



MINISTRY MEMORANDUM CIRCULAR NO. 2 '86
Series of 1986


SUBJECT: Application in 1986 of the Planning and Financial Management System - MARCO

The paramount concern of Management is the delivery of Results. Every staff Bureau, Service, Special Project and Units is expected to perform their function as policy formulators, program planners, standards developers, and providers of support services to the field implementors. The periodic targets and goals of every office must be defined and translated into action programs that are orchestrated and made operational through a System. The "Planning and Financial Management System" is designed and oriented to optimize delivery of results by:

- a) Establishment of the nationwide agrarian reform program thrusts for the fiscal year. This serves as the basic anchor for all projects;
- b) Preparation of specific action plans and program of activities and supported by financial and logistics requirements by every bureau, service and special project. These are integrated for the presentation of the Ministry Annual Work Program, Work and Financial Plan, Procurement Program, and Equipment Maintenance Program;
- c) Quarterly monitoring of activities together with cost obligations involve every office concerned. This should move the executive towards the realization of the planned targets;
- d) Assessment of performance of both personnel, targets and cost is made internal by the chief of office. The chief of office or the responsible official is accountable for the program performance to the Minister;
- e) Management recognition of high performance.

In this connection it is hereby directed that from January 1986, Bureau Directors, Service Chiefs, Directors Special Projects and Unit Heads be guided by the prescribed guideline on Planning and Financial Management System - MARCO.

January 18, 1986.


CONRADO F. ESTRELLA
Minister

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