

Bids and Awards Committee
DAR R-IVA- Laguna BAC Resolution No. 01
Series of 2020

**RESOLUTION RECOMMENDING THE APPROVAL OF THE ANNUAL PROCUREMENT PLAN (APP) OF
THE DAR-LAGUNA PROVINCIAL OFFICE FOR CALENDAR YEAR 2020**

WHEREAS, Section 7.1 of the Implementing Rules and Regulation (IRR) of Republic Act No. 9184 provides that "all procurement should be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity concerned. No government procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP)";

WHEREAS, Section 7.2 of the IRR of the RA 9184 also provides that "The APP shall bear the approval of the Head of the Procuring Entity or second ranking official designated by the Head of the Procuring Entity to act on his/her behalf, and must be consistent with its duly approved yearly budget";

WHEREAS, Section 7.3.2 of the IRR of the RA 9184 also provides that "The end user units of the procuring entity shall prepare their respective PPMP for the different programs, activities and projects";

WHEREAS, Section 7.4 of the IRR of RA 9184 provides that " the updating of the PPMPs shall be the responsibility of the perspective end-user units of the Procuring Entities, while the consolidation of these PPMPs into an APP shall be logged with the BAC Secretariat, subject to approval of the Head of the Procuring Entity;

WHEREAS, Section 7.4 of the IRR of RA 9184 further provides that "updating of the individual PPMPs and the consolidated APPs for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity;

WHEREFORE, premises considered, the BAC resolves during its meeting held last January 21, 2020 to recommend to the Head of the Procuring Entity, the approval of the PPMPs submitted by the different end-user units of DAR-Laguna Provincial Office which were consolidated by the BAC Secretariat into an APP for Calendar Year 2020 in the amount of Philippine Pesos, **Nine Million Seven Hundred Ninety Two Thousand Pesos (Php 9,792,000.00)** as per N E P budget of DAR-R-IV-Laguna.



Done this 21st day of January 2020, at the DAR Provincial Office of Laguna, Pagsawitan, Sta Cruz, Laguna

END-USER:


EDNA B. ALCOS -LEGAL


MARILENE A. SABIDURIA-ARBDSP


EVELYN B. SIGNO-STOD


RODEL B. REYES-DARAB

JULIETA V. REGALADO-LTSS

BIDS AND AWARDS COMMITTEE:


LARINA E. LOPEZ -Member



NORBERT S. SUMAGUE-Member


EDGARDO T. BELLO-Vice Chairperson


DIVINA P. TORRES-Member


NERISSA R. CERVANTES-Chairperson

Approved By:


ELIZABETH Z. VILLAPANDO-CESO VI
Head of Procuring Entity
PARPO II

**DEPARTMENT OF AGRARIAN REFORM
DAR CALABARZON: LAGUNA
ANNUAL PROCUREMENT PLAN FOR CY 2020**


| UACCS CODE | PMO/ End User | PROCUREMENT PROGRAM/PROJECT | Mode of Procurement | Schedule of Each Procurement Activities | | | | Source of Funds | Estimated Budget | | |
|------------|---------------|---|---------------------|---|---------------------------|--------------------------|--------------------------|-----------------|------------------|-------|----|
| | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO |
| 5020301002 | DARPO-Lag | APP-CSE-DBM | AA | N/A | N/A | Jan. 2020 | Jan. 2020 | NEP | 448 | 448 | |
| 5020399000 | DARPO-Lag | APP-CSE- NOT AVAILABLE AT DBM | AMP | Jan, Apr. July. Oct. 2020 | Jan, Apr. July. Oct. 2020 | Feb. May, Aug, Nov. 2020 | Feb. May, Aug, Nov. 2020 | NEP | 196 | 196 | |
| | | <u>GENERAL MANAGEMENT & SUPERVISION</u> | | | | | | | | | |
| 5020309000 | DARPO-Lag | Fuel, Oil and Lubricants | DIRECT CONTRACTING | N/A | | Jan-20 | Jan-20 | NEP | 700 | 700 | |
| | | Utilities | | | | | | | | | |
| 5020401000 | DARPO-Lag | Water | DIRECT CONTRACTING | N/A | N/A | Jan-20 | Jan-20 | NEP | 50 | 50 | |
| 5020402000 | DARPO-Lag | Electricity | DIRECT CONTRACTING | N/A | N/A | Jan-20 | Jan-20 | NEP | 700 | 700 | |
| | | Communications | | | | | | NEP | | | |
| 5020502002 | DARPO-Lag | Landline | DIRECT CONTRACTING | N/A | N/A | Jan-20 | Jan-20 | NEP | 200 | 200 | |
| 5020502001 | DARPO-Lag | Mobile | DIRECT CONTRACTING | N/A | N/A | Jan-20 | Jan-20 | NEP | 200 | 200 | |
| 5020503000 | DARPO-Lag | Internet | DIRECT CONTRACTING | N/A | N/A | Jan-20 | Jan-20 | NEP | 145 | 145 | |
| 5020501000 | DARPO-Lag | Postage | DIRECT CONTRACTING | N/A | N/A | Jan-20 | Jan-20 | NEP | 250 | 250 | |
| | DARPO-Lag | Cable Satellite | DIRECT CONTRACTING | N/A | N/A | Jan-20 | Jan-20 | NEP | 5 | 5 | |
| | | Rent/Lease Expenses | | | | | | | | | |
| 5029905004 | DARPO-Lag | Rent - Equipment | DIRECT CONTRACTING | N/A | N/A | Jan-20 | Jan-20 | NEP | 100 | 100 | |
| 5029905001 | DARPO-Lag | Rent - Building | DIRECT CONTRACTING | N/A | N/A | Jan-20 | Jan-20 | NEP | 2,100 | 2,100 | |
| | | Repair and Maintenance | | | | | | | | | |
| 5021305002 | DARPO-Lag | Office Equipment | AMP | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | NEP | 75 | 75 | |
| 5021305003 | DARPO-Lag | ICT Equipment | AMP | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | NEP | 25 | 25 | |
| 5021306001 | DARPO-Lag | Motor Vehicle | AMP | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | NEP | 50 | 50 | |
| | | <u>LAND TENURE SERVICES</u> | | | | | | | | | |
| 5020201002 | | Trainings and Conference | | | | | | | | | |
| | LTSP | Validation of 1st sem target and Cascading f AO 2. s. 2019 | AMP | 1st wk-january 2020 | 1st wk-january 2020 | 2nd wk-Jan. 2020 | 2nd wk-Jan. 2020 | NEP | 50 | 50 | |
| | LTSP | Mid-year Assessment, Catch-up Planning cum Wellness Activity | AMP | May-20 | May-20 | May-20 | May-20 | NEP | 50 | 50 | |
| | LTSP | Year-End Assessment and Feedbacking Activity | AMP | Oct-20 | Nov-20 | Nov-20 | Nov-20 | NEP | 59 | 59 | |
| 5020701000 | | Survey | | | | | | NEP | | | |
| | LTSP | New Lands | AMP | Mar. -20 | Mar. 20 | Apr-20 | Apr-20 | NEP | 135 | 135 | |
| 5029903000 | | Representation | | | | | | | | | |
| | LTSP | Meeting and Conferences | AMP | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | NEP | 64 | 64 | |
| | | Repair and Maintenance | | | | | | | | | |
| 5021305002 | LTSP | Office Equipment | AMP | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | NEP | 15 | 15 | |
| 5021306001 | LTSP | Motor Vehicle | AMP | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | Jan-Dec 2020 | NEP | 15 | 15 | |
| | | <u>AGRARIAN LEGAL SERVICE (DARAB & LEGAL)</u> | | | | | | | | | |
| 5020201002 | | Trainings and Conference | | | | | | | | | |
| | ADJ | Conduct of Strategic Planning/Validation of Target | AMP | Jan. and July 2020 | Jan. and July 2020 | Jan. and July 2020 | Jan. and July 2020 | NEP | 22 | 22 | |
| | ADJ | Conduct of LCMS Data Cleansing Workshop | AMP | Apr. & Oct. 2020 | Apr. & Oct. 2020 | Apr. & Oct. 2020 | Apr. & Oct. 2020 | NEP | 35 | 35 | |
| | ADJ | Mid-year Assessment, Catch-up Planning cum Wellness Activity | AMP | Jun-20 | Jun-20 | June 2020 | Jun-20 | NEP | 20 | 20 | |
| | ADJ | Attending Professional Enhancement for Legal Officers 7 Staff | AMP | Aug. 2020 | Aug. 2020 | Aug., 2020 | Aug. 2020 | NEP | 25 | 25 | |
| | ADJ | Year-End Assessment and Feedbacking Activity | AMP | Oct. 2020 | Nov. 2020 | Nov. 2020 | Nov. 2020 | NEP | 31 | 31 | |
| | Legal | Conduct of Strategic Planning/Validation of Target | AMP | Jan. and July 2020 | Jan. and July 2020 | Jan. and July 2020 | Jan. and July 2020 | NEP | 50 | 50 | |

| CODE | PMO/ End User | PROCUREMENT PROGRAM/PROJECT | Mode of Procurement | Schedule of Each Procurement Activities | | | | Source of Funds | Estimated Budget | | | Remarks (Brief description of Program/ Project) |
|--------------|---------------|--|---------------------|---|----------------------|-----------------------|----------------------|-----------------|------------------|--------------|----|--|
| | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| | Legal | Conduct of LCMS Data Cleansing Workshop | AMP | Apr. & Oct. 2020 | Apr. & Oct. 2020 | Apr. & Oct. 2020 | Apr. & Oct. 2020 | NEP | 60 | 60 | | |
| | Legal | Mid-year Assessment, Catch-up Planning cum Wellness Activity | AMP | Jan-00 | Jan.-Dec. 2019 | Jan-Dec. 2019 | Jan.-Dec. 2019 | NEP | 40 | 40 | | |
| | Legal | Year-End Assessment and Feedbacking Activity | AMP | Oct. 2020 | Nov. 2020 | Nov. 2020 | Nov. 2020 | NEP | 50 | 50 | | |
| 03000 | | Representation | | | | | | | | | | |
| | ALS | Meeting and Conferences | AMP | Jan - Dec 2020 | Jan - Dec 2020 | Jan - Dec 2020 | Jan - Dec 2020 | NEP | 129 | 129 | | |
| | | Repair and Maintenance | | | | | | | | | | |
| 05002 | ALS | Office Equipment | AMP | Jan - Dec 2020 | Jan - Dec 2020 | Jan - Dec 2020 | Jan - Dec 2020 | NEP | 60 | 60 | | |
| 06001 | ALS | Motor Vehicle | AMP | Jan - Dec 2020 | Jan - Dec 2020 | Jan - Dec 2020 | Jan - Dec 2020 | NEP | 60 | 60 | | |
| 06007 | ALS | Info Technology | AMP | Jan - Dec 2019 | Jan - Dec 2019 | Jan - Dec 2019 | Jan - Dec 2019 | NEP | 10 | 10 | | |
| | | Rent/Lease Expenses | | | | | | | | | | |
| 05001 | ALS | Rent- Building | DIRECT CONTRACTING | N/A | N/A | Jan. 2020 | Jan. 2020 | NEP | 40 | 40 | | |
| | | Communications | | | | | | | | | | |
| 01000 | ALS | Postage | DIRECT CONTRACTING | N/A | N/A | Jan. 2020 | Jan. 2020 | NEP | 120 | 120 | | |
| 03000 | ALS | Internet | DIRECT CONTRACTING | N/A | N/A | Jan. 2020 | Jan. 2020 | NEP | 60 | 60 | | |
| | | <u>AGRARIAN REFORM BENEFICIARIES DEVELOPMENT AND SUSTAINABILITY PROGRAM</u> | | | | | | | | | | |
| 01002 | | Trainings and Conference | | | | | | | | | | |
| | ARBDSP | Conduct of Leadership & Values Re orientation | AMP | Feb. 2020 | Feb. 2020 | Feb. 2020 | Feb. 2020 | NEP | 104 | 104 | | |
| | ARBDSP | Conduct of Audit Management | AMP | Apr-20 | Apr-20 | Apr. 2020 | Apr. 2020 | NEP | 86 | 86 | | |
| | ARBDSP | Conduct of Rules Formation | AMP | Aug-20 | Aug-20 | Aug. 2020 | Aug. 2020 | NEP | 104 | 104 | | |
| | ARBDSP | Symposium on Farming Innovations | AMP | Jun-20 | Jun-20 | Jun-20 | Jun-20 | NEP | 161 | 161 | | |
| | ARBDSP | Farm Business School | AMP | Jan. to Sept. 2020 | Jan. to Sept. 2020 | Jan. to SEPT. 2020 | Jan. to Sept. 2020 | NEP | 205 | 205 | | |
| | ARBDSP | Capability Development Intervention on APCP | AMP | Jan. Apr. & May 2020 | Jan. Apr. & May 2020 | Jan. Apr. 7 May, 2020 | Jan. Apr. & May 2020 | NEP | 45 | 45 | | |
| | ARBDSP | Provision of AES & Farm Input support for Sustainable Agri | AMP | Jan. to Sept. 2020 | Jan. to Sept. 2020 | Jan. to Sept. 2020 | Jan to Sept. 2020 | NEP | 186 | 186 | | |
| | ARBDSP | Provision of AES & Farm inputs support for major crop based Block Farming for | AMP | Jan. to Sept. 2020 | Jan. to Sept. 2020 | Jan. to Sept. 2020 | Jan to Sept. 2020 | NEP | 224 | 224 | | |
| | ARBDSP | PBD Lawyering | AMP | Mar. - 20 | Mar. - 20 | Mar. 2020 | Mar-20 | NEP | 16 | 16 | | |
| | ARBDSP | ITEMA- Field Levelling Gathering of Data | AMP | Jul-20 | Jul-20 | Jul-20 | Jul-20 | NEP | 75 | 75 | | |
| | ARBDSP | Conduct of SME of Physical Infra | AMP | Apr-20 | Apr-20 | Apr. 2020 | Apr. 2020 | NEP | 11 | 11 | | |
| | ARBDSP | Review and Planning Session | AMP | Jun-20 | Jun-20 | Jun-20 | Jun-20 | NEP | 54 | 54 | | |
| | ARBDSP | Village Level Farm Focus Enterprise Development | AMP | Mar. to Nov. 2020 | Mar. to Nov. 2020 | Mar. to Nov. 2020 | Mar. to Nov. 2020 | NEP | 439 | 439 | | |
| | ARBDSP | Micro finance | AMP | March to May. 2020 | March to May. 2020 | Mar. to May 2020 | Mar to May 2020 | NEP | 101 | 101 | | |
| | ARBDSP | Product Development | AMP | March to April 2020 | March to April 2020 | March to April 2020 | Mar to May 2020 | NEP | 21 | 21 | | |
| | | Representation | | | | | | | | | | |
| 03000 | ARBDSP | Meeting and Conferences | AMP | Jan - Dec 2020 | Jan - Dec 2020 | Jan - Dec 2020 | Jan - Dec 2020 | NEP | 135 | 135 | | |
| | | Repair and Maintenance | | | | | | | | | | |
| 05002 | ARBDSP | Office Equipment | AMP | Jan - Dec 2020 | Jan - Dec 2020 | Jan-Dec. 2020 | Jan-Dec. 2020 | NEP | 70 | 70 | | |
| 06001 | ARBDSP | Motor Vehicle | AMP | Jan - Dec 2020 | Jan - Dec 2020 | Jan.-Dec. 2020 | Jan.-Dec. 2020 | NEP | 61 | 61 | | |
| | | Subsidies | | | | | | | | | | |
| 09000 | ARBDSP | Provision of Farm Machineries and Equipment | AMP | May-20 | Jun-20 | Jul-20 | Jul-20 | NEP | 1,250 | 1,250 | | |
| TOTAL | | | | | | | | | 9,792 | 9,792 | | |

DAR CALABARZON: LAGUNA
ANNUAL PROCUREMENT PLAN FOR CY 2020


BAC Secretariat


ASUNCION R. OCAMPO


GIL M. CRUZ


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Technical Working Group


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EVELYN B. SIGNO- STOD


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MARILINE A. SABIDURIA- ARBDSP


RODEL B. REYES- AJDP

Recommending Approval


DIVINA P. TORRES BAC-Member


NORBERT S. SUMAGUE BAC-Member

LARINA E. LOPEZ BAC-Member


EDGARDO T. BELLO BAC-Vice Chair


NERISSA R. CERVANTES BAC-Chairperson

Reviewed By:


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Acting Budget Officer

Approved By:


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PARPO II- Head of Procuring Entity