



REPUBLIC OF THE PHILIPPINES

# DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

## MEMORANDUM CIRCULAR No. 05

TO : **ALL REGIONAL DIRECTORS**

FROM : **THE UNDERSECRETARY**  
Legal Affairs Office

SUBJECT : **GUIDELINES FOR THE ISSUANCE OF THE DAR  
QUARANTINE ACCREDITATION PASS**

DATE : 07 APRIL 2020

---

In accordance with Proclamation No. 922 where President Rodrigo Roa Duterte declared a State of Public Health Emergency in the entire Philippines, and Proclamation No. 929 where the President declared a country-wide State of Calamity and placed the entirety of Luzon under Enhanced Community Quarantine until April 14, 2020 (Which has been recently extended to 30 April 2020) to prevent the sharp rise of COVID-19 cases in the country, as well as the corresponding memorandum circulars, operational guidelines and resolutions of the various agencies, and in faithful compliance with R.A. No. 11469 (*The Bayanihan Act*), and its implementing rules and regulations, the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) issued last 03 April 2020 IATF Resolution No. 19 Series of 2020 which provides, thus:

*“The recognition of the authority to the Department of Agrarian Reform (DAR) to issue quarantine accreditation passes to Agrarian Reform Beneficiaries (ARBs), to continue supplying agricultural products to critical areas affected by the ECQ; “*

The IATF also issued last 06 April 2020 IATF Resolution No. 21, Series of 2020 which provides, thus:

*“All the agriculture and fishery stakeholders must be considered front liners and their movements shall remain unhampered.”*

The DAR is the lead agency in the implementation of the CARP. It focuses its efforts within the national health emergency situation on the welfare of the ARBs and its organizations, communities and cooperatives. It also focuses on food security in the midst of the COVID-19 threats. As the ARBs stand in the frontline of the battle against the virus, the selected employees of DAR must stand with its primary client. We are tasked to support the beneficiaries and ensure the continuous supply of agricultural products in the areas critically hit by the ECQ protocols, thus:

- 1.0. The DAR Central Office as well as the Regional Directors shall collate and submit to the Undersecretary for Legal Affairs on or before **Wednesday, April 8, 2020 at**

**10:00 A.M.** the names, positions, areas of assignment and specific tasks to be performed by each personnel in the barangay, municipal, provincial and regional levels for the purpose of ensuring that agricultural products of the agrarian reform beneficiaries shall be supplied continuously to all critical areas affected by the ECQ. The DAR Personnel list shall form as the basis of the issuance of the quarantine accreditation passes to the DAR personnel by the Secretary.

- 1.0. The Regional Directors shall identify, collate and submit to the Undersecretary for Legal Affairs on or before **Wednesday, April 8, 2020 at 10:00 A.M.**, the names, means of contact, location and crops of the ARBs as well as the name, contact person(s), means of contact of the various ARB Organizations, AR Communities as well as the AR cooperatives within their areas of responsibility with the capabilities to harvest and distribute their crops to the critical areas affected by the ECQ. The ARB list shall form as the basis of the issuance of the quarantine accreditation passes to the DAR personnel selected for this purpose.
- 2.0. The Quarantine Accreditation Pass shall be based on the design herein attached to this Memorandum.
  - 2.1. It shall be issued by the Office of the Regional Director which shall bear his or her electronic signature as well as the electronic signature of the Secretary.
  - 2.2. The PARPO shall also affix his/her electronic signature. The PARPO shall distribute the Quarantine Accreditation Pass only to those in the collation submitted to the ULAO. Additional recipients may be submitted to the ULAO for OSEC approval.
  - 2.3. The dry seal of the DAR shall authenticate the Quarantine Accreditation Pass. The Quarantine Accreditation Pass is non-transferable and is not for sale and shall be indicated on the face of the Quarantine Accreditation Pass.
  - 2.4. The name, position and DAR Employee ID number shall be indicated on the Quarantine Accreditation Pass if the recipient is a DAR personnel.
  - 2.5. The name, position and ARB ID number shall be indicated on the Quarantine Accreditation Pass if the recipient is an ARB or representative(s) of the ARBO, ARC or AR Cooperative. In the case of an ARBO or Cooperative, the name of the organization must also be indicated.
  - 2.6. The Pass shall be equivalent in size as that of an A4 bond paper
- 3.0. The Regional Directors after conferring with the Provincial Agrarian Reform Program Officers (PARPOs) and the Municipal Agrarian Reform Program Officers (PARPOs) in their respective territories shall collate in a regional report the Provincial and the Municipal Distribution Plan and submit to the Undersecretary for Support Services the collation on or before Wednesday, **April 8, 2020 at 5:00 P.M.** Each Provincial and Municipal Distribution Plan shall contain the following information:

- 3.1. The manner of harvesting, packaging, transportation, promotion as well as distribution of the harvests of the ARBs, the ARB Organizations, the AR Communities as well as the AR cooperatives.
- 3.2. The crops which are available and needed by the barangays, municipalities or provinces critically affected by the ECQ.
- 3.3. The critical areas adversely affected by the ECQ which require the immediate distribution of agricultural products.
- 3.4. The necessary manpower, logistical, financial and other resources necessary to carry out the distribution plans as well as the sources for funding.

The collated reports received from the Regional Directors shall be utilized as the inputs for the **Master Plan of Distribution** of the DAR through the Office of the Undersecretary for Support Services.

- 4.0. The Regional Director shall monitor the implementation of the plans of distribution in the provinces and municipalities at all times and shall render a regional report to the Office of the Undersecretary for Support Services everyday until the health emergency measures are lifted.
- 5.0. It is of paramount importance that the necessary personnel protective equipment as well as the hygiene kits shall be given to all the DAR personnel and ARBs which shall be issued the Quarantine Accreditation Pass.
- 6.0. All DAR personnel shall comply with all the health protocols and shall ensure that all the ARBs, the ARB Organizations, the AR Communities as well as the AR cooperatives shall all be compliant as well
- 7.0. Time is of the essence in the implementation of this Order.

For strict compliance.



**ATTY. LUIS MEINRADO C. PAÑGULAYAN**