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**DEPARTMENT OF AGRARIAN REFORM**  
**PROVINCIAL AGRARIAN REFORM OFFICE**  
**Purok Narra, Mabua, Tandag City, Surigao del Sur**

**ANNUAL PROCUREMENT PLAN FOR 2020**

Code (PAP)	Procurement Program/Project	PMO/ End User	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks  (Brief description of Program/ Project)
				Ads/ Post of IEAB	Sub/ Open of Bids	Notice of Award	Contract Signing		MOOE	CO	
5020209000	Fuel and Lubricants		Competitive Bidding	To be procured in accordance with Section 61 of RA 9184				GOP			
		GMS							1,322,000.00		
		LTSP							100,000.00		
		AJDP									
		ARBDSP							100,000.00		
	Sub-total								1,522,000.00		
	Utilities		Direct Contracting	To be procured under Appendix 21 Guidelines on Procurement og Water, Electricity, Telecommunication & Internet Services Provider				GOP			
5020401000	Water	GMS							96,000.00		
5020402000	Electricity								1,351,000.00		
	Sub-total								1,447,000.00		
	General Services	GMS		To be procured in accordance with Appendix 23 Guidelines on the procurement of Security and Janitorial Services				GOP			
5021203000	Security Services		Competitive Bidding						572,000.00		
5021202000	Janitorial Services		By Administration						286,000.00		
	Sub-total								858,000.00		
5020504000	Postage Stamps	GMS	NP 53.5 AGENCY TO AGENCY	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184					84,000.00		
	Sub-total								84,000.00		
	Taxes, Insurance and Other Fees		NP 53.5 Agency to Agency	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184							
5021502000	Fidelity Bond	GMS							47,000.00		
5021503000	Insurances								128,000.00		
5021501000	taxes, Duties & Licenses								32,000.00		
	Sub-total								207,000.00		

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				Ads/ Post of IAEB	Sub/ Open of Bids	Notice of Award	Contract Signing		MOOE	CO	
		ALS - AJD									
		ARBDSP									
	Sub-total								475,000.00		
5029901000	Advertising		NP 53.9 Small Value Procurement	To be procured in accordance with IRR Annex H							
		GMS									
		LTSP									
		ALS - LSD							40,000.00		
		ALS - AJD									
		ARBDSP									
	Sub-total								40,000.00		
5029902000	Printing and Publications		NP 53.9 Small Value Procurement	To be procured in accordance with IRR Annex H							
		GMS									
		LTSP							70,000.00		
		ALS - LSD									
		ALS - AJD							40,000.00		
		ARBDSP									
	Sub-total								110,000.00		
	Repair and Maintenance		NP 53.9 Small Value Procurement/Shopping	To be procured in accordance with IRR Annex H							
	Building	GMS							210,000.00		
5021306001	Motor Vehicles	GMS							1,298,000.00		
5021305003	ICT Equipment	GMS / ARBDSP							156,000.00		
5021305002	Office Equipment	GMS / ARBDSP							157,000.00		
	Sub-total								1,821,000.00		
5029903000	Catering Services		NP 53.9 Small Value Procurement	To be procured in accordance with IRR Annex H							
		GMS									
		LTSP							150,000.00		

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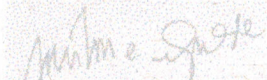
Code (PAP)	Procurement Program/Project	PMO/ End User	Mode of Procurement	Schedule for each Procurement Activity				Source of Funds	Estimated Budget (PHp)		Remarks (Brief description of Program/ Project)
				Ads/ Post of IAEB	Sub/ Open of Bids	Notice of Award	Contract Signing		MOOE	CO	
		ALS - LSD							100,000.00		
		ALS - AJD							150,000.00		
		ARBDSP							1,063,000.00		
	Sub-total								1,463,000.00		
5020201000	Trainings/Conferences/Assessment		Lease of Venue/Community Participation	To be procured in accordance with IRR Annex 7				GOP			
	Training	GMS									
		LTSP							348,000.00		
		ALS - LSD							178,000.00		
		ALS - AJD							79,000.00		
		ARBDSP							1,328,000.00		
	Sub-total								1,933,000.00		
5029905000	Rent/Lease Expenses	GMS	NP 53.10 Lease of Real Property	To be procured in accordance with IRR Annex H					849,000.00		
	Sub-total								849,000.00		
	Survey	LTSP	By Admin					GOP	2,606,000.00		
	Sub-total								2,606,000.00		
5021199000	Professional Services		By Admin					GOP			
	-Other Professional Services	GMS							660,000.00		
		LTSP							528,000.00		
		ALS - LSD							132,000.00		
		ALS - AJD							132,000.00		
		ARBDSP							264,000.00		
	Sub-total								1,716,000.00		
5021499000	Subsidies - Others	ARBDSP	NP - Small Value Procurement						5,250,000.00		

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				Ads/ Post of IAEB	Sub/ Open of Bids	Notice of Award	Contract Signing		MOOE	CO	(Brief description of Program/ Project)
	Sub-total								5,250,000.00		
	GRAND TOTAL								22,786,000.00	-	

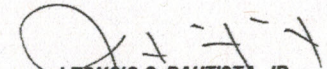
Prepared by

  
**JALILOU E. ELIZALDE**  
 Head, BAC Secretariat

Recommending Approval

  
**VICTOR L. CANDA, MA**  
 BAC, Chairperson

Approved

  
**LEONCIO C. BAUTISTA, JR**  
 Head of Procuring Entity (HOPE)