

Republic of the Philippines
DEPARTMENT OF AGRARIAN REFORM
Region III
PROVINCIAL AGRARIAN REFORM OFFICE
Tarlac City, Tarlac

**A RESOLUTION ENDORSING FOR APPROVAL OF THE HEAD OF THE
PROCURING ENTITY (HoPE) OF DAR PROVINCIAL OFFICE OF TARLAC
ANNUAL PROCUREMENT PLAN (APP) FOR FY 2020**

BAC RESOLUTION NO. 2020-01-027-B

WHEREAS, in compliance with Section 7.1 of the Revised Implementing Rules and Regulations (R-IRR) of the Republic Act No. 9184, otherwise known as Government Procurement Reform Act, the Bids and Awards Committee (BAC) of the Department of Agrarian Reform Provincial Office of Tarlac (DARPO – Tarlac) in coordination with the different operating units had carefully and judiciously planned and formulated the procurement requirements of the office for CY 2020 to ensure that these are reasonable and within the approved budget allocation;

WHEREAS, the Annual Procurement Plan (APP) for 2020 contains the total consolidated procurement requirements of the PARO for the current year and the methods which these items are to be procured including the schedules and specific timetables of usage by respective end-users;

WHEREAS, the DARPO – Tarlac's 2020 APP shall be submitted subsequently to the Government Procurement Policy Board (GPPB) pursuant to Section 7.2 Rule II of IRR of said Act which state, among others, that:

“Section 7.2 No procurement shall be undertaken unless it is in accordance with approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.”

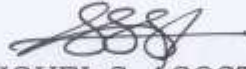
WHEREAS, the BAC in order to attain a realistic APP, had identified various requirements, programs and activities and its mode of procurement that will support the preparation and finalization of said APP;

NOW, THEREFORE, in view of the foregoing, and upon motion duly made by the Secretariat, be it

RESOLVED, AS IT IS HEREBY RESOLVED, that the BAC recommends to endorse for approval of the HoPE the DAR Provincial Office of Tarlac Annual Procurement Plan (APP) for FY 2020;

RESOLVED FINALLY, AS IT IS HEREBY FINALLY RESOLVED, to furnish copies of this resolution upon approval of the HOPE to the Commission of Audit (COA) and GPBB for their information, guidance and reference.

RESOLVED AND ADOPTED by the Bids and Awards Committee this 27th day of January 2020 at DARPO, Tarlac City, Tarlac.



MIGUEL S. ACOSTA
BAC CHAIRPERSON



IMELDA B. DOMINGO
BAC MEMBER



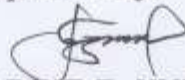
STELLA P. LACAMENTO
BAC MEMBER



MARIA TERESA A. MINA
CRUZ
BAC MEMBER

ORIGINAL SIGNED
ENGR. ROBERT R. DELA
BAC MEMBER

Approved by:



GERALDINE B. YUMUL
HOPE / PARO II

Department of Agrarian Reform (DAR) Tarlac Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of (B/R/E)	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Supplies and Materials												
0/320100000000000/330100000000000	1. Common-use supplies & Equipment procured in PS-DBM	All sectors	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	1,159,898	1,159,898		
0/320100000000000/330100000000000	2. Other items not available in PS-DBM Equipment procured outside PS-DBM	All sectors	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GoP	1,031,320	1,031,320		
B. Utilities												
200000000000000/310100000000000 0/320100000000000/330100000000000	1. Electricity	All sectors	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,126,000	1,126,000		
200000000000000/310100000000000 0/320100000000000/330100000000000	2. Water/Purified Drinking Water	All sectors	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	76,000	76,000		
200000000000000/310100000000000 0/320100000000000/330100000000000	3. Telephone-Landline	All sectors	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	20,000	20,000		
200000000000000/310100000000000 0/320100000000000/330100000000000	4. Mobile phone service	All sectors	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	169,000	169,000		
0/320100000000000/330100000000000	5. Internet & cable services	All sectors	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	186,000	186,000		
320100000000000	6. Postage Stamps / Courier Services	DARAB, Legat, Admn, MARO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	220,000	220,000		
0/320100000000000/330100000000000	7. PCL products	All sectors	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	800,000	800,000		
0/320100000000000/330100000000000	8. Printing	All sectors	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	30,000	30,000		
C. General Services												
100000000000000	1. Security Services	DARPO	Competitive Bidding					GoP	1,414,953	1,414,953		
100000000000000	2. Janitorial (Job Order)	DARPO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	118,000	118,000		
310100000000000	3. Survey	LAD	Competitive Bidding					GoP	2,188,000	2,188,000		
100000000000000	4. Office Rental	DARPO/MARO	NP-53.10 Lease of Real Property and Vehicle	N/A	N/A	Yearly	Yearly	GoP	1,690,000	1,690,000		
D. Repair and Maintenance of Vehicle												
100000000000000	1. Vehicle Insurance/registration	DARPO	Direct Contracting	Yearly	N/A	Yearly	Yearly	GoP	66,000	66,000		
100000000000000	2. Spareparts (i.e., tires)	DARPO	NP-53.2 Emergency Cases	N/A	N/A	Quarterly	Quarterly	GoP	70,000	70,000		
100000000000000	Labor & other spare parts	DARPO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	100,000	100,000		
E. Repair and maintenance of Equipment												
100000000000000	1. Maintenance of aircon	Admin	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	20,000	20,000		
100000000000000	2. Maintenance of photocopier	Admin	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	20,000	20,000		
100000000000000	3. Maintenance of total station	Admin	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	5,000	5,000		
100000000000000	4. Maintenance of rice machine	Admin	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	10,000	10,000		
100000000000000	5. Maintenance of IT computers	Admin	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	15,000	15,000		
100000000000000	6. Maintenance of GPS	Admin	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	10,000	10,000		
F. Other Services												
0/320100000000000/330100000000000	1. Legal services	Legal	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	165,000	165,000		
100000000000000	2. Fidelity bond	Admin	Direct Contracting	N/A	N/A	Yearly	Yearly	GoP	16,000	16,000		
0/320100000000000/330100000000000	H. Representation Expense	All sectors	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	233,000	233,000		
I. Training Service												
300000000000000/310100000000000 0/320100000000000/330100000000000	1. Hotel-based	All sectors	NP-53.10 Lease of Real Property and Vehicle	N/A	N/A	Quarterly	Quarterly	GoP	3,000,000	3,000,000		
330100000000000	2. Cluster Trainings	PBD	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	362,750	362,750		
J. Others												
330100000000000	1. Procurement of Farm Machineries	PBD	Competitive Bidding					GoP	1,800,000	1,800,000		

TOTAL

16,123,921.00 16,123,921.00

Prepared by:


MARIA LINA B. OCAMPO
HEAD, BAC Secretariat


MIGUEL S. ACOSTA
BAC Chair


IMELDA B. DOMINGO
BAC Member


ROBERT R. DELA CRUZ
BAC Member


MARIA TERESA A. MINA
BAC Member


STELLA R. ENCARNACION
BAC Member


GERALDINE B. YUMUL
BAC Member