

**DEPARTMENT OF AGRARIAN REFORM- CAMARINES NORTE ANNUAL PROCUREMENT PLAN FOR FY 2020**

Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
			Advertisement/ Posting of IS/RE	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	Capital Outlay	
GENERAL ADMINISTRATION SUPPORT SERVICES											
I. MANDATORIES											
Fuel Oil and Lubricants	GASS	Small Value Procurement					GoP	957,000.00	957,000.00		Fuel & Oil expenses for DARPO vehicles
Utilities - Water	GASS	Direct Contracting					GoP	126,000.00	126,000.00		Water expenses for DARPO & DARMOs
Utilities - Electricity	GASS	Direct Contracting					GoP	861,000.00	861,000.00		Electricity expenses for DARPO & DARMOs
Communication											Communication expenses for DARPO & DARMOs
Postage	GASS	Direct Contracting					GoP	179,000.00	179,000.00		
Telephone - Mobile	GASS	Direct Contracting					GoP	315,000.00	315,000.00		
Telephone - Landline	GASS	Direct Contracting					GoP	105,000.00	105,000.00		
Internet Subscription	GASS	Direct Contracting					GoP	447,000.00	447,000.00		
Cable, Satellite, Telegraph & Radio	GASS	Direct Contracting					GoP	5,000.00	5,000.00		
Legal Services	AJDP	Direct Contracting					GoP	172,000.00	172,000.00		Expenses for Legal services
Janitorial Services	GASS	Direct Contracting					GoP	306,000.00	306,000.00		Janitorial services at DARPO & DARMOs
Security Services	GASS	Competitive Bidding	10/1-8/19	10/22/19	1/3/20	1/4/20	GoP	580,000.00	580,000.00		For security services at DARPO
Auditing Services	GASS	Small Value Procurement					GoP	250,000.00	250,000.00		Expenses for Auditing Services
ICT Consultancy Services	GASS	Direct Contracting					GoP	50,000.00	50,000.00		Expenses for ICT Consultancy Services
Other General Services	GASS	Direct Contracting					GoP	495,000.00	495,000.00		Expenses for COS Services
Other Professional Services	GASS	Direct Contracting					GoP	20,000.00	20,000.00		Expenses for Other Professional Services
Taxes, Duties & Licenses	GASS	Direct Contracting					GoP	180,000.00	180,000.00		Expenses for taxes & licenses
Rent/Lease	GASS	Small Value Procurement					GoP	1,812,000.00	1,812,000.00		Rent expenses for DARPO & DARMOs
Transportation & Delivery	GASS	Small Value Procurement					GoP	140,000.00	140,000.00		Transportation & Delivery Expenses
Repairs & Maintenance of PPE	GASS	Small Value Procurement					GoP	791,000.00	791,000.00		Repairs & maintenance expenses for PPE
Office Supplies and Materials	GASS	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	500,000.00	500,000.00		Supplies & materials for STOD
ICT Supplies & Materials	GASS	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	500,000.00	500,000.00		ICT supplies & materials for STOD



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				Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	Capital Outlay	
TOTAL - GASS									8,793,600.00	8,793,000.00		
II. SECTORAL ACTIVITIES												
4	Trainings/Conferences/Assessment	LTSP	Competitive Bidding	10/28-11/5/19	11/19/19	1/3/20	1/4/20	GoP	58,000.00	58,000.00		Training expenses for LTS and DARMO personnel
4	Office Supplies and Materials	LTSP	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	173,000.00	173,000.00		Supplies & materials for LTS Division & DARMOs
4	ICT Supplies & Materials	LTSP	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	50,000.00	50,000.00		ICT supplies & materials for LTS Division & DARMOs
4	Office Furniture & Equipment/Other Supplies & Materials	LTSP	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	130,000.00	130,000.00		Furniture & Equipment expenses for LTS & DARMOs
4	Conduct of Land Surveys	LTSP	Competitive Bidding	10/9-11/11/19	11/12/19	1/3/20	1/4/20	GoP	2,689,000.00	2,689,000.00		Survey expenses for new lands & collective CLOA
4	Printing and Publication	LTSP	Small Value Procurement					GoP	20,000.00	20,000.00		Expenses for printing & publication
4	Representation expenses	LTSP	Competitive Bidding	10/29-11/5/19	11/18/19	1/3/19	1/4/19	GoP	365,000.00	365,000.00		Expenses for meals during meetings/conferences
4	Subscription Expenses	LTSP	Small Value Procurement					GoP	10,000.00	10,000.00		Expenses for newspaper subscription
TOTAL - LTSP									3,493,000.00	3,493,000.00		
4	Trainings/Conferences/Assessment	AJDP	Competitive Bidding	10/28-11/5/19	11/19/19	1/3/20	1/4/20	GoP	37,000.00	37,000.00		Training expenses for PARAD staff
4	Office Supplies and Materials	AJDP	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	35,000.00	35,000.00		Supplies & materials for PARAD Office
4	Office Furniture & Equipment/Other Supplies & Materials	AJDP	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	20,000.00	20,000.00		Furniture & Equipment expenses for PARAD Office
4	Representation Expenses	AJDP	Competitive Bidding	10/28-11/5/19	11/19/19	1/3/20	1/4/20	GoP	202,000.00	202,000.00		Expenses for meals during meetings/conferences
TOTAL - AJDP (ADJUDICATION)									294,000.00	294,000.00		
14	Trainings/Conferences/Assessment	AJDP	Competitive Bidding	10/28-11/5/19	11/19/19	1/3/20	1/4/20	GoP	24,000.00	24,000.00		Training expenses for Legal staff
14	Office Supplies & Materials	AJDP	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	100,000.00	100,000.00		Supplies & materials for Legal Division
14	Office Furniture & Equipment/Other Supplies & Materials	AJDP	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	77,000.00	77,000.00		Furniture & Equipment expenses for Legal Division
14	Legal Services	AJDP	Direct Contracting					GoP	148,000.00	148,000.00		Expenses for professional services
14	Other General Services	AJDP	Direct Contracting					GoP	423,000.00	423,000.00		Expenses for COS
14	Representation expenses	AJDP	Competitive Bidding	10/28-11/5/19	11/19/19	1/3/20	1/4/20	GoP	162,000.00	162,000.00		Expenses for meals during meetings/conferences



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TOTAL - AJDP (LEGAL SERVICES)								934,000.00	934,000.00		
14 Trainings/Conferences/Assessment	ARBDSP	Competitive Bidding	10/28-11/5/19	11/19/19	1/3/20	1/4/20	GoP	1,320,000.00	1,320,000.00		Training expenses for PBD staff
14 Office Supplies & Materials	ARBDSP	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	186,000.00	186,000.00		Supplies & materials for PBD Division
14 Office Furniture & Equipment/Other Supplies & Materials	ARBDSP	Competitive Bidding	11/5-13/19	11/26/19	1/3/20	1/4/20	GoP	144,000.00	144,000.00		Furniture & Equipment expenses for PBD Division
14 Other Professional Services	ARBDSP	Direct Contracting					GoP	10,000.00	10,000.00		Expenses for professional services
14 Other General Services	ARBDSP	Direct Contracting					GoP	176,000.00	176,000.00		Expenses for COS
14 Other Services - Subsidies	ARBDSP	Competitive Bidding	10/28-11/5/19	11/19/19	1/3/20	1/4/20	GoP	2,280,000.00	2,280,000.00		Supplies & Materials & equipt for ARBOS/ARBs devt
14 Representation expenses	ARBDSP	Competitive Bidding	10/28-11/5/19	11/19/19	1/3/20	1/4/20	GoP	436,000.00	436,000.00		Expenses for meals during meetings/conferences
14 Printing and Publication	ARBDSP	Small Value Procurement					GoP	12,000.00	12,000.00		Expenses for printing & publication
TOTAL - ARBDSP								4,563,000.00	4,563,000.00	-	
GRAND TOTAL								16,077,000.00	16,077,000.00	-	

Prepared by:

End-Users

Recommending Approval:

Approved by:

PROVINCIAL BIDS & AWARDS COMMITTEE

HEAD OF PROCURING ENTITY (HOPE)

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