal Information & Mediation Cases Sections which shall be headed by Section Chiefs.

"Hindi na matatahiuran na ang pagbabago ng ayos ng pansakahan. Higit kang pangarap na makita ang ating mga magsasaka na pag-arai ang lupang kanilang binubungkal."

— PANGULONG FERDINAND E. MARCOS


1. The Administrative Cases Section shall have the following functions:
 - a. To hear and investigate complaints filed by tenants, landowners, agrarian reform beneficiaries, agricultural lessees and immediate members of their farm household with the end in view of settling their differences outside of courts or administrative bodies;
 - b. Conduct hearings of cases referred to the MAR under PDs 316 and 1038;
 - c. Review findings and recommendation of Hearing Officers in cases referred to the MAR under PDs 316 and 1038;
 - d. Review findings and prepare decisions/resolutions in OLT transfer action cases pursuant to Ministry Administrative Order No. 2-85, Series of 1985 for the approval and signature of the Regional Director;
 - e. Hear and investigate complaints against officials and employees of the Regional/District/Team Offices referred to it by the Regional Director;
 - f. Perform such other functions as maybe assigned from time to time.
2. The Judicial Cases Section shall have the following functions:
 - a. To take charge of all judicial cases affecting farmers and beneficiaries of agrarian reform arising from or are connected with or results or effects of agrarian disputes before all courts or administrative bodies;
 - b. Coordinate with the Chief, Judicial Cases Division, Bureau of Agrarian Legal Assistance in cases wherein decisions/resolutions of inferior courts are elevated to courts of appellate jurisdiction;
 - c. Perform such other functions as maybe assigned from time to time.
3. The Legal Information and ^Mediation Section shall have the following functions:
 - a. To take charge in the dissemination of legal informations, counselling and mediation;
 - b. Prepare information materials, program schedules for conferences and other forums to effectively carry out information dissemination;
 - c. Perform such other functions as maybe assigned from time to time.

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- III. All Regional Directors are hereby authorized to designate the Chief of Division as well as the Chiefs of Sections from among the senior lawyers of the Region. He shall likewise see to it that adequate clerical and administrative support is given to the Legal Division.
- IV. The Director, Bureau of Agrarian Legal Assistance shall continue exercising functional supervision over all MAR field lawyers through the Chiefs of the Legal Division.

Immediate compliance is hereby enjoined.

Diliman, Quezon City, ~~November~~ Dec 1/58.



F. ESTRELLA
Minister

Copy furnished:

Personnel, Budget and Accounting
Divisions

All Directors

Chiefs of Division & Services

OB:NBA:esp